

**BOARD OF WATER COMMISSIONERS
APRIL 22, 2014
MEETING ROOM 014**

Present: Dave Keating, Brian Antonioli, Doug Valovcin

MEETING began at 6:00pm.

PROJECT – STATUS

WELL #4 TREATMENT PLANT PROJECT

The invoice signed by the Board at the last Board meeting was rejected by the Town Accountant because the document was missing the year of the date. He has requested a new invoice from the vendor. He has also requested the paperwork on the BONDED ARTICLE before he will process the corrected invoice. Mr. Valovcin will contact the Town Treasurer regarding this process and he will contact the vendor for a corrected invoice.

HYDRANT FLUSHING

Due to a shortage of staff, there is only one Systems Operator conducting hydrant flushing this week.

Paving by the Highway Department this week means that the Water Department must raise gates in the road prior to the paving. Mr. Valovcin may request help from the Highway Superintendent to complete this work.

STAFFING – STATUS

Mr. Valovcin announced that Kevin Conley, liaison to the Water Department from the Board of Selectmen, and Paul LeBeau, Town Administrator, chose not to meet with him regarding the staffing shortage.

A new application for Water Systems Operator has been received. Mr. Valovcin will send an e-mail to the Town Administrator to request an interview for the applicant.

TOWN MEETING ARTICLES

The Water Department will have two ARTICLES on the WARRANT for the May Town Meeting of a request for a Variable Frequency Drive for Well #8, and a request for a process used for scouring water mains.

FY15 BUDGET

The Board discussed the FY15 FinCom Budget Scenarios for Town of Holliston Salaried Positions. The Holliston Water Department salaried positions were compared by Stone Consulting to towns that have MWRA water supply, towns that contract out their water management, have no treatment plants and/or no pre-treatment.

SPRINT/NEXTEL REQUEST

Sprint/Nextel has requested to make modifications to equipment on the Mt. Hollis Water Tank, including adding three antennas, 3 lines, and related equipment, along with an equipment cabinet.

The Board questioned how these changes might affect the water tank which was recently renovated. The Board requested that Mr. Valovcin contact Sprint/Nextel to obtain more information, specifically plans of their request so that he can determine if the water tank will be affected.

The Board did not approve the request at this time.

MINUTES REVIEW

Mr. Keating made a motion: **“The minutes of January 22, 2014 were approved as written”**

Mr. Antonioli seconded the motion.

Mr. Antonioli and Mr. Keating voted in favor of the motion.

Mr. Keating made a motion: **“The minutes of March 4, 2014 were approved as written”**

Mr. Antonioli seconded the motion.

Mr. Antonioli and Mr. Keating voted in favor of the motion.

DOCUMENTS

Complaint Log

Letter from Sprint/Nextel

Letter from Board of Health regarding Town Meeting Article

Warrant of Town of Holliston of Annual Town Meeting

INVOICES AND CHANGE ORDERS

Invoices and change orders were signed at the meeting.

Mr. Keating made a motion: **“Motion to adjourn”**

Mr. Antonioli seconded the motion.

Mr. Antonioli and Mr. Keating voted in favor of the motion.

The meeting adjourned at 6:50pm

Board of Water Commissioners

Minutes 04/22/14

Page 3

Next BWC meeting – MONDAY, May 5, 2014 Holliston High School Library

Respectfully submitted,

Tricia Keating

Clerk

Approved 5/21/14 as written