

**BOARD OF WATER COMMISSIONERS  
APRIL 14, 2014  
MEETING ROOM 105**

Present: Dave Keating, Brian Antonioli, Doug Valovcin

**MEETING began at 6:00pm.**

**PROJECT – STATUS**

**WELL #4 TREATMENT PLANT PROJECT**

Winston Builders have an outstanding punch list for the Well #4 Treatment Plant project. Due date for the BONDED ARTICLE is May 1, 2014 and invoices to-be-signed at tonight's meeting will match the amount of money left on the ARTICLE.

**WELLS – STATUS**

Mahar Services will clean Well #5 this Spring, requiring a shutdown of the well which has been running 24/7 for years..

Other wells are still running & Well #6 is currently running to waste with Ali Parand planning to conduct a small project related to the blending of Well #6 and Well #7 water.

**HYDRANT FLUSHING**

Hydrant flushing begins April 15, 2014.

A shortage of staff (currently four out six positions are filled) means that hydrant flushing will be impacted by less flushing this Spring.

**COMPLAINT LOG**

Complaints about water color indicate a need to begin hydrant flushing this week.

**STAFFING – STATUS**

There are no updates on staffing changes/interviews/applications. Mr. Valovcin may check on previous resumes that had been submitted last year since applicants from the latest job postings were unacceptable to the Town Administrator. Mr. Valovcin has requested to meet with Kevin Conley, liaison to the Water Department from the Board of Selectmen, and the Town Administrator to discuss the shortage of staff & there are two open Water Systems Operator positions.

Due to the staffing shortage, the Board discussed the possibility of a MANDATORY WATER BAN on May 1, 2014 which would reduce use of irrigation systems. Funding for overtime costs are reduced in the FY15 Budget proposed by the Board of Selectmen. There is no operation of treatment plants on the weekend. Currently there is only one Water Systems Operator who is licensed to run Treatment Plant #4. Mr. Valovcin was asked to inquire about external contractors.

The KP System can be used to detect WATER BAN violations. The department will review the department's irrigation by-laws. One suggestion was to involve the Police Department in checking addresses during weekends and Mondays where no outside watering is allowed under the WATER BAN. The department will also look at state law as it relates to turn-off of water due to cross-contamination of water.

Mr. Keating will request the appearance of Bill Dowd, the department's Finance Committee liaison, at the next Board meeting.

The Board requested that Mr. Valovcin re-post the two open positions of Water Systems Operator and include posting them at New England Water Works.

#### **NOTICE FOR WATER BAN**

The WATER BAN notice was sent out this week with the Water Bills. The notice is also on the town website.

#### **TOWN MEETING ARTICLES**

The Water Department will have following two ARTICLES on the WARRANT for the May Town Meeting:

- Variable Frequency Drive (VFD) for Well #8
- Water Main Cleaning

#### **FY15 BUDGET**

The Board compared the FY15 Water Department budgets submitted by the Water Department and by the Board of Selectmen.

#### **MINUTES REVIEW**

The minutes of January 22, 2014 and March 4, 2014 were distributed at the meeting.

#### **DOCUMENTS**

Complaint Log

Two May Town Meeting Water Department ARTICLES

Budget Account Descriptions

FY15 Budget Request by Water Department and Board of Selectmen

FY15 Budget Request by Water Department

FY15 Budget Request by Water Department as of 3/24/14

Report of Diesel and Gasoline Usage for Fiscal Year 2011 through 2015

#### **INVOICES AND CHANGE ORDERS**

WATER DEPARTMENT  
TOWN HALL, 703 WASHINGTON STREET, HOLLISTON, MASSACHUSETTS 01746-2168  
TEL: 508-429-0603 / FAX: 508-429-0642  
Website: [www.townofholliston.us](http://www.townofholliston.us)

Board of Water Commissioners

Minutes 04/14/14

Page 3

Invoices and Change Orders were signed at the meeting.

Mr. Keating made a motion: **“Motion to adjourn”**

**Mr. Antonioli seconded the motion.**

**Mr. Antonioli and Mr. Keating voted in favor of the motion.**

The meeting adjourned at 7:35pm.

**Next BWC meeting – Monday, April 22, 2014 at 6:00pm**

**Monday, May 5, 2014 May Town Meeting**

Respectfully submitted,

Tricia Keating

Clerk

Approved 5/21/14 as written