

HOLLISTON YOUTH & FAMILY ADVISORY COUNCIL MINUTES

7:00 pm–Monday–March 2, 2020 /1750 Washington Street, Holliston, MA

Advisory Council Members Present: Darlene Vittori-Marsell, Lynne Rahim, Jen Lieberman, Peggy Payne, John Drohan, Ainsley Maclachlan, Brendan Haddad, (Jaclyn Winer), Jean Vazza. Alison Quinan, Melissa Stacy.

Absent:Kathy Cumming

YFS Staff in Attendance:Jackie Winer, Kirsten Rancourt

-Motion to open the meeting: Jean Vazza

Second: John Drohan

General Business:

1. HDAAC updates – Plan to use the results of the Holliston Drug and Alcohol Awareness and Holliston PTO MindShare Parent Survey to drive programming moving forward. They plan on rolling this out in the next week or so. They presented to the Selectboard and Finance Committee for \$10,000 to hire a grant writer, which was approved. It will go to town meeting next. If passed, they will identify a grant writer. They presented to the Wellness Council meeting as well.

2. Interested Board Member – Kate Cunningham

3. Review of January Minutes

-Motion to accept the January Minutes: Lynne Rahim

Second: Jen Lieberman

4. Director's Report

2/1/20-2/28/20 Counseling overview:

Total of 166.75 Hours with 47 clients: 9.5 Hours DAP work to 3 clients; 16.5 Hours Individual Supervision; 5 Hours Group Supervision; 2.5 Hours spent not directly working with clients. There were 11 new referrals in January and 8 new referrals in February. Kirsten finished her second round of Drug Awareness Group (DAP) successfully in February. We also received (1) CAF referral in February and (2) CAF Referrals in January. Community Fund supported a food service grant at the HS for a community member in need. Jackie is considering taking on two interns instead of one for next year. There is currently a client wait list. The intern model supports the work at HYFS.

New Business:

1. Update on Community fund
About to launch “Everybody Matters” (an after school activity, open to all students, a place where students can go and just be themselves. Hoping to connect more students on 3/18/20. Will be holding a fund raiser on 3/21.
2. Updates from student advisory board members/ new student prospects
-Students report less vaping at the high school, citing health concerns.

3. Review new roles for next year appoint titles/review bylaws for 2020/2021
Advisory Board Roles (Darlene will bring Ethics and Renewal Info on 3/30/20)
MEETINGS/ETHICS

- Chairperson: Jen Lieberman: agenda, running meetings (assuring a quorum of 5/ keeping ethics up to date).
- Vice chair: Lynne Rahim will assist chair as needed.

YFS DIRECTOR EVALUATION

- Kathy Cummins will do all research.
- Lynne Rahim will write up report.

SECRETARY/LIASON TO TOWN

- Peggy Payne will continue writing meeting minutes and be sure meetings follow by laws appropriately.

LIASON to DIRECTOR

- Jean Vazza will be Jackie’s liaison as needed for human resource issues, personnel issues and support with town if needed.

4. Briefly discuss Jackie’s evaluation
Darlene will communicate with Kathy and Lynne and share 2019 evaluation and template. Kathy and Lynne will shadow process for the Spring 2020 Evaluation process.

-Motion to adjourn: Alison Quinan

Second: Lynne Rahim

Next Meeting: Monday March 30, 2020

Respectfully Submitted By:

Peggy Payne

Secretary YFS Advisory Council

