



Approved on
01/13/2021

**Traffic Advisory Committee
Meeting Minutes
August 13, 2020**

Roll call vote at 10:10 am: Stacey Raffi, Jamie Sipsma, Chief Cassidy, Chief Stone, Tina Hein present. Henry Dellicker, Max Emery, Drew Horton, Sean Reese absent.

Motion to accept remote participation by Chief Stone, seconded by Tina Hein with all in favor.

First petitioner hearing was scheduled for Thursday, September 3 2020. Decision was made to include first 3 petitions received through online petition submission process. Each petitioner to be given 15 minutes of discussion on the agenda, leaving 45 minutes of meeting to for planning for future meetings and actions. Chief Cassidy stated that petitions should be screened and channeled to appropriate Town departments for resolution of concerns before being considered for a hearing. Chief Stone stated he will draft a letter to be sent to petitioners notifying them of the hearing date and time and outlining expectations.

Discussion included preparation for Lowland Industrial Park forum scheduled on Tuesday, August 25. Tina Hein offered to prepare slides to share during the forum directing residents to the Traffic Advisory Committee page on the Town website and clarifying the role of the Traffic Advisory Committee.

Discussion on funding mechanisms for equipment purchases revolved around whether or not a request at Special Town Meeting should include a budget adjustment or a capital request, in a standalone article or in the capital article. Chief Stone and Chief Cassidy stated a preference for equipment purchases to fall under capital and not individual department budgets.

Chief Stone updated the committee on the status of the Traffic Safety grant and reported that the grant award is anticipated in September.

Meeting adjourned at 10:35 am.

Traffic Advisory Committee
Wednesday, February 24, 2021 7:00PM

1. Roll Call
2. Review and approval of meeting minutes.
3. Safe Routes to School update
 - a) Pedestrian signalization at new Woodland Street crosswalk
 - b) LED Stop Signs at the intersection of Church St. and Railroad St.
 - c) Elm Street signalization - "Entering a School Zone"
4. Bullard Street
 - a) Regulatory speed of 25 MPH discussion
 - b) Review of resident petition made on January 13, 2021
5. Traffic Petition Hearing 7:45PM South Street
 - Petitioner #17 - Suzanne Adelman
 - Petitioner #26 - Claudette Fowler
 - Petitioner #31 - Lynn Hewes
 - Petitioner #33 - Amanda Furlong
 - Petitioner #35 - Thomas Furlong
 - Petitioner #36 - Melissa Monahan
6. Sign replacement - "Windshield Study"
 - a) Create Google Doc with list of sign replacement needs
7. One year review of TAC
 - a) Recommendations/suggestions for future TAC hearings/petitioners
8. Any other items