

Traffic Advisory Committee - Meeting Minutes
Wednesday, March 9, 2022
2:00pm

1. Open Meeting/Roll Call

Chief Stone called the meeting to order at 2:05pm and read aloud: "Pursuant to Chapter 20 of the Acts of 2021, certain provisions of the Open Meeting Law have been adjusted. The Traffic Advisory Committee will be using remote participation for this meeting. The audio of this meeting is being recorded and will be posted to the HCAT webpage within 24 hours in accordance with the Governor's Emergency Action Requirement of keeping the public informed of actions during this meeting. I ask that all participants remotely attending this meeting please state your name for identification purposes each time you speak throughout the meeting. At this time, a roll call attendance will be taken."

Mr. Dellicker- present
Ms. Hein - present
Ms. Raffi- present
Chief Cassidy- present
Chief Stone- present

2. Meeting Minutes- Review/Approve

The Committee reviewed meeting minutes for: December 8, 2021

On a motion made by Chief Cassidy, seconded by Mr. Dellicker, the meeting minutes were approved.

Mr. Dellicker- yes
Ms. Hein - yes
Ms. Raffi- yes
Chief Cassidy- abstain
Chief Stone- yes

3. Review of Petitions list

Chief Stone and Ms. Hein spent an extensive amount of time reviewing all of the petitions that have been sent to TAC to date. In reviewing the petitions, they organized them into three categories/themes:

1. MA DOT Spring 2022 Project (Pine St to Milford Town line)
2. Stantec/sidewalk/water main studies
3. Traffic Safety Unit Referral
4. Petitions that need a hearing

**There were 6-8 petitions that didn't fit into the above categories

They then created 3 letters to use in response to the petitions in the corresponding categories. Chief Stone sent to the committee via email for review prior to the meeting. The committee offered minor edits.

The committee agreed that when a new petition comes in (via the website), it will be categorized by the committee and the petitioner will receive a letter or have a hearing scheduled.

4. Restructuring the Traffic Advisory Committee

Chief Stone gave a TAC update to the Select Board on February 24. The Select Board would like for TAC to reflect on the following:

- What's going well
- What needs improvement
- Recommendations for size of committee

A discussion followed and recommendations were discussed including who should be on the committee.

What's working well?:

- Resolve multiple "traffic issues"
- Spent good amount of money to support signage, studies, and equipment
- Town is supporting resident concerns
- Use of petitions to further support grant requests

Areas of Improvement:

- Improve petition process (time to schedule and hold hearings)
- The need to resume to in person meetings
- Clarification on process- more details on who does what? (Chief Stone manages a majority of the logistics such as scheduling meetings, responding to petitioners, etc)
- Restructure- decrease size of TAC
- Better communication to the community about TAC, our process, our work
- Education- need to further explore ways to better educate the community about "traffic issues and solutions"

Strong recommendation to decrease the size of the 9 person committee. Agreement that we have a good process in place.

Possible representation on committee:

1. Public Safety representative (Police & Fire)
2. DPW
3. Engineer with planning background (seek a resident)
4. School Department
5. Resident at large

Ms. Raffi made a motion to restructure the Traffic Advisory Committee (TAC) from 9 members to 5 by July 1, 2022 with a second by Chief Cassidy.

Mr. Dellicker- NO

Ms. Hein - yes

Ms. Raffi- yes

Chief Cassidy-yes

Chief Stone- yes

Mr. Reese- yes

5. Traffic Sign Audit update

The sign audit is an on-going process.
Robert Walker is maintaining the sign audit list.

TAC will need to request additional funding for replacing signs and the annual subscription for the equipment.

6. Other Items:

Grant funding: Chief Stone shared with the committee that there is grant money available to Holliston for the purchase of 4 traffic speed feedback signs (2 are solar powered, 2 are battery powered). These signs allow for instant feedback to drivers. There is a subscription option to collect data.

Local Bottleneck Program: Holliston has applied for grant funding for more efficiency with signalization at Bertucci's through to Woodland St. The goal is to decrease congestion in that area.

Can we take money from fines/tickets to use for the software subscription of the the traffic speed feedback signs? (Chief Stone to look into this).

7. Next Meeting: our next meeting is scheduled for April 27 at 7p. There will be 3 petitions.

A motion to adjourn was made by Chief Cassidy, and seconded by Ms. Raffi.

Mr. Dellicker- yes
Ms. Hein - yes
Ms. Raffi- yes
Chief Cassidy-yes
Chief Stone- yes
Mr. Reese- yes

The committee adjourned at 3:17p.

Submitted by,

Stacey Raffi