



**TWO HUNDRED NINETY-FOURTH
ANNUAL REPORT
of the
Receipts and Expenditures
of the
TOWN OF HOLLISTON
and
REPORTS OF SEVERAL OFFICIAL BOARDS
AND COMMITTEES
For the period ending
JUNE 30, 2018**

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THIS REPORT IS RESPECTFULLY DEDICATED TO THE MEMORY OF:

January 2, 2018

William B. Hosmer ó Holliston Public Schools, 1972-1980

August 12, 2017

Dorothy Lea Grande ó Holliston Public Schools, 1978-1996

May 26, 2018

Richard J. Kampersal ó Holliston Fire Department, 1954-1997

GENERAL INFORMATION

Incorporated:	December 3, 1724
Situated:	22 miles southwest of Boston
Area:	19.04 square miles, 12,186 acres
Population:	13,547 - 2010 Federal Census 15,301 - May, 2018 Town Census
Registered Voters:	10,295 as of May 2018
Assessed Value:	\$2,489,277,031 for Fiscal Year 2018
Tax Rate:	\$18.67 for Fiscal Year 2018
Senators in Congress:	Elizabeth Warren
State Senator:	Karen Spilka, 1st Middlesex & Norfolk Senatorial District
Representative in Congress:	Katherine Clark, 5th Congressional District
Representative in General Court:	Carolyn Dykema, 8th Middlesex District
Qualifications for Voters:	Must be 18 years old, a citizen of the United States and a resident of the Town of Holliston.
Town Election:	The Tuesday following the third Friday in May, High School Gymnasium.
Annual Town Meeting:	Commences on the first Monday following the first Friday in May, High School Auditorium

ELECTED OFFICIALS

POSITION

NAME & ADDRESS

MODERATOR

Jacqueline Dellicker

3 year term

24 Skyview Ter.

TOWN CLERK

Elizabeth Turner Greendale

3 year term

674 Washington St.

BOARD OF SELECTMEN

* Kevin P. Conley (Chair)

& HIGHWAY SURVEYORS

Meet every Monday

7:30 PM

3 year term

44 Cranberry Lane

Joseph P. Marsden (Vice Chair)

32 Wendy Lane

Mark Ahronian (Clerk)

107 Concord St

ASSESSORS, BOARD OF

Meet every Tuesday

8:00 AM

Town Offices

3 year term

* John J. Cronin (Chair)

40 Holly Lane

Peter R. Barbieri (Clerk)

47 Juniper Road

Mary M. Greendale (Vice Chair)

57 Roy Ave.

FINANCE COMMITTEE

Meets as needed

3 year term

Suzanne K. Nersessian

12 Partridge Way

Timothy A. Maxwell

118 Norfolk St

* Kenneth S. Szajda (Chair)

676 Fiske Street

Daniel G. Alfred

315 High St.

Vincent J. Murphy, Jr.

432 Norfolk St.

Michelle F. Zeamer (Vice Chair)
583 Winter St.

Benjamin R. Sparrell (Clerk)
1460 Highland St.

HEALTH, BOARD OF

Meets 1st & 3rd Thursday

7:30 PM

3 year term

Claireann E. Scaramella
300 Concord St.

Julia Lane
89 Dodd Dr

Kylie Williams
30 Foxwood Cove

HOUSING AUTHORITY

Meets 2nd Tuesday at

5 Year Term

Carol Scott Dooling (State Appointee)
37 Spring St.

Thomas J. Dumas
157 Winter Street

Karen Lipetz-Bowles
70 Dodd Dr.

* Anthony J. Damigella (Chair)
95 Gregory Rd.

VACANCY

LIBRARY TRUSTEES

Meeting days vary

at the library

3 year term 6 members

Nancy B. Baron

154 Norfolk St.

William F. Heuer

164 Norfolk St.

Jim W. Pond

18 Temi Rd.

* Robert Ostrow

5 Amy Ln.

Karla Alfred

315 High St.

Kevin Robert Malone Vice Chair

414 Central St

PARK COMMISSION

Meets 2nd & 4th Wed.

7:30 PM Park Comm. Office.

3 year term

(Park Comm. since 1940. 12/59 at

STM, Art. 6 Gen'l By-law,

converted from app't. to an

elected.

1973-ATM-By-law change - 5 mbrs.

(they re-organize in the fall)

Paul Healy

130 Briarcliff Lane

* Inge Daniels (Co-Chair)

38 Grove St.

* Melissa A. Kaspern (Co-Chair)

109 Robert Rd.

R. Arthur Winters

670 Prentice St.

Thomas J. Chipman
116 Stagecoach Rd.

PLANNING BOARD

Meets 1st & 3rd Thursday

7:30 PM Town Offices

5 year term

* Wm. Dave Thorn (Chair)
20 Hollis St.

Karen Apuzzo Langton (Vice-Chair)
100 Woodland St.

Warren B. Chamberlain
16 Roy Ave.

Joshua M. Santoro (Clerk)
51 Dean Rd.

Jason A. Santos
183 Marshall St.

SCHOOL COMMITTEE

Meets 1st & 3rd Thurs.

High School Library

7 members, 3 year term

* Anne L. Hanstad (Chair)
8 Cassandra Ln.

Lisa A. Kocian
158 Winthrop St.

Andrew P. Morton
72 Stonybrook Dr

Cynthia Listewnick
72 Anne Marie Dr.

Martha Devoe
35 Robin Hill Rd.

Stacey Raffi
20 Arthur St.

Joan E. Shaughnessy
5 Clark Dr.

APPOINTED OFFICIALS

COMMITTEE/COMMISSION

NAME

8 ARCH BRIDGE COMMITTEE

Appointed by Selectmen - 5 Members
2 with Construction Mgt., 1 Financial,
1 Historic Preservation Backgrounds,
1 Member At Large est. 11/16/2016

James Robinson
233 Chamberlain St

VACANCY

Alison Lima
59 Bogastow Brook Rd

Paul Saulnier
29 Church St

Dennis Ferreira
734 Adams St

Herb Brockert
760 Central St

AGRICULTURAL COMMISSION

703 Washington Street

Holliston, MA 01746

appointed by Selectmen (by ATM 5/05)

5 members; 3 active farming/1 general interest

(3 yr. term) & 3 associates (1 yr. term)

* PJ Kilkelly (Chair)

891 Highland St

VACANCY

Charlie Roberts (Clerk)

65 Arch St

Jocelyn Tremblay

38 Franklin St

VACANCY

VACANCY

Vacancy (Jr. Associate)

BLAIR SQUARE COMMITTEE

Est. Aug. 28, 2017

5 Member Board appt. by the Selectmen

with 2 alternate appointees

No term, engage a consultant and seek

funding to propose at ATM 2018

Walter McGrath

477 Gorwin Dr.

Peter Barbieri

47 Juniper Rd

Kathy Shore

10 Cassandra Ln.

Jamie Erickson

31 Stonybrook Dr

CABLE ADVISORY COMMITTEE

(contract negotiations)

703 Washington Street

Holliston, MA 01746

established 2/1/1985

VACANCY

James Mitro

19 Wingate Rd.

Greg Schumacher

19 Cold Spring Rd.

* Barry Sims

67 Dunster Rd.

VACANCY

COMMUNITY FARM ADVISORY COMM

established March 21, 2016

7 Members appt. by the Board of Selectmen

to promote, encourage and facilitate the farm
at 34 Rogers Rd.

Dennis Serocki

38 Rogers Rd

* Kristine Westland Chair

103 Norfolk St

Amine Benali Vice Chair

38 Franklin St

VACANCY

James Taralli

1443 Highland St

Kristen Serocki Clerk
38 Rogers Rd

Robert Blair
57 School St

VACANT (Associate)

COMMUNITY PRESERVATION

established 10/29/01 by Gen'l By-law

Art. XXXVII (MGL Chptr. 44B)

1 mbr.ea.Conservation, Historical,
Park, Planning Brd & Housing Authority,
each for 3 yr term & 4 mbrs Appointed by
Selectmen: 2 for 1 yr then
3 yr; 2 for 2 yr then 3 yr

Warren Chamberlain - Planning Brd
16 Roy Ave.

Thomas J. Dumas - *Housing Auth.*
157 Winter St.

Melissa Kaspern - *Park Commission*
109 Robert Rd.

* Frank Chamberlain *Historical Comm.*
333 Hollis St.

Chris Bajdek *Conservation*
30 Jarr Brook Rd..

Michael P. Pelon
166 Washington St.

John Vosburg

CONSERVATION COMMISSION

703 Washington Street

Holliston, MA 01746

508-429-0607

appointed by Selectmen(TM Art.32,5/5/75)

(3 year term 7 members)

(originally voted at TM 3/10/61-c.223,Acts1957)

19 Conctitution Cir

Eva Stahl

66 Winthrop St.

Rebecca Weissman

222 Rolling Meadow Dr.

Allen Rutberg

284 South St.

Shaw Lively

15 Sabina Dr.

Blake Mensing

1865 Washington St.

Ann Marie Pilch

107 Juniper Rd.

* Christopher Bajdek - Chair

30 Jarr Brook Rd.

Jennifer Buttaro

33 Northway St

Utah Nickel - Associate

129 Locust St

VACANCY (Assoc.)

CONSTABLES (1 year)

Craig Denman

James Peterson

James DeLuca (7 Pinecrest Rd.)

CONSTABLES (BONDED) (3-year)

William E. Pickett, Jr (Bond Exp. 6/30/2016)

9 Willow Brook Dr., Fram,

Barry Sims (Bond Exp. 5/19/2020)

67 Dunster Rd.

R. Scott Gonfrade (Bond Exp. 8/12/2018)

281 Concord St., Framingham MA 01702

Nelson Goldin (Bond Exp. 10/1/2020)

82 Gregory Rd., Framingham, MA 01701

Robert Guyon (Bond Exp. 2/14/2018)

34 Wedgewood Dr.

COUNCIL ON AGING

150 Goulding St.

Holliston, MA 01746

Meets 2nd Wed. each month

2:30 P.M. Senior Center

(3 yr term 13 to 7 members - *ATM 5-5-14*)

established 8/12/1975

Senior Center established 7/1/1991

Mildred E. Bedard

71 Winter St.

Annette Hamlet (Vice Chair)

100 Summer St. #312

VACANCY

* K. Robert Malone (Chair)

414 Central St.

Carmen L. Chiango, Jr. Treasurer
90 Chamberlain St.

Francis J. Caron
11 Balancing Rock Rd.

Lois Hosmer Clerk
48 Pinecrest Rd

Assoc Member

Assoc Member

Assoc Member

Sophia Dowling

Sandy dorfman

CULTURAL COUNCIL (3 year term)

703 Washington Street

Holliston, MA 01746

appointed by Selectmen

established 8/24/1981

Changed from 7 members to 9, 2/4/2015

Name Changed from Arts Council 9/14/2016

Leslie (Lee) Kauffman
696 Highland St.

Anne Hoye-Lavin
289 Washington St.

Rachel Chambers
1200 Washington St.

Walter Czarnek
24 Roy Ave.

Kent Kissinger
130 Jennings Rd.

* Heather R. Coulter Kemp (Chair)

30 Bonney Dr.

Emmanuel Franjul
9 Governor Prence Way

Richard Morse
606 Gorwin Dr.

DISABILITY ADVISORY COMMITTEE

703 Washington St.

appointed by Selectmen 2/14/06

James Moore
44 Ruthellen Rd.

Susan Haley
80 Pearl St.

Deborah Moore
183 Mill St.

Jean Morrissey
100 Summer St. #12

ECONOMIC DEVELOPMENT COMM.

703 Washington St.

appointed by Town Administrator

ATM 5/4/2015 7 members

VACANCY

Lisa Zais
518 Fiske St.

Matthew Coletti
31 Summitpointe Dr.

Dave Thorn

20 Hollis St.

Peter Barbieri
47 Juniper Rd.

Susan Russo
110 Central St.

VACANCY

EMERGENCY MANAGEMENT (1999)

(formerly Civil Defense)

Fire Station

59 Central St.

429-4631

* Michael Cassidy (Director)
59 Central St.

Paul Coffey (asst.dir.)
93 Regal St.

VACANCY

Randolph Catlin, III
1212 Washington St.

Robert Gianopoulos
Fire Dept

Scott deGanne
128 Jerrold St.

FLAGG-COLE RE-DEVELOPMENT COMM.

Keith Buday

703 Washington St.

Holliston, MA 01746

Appointed by Selectmen 11/1/2005

Selectmen: 2 members, Park Dept: 3 members

School Dept: 2 members

380 Chamberlain St.

Donald Gray

24 Mitchell Rd.

* Margaret Fitzpatrick (Chair)

169 Norfolk St.

Jon Julh

1112 Highland St.

Maureen Korson

70 Bradford Jay Rd.

Thomas Dumas, Jr

199 Cedar St.

Kathleen Ritter

161 Dodd Dr.

GOLF COURSE ADVISORY

COMMITTEE

703 Washington Street

Holliston, MA 01746

(3 year term 7 members)

(7 full members & 2 associate members)

established 6/30/1987

* Deborah Moore

183 Mill St.

Larry Wise

19 Beatrice Ln

Walter Thornton

107 Meadowbrook Ln.

Sylvia Stickney
86 Church St.

VACANCY

Chrysso Lawless
23 Pinecrest Rd.

Bob Smith
60 Marilyn St.

HISTORICAL COMMISSION

703 Washington Street

Holliston, MA 01746

Meets 1st Wed. each month @

7:30 P.M., Town Hall

est. Nov.1969 @ STM (accpt. Ch. 40:8D)

appt. by Selectmen (3 year term 7 members)

VACANCY

Frank Chamberlain
333 Hollis St.

VACANCY

Judy Grosjean
644 Washington St.

Lee Desorgher
15 Mechanic St.

* Kim Sullivan
31 High St.

Carol Kosicki
970 Washington St.

HOLLISTON CABLE ACCESS TV, INC

(Board of Directors) (HCAT)

703 Washington Street

(3 year term-7 members- 3 appt.by selectmen

others appointed by citizens at Annual Mtg.

***appointed by Selectmen (in Sept.)

(only mbrs. app't by Selectmen to be sworn in.)

VACANCY ***

Dan Sweeney***

David Aronson

Mary Greendale

David Nickerson***

* Chryso Lawless

VACANCY

HOLLISTON EMERGENCY RESERVE CORP.

FORMERLY-MEDICAL RESERVE CORP

(Executive Committee)

(sub committee of the Board of Health)

appointed by the BOH 7/2007

meets 2nd & 4th Wednesdays of month @7 PM

* VACANCY

VACANCY

Barbara Kattman (secretary)

49 Grove St.

Kathy Shore

10 Cassandra Ln

William D. Tobin

181 Central St.

VACANCY

VACANCY

VACANCY

VACANCY

Medical Consultant

Laura Zisblatt, MD

HOUSING TRUST FUND

BOARD OF TRUSTEES

703 Washington St.

Holliston, MA 01746

appointed by Selectmen 2/18/10 - 9 members

1 member from each: BOS, CPC, Housing

Auth. , Housing Comm. & Planning Board; 4

members at large

Gregory Carey

949 Washington St.

Diana Harrington

120 Goulding Rd

Warren Chamberlain (CPC)

16 Roy Ave.

Diane McDermott-Roy

60 Johnson Drive

* Bryan Clancy (Housing Comm)

45 Wendy Ln

Anthony Damigella (Housing Auth)

95 Gregory Rd.

Kevin Conley (Selectmen)

44 Cranberry Ln

Kay Baxter

111 Rolling Meadow Dr.

William Stout
165 Winthrop St

INSURANCE ADVISORY

703 Washington Street
Holliston, MA 01746

VACANCY - Retiree rep.

Michael Cassidy - Fire Dept

* Matthew Waugh - Police Dept

Leslie McDonnell - Library

Vacant- School Admin.

Robert Nemet - Highway

Elizabeth Greendale - Town Hall

Ellen Ahern- Teachers Rep.

VACANCY - Teachers Rep. (alternate)

VACANCY - Recording Secretary

Mary Bousquet - Liaison/Advisor

VACANCY - Retiree Alternate

KEEFE TECHNICAL SCHOOL COMM

elected position until 1991, then appointed
(3 year term)

Principal

Sarah Commerford (Vice Chair)

Barry Sims

Patricia Canali started 7/1/2008

MEMORIAL DAY COMMITTEE

Walter McGrath

Stephen Bradford

Stephen Napolitano

James Taralli

Henry Dellicker

Robert Hopkins

Ralph Stover

OPEB TRUST BOARD

5 Members - Chairs of Board of Selectmen &
School Committee, Town Administrator,
Treasurer & Citizen at Large
est. Dec. 2013

Kevin Conley, Selectmen
Anne L. Hanstad, School Committee
Jeff Ritter, Town Administrator
Mary Bousquet, Treasurer
John Beck
69 Wingate Rd

OPEN SPACE COMMITTEE

703 Washington Street
Holliston, MA 01746
Appointed by Selectmen 2/99
(3 year term - 7 members)
Mtgs. - 2nd Wednesday of the month

John Vosburg
19 Constitution Dr.

* Alix Carey
37 Green St.

George Johnson
21 Temi Rd.

Patrick Doering

Ann Marie Pilch
107 Juniper Rd.

James Keast
104 Fairview St.

John Beling
31 Franklin St.

PERSONNEL BOARD

703 Washington Street
Holliston, MA 01746

Jacqueline Rossini
190 Winter St.

(3 year term - 5 members)

established 1/17/1978 (appointed by Selectmen)

POLICE - AUXILIARY

550 Washington St.

Holliston, MA 01746

(1 year term)

VACANCY

George Leurini - Director

Michael Aw

Hannah Ciavara

Jason Fitzgerald

Robert Guyon

Mark Haddad

Michael Hamlet

Danny Lee

John T. Loftus

Sean McDowell

Daniel Nash

Jeff Oteri

James Ray

Brian Ream

Donavan Seay

POLICE - SPECIAL

1 Year Term

George Leurini - Director

Michael Aw

Michael Cassidy

David Charette

Martha Ellis

Jason Fitzgerald

Robert Guyon

Mark Haddad

Michael Hamlet

Jean Howard

Danny Lee

Edward Loftus
Sean McDowell
Jeffrey Oteri
James Ray
Brian Ream
Donovan Seay
Jean Spera
Cynthia Valovcin
Dona Lee Walsh, Ashland

POLICE CHIEF SEARCH COMMITTEE

DISBANDED 7/19/2017

POLICE STATION BLDG. COMMITTEE

DISBANDED 7/19/2017

RECYCLING

* DISBANDED Nov. 6, 2017

REGIONAL AFFORDABLE HOUSING

Margaret Miley 429-4996

REGISTRARS

703 Washington Street
Holliston, MA 01746
(appointments in April)

Ellen George (D)
62 Persis Pl.

Elizabeth T. Greendale (U)
Town Clerk

George Snow (R)
759 Winter St.

Elaine Doyle (D)
191 Adams St.

School Committee Green Sub Comm.

appointed by School Committee Sept. 2015

Cynthia Lestewnik

Andy Morton

Joan Shaughnessy

School Committee Strategic Planning Sub Comm.

DISBANDED Dec. 2016 per A.L. Hanstad

School Committee-Wellness Council sub comm.

appointed by School Committee

13 members - & 1-3 students

Lisa Galeaz - school committee mbr

Carol Emmons - school committee mbr

Keith Buday - Superintendent designee

Ania Lotti - parent

Sarah Behta MD - parent

John Ratcliffe - parent

Joanne Costello - parent

Holly Everett - Dir. School food service

Carol White - Dir. Extended day program

Rita Budwey - Teacher

Wendy Krauss - Teacher

Cathy Porcello - School Nurse

Vacant - general citizen

student to be named

student to be named

student to be named

School Start Time SubCommittee

Stacey Raffi

Cynthia Listewnik

Martha Devoe

Senior Center Director Screening Comm.

DISBANDED 7/19/2017

SURVEY BOARD

Fire Chief Michael Cassidy

703 Washington Street
Holliston, MA 01746

Bldg. Insp. Peter Tartakoff

**SUSTAINABLE WASTE MANAGEMNET
and RECYCLING COMMITTEE**

Appt. by BOS 11/6/2017

6 members, 3 yr. term

Michelle Ceresia

65 Dorset Rd

VACANCY

Michael Lavin

200 Jerrolds St

Christine Beling

31 Franklin St

Jason Dionne

129 Locust St

Utah Nickel

129 Locust St

TAXATION AID COMMITTEE (*E & D)

703 Washington Street

Holliston, MA 01746

(3 year term - 3 members plus:

Treasurer/Collector & Chair of Assessors

*Elderly & Disabled Committee

Mary Bousquet

Treasurer/Collector

Brian Loughlin

Board of Assessors

James Lane

89 Dodd Dr.

* Laura Matz

65 Bayberry Ln

John F. Hunt

69 Grove St.

TOWN FOREST COMMITTEE

703 Washington Street

Holliston, MA 01746

3 members

Joanne Hulbert

42 Mechanic St.

John Goeller

12 Dunster Rd

VACANCY

TOWN HALL COMMITTEE

703 Washington Street

Holliston, MA 01746

re-instated 4/4/11

Jon Julh

Edward Nunes

Robert Connoni

Jackie Dellicker

TRAILS COMMITTEE

703 Washington Street

Holliston, MA 01746

7 mbrs. Appointed by Selectmen 3/99

(3 year term)

Kenneth Henderson

1028 Washington St.

Marc Connelly

6 Beverly Circle

Robert (Bud) Schmitt

53 Evergreen Rd

Mark Kaplan

72 Norfolk St.

Herbert Brockert
760 Central St.

* Robert Weidknecht
40 Hemlock Rd.

Martha Ellis
79 Hollis St #108

**TUITION FREE FULL DAY
KINDERGARTEN TASK FORCE**

DISBANDED per A.L. Hanstad 8/17

VETERANS HONOR ROLL COMM.
appointed by Selectmen August 6, 2007
7 members

Robert Blair
57 School Street

VACANCY

Peter Hill
63 Concord Street

George Snow
759 Winter Street

Denise Trinkle
92 Goulding Street

Stephen Napolitano
67 Pleasant St.

Sven Mozdierz

131 Dalton Rd.

**WEIGHER, MEASURERS & SURVEYORS
OF COMMODITIES**

Lieutenant Craig Denman
Officer Kenneth Belson
Officer Bryan DiGiorgio
Officer Scott Downey
Officer Daniel Griffith
Officer Todd Hagan
Officer Timothy Heney
Sgt. George Leurini
Officer Andrew MacGray
Det. Ciara Ryan
Officer John Scanlon
Sgt. Chad Thompson
Sgt. Matthew Waugh
Officer Michael Woods
Officer Jonathan Remkis
Officer Kate Hickey

WEIGHERS (New England Emulsions)
1 year term

(Covanta)

(Electronic Recyclers Inc.Holliston)

Matthew Antonioli
Gregory Patry
Domenic Porcello
Richmond N. Mann
James Porcello
Jerrold Hilliard
Ryan Fillion
Sharon Leavitte
Carlos Young
Randy Bickford

YOUTH ADVISORY COMMITTEE

703 Washington Street

Holliston, MA 01746

(3 year term - 9 members)

2 students-1 yr term, non voting

established 1994

Nowell Colon

Paul Garneau

Gary Keith

Isaac King

Lynne Rahim

447 Central St.

Jennifer Liebermann

335 Marshall St

* Darlene Vittori-Marsell

293 Chamberlain St.

Peggy Payne

32 Irving Pl

Charles E. Coughlin

178 Oak St.

Kathryn Cumming

465 Chamberlain St.

Holly Fischer-Engel

229 Underwood St.

Andrew Frimpong

129 Karen Circle

John P. Drohan, Jr.

4 Cassandra Ln.

ZONING BOARD OF APPEALS

(3 members - 3 years- staggered terms)

(2 Associates - 1 year terms)

(Appointments in April - Town by-law)

John J. Love, III (full mbr. 4/7/08)

6 Shea Drive

* Henry A. Dellicker (full-11/13/06)

24 Skyview Terr.

Mark Bush (Associate)

224 Concord St.

Jay Peabody (Associate)

195 Rolling Meadow Dr.

SPECIAL TOWN MEETING

OCTOBER 30, 2017

The Special Town Meeting of October 30, 2017 was held at the High School Auditorium and brought to order by Moderator Jacqueline Dellicker at 7:32 with a quorum of 125

The moderator read the warrant and went over the preliminary rules for Town Meeting and then read the following motion as required by the Town By-Laws.

PRIOR TO ARTICLE 1

MOTION: Moved that the following non-resident Town officials, consultants to committees and petitioners be allowed to speak during the course of this Special Town Meeting: Scott Moles, Health Director/Agent; Leslie McDonnell, Library Director; Mary Bousquet, Treasurer/Collector; Kathryn Peirce, Principal Assessor; Peter Tartakoff, Building Inspector; Brad Jackson, Superintendent of Schools; Peter Botelho, Assistant Superintendent of Schools; Dan MacLeod, Director of Learning Technology; Sean Reese, DPW Director; Tom Smith, Highway Superintendent, Karen Sherman, Town Planner; Matt Stone, Police Chief; Dona Walsh, Animal Control Officer, Chris Meo, Technology Director; Jeff Ritter, Town Administrator; Sharon Emerick, Town Accountant; Rochelle Wagner, Petitioner, Owner of The Wine House; Jay Talerman, Town Counsel **SECONDED**

DISCUSSION: Our Town By-Laws require that the Town Meeting vote to allow non-residents and non-voters to address the Town Meeting.

VOTE: Passed by unanimous voice vote.

ARTICLE 1. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of supplementing various accounts of the Town's Fiscal Year 2018 annual budget, previously voted by the Town under Article 14 of the Warrant for the 2017 Annual Town Meeting; or take any action relative thereto. (Board of Selectmen)

MOTION: Moved that the Town vote to make the following change in the fiscal year 2018 Omnibus Budget:

- 1.) Appropriate \$1,400,000 from Free Cash for the downtown signalization project;
- 2.) Raise and Appropriate \$120,000 for the "Other Financial Administration/Reserve Fund For Transfers" Account;
- 3.) Raise and Appropriate \$1,165 for the Town Accountant's budget;
- 4.) Raise and Appropriate \$340 for the Town Clerk budget; and
- 5.) Raise and Appropriate \$170 for the Treasurer/Collector budget
- 6.) ~~Raise and Appropriate \$20,000 for the DPW Tree Removal budget~~ **SECONDED**

DISCUSSION: Ken Szajda, 676 Fiske St., made a motion to Amend Article 1 by removing #6, Raise and Appropriate \$20,000 for the DPW Tree Removal Budget.

VOTE ON MOTION TO AMEND: Passed by unanimous voice vote to Amend Article 1.

VOTE: Passed by unanimous voice vote to accept Article 1 as amended in the motion.

ARTICLE 2. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Stabilization Fund; or take any action relative thereto. (Board of Selectmen)

MOTION: Moved that the Town vote to appropriate the sum of \$250,000 to the Stabilization Fund from Free Cash. **SECONDED**

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept Article 2 as stated in the motion.

ARTICLE 3. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Capital Expenditure Fund; or take any action relative thereto. (Board of Selectmen)

MOTION: Moved that the Town vote to appropriate \$608,203 from Free Cash to the Capital Expenditure Fund. **SECONDED**

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept Article 3 as stated in the motion.

ARTICLE 4. To see if the Town will vote to authorize the Board of Selectmen to hold a public auction and or sale for the purpose of disposing of surplus departmental equipment; or take any action relative thereto. (Board of Selectmen)

MOTION: Moved that the Town vote to dispose of the following items:

(1) 1983 International Cargostar Rescue Truck (Fire Department)

(3) Office Chairs **SECONDED**

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept Article 4 as stated in the motion.

ARTICLE 5. To see if the Town will vote to raise and appropriate and/or transfer from available funds, or borrow a sum of money for the purpose of capital expenditures, including

replacement and of old vehicles and equipment, for the following departments: Board of Selectmen, School Committee, Department of Public Works (Highway), Police and Fire Departments and authorize the Board of Selectmen to trade or sell used equipment toward part of the purchase price; or take any action relative thereto. (Board of Selectmen)

MOTION: Moved that the Town vote to raise and appropriate \$855,330 from the Capital Expenditure Fund for the following items;

\$30,000 FOR DOOR REPLACEMENTS AT THE TOWN HALL (Selectmen);

\$78,440 FOR A NEW SOUND SYSTEM AT THE HIGH SCHOOL (School Committee);

\$100,000 FOR TECHNOLOGY (MILLER/PLACENTINO) (School Committee);

\$100,000 FOR INFORMATION SYSTEM (NEW STUDENTS) (School Committee);

\$52,000 FOR A PICK-UP TRUCK WITH PLOW (DPW/Highway);

\$17,245 LIVESCAN FINGER PRINT MACHINE (Police);

\$77,645 TWO (2) POLICE VEHICLES (Police);

\$400,000 FIRE TRUCK, RESCUE ONE REPLACEMENT & EQUIPMENT (Fire Department)

For a total of \$855,330 from the Capital Expenditure Fund for the purposes detailed above.

SECONDED

DISCUSSION: Mark Whittacker, 543 Central St., asked what the \$78,440 would include. Joan Shaughnessy, 87 Morton St., responded that it would include an entire new sound and board system.

VOTE: Passed by unanimous voice vote to accept Article 5 as stated in the motion.

ARTICLE 6. To see if the Town will vote to transfer from available funds a sum of money for the purpose of reducing the amount of money to be raised through property taxes for fiscal year 2018; or take any action relative thereto. (Board of Selectmen)

MOTION: Moved that the Town vote to indefinitely postpone this Article. **SECONDED**

DISCUSSION: None

VOTE: Passed by unanimous voice vote to indefinitely postpone Article 6 as stated in the motion.

ARTICLE 7. To see if the Town will vote to act on the Report of the Community Preservation Committee regarding the fiscal year 2018 Community Preservation budget and to appropriate or reserve for later appropriation monies from the Community Preservation Fund annual revenues or available funds for administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the year; or take any action relative thereto. (Community Preservation Committee)

MOTION: Moved that the Town vote to appropriate \$27,000 in Fiscal Year 2018 from the Community Preservation Fund Open Space Reserve (8/17/17 unencumbered balance: \$93,971); \$50,000 in Fiscal Year 2018 from the Community Preservation Fund Historic Reserve, (8/17/17 unencumbered balance: \$200,538); and \$123,000 in Fiscal Year 2018 from the Community Preservation Fund General Reserve, (8/17/17 unencumbered balance: \$1,239,559) for a total of \$200,000 in addition to the \$590,000 appropriated at the 2017 Annual Town Meeting, in order to assist the 8 Arch Bridge Committee with the preservation of the Bogastow Brook Viaduct and the creation of recreational open space through the installation of a new concrete slab and railings for the purpose of incorporating the Viaduct into the Upper Charles Rail Trail. All funds

appropriated for this project to be expended by October 30, 2018; or to take any action relative thereto. **SECONDED**

DISCUSSION: Frank Chamberlain, 333 Hollis St., gave an overview of the status of the Community Preservation. Jay Robinson, 233 Chamberlain St., explained that they received 7 bids ranging from \$644,000 to over a Million Dollars. He said they approached it in two pieces, the first fixing the bridge due to water causing deterioration and the second for safety, by installing a railing. The RFP was very specific in how the repairs would be done, which would be labor intensive, because of the location on a busy street and not allowing the use of a crane, all while keeping its historic integrity, and therefore the bids came in higher than what we had appropriated in the spring.

VOTE: Passed by unanimous voice vote to accept the above motion under Article 7.

MOTION: Moved that the Town vote to appropriate \$800 in Fiscal Year 2018 from the Community Preservation Fund Open Space Reserve to assist the Upper Charles Conservation Land Trust with the construction of boardwalks within the Wenakeeing Woods Conservation land, with all funds to be expended by October 30, 2018; or to take any action relative thereto.

SECONDED

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept the above motion under Article 7.

ARTICLE 8. To see if the Town will vote to appropriate from the Water Surplus (Retained Earnings) \$350,000; and from the Water Infrastructure Reserve \$1,350,000 dollars for tasks related to the replacement of approximately 6,500 linear feet of water mains and a booster station in the Cedar Street area including Cheryl Lane and portions of Turner Road including 1,200 linear feet of water mains for the water extension on Hanlon Road to Forest Park Drive. The scope of work includes new water mains, service connections, valves, fire hydrants and a pressure booster station; and all related work; or to take any action relative thereto. (Board of Selectmen)

MOTION: Moved that the Town vote to appropriate \$350,000 from Water Surplus (Retained Earnings), and \$1,350,000 dollars from the Water Infrastructure Reserve to complete all related work as stated in the Article. **SECONDED**

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept Article 8 as stated in the Motion.

ARTICLE 9. To see if the Town will vote to appropriate from Water Surplus (Retained Earnings) \$78,000 for tasks related to engineering services for the design and tasks related to the replacement of approximately 10,600 linear feet of water mains in Winter Street including new water mains, valves, hydrants, service connections and all related work in Winter Street from Ashland Street to Washington Street; or to take any action relative thereto. (Board of Selectmen)

MOVE: Moved that the Town vote to appropriate \$78,000 from Water Surplus (Retained Earnings) to complete all related work as stated in the Article. **SECONDED**

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept Article 9 as stated in the Motion.

ARTICLE 10. To see if the Town will vote to appropriate \$100,000 from the Water Surplus (Retained Earnings), for a power aeration and vent system for the Hopping Brook Water Storage

Tank allowing for improved water quality and enhanced removal of volatile organic compounds (VOCs) and all related work; or to take any action relative thereto. (Board of Selectmen)

MOTION: Moved that the Town vote to appropriate \$100,000 from Water Surplus (Retained Earnings) to complete all related work as stated in the Article. **SECONDED**

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept Article 10 as stated in the motion.

ARTICLE 11: To see if the Town will vote to appropriate from Water Surplus (Retained Earnings) \$33,600, for all tasks related to exterior cleaning and interior cleaning of the Holliston Water Storage Tanks, pursuant to the Massachusetts Department of Environmental Protection (DEP) regulations that all public water supply water storage tanks be cleaned every five (5) years and all related work; or to take any action relative thereto. (Board of Selectmen)

MOTION: Moved that the Town vote to appropriate \$33,600 from the Water Surplus (Retained Earnings) to complete all related work as stated in the Article. **SECONDED**

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept Article 11 as stated in the motion.

ARTICLE 12: To see if the Town will vote to re-affirm the May 2010 Town Meeting acceptance of the provisions of Chapter 43D of the Massachusetts General Laws, Expedited Permitting, as amended pursuant to Section 11 of Chapter 520S of the Acts of 2006 further amended by Section 25 of Chapter 238 of the Acts of 2012 and to enable the Town Planner/Economic Development Director as the designated single point of contact for the community, to file an application with the Interagency Permitting Board for the designation of land at 0 Hopping Brook Road (Map, 4 Block 6, Lot 15 of Hopping Brook Park Phase II) as a Priority Development Site, or take any action relative thereto. (Planning Board)

MOTION: Moved that the town vote to reaffirm the May 2010 Town Meeting acceptance of the provisions of Chapter 43D of the Massachusetts General Laws, Expedited Permitting, as printed in the Warrant, and further to enable the Town Planner/Economic Development Director to serve as the designated single point of contact for the community, to file an application with the Interagency Permitting Board for the designation of land at 0 Hopping Brook Road (Map, 4 Block 6, Lot 15 of Hopping Brook Park Phase II) as a Priority Development Site. **SECONDED**

DISCUSSION: Ann Chipman, 116 Stagecoach Rd., asked for an explanation. Karen Sherman, Town Planner, stated that we previously accepted this, but never designated a particular site. The Hopping Brook site has the potential for 1.5 to 2 million sq. feet, with 5 to 6 potential buildings. Projects within the designated area would be permitted by the local permitting board within 180 days of filing. Ken Szajda, 676 Fiske St., asked why we have to re-affirm the acceptance. Ms. Sherman explained that in 2010 the Town didn't complete the process.

VOTE: Passed by unanimous voice vote to accept Article 12 as stated in the motion.

ARTICLE 13: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of engaging a roofing and or HVAC building consultant to assist the Town in the preparation of bid documents for repairs, replacement of the Holliston Public Library roof and HVAC system; or to take any action relative thereto. (Board of Selectmen)

MOTION: Moved that the Town appropriate the sum of \$15,000 from Free Cash for the purposes as stated in the Article. **SECONDED**

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept Article 13 as stated in the motion.

ARTICLE 14: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow \$5,100 to be expended by the Rail Trail Committee for the purposes of providing equipment to be under the care and custody of the Department of Public Works for continuous maintenance of the Upper Charles River Rail Trail in Holliston or to take any action relative thereto. (Board of Selectmen)

MOTION: Moved that the Town raise and appropriate the sum of \$5,100 for the purposes as stated in the Article. **SECONDED**

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept Article 14 as stated in the motion.

ARTICLE 15: To see if the Town will vote to amend the Zoning Bylaw by adding a new Section VIII - Temporary Moratorium on Recreational Marijuana Establishments which are not included in the definition of Medical Marijuana Treatment Centers, as follows:

SECTION VIII. TEMPORARY MORATORIUM ON MARIJUANA ESTABLISHMENTS WHICH ARE NOT INCLUDED IN THE DEFINITION OF MEDICAL MARIJUANA TREATMENT CENTERS

VIII-A PURPOSE.

By vote at the State election on November 8, 2016, the voters of the Commonwealth approved a law entitled the Regulation and Taxation of Marijuana Act, codified in G.L. c. 94G, Regulation of the Use and Distribution of Marijuana Not Medically Prescribed, as amended by Chapter 351 of the Acts of 2016 and Chapter 55 of the Acts of 2017 (the "Act"), regulating the control, production and distribution of marijuana under a system of licenses and regulations. Currently under the Zoning Bylaw, a Marijuana Establishments are not defined, not established as a permitted use or otherwise regulated in the Town. Regulations promulgated by the Cannabis Control Commission are expected to provide guidance to the Town in its regulation of marijuana sales and distribution. The regulation of marijuana establishments raises unique and complex legal, planning, and public safety issues, and the Town needs time to study and consider the regulation thereof to appropriately address such unique and complex issues. The local impacts resulting from this new land use should be evaluated and addressed in a comprehensive manner by appropriate zoning and planning regulations prior to the permitting of a Marijuana Establishments. Consequently, the Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Marijuana Establishments to permit the Town sufficient time to engage in a planning process to address the impacts of such structures and uses in the Town and to enact bylaws in a manner consistent with sound land use planning goals and objectives.

VIII-B DEFINITIONS

“Marijuana” and “Marijuana Product” shall have the meanings set forth in the Act.

“Marijuana Establishments” shall have the meaning set forth in the Act.

VIII-C TEMPORARY MORATORIUM

For the reasons set forth above, and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for Marijuana Establishments as defined by the Act, which shall not include Medical Marijuana Treatment Centers. No building permit, special permit, variance, site plan or other permit may be issued under this zoning by-law for the purpose of establishing Marijuana Establishments. The moratorium shall remain in effect through December 31, 2018. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of the cultivation, distribution and sale of marijuana in the Town, consider the Cannabis Control Commission regulations regarding Marijuana Establishments, and adopt Zoning Bylaws to address the impact and operation of Marijuana Establishments, or take any action relative thereto. (Board of Selectmen/Planning Board)

MOTION: Moved that Town vote to adopt a temporary moratorium on recreational marijuana establishments as it is printed in the Warrant. **SECONDED**

DISCUSSION: Mark Shultz, 21 Wedgewood Drive, is opposed to this moratorium and asked Town Meeting if anyone would decline the Tax Revenue.

VOTE: Passed by unanimous hand count vote to accept Article 15 as stated in the motion.

Yes: 180 No: 67

ARTICLE 16: To see if the Town will vote to authorize the Board of Selectmen to petition the State Legislature on behalf of the Wine House, Inc. for one additional off premise license for the sale of all alcoholic beverages. This license would be granted to The Wine House, who is currently operating under a Wine & Malt Beverages License. (Petition)

MOTION: Moved that the town vote to authorize the Board of Selectmen to petition the State Legislature on behalf of The Wine House Incorporated (76 Central Street, Holliston), for an additional off-premise license for the sale of all alcoholic beverages. Upon the state’s approval and providing that The Wine House has met all other town and state requirements, The Wine House’s license would then be amended from “wine and malt beverages” to “all alcoholic beverages.”

“All-alcoholic” licenses are issued based upon the quota system (town population) - when the population increases by 5,000 people, a new license may be obtained and issued. Holliston’s population has surpassed 15,000 people in 2017, which would theoretically allow for an additional license to become available. However, the ABCC (Alcoholic Beverages Control Commission) only recognizes the census once every ten years, the next time scheduled for 2020. Therefore, this is not an uncommon petition in small towns. Recently, stores in the towns of Marlboro and Orleans have been granted a license going through a similar legislative process.

Rochelle R. Wagner, Owner
The Wine House, Inc.

October 26, 2017 **SECONDED**

DISCUSSION: Ken Szajda, 676 Fiske St., asked Town Counsel to explain the legally binding provisions of this Article. Jay Talerman, Town Counsel, explained that this is not binding on the Selectmen, it is a necessary step if they wish to petition the State Legislature. Selectman, Kevin Conley, explained that this is an existing business with a Beer and Wine License and Ms. Wagner would like to add some specialty spirits. Michelle Zeamer, 583 Winter St., asked if the Selectmen decided to move forward with the petition, would the additional license be open to anyone or limited to this Petitioner? Town Counsel, said that this would be limited to this address. David Duda, 6 Great Meadow Rd., said that this is a reputable business that only wants to augment what is already there and the Town should support local business.

VOTE: Passed by voice vote to accept Article 16 as stated in the motion.

ARTICLE 17: To see if the Town will vote to provide curbside refuse and recycling pickup to condominiums provided their Board of Trustees request such service, allowing the Town or its agents access to any private roads and agrees to ensure the Town from any liability or take any action relative thereto. (Petition)

MOTION: Move that the Town of Holliston vote to provide curbside refuse and recycling pickup to condominiums provided their Board of Trustees request such service, allowing the Town or its agents access to any private roads and agrees to insure the Town from any liability or take any action relative thereto. **SECONDED**

DISCUSSION: Larry Dennin, Petitioner, 20 Glacier Way, said that this Article seeks to treat all tax payers fairly and equally with regards to Municipal Refuse and Recycling pickup. Mr. Dennin made a Motion to Amend the Article to include amending the Town's By-Laws, which Town Counsel deemed out of order. Tracy Jabs, 375 Concord St., asked the Selectmen why they didn't support this. Selectman Jay Marsden, 32 Wendy Ln., said there are a lot of misconceptions around this Article, one being, that this is commonplace for most Condominium Complexes and he feels that it's unclear as some do have it and some don't. He also stated that we could be setting ourselves up for more and more, with all the new and future construction. As a Board, they tried to stay away from these individual arrangements and have some continuity across the board. Cost is also a factor, and after speaking with Republic Services, they estimate an additional \$110,000 to \$150,000. Additionally there could be some liability issues, as Condominiums have their own association and are run by their own set of by-laws etc. Paul Chapula, 24 Piedmont Dr., stated some comparative figures and noted that 36 towns in Massachusetts collect trash for Condominiums. Michelle Zeamer, 583 Winter St., said that this is also a Private Road issue. Private roads are not accepted by the Town, because they have not yet met Planning Board specifications and they may not ever meet the criteria. Also, Private Roads do not get snow plowed or have School Buses pick up and drop off on them, and not all of the condos are 55 and older. She also asked Town Counsel for his opinion on the legal fees required to arrange for easements. Mr. Talerman said that the fees would be irrelevant. Pat Duffy, 5 Regency Dr., said that the Town has been picking up their trash for the last 10 years, and prior to that they had a dumpster in a fenced in area. They will have to rebuild a new area to provide for dumpsters. She's asking the Town to continue to provide Trash/Recycling services for Condominium Residents. Mark Shultz, 21 Wedgewood Dr., feels that this should be reconsidered to find a fair solution, he then made a motion to Indefinitely Postpone Article 17, which was Seconded and Defeated by a hand count vote: 105 Yes and 110 No.

VOTE: Passed by Hand Count Vote to accept Article 17 as stated in the motion.
Yes: 135 No: 77

ARTICLE 18: To see if the Town will vote to accept as a public way the non-public portion of Mohawk Path, a portion of Governor Prentice Way, Indian Circle, and Mayflower Landing, all within the subdivision designated as "The Highlands at Holliston", and to include the necessary easement rights related thereto, all as shown on the plans prepared by Guerrier & Hanlon, Inc. dated September 6, 2017 or take any action relative thereto. (Petition)

MOTION: Moved that the Town vote to accept as a public way the non-public portion of Mohawk Path, a portion of Governor Prentice Way, Indian Circle, and Mayflower Landing, all within the subdivision designated as "The Highlands at Holliston", and to include the necessary easement rights related thereto, all as shown on the plans prepared by Guerrier & Hanlon, Inc. dated September 6, 2017 or take any action relative thereto. **SECONDED**

DISCUSSION: Paul Beattie, 159 Dalton Rd., as counsel for the Petitioner, he spoke in favor of this Article. Kevin Conley, 44 Cranberry Ln., said that the Developer has a list of criteria that needs to be met before a road is accepted by the Town, and we would be remiss by accepting any road before they have been met. Ken Szajda, 676 Fiske St., stated that the last thing the Town should do is accept a sub-standard road and need to repair it on our dime.

VOTE: Article 18 failed by voice vote.

Motion to adjourn at 10:13 pm Elizabeth T. Greendale, CMC/CMMC, Town Clerk

ANNUAL TOWN MEETING MAY 7, 2018

The Annual Holliston Town Meeting of May 7, 2018 was held at the High School Auditorium and was brought to order by Moderator, Jacqueline Dellicker at 7:32 PM, with a quorum of 118 and growing.

Prior to the start of regular business, the Moderator read the warrant and went over the preliminary rules for Town Meeting then read the following Motion as required by the Town By-Laws.

PRIOR TO ARTICLE 1

MOTION: Moved that the following non-resident and non-voting Town officials, consultants to committees and petitioners be allowed to speak during the course of this Annual Town Meeting:

Scott Moles, Health Director/Agent; Leslie McDonnell, Library Director; Sharon Emerick, Town Accountant; Kathryn Peirce, Principal Assessor; Peter Tartakoff, Building Inspector; Brad Jackson, Superintendent of Schools; Peter Botelho, Assistant Superintendent of Schools; Dan MacLeod, Director Technology & Digital Learning; Sean Reese, DPW Director; Karen Sherman, Town Planner; Matt Stone, Police Chief; Chris Meo, Technology Director; Ryan Clapp, Conservation Agent; Jon Evans, Keefe Tech Superintendent; Jeff Ritter, Town Administrator; Mary Bousquet, Treasurer/Collector; Cynthia Wall, MAPC; Jason Talerman,

Town Counsel; Jaclyn Winer, Youth and Family Services, Director; Linda Marshall, Senior Center Director; Dona Walsh, Animal Control Officer. **SECONDED**

DISCUSSION: Our By-laws require that the Town Meeting vote to allow non-residents and non-voters to address the Town Meeting

VOTE: Passed by unanimous voice vote.

ARTICLE 1. To hear and act on the report of the Selectmen.

MOTION: Moved that the Annual Report of the Town for the 12 month period ending June 30, 2017, be accepted. **SECONDED**

DISCUSSION: Kevin Conley, 44 Cranberry Ln., spoke about all the programs and projects that were completed throughout the year. Mr Conley also read a Proclamation to the Town Clerk and staff for Municipal Clerks Week.

VOTE: Unanimously passed by voice call vote to accept Article 1 as stated in the motion.

ARTICLE 2. To hear and act on the report of the Finance Committee.

MOTION: Moved that the Annual Report of the Finance Committee be received and laid on the table and that motions offered in the report be accepted as motions before this meeting as the articles and the budget are taken up. **SECONDED**

DISCUSSION: Ken Szajda, 676 Fiske St. and Chairperson of the Finance Committee, gave a presentation updating Town Meeting on the finances of the town.

VOTE: Unanimously passed by voice call vote to accept Article 2 as stated in the motion.

ARTICLE 3. To see if the Town will vote to authorize the Town Treasurer, subject to the approval of the Selectmen, to sell property acquired through foreclosure of tax titles by the Town and other real estate, after first giving notice of the time and place of the sale by posting such notice of sale in some convenient place in the Town, by publishing such notice of such sale in a newspaper having general circulation in the Town and by posting such notice on a Holliston Cable Access Television (HCAT) bulletin board and on the Town's website at least fourteen (14) days before the sale. The Treasurer shall also give notice of such sale to the Executive Director of the Holliston Housing Authority, the Chair of the Holliston Housing Trust and the Chair of the Holliston Housing Committee or its subsequent equivalent by first class letter at least forty-five (45) days before the sale. The Treasurer may hold a public auction and may reject any bid which he/she deems inadequate, and any such advertisement, notice or indication that real property is to be offered for sale by the Town of Holliston, or any department, commission, or other subdivision of the Town shall include the following statement: "Buyers should be aware that the Town of Holliston does not guarantee this property to be in conformity with existing zoning bylaws."

Whenever the proceeds of the sale or other disposal of real estate, other than that acquired through tax title foreclosure, by the Town of Holliston exceed five hundred dollars, the same shall be applied to the payment of indebtedness incurred in acquiring such real estate or shall be added to the sinking fund, if any, from which said indebtedness is payable, or if no such indebtedness is outstanding will be applied to the Town's Capital Expenditure Fund as

established by Chapter 46 of the Acts of 1993. The proceeds of a sale in excess of five hundred dollars of any park land by the Town shall be used only by the Town for acquisition of land for park purposes or for capital improvements to park land; or take any action relative thereto.

MOTION: Moved that this Article be approved as presented in the Warrant. **SECONDED**

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to accept Article 3 as stated in the motion.

ARTICLE 4. To see if the Town will vote to amend the Consolidated Personnel By-law Section 29, Job Classification Plan, by reflecting those revisions, deletions and/or additions to be effective as of July 1, 2018; or take any action relative thereto. (**Town Administrator**)

SECTION 29, JOB CLASSIFICATION PLAN (Full-time Permanent Positions)

POSITION	GRADE	POSITION	GRADE
Administrative Assessor	400	Custodian	100
Assistant Clerk	200	Dispatcher	200
Assistant Senior Center Director	400	Head Dispatcher	400
Head of Circulation, Library	400	Assistant Recreation Director	400
Library Page	50	Assistant, Town Clerk	400
Matron, Police	100	Assistant, Treasurer/Collector	400
Outreach Coordinator	400	Cataloger, Library	300
Principal Clerk	300	Children's Librarian	400
Program Coordinator	200	Clerk to a Board or Committee	100
Reference Librarian	400	Crossing Guard	100
Technician, Library	100	Court Diversion/Community Therapist	400
Van Driver	100		

MOTION: Moved that this Article be approved as presented in the Warrant. **SECONDED**

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to accept Article 4 as stated in the motion.

ARTICLE 5. To see if the Town will vote to amend the Consolidated Personnel By-law Section 30, Job Compensation Plan, to reflect the rates listed below, and the inclusion of any new rates resulting from reevaluation or new or revised positions to be effective as of July 1, 2017; or take any action relative thereto. (**Town Administrator**)

SECTION 30, JOB COMPENSATION PLAN, PART I, SCHEDULE B, HOURLY RATES

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
50	11.15	11.85	12.35	12.66	12.97	13.50	13.78
100	16.55	17.61	18.35	18.80	19.18	19.98	20.41
200	19.64	20.89	21.76	22.29	22.74	23.70	24.20
300	20.25	21.55	22.45	22.99	23.46	24.44	24.96
400	23.32	24.81	25.83	26.47	27.01	28.14	28.74
500	25.30	26.92	28.03	28.72	29.30	30.52	31.19

MOTION: Moved that the Town vote to amend the Consolidated Personnel By-law Section 30, Job Compensation Plan, by implementing the rates shown in Article 5, effective July 1, 2018.

SECONDED

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to accept Article 5 as stated in the motion.

ARTICLE 6. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for unpaid bills from prior years; or take any action relative thereto.

(Board of Selectmen)

MOTION: Moved that the Town raise and appropriate \$1,246.34 for the payment of previous fiscal year bill. **SECONDED**

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to accept Article 6 as stated in the motion.

ARTICLE 7. To see if the Town will vote to transfer from available funds a sum of money for the purpose of supplementing various accounts of the Town's Fiscal Year 2018 annual budget, previously voted by the Town under Article 14 of the Warrant for the 2017 Annual Town; or take any action relative thereto. **(Board of Selectmen)**

FINANCE COMMITTEE RECOMMENDATION: THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN TRANSFER \$57,427 FROM RESERVE FUND TO THE SNOW AND ICE ACCOUNT AS DETAILED BELOW:

<u>AMOUNT</u>	<u>FROM</u>	<u>TO</u>	<u>ACCOUNT NAME</u>
\$63,279.56	Reserve Fund	01423-52000	Snow and Ice

MOTION: : Moved that the Town vote to transfer \$63,279.56 from the Reserve Fund to the fiscal year 2018 Snow and Ice account number 01423-52000. **SECONDED**

DISCUSSION: None

VOTE: Unanimously passed by voice vote to accept Article 7, as stated in the motion.

ARTICLE 8. To see if the Town will vote to authorize the Board of Selectmen to hold a public auction for the purpose of disposing of surplus departmental equipment; or take any action relative thereto. **(Board of Selectmen)**

MOTION: Moved that the Town vote to authorize the Board of Selectmen to dispose of surplus equipment, including office equipment, property, and or vehicles during Fiscal Year 2019. **SECONDED**

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to accept Article 8 as stated in the motion.

ARTICLE 9. To see if the Town will vote to authorize the Department of Public Works, with the approval of the Board of Selectmen, to use and expend sums received from the Commonwealth of Massachusetts as reimbursements under the Chapter 90 State Aid to Highways program for further construction, reconstruction and improvements, including surface

treatments of approved public ways within the Town; or take any action relative thereto. **(Board of Selectmen)**

MOTION: Moved that the Department of Public Works with the approval of the Board of Selectmen, be authorized to use and expend sums received from the Commonwealth of Massachusetts as reimbursements under the Chapter 90 State Aid to Highways program for further construction, reconstruction and improvements, including surface treatments of approved public ways within the Town. **SECONDED**

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to accept Article 9 as stated in the motion.

ARTICLE 10. To see if the Town will vote to amend the General By-law by adding a new section to establish and authorize revolving funds for use by certain departments, boards or committees or agents under Massachusetts General Laws, Chapter 44, section 53E1/2 as follows; or take any action thereto. **(Board of Selectmen)**

DEPARTMENTAL REVOLVING FUNDS

Section 1. **PURPOSE.** This By-law establishes and authorizes revolving funds for use by departments, boards, committees, agents or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by the Massachusetts General Law Chapter 44, section 53E1/2.

Section 2. **EXPENDITURE LIMITATIONS.** A department head, board committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this By-law without appropriation subject to the following limitations:

Fringe benefits of full time employees whose salaries or wages are paid from the fund shall also be paid from the fund.

No liability shall be incurred in excess of the available balance of the fund.

The total amount spent during a fiscal year shall not exceed the amount authorized by the Town Meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is late approved during that fiscal year by the Board of Selectmen and Finance Committee.

Section 3. **INTEREST.** Interest earned on monies credited to a revolving fund established by this By-law shall be credited to the General Fund.

Section 4. **PROCEDURES AND REPORTS.** Except as provided in the Massachusetts General Law Chapter 44, section 53E1/2 and this By-law, the laws, charter provisions, By-law rules, regulations. Policies and procedures that govern the receipt and custody of Town funds shall apply to the use of a Revolving Fund established and authorized by this By-law. The Town Accountant shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report the Town Accountant provides the department, board, committee, agency or officer on appropriations made for its use.

Section 5. **AUTHORIZED REVOLVING FUNDS.** This Table establishes:

Each Revolving Fund authorized for use by a Town Department, board or committee.

The Department, Head, board or committee authorized to spend from each account.

The fees, charges and other monies charged and received by the department, board, committee in connection with the program or activity for which the fund is established that shall be credited to each fund by the Town Accountant.

The expenses of the program or activity for which each fund may be used.

Any restrictions or conditions on expenditures from each fund.

Any reporting or other requirements that apply to each fund, and

The fiscal years each fund shall operate under this By-law.

Revolving Fund	Authorized to Spend	Fees/Charges/Receipts	Expenses Payable	Restrictions	Other Requirements	Fiscal Years
Wetland Filing Fee	Conservation	Filing Fees	Wetland Determination	None	None	Beginning 7/1/2018
Council on Aging	Council on Aging	Building Rental	Senior Center Expenses	None	None	Beginning 7/1/2018
Composting Kit	Board of Selectmen	Sale of Composting Kit	Purchase of Kits	None	None	Beginning 7/1/2018
Response & Recovery	Fire Chief	Fees for Response	Planning & Response Expenses	None	None	Beginning 7/1/2018
Abutter's List	Board of Assessors	Fees for Lists	Preparing Lists	None	None	Beginning 7/1/2018
Building Inspection	Building Inspector	Inspection Fees	Inspectional Services	None	None	Beginning 7/1/2018
Town Hall Rental	Board of Selectmen	Building Rental	Town Hall Maintenance	None	None	Beginning 7/1/2018
Senior Center Van	Council on Aging	Fees for Use of Van	Van Maintenance	None	None	Beginning 7/1/2018
Agricultural Program	Agricultural Commission	Fees for Programs	Agricultural Programs	None	None	Beginning 7/1/2018

Sealer of Weights & Measures	Sealer of Weights & Measures	Inspection Fees	Inspectional Services	None	None	Beginning 7/1/2018
Fluorescent Bulb Recycling	Board of Selectmen	Recycling Fees	Recycling Costs	None	None	Beginning 7/1/2018
Banner Revolving	Highway Super	Fees for Banner Hanging	Banner Placement	None	None	Beginning 7/1/2018
Accident Fee	Police Chief	Fees for Invest.	Investigation Expenses	None	None	Beginning 7/1/2018
Inoculation Revolving	Board of Health	State Reimburs.	Inoculation Expenses	None	None	Beginning 7/1/2018
Cost of Prosecution	Police Chief	Court Fees	Prosecution Expenses	None	None	Beginning 7/1/2018
Nutrition Revolving	Council on Aging	Program Fees	Nutrition Programs	None	None	Beginning 7/1/2018
Pinecrest Golf Course	Golf Course Committee	Golf Course Receipts	Debt, Lease & Other Expenses	None	None	Beginning 7/1/2018
Technology Repair & Replenish	School Committee	Insurance Fee	Repair & Replacement Costs	None	None	Beginning 7/1/2018

MOTION: Moved that the Town vote to amend the General By-Laws by adding a new section to establish and authorize revolving funds for use by departments, boards or committees, under Massachusetts General Laws, Chapter 44, Section 53E1/2 as it is printed in the Warrant.

SECONDED

DISCUSSION: Ken Szajda, 676 Fiske St., asked Town Counsel if Section 5 E would override the spending limit. Mr. Tallerman responded that it would not.

VOTE: Unanimously passed by voice call vote to accept Article 10 as stated in the motion.

ARTICLE 11. To see if the Town will vote to authorize the spending limits of the following revolving funds established under the Town Bylaw and General Laws Chapter 44, Section 53E ½; or take any action relative thereto. **(Board of Selectmen)**

Revolving Fund	Spending Limits
Wetlands Filing Fees	\$ 40,000
Council on Aging	\$ 5,000

Composting Kits	\$ 3,000
Response and Recovery	\$ 25,000
Abutters Lists	\$ 5,000
Building Inspection	\$100,000
Town Hall Rental	\$ 25,000
Senior Center Van	\$ 10,000
Agricultural Commission	\$ 10,000
Sealer of Weights and Measures	\$ 5,000
Fluorescent Bulb Recycling	\$ 3,000
Banner	\$ 5,000
Accident Fee	\$ 5,000
Inoculation	\$ 20,000
Cost of Prosecution	\$ 30,000
Nutrition	\$ 10,000
Pinecrest Golf Course	\$200,000
Technology Repair and Replenish	\$ 75,000

MOTION: Moved that the Town vote to authorize spending limits for the revolving funds as they are printed in the Warrant and established under the Town's General By-Laws and pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2. **SECONDED**

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to accept Article 11 as stated in the motion.

ARTICLE 12. To see if the Town will vote to accept the provisions of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, authorizing the Board of Assessors to grant an increase of twenty percent (20%) to all exemptions from property taxes excluding those granted under clause 18 of section 5 of Chapter 59 of the Massachusetts General Laws for the fiscal year commencing July 1, 2018; or take any action relative thereto. **(Board of Assessors)**

MOTION: Moved that the Town vote to accept the provisions of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, authorizing the Board of Assessors to grant an increase of twenty percent (20%) to all exemptions from property taxes excluding those granted under clause 18 of section 5 of Chapter 59 of the General Laws for the Fiscal Year commencing July 1, 2018. **SECONDED**

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to accept Article 12 as stated in the motion.

ARTICLE 13: To see if the Town will vote to amend the interest rate per annum from 8% to 6% under the provisions of Massachusetts General Laws Chapter 59, Section 5, clause 41A, which regulates tax deferral for homeowners 65 years or older, pursuant to the authority contained in Chapter 136 of the Acts of 2005, thereby amending said clause 41A; or take any action relative thereto. **(Board of Assessors)**

MOTION: Moved that the Town vote to accept the provisions of clause 41A as amended of section 5 of General Laws Chapter 59, as amended by Chapter 136 of the Acts of 2005, amending the interest rate per annum from 8% to 6% for tax deferrals for homeowners 65 years or older, for the fiscal year commencing July 1, 2018. **SECONDED**

VOTE: Unanimously passed by voice vote to accept Article 13 as stated in the motion.

ARTICLE 14. To see if the Town will vote to accept the provisions of section 51 of Chapter 184 of the Acts of 2002, amending the income requirements under Massachusetts General Laws Chapter 59, section 5, clause 41C, or take any action relative thereto. **(Board of Assessors)**

MOTION: Moved that the Town vote to accept the provisions of section 51 of Chapter 184 of the Acts of 2002, amending the income requirements under Massachusetts General Laws Chapter 59, section 5, clause 41C, for the fiscal year commencing July 1, 2018. **SECONDED**

DISCUSSION: None

VOTE: Unanimously passed by voice vote to accept Article 14 as stated in the motion.

ARTICLE 15. To see if the Town will vote to increase the gross receipt that seniors may have in the prior calendar year to be eligible to defer property taxes under G.L.184, Chapter, 59 Section 5, Clause 41A from \$20,000 to the amount established annually by the Commissioner of Revenue as the income limit to qualify for the "circuit breaker" state income tax credit for the preceding state tax year (single seniors who are not heads of households, head of household, and for married couples filing a joint return), with such increase to be effective for deferrals granted for taxes assessed for the fiscal year beginning on July 1, 2018. **(Board of Assessors)**

MOTION: Moved that the Town vote to increase the gross receipt that seniors may have in the prior calendar year to be eligible to defer property taxes from \$20,000 to an amount established by the Commissioner of Revenue as outlined under Article 15. **SECONDED**

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to accept Article 15 as stated in the motion.

ARTICLE 16. To see what money the Town will vote to raise and appropriate or transfer from available funds to meet expenses and outlays to Town departments, salaries of Town Officers, sundry and miscellaneous but regular expenditures, for a Reserve Fund, and to appoint trustees or caretakers or authorize the Selectmen to appoint caretakers of the cemeteries of the Town not otherwise provided for, for the ensuing year; or take any action relative thereto. (Omnibus Budget)

MOTION: Move to appropriate the sum of \$62,744,355 to meet the expenses and outlays to Town departments, salaries of Town Officers, sundry and miscellaneous but regular expenditures, for a Reserve Fund and all other expenses of the Town not otherwise provided for, and to meet this appropriation, the sum of \$60,466,899 shall be raised by taxation and the sum of \$2,277,456 shall be transferred from the Water Enterprise Fund, with all departmental expenses reflected on the handout to Town Meeting and as shown on the screen.

Board of Selectmen 01122

51000 Personal Services	\$233,745
52000 Purchased Services	38,900
54000 Supplies & Materials	300
57000 Other Expenses	5,150
TOTAL	\$278,095

Finance Committee **01131**

51000 Personal Services	\$ 1,220
54000 Supplies & Materials	50
57000 Other Expenses	255
TOTAL	\$ 1,525

Other Financial Administration **01132**

57810 Reserve for Transfers	\$315,000
TOTAL	\$315,000

Town Accountant **01134**

51000 Personal Services	120,466
52000 Purchased Services	31,025
54000 Supplies & Materials	550
57000 Other Expenses	700
TOTAL	\$152,741

Board of Assessors **01141**

51000 Personal Services	\$187,469
52000 Purchased Services	22,830
54000 Supplies & Materials	1,000
57000 Other Expenses	6,735
TOTAL	\$218,034

Treasurer/Collector **01145**

51000 Personal Services	\$ 278,081
52000 Purchased Services	47,500
54000 Supplies & Materials	5,396
57000 Other Expenses	1,500
TOTAL	\$ 332,477

Technology **01155**

51000 Personal Services	\$ 89,935
52000 Purchased Services	5,025
54000 Supplies & Materials	200
58000 Capital	46,376
TOTAL	\$ 141,536

Town Clerk **01161**

51000 Personal Services	\$ 141,948
52000 Purchased Services	4,190
54000 Supplies & Materials	1,100

57000 Other Expenses	3,092
TOTAL	\$ 150,330

Elections **01162**

51000 Personal Services	\$ 20,534
52000 Purchased Services	5,500
54000 Supplies & Materials	4,400
TOTAL	\$ 30,434

Conservation Commission **01171**

51000 Personal Services	\$ 46,560
52000 Purchased Services	1,410
54000 Supplies & Materials	650
57000 Other Expenses	1,500
TOTAL	\$ 50,120

Planning Board **01175**

51000 Personal Services	\$ 79,418
52000 Purchased Services	5,800
54000 Supplies & Materials	250
57000 Other Expenses	550
TOTAL	\$ 86,018

Zoning Board of Appeals **01176**

51000 Personal Services	\$ 7,017
52000 Purchased Services	4,000
54000 Supplies & Materials	150
57000 Other Expenses	0
TOTAL	\$ 11,167

Economic Development **01182**

51000 Personal Services	\$ 8,986
52000 Purchased Services	3,300
54000 Supplies & Materials	200
TOTAL	\$ 12,486

Public Buildings **01192**

51000 Personal Services	\$ 0
52000 Purchased Services	274,989
54000 Supplies & Materials	2,000
TOTAL	\$ 276,989

Police Department **01210**

51000 Personal Services	\$2,596,132
52000 Purchased Services	131,666
54000 Supplies & Materials	24,260
57000 Other Expenses	18,020
58000 Capital Outlay	1,435
TOTAL	\$2,771,513

Auxiliary Police **01211**

52000 Purchased Services	\$ 190
54000 Supplies & Materials	7,364
57000 Other Expenses	12,007
TOTAL	\$ 19,561

Fire Department **01220**

51000 Personal Services	\$757,924
52000 Purchased Services	67,640
54000 Supplies & Materials	13,000
57000 Other Expenses	5,250
58000 Capital Outlay	13,720
TOTAL	\$857,534

Ambulance **01231**

51000 Personal Services	\$ 341,013
52000 Purchased Services	103,735
54000 Supplies & Materials	23,600
57000 Other Expenses	2,000
58000 Capital Outlay	2,100
TOTAL	\$ 472,448

Building Inspection **01241**

51000 Personal Services	\$132,152
52000 Purchased Services	1,750
54000 Supplies & Materials	700
57000 Other Expenses	1,800
TOTAL	\$ 136,402

Sealer of Weights & Measures **01244**

51000 Personal Services	\$ 0
52000 Purchased Services	0
54000 Supplies & Materials	0
TOTAL	\$ 0

Emergency Management **01291**

52000 Purchased Services	\$ 10,515
54000 Supplies & Materials	344
57000 Other Expense	250
TOTAL	\$ 11,109

Animal Control **01292**

51000 Personal Services	\$ 0
52000 Purchased Services	39,736
54000 Supplies & Materials	0
TOTAL	\$ 39,736

Schools **01300**

51000 Personal Services	\$ 27,037,529
52000 Purchased Services	3,529,150
54000 Supplies & Materials	552,185
55000 Fuels	84,000
56000 Intergovernmental	1,916,032
57000 Other Expenses	360,515
58000 Capital Outlay	153,402
TOTAL	\$ 33,632,813

Keefe Technical School: **01371**

57000 Intergovernmental	\$1,204,273
TOTAL	\$ 1,204,273

DPW Highway Department **01420**

51000 Personal Services	\$ 798,908
52000 Purchased Services	151,399
54000 Supplies & Materials	69,731
57000 Other Expenses	606
58000 Capital Outlay	320,875
TOTAL	\$ 1,341,519

DPW Snow & Ice Removal **01423**

51000 Personal Services	\$ 50,000
52000 Purchased Services	106,215
54000 Supplies & Materials	93,785
TOTAL	\$ 250,000

Street Lighting **01424**

52120 Street Lighting	\$ 61,509
TOTAL	\$ 61,509

Solid Waste 01433	
52120 Solid Waste	\$ 1,071,080
TOTAL	\$ 1,071,080

Wastewater Treatment 01440	
52000 Purchased Services	\$ 73,000
54000 Supplies & Materials	2,861
TOTAL	\$ 75,861

Other Public Works 01499	
54000 Motor Vehicle Fuels	\$ 126,000
TOTAL	\$ 126,000

Board of Health 01512	
51000 Personal Services	\$ 132,717
52000 Purchased Services	5,400
54000 Supplies & Materials	950
57000 Other Expenses	1,500
TOTAL	\$ 140,567

Council on Aging 01541	
51000 Personal Services	\$ 161,856
52000 Purchased Services	46,700
54000 Supplies & Materials	12,250
57000 Other Expenses	1,300
TOTAL	\$ 222,106

Youth Services 01542	
51000 Personal Services	\$ 120,048
52000 Purchased Services	2,133
54000 Supplies & Materials	990
57000 Other Expenses	3,000
TOTAL	\$ 126,171

VeteransøServices 01543	
51000 Personal Services	\$ 0
52000 Purchased Services	0
54000 Supplies & Materials	1,300
56000 Intergovernmental	28,493
57000 Benefits	25,000
TOTAL	\$ 54,793

Library 01610	
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51000 Personal Services	\$ 337,407
52000 Purchased Services	72,810
54000 Supplies & Materials	85,383
57000 Other Expenses	550
TOTAL	\$496,150

Park Commission 01650	
51000 Personal Services	\$ 112,711
TOTAL	\$ 112,711

Celebrations 01692	
54000 Supplies & Materials	\$ 2,000
TOTAL	\$ 2,000

Debt Service 01710	
52000 Purchased Services	\$ 3,034
57600 Debt Service	5,386,020
TOTAL	\$ 5,389,054

County Retirement 01911	
51000 Benefits	\$ 1,961,571
TOTAL	\$ 1,961,571

WorkersøCompensation 01912	
51000 Benefits	\$ 279,280
TOTAL	\$ 279,280

Unemployment 01913	
51000 Benefits	\$ 50,000
TOTAL	\$ 50,000

Employee Benefits 01914	
51750 Insurance	\$ 5,717,944
51790 Benefits	1,517,391
TOTAL	\$ 7,235,335

Liability Insurance 01945	
57000 Other Expenses	\$ 268,851
TOTAL	\$ 268,851

Dept. of Public Works 61450

51000 Personal Services	\$ 806,286
52000 Purchased Services	451,645
54000 Supplies & Materials	268,500
56000 Intergovernmental	3,600
57000 Other Expenses	9,000
58000 Capital Outlay	15,000
57000 Debt Service	723,425
TOTAL	\$2,277,456

SECONDED

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to accept Article 16, as stated in the motion.

ARTICLE 17. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Capital Expenditure Fund; or take any action relative thereto.

(Board of Selectmen)

MOVE Moved that the Town raise and appropriate the sum of \$1,300,000 million for the Capital Expenditure Fund. **SECONDED**

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to accept Article 17, as stated in the motion.

ARTICLE 18. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money for the purpose of constructing a water treatment facility for well five; or take any action relative thereto. **(Board of Selectmen)**

MOTION: That the Town appropriate \$8,375,000 to pay costs of designing, constructing, originally equipping and furnishing, a water treatment plant for Well Five, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, Section 8 (4), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. Chapter 44, Section 20, thereby reducing the amount to be borrowed to pay such costs by a like amount. No amount shall be borrowed or expended hereunder unless the Town shall have voted to exclude the amounts required to be raised to repay any borrowing authorized by this vote from the provisions of proposition two and one-half, so called. **SECONDED**

DISCUSSION: John Varrell, 928 Washington St., suggested we look into joining the MWRA. He feels that if the Town doesn't conserve more, we may run out of water and not have a choice. Ken Szajda, 676 Fiske St., said we don't want to be dependent on the bigger communities in the MWRA. Nancy Chandler, 134 Norfolk St., wants to know if replacing the pipes has been included in this project. Mr. Szajda reminded Town Meeting of the Annual \$300 Infrastructure fee for that purpose.

VOTE: Passed by hand count vote to accept Article 18, as stated in the motion.

Yes: 214 No: 3

ARTICLE 19. To see if the Town will vote to act on the report of the Community Preservation Committee on the fiscal year 2019 community preservation budget and to appropriate or reserve for later appropriation monies from Community Preservation Fund annual revenues or available funds for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the year; or take any action relative thereto. **(Community Preservation Committee)**

MOTION: Moved to appropriate \$13,000 from Community Preservation General Revenue to assist the Parks and Recreation Department for the purchase and installation of playground equipment at Stoddard Park; and \$28,500 from the Historic Resources Reserve for the Town Clerk, to complete records preservation all funds; and \$8,000 for fiscal year 2019 from the Community Preservation Fund General Reserve to support the administrative functions of the Community Preservation Committee for the Town of Holliston, for expenses incurred in fiscal 2019. **SECONDED**

DISCUSSION: Frank Chamberlain, 333 Hollis St., gave an update on the financial standing and projects of the CPC.

VOTE: Unanimously passed by voice call vote to accept Article 19, as stated in the motion.

ARTICLE 20. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of capital expenditures, including replacement and new vehicles and equipment, for the Schools, Selectmen, Fire Department and Public Works Departments (Highway/Water), and authorize the Board of Selectmen to trade or sell used equipment toward part of the purchase price; or take any action relative thereto. **(Board of Selectmen)**

MOTION: Moved that the Town vote to appropriate from the Capital Expenditure Fund \$55,623 for a Multi-Use Truck; \$221,000 for building improvements at the Library; \$54,500 for Chromebooks for the School Department; \$25,000 for gear drying equipment for the Fire Department; and \$200,000 from Water Retained Earnings for an emergency backup generator.

SECONDED

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to accept Article 20, as stated in the motion.

ARTICLE 21. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Stabilization Fund; or take any action relative thereto. **(Board of Selectmen)**

MOTION: Moved that the Town vote to indefinitely postpone this Article. **SECONDED**

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to Indefinitely Postpone Article 21.

ARTICLE 22. To see if the Town will vote to rescind the borrowing authorization previously voted under Article 30 of the Warrant for 2016 Annual Town Meeting regarding downtown traffic lights including improvements and engineering costs; or take any action relative thereto. **(Treasurer/Collector)**

MOTION: Moved that the Town vote to rescind the borrowing authorization previously approved under Article 30 of the Warrant for the 2016 Annual Town Meeting regarding the downtown traffic lights. **SECONDED**

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to accept Article 22, as stated in the motion.

ARTICLE 23. To see if the Town will vote to accept Massachusetts General Law, Chapter 140, Section 139c, or take any action relative thereto. **(Town Clerk)**

MOTION: Moved that the Town vote to accept Massachusetts General Law, Chapter 140, Section 139(c) allowing for those residents over 70 years of age to request a waiver for the fee for licensing their dog(s). **SECONDED**

DISCUSSION: Elizabeth Greendale, 674 Washington St., explained that this would have a low financial impact to the Town and would benefit the Senior Citizens who are on a fixed income. Ken Szajda, 676 Fiske St., agreed that it would have a low impact, but feels that it would discriminate against people under 70 who may have a financial hardship, he therefore would like to see fees waived on a case by case basis.

VOTE: Article 23 failed to pass by voice call vote.

ARTICLE 24. To see if the Town will vote to accept access, egress and utility easements across lots 3,4,5 and 6 for the benefit of all lots within Anna Place residential subdivision, all shown on a Plan of Land of Deer Run, Open Space Development, Holliston prepared by Connorstone Consulting Civil Engineers and Land Surveyors, dated September 6, 2013, last revised November 19, 2013 and recorded in the Middlesex South District Registry as Plan 163 of 2014, in accordance with all Special Conditions issued by the Planning Board in its Definitive Subdivision Decision; or take any action relative thereto. **(Planning Board)**

MOTION: Moved that the Town vote to accept the Anna Place Utility Easement as it is printed in the Warrant. **SECONDED**

DISCUSSION: John Varrell, 928 Washington St., asked why we were accepting this. Jay Tallerman, Town Counsel, explained that this is a requirement of the Planning Board approval, it is not a roadway acceptance it is an easement to ensure utility construction.

VOTE: Passed by hand count vote to accept Article 24 as stated in the motion.

Yes: 146 No: 1

The Meeting adjourned at 9:35 PM. Elizabeth Turner Greendale, CMC/CMMC, Town Clerk

ANNUAL TOWN ELECTION

MAY 22, 2018

Pursuant to the foregoing Warrant, the inhabitants of the Town of Holliston who were qualified to vote in Elections met at the Holliston High School Field House (Gymnasium) on Tuesday May 22, 2018 at 7 AM and were called to order by the Town Clerk, Elizabeth T. Greendale who administered the oath, to the following election workers: **WARDEN:** Anne Zegel; **CLERK:** Hester Chesmore; **ASSISTANT TOWN CLERK:** Dyan Fitzgerald; **STAFF:** Bonnie Conroy.

PRECINCT 1

INSPECTOR: Mark Schultz; **BALLOT CLERK:** Perry Davis, Steven Segaloff;

CHECKERS: Dick Chartrand, Dennis Bergeron, Larry Wise, Bob Malone, Marty Breinlinger

PRECINCT 2

INSPECTOR: Michelle Zeamer; **BALLOT CLERK:** Mary Alis Bushee, Joan Hunter Brody;

CHECKERS: Shirley Melle, Deanna Mitro, Carolyn Henderson, Ann Levasseur, Serena Hall, Malini Rao

PRECINCT 3

INSPECTOR: Paula Davis; **BALLOT CLERKS:** Chris Cain, Bobbi McGaffigan, Connie

McGaffigan; **CHECKERS:** Tony Lulek, Bob Smith, Mandy Brigham, Lynn Collari, Donna Kramer

PRECINCT 4

INSPECTOR: Kathie Patterson; **BALLOT CLERK:** Barbara Haydel, Ann Donovan;

CHECKERS: Gordon Maxfield, Nancy Farrell, Cindy Foster, Peter Hill, Ralph Stover
Police Officers on duty for the day were: John Remkus (7-3), George Leurini (3-9)

Prior to the opening of the polls the Warden and the Clerk opened and checked each ballot box to be sure they were empty, and the counters registered at 0. The 00 tapes from the machines were properly hung on the wall next to the door for public display. All four voting areas were checked by the inspectors, including each voting station and the station for handicapped persons.

After the election workers were sworn in by the Town Clerk, the Warden declared the polls open for voting at 7 AM. The weather was rain and sun mix, temps. in the 60s.

The Absentee ballots were processed throughout the day. There were no hand counted ballots and very few issues with the machines.

At 8 PM, the Warden declared the polls closed and the ballot box registers were as follows:

Precinct 1: 283

Precinct 2: 289

Precinct 3: 266

Precinct 4: 326

TOTAL 1,164

The ballots were gone through in each precinct, checking for write-in candidates, and then counted by the following people after being sworn in by Town Clerk, Elizabeth Greendale: Stacie Dowling, Michelle Hamilton, Dan Lacy, Sarah Lacy, Amanda Lacy, Harriet Koblenzer, Carl Damigella, Charlotte Lacy, Meg Lacy, Mark Dooley, John Milton, Patricia Clarke Elizabeth T. Greendale, Town Clerk, (From notes by Hester Chesmore, Clerk for Elections)

ELECTION RESULTS

OFFICE & CANDIDATE	Precinct 1	Precinct 2	Precinct 3	Precinct 4	TOTAL
SELECTMAN & HYWY SURV. VT. 1					
John J. Cronin	224	244	219	264	951
Write Ins	9	1	6	1	17
Blanks	50	44	41	61	196
TOTAL					1164
ASSESSOR OF TAXES					
VOTE 1					
Lesley M. Kennally	211	214	212	248	885
Write Ins	0	1	0	3	4
Blanks	72	74	54	75	275
TOTAL					1164
SCHOOL COMMITTEE VOTE 3					
Anne L. Hanstad	208	208	192	229	837
Lisa A. Kocian	206	219	197	253	875
Andrew P. Morton	189	200	163	201	753
Christopher Herbert	117	120	117	100	454
Write Ins	2	0	4	2	8
Blanks	127	120	125	193	565
TOTAL					3492
BOARD OF HEALTH VOTE 1					
Laura Nolan (Write-In)	73	105	98	127	403
Rebecca Brody (Write-In)				1	1
Write Ins	16	13	4	8	41
Blanks	194	171	164	190	719
TOTAL					1164
TRUSTEE OF LIBRARY VOTE 2					
Nancy B. Baron	220	225	218	247	910
Karla M. Alfred	197	218	205	233	853
Write Ins	0	2	0	1	3
Blanks	149	133	109	171	562
	56				

TOTAL					2328
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TRUSTEE OF LIBRARY 2 Year VOTE 1

Kara C. Peterson	218	226	218	244	906
Write Ins	1	0	0	1	2
Blanks	64	63	48	81	256
TOTAL					1164

FINANCE COMMITTEE VOTE 2

Timothy A. Maxwell	215	228	210	246	899
Suzanne K. Nersessian	217	222	215	243	897
Write Ins	1	1	1	0	3
Blanks	133	127	106	163	529
TOTAL					2328

PARK COMMISSIONER VOTE 2

Paul W. Healy, Jr.	180	204	168	200	752
Stephen A. Bigelow	134	118	114	118	484
H. Shaw Lively	125	143	124	158	550
Write Ins	1	0	0	0	1
Blanks	126	113	126	176	541
TOTAL					2328

PLANNING BOARD 5 Year VOTE 1

William D. Thorn	220	224	210	242	896
Write Ins	1	1	0	0	2
Blanks	62	64	56	84	266
TOTAL					1164

HOUSING AUTHORITY 5 Year VOTE 1

Thomas J. Dumas	224	227	204	244	899
Write Ins	1	1	0	0	2
Blanks	58	61	62	82	263
TOTAL					1164

HOUSING AUTHORITY 3 Year VOTE 1

Hayley S. Fetrow	221	225	207	239	892
Write Ins	0	1	0	0	1
Blanks	62	63	59	87	271
TOTAL					1164

QUESTION 1

Yes	199	214	222	275	910
No	68	66	38	39	211
Blanks	16	9	6	12	43
TOTAL	283	289	266	326	1164

ANIMAL CONTROL

The mission of the Ashland and Holliston Animal Control and Inspection Department is, and always has been, to provide a safe and humane shelter for unwanted, stray, abused and impounded animals in accordance with State regulations. The Animal Control Department is responsible for assuring the timely and effective enforcement of the Town's By-laws and State laws. Animal Control strives on a daily basis to protect the public's health and safety from vicious, diseased or injured animals. The Department also improves animal welfare and public safety through educating the public about responsible animal care and ownership and to reduce the number of unwanted animals in the community.

The average call on any given day was related to dogs running at large. We would like to re-iterate that Town has a By-law which requires all dogs be under their owner's control at all times.

During the year, the department received numerous calls related to displaced or injured wild life. Foxes and coyotes have been predominant in our community over the past year. We urge residents to keep their cats and small dogs in, not only for their safety, but also to minimize exposure to diseases that your animal can bring indoors. As the community continues to grow, it is important to realize that wild life will continue to be displaced and prove to be a challenge for all of us.

BOARD OF ASSESSORS

The primary responsibility of the Board of Assessors is the valuing of all real estate and personal property at full and fair market value as of January 1 of each year. The Board's actions are governed by Massachusetts General Law and the Rules and Regulations of the Department of Revenue. The Board's activities are monitored and reviewed by various Department of Revenue units and field personnel. Residential and Personal Property are valued by the Assessors and the Department Staff. Residential values are determined by the use of a computerized system developed by the Department of Revenue. This program will be replaced over the next year with a new system from Tyler called IASworld. This system is used in Natick, Peabody, and other communities in the commonwealth to value real property.

Personal property is valued based upon various costs and depreciation schedules. Commercial and Industrial Properties are valued by the Assessors with the support of an independent consultant. Commercial values are determined by either a cost or an income and expense analysis, depending upon the use.

This past year, Lesley Kennally was elected to the Board. Ms. Kennally comes to the Board with six years of Assessing experience. The Board reorganized and voted: Peter Barbieri as Chairman; Lesley Kennally as Clerk; and Mary Greendale as Vice Chairman. The Board wants to thank John Cronin for his many years of service on the Board and wish him well in his new position as Selectman.

Kathryn A. Peirce, MAA #523, is Principal Assessor, Kelly Schorr as Administrative Assessor, Sharlene Harris and Susan Woodrow are the part-time Principal Clerks.

BUILDING DEPARTMENT

The Building Department consists of a six member staff, including a full-time Principal Clerk, full-time Inspector of Buildings and part-time Inspectors of Wiring and Plumbing & Gas-Fitting. The Department is responsible for the issuance of all building, electrical, plumbing, gas, sheet metal and trench permits related to the construction, alteration, repair and maintenance of buildings and structures in Town. The Department is committed to the enforcement of the State Building, Electrical, Plumbing and Gas Codes, the Holliston Zoning Bylaw, Architectural Access Board Regulations and many other regulations relative to public safety. The Building Department staff provides technical assistance to property owners, builders, contractors, real estate professionals, Town boards and committees, as well as other Town departments. In addition to issuing permits and conducting required onsite inspections, the Building Department staff spends an increasing amount of time reviewing subdivision plans, special permit and variance requests, site plans, making zoning determinations and addressing zoning complaints.

During the 2018 fiscal year, the Building Department issued 787 Building Permits, 441 Plumbing Permits, 369 Gas Permits, and 589 Electrical Permits. This is an overall 1.5% reduction from the 2017 fiscal year. The permit fees generated in the 2018 fiscal year amounts to \$437,921, which is an overall 18% reduction from the 2017 fiscal year. This decrease in revenue can largely be traced to the issuance of a single high value permit in the 2017 fiscal year and is not indicative of a substantial decrease in permit activity. In 2018, 63 permits for new dwelling units were issued versus 71 new dwelling unit permits issued in 2017.

This past year, Peter Tartakoff, Inspector of Buildings, retired after 25 years of service to the Town of Holliston. Christopher Canney was appointed as the new Inspector of Buildings in September of 2018.

Staff Members: Peter N. Tartakoff, Inspector of Buildings (retired); Christopher Canney, Inspector of Buildings; Lisa Kirby, Principle Clerk; William Erickson, Lou Travaglini, Wiring Inspectors; Paul J. Elder, Joseph Zacchilli, Plumbing and Gas Inspectors

COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Act (CPA), Chapter 267 of the Acts of 2000, was signed into law in September, 2000. It is a smart growth tool intended to help communities preserve open space

and historic sites, create affordable housing, and develop outdoor recreational facilities.

Community preservation funds come from a CPA surcharge of up to 3.0% on property tax bills and matching funds from the Commonwealth. These funds can only be utilized for the purpose of:

- Acquiring, creating, preserving or rehabilitating open space, including space for active or passive recreation,
- Acquiring, creating, preserving or rehabilitating community affordable housing
- Acquiring, preserving and restoring historic resources.
- Support of CPC operations.

These resources cannot be allocated for other town services or substitute for related services already provided by the Town.

Holliston adopted the Community Preservation Act in 2001, voting for a 1.5% surcharge, with exemptions for the first \$100,000 of residential property value and exemptions for those who qualify for low-income housing and low and moderate-income senior housing.

The Holliston Community Preservation Act By-Law established a nine member Community Preservation Committee (CPC) of which four at-large members are appointed by the Board of Selectman and five members are designated by the following specified town commissions, board, or authority: Conservation Commission, Historical Commission, Housing Authority, Park Commission, Planning Board.

Restrictions on Spending

The CPA provides for local autonomy in deciding where and how funds from the Community Preservation fund will be spent. A minimum of 10% of annual revenues must be spent or reserved for the acquisition, creation and preservation of:

Open space	10%
Historic resources	10%
Community housing	<u>10%</u>
	30%

The remaining 70% may be allocated among the three areas and recreational open space, and up to 5% of the fund can be applied to CPC operations.

CPA funds may not be spent on ordinary maintenance or annual operating expenses—only capital improvements are allowed.

Recommendations of the CPC to Town Meeting must include their anticipated costs. Town Meeting may not exceed recommended spending by the CPC or add additional items not initiated by the CPC.

CPA Appropriations for Fiscal 2019:

For fiscal 2019 (July 1, 2018 to June 30, 2019) the Community Preservation Committee recommended, and the Town Meetings of May 7, 2018 and October 29, 2018 approved,

appropriations of CPA funds totaling \$266,500 for projects ranging from the support of affordable housing within the town to renovation of recreational open space and the preservation of historic town record. This represents a more than 75% decrease from the \$1,083,800 approved for fiscal 2018; however 2018 included \$790,000 in appropriations for renovations to the Boggastow Brook Viaduct in order to incorporate it into the Upper Charles Rail Trail. This work was completed on time and within budget. CPC also recommended, and town meeting voted to appropriate \$8,000 to support the administrative functions of the Community Preservation Committee. 2019 appropriations are shown as follows:

Detail of CPA Appropriations in FY19		
Category	Purpose	Amount
Open Space - Recreation	Rehabilitation and replacement of playground equipment at Stoddard Park ó Parks and Recreation Department	\$13,000
Historic Preservation	Preservation of historic town records ó Town Clerk	\$28,500
Affordable Housing	Support for the programs of the Holliston Housing Trust	\$225,000
Community Preservation Committee	CPA Administrative expenses ó to support the work of the CPC	\$8,000
Total		\$274,500

Total CPA appropriations by category over the prior three years appear as follows:

CPA Appropriations by Category						
Category	FY'18		FY'17		FY'16	
			Appropriation	Percent	Appropriation	Percent
Affordable Housing	\$250,000	22.96%	\$300,000	45.25%	400,000	81.14%
Open Space ó acquisition	0	0%	\$150,000	22.58%	0	0%
Open Space - recreation	\$590,800	54.26%	\$209,398	31.52%	63,500	12.88%
Historic Resources	\$243,000	22.32%	\$0	0%	\$22,000	4.46%
CPC Administrative	\$5,000	0.46%	\$5,000	0.75%	\$7,500	1.52%
Total	\$1,088,800		\$664,398	100.0%	\$493,000	100.0%

CPA Resources

Funding for CPA projects comes predominately from the local 1.5% surcharge on property tax bills and to a lesser extent from the Commonwealth's matching funds. Bank interest from CPA fund deposits, investment interest and penalties for nonpayment constitute the balance of receipts available to the Town.

CPA Receipts	FY'2018		FY 2017		FY 2016	
Source	Receipt	Percent	Receipt	Percent	Receipt	Percent
CPA Surcharge	\$531,848	81.2%	\$500,738	82.6%	\$476,327	76.7%
State Match	\$87,319	13.3%	\$98,843	16.3%	\$132,667	21.4%

Other	\$36,016	5.5%	\$6,551	1.1%	\$12,166	1.9%
Total	\$655,376	100%	\$599,310	100%	\$621,160	100%

- The CPA Surcharge is based on property taxes paid by all owners of property within the Town of Holliston as described at the beginning of this report. The amount generated through the surcharge increased by 6.21% in 2018.
- State matching funds are derived primarily from fees paid on real estate transfers at the county Registries of Deeds and vary from year to year based on real estate sales activity and the number of communities which have voted to adopt the Community Preservation Act. From 2003 to 2008, Holliston received a nearly 1:1 match. This amount has fallen since then as a result of decreasing Registry fee income during the Great Recession of 2008-2009, and more recently as a result of new communities (including the City of Boston) adopting CPA.
- By November 2013, the match had recovered to 52% or \$213,999, primarily as a result of a transfer by the state legislature to the Community Housing Trust Fund of \$25 million from the state's FY2013 budget surplus. While this was supposed to be a "one-time" transfer, the legislature added an additional \$11.4 million to the Trust Fund in 2014 and \$10 million in 2015. No surplus funding has been added since.
- For fiscal 2019 (paid October 2018), the state match was \$101,840, a nearly 17% increase from the \$87,319 received in fiscal 2018. While this is good news, there is no guaranty that this is the beginning of a trend, since efforts in the Massachusetts legislature to augment CPA matching funds have so far not produced a long term solution. Nevertheless, the state match is roughly equal to roughly 19% of the amount raised by the 2018 Surcharge and continues to provide the town with significant funding that would not be available otherwise.
- For FY 2019, through 1/16/2019, the town has raised \$294,470 through the Surcharge, and is on line to meet or exceed FY 2018 totals. For FY 2020, the town is budgeting roughly \$567,000 in local revenues, which with an estimated \$100,000 in state matching funds would result in roughly \$667,000 in new CPA funding available.
- "Other" income consists of interest and investment income on CPA funds and the portion of any tax penalties/interest or tax lien income related to the CPA. In FY 2018, this line item also included \$21,016 in funds that were appropriated but not used for their intended purpose. While not technically "new" income, these funds were returned to the CPA General Fund, and made available for the support of new funding requests.

CPA Reserve Balances

The balances in the various CPA reserves as of the end of fiscal years 2016-2019 are shown in the chart below. As previously discussed, the balances in the specific reserves (Open Space, Historic and Housing) can be used strictly for support of projects in those areas. The CPA General reserve can be used to support any of the specific reserves, and for CPA Administrative expenses. At the May, 2018 Town Meeting, the Holliston Community Preservation Committee requested and received an appropriation of \$8,000 to support the Committee's administrative expenses. To date, the Committee has expended \$2,875 of this amount in support of the CPA's mission, in the form of annual dues to the Community Preservation Coalition, a non-profit organization which provides support and advice to local Community Preservation Committees

and advocates for the CPA at both state and community levels.

CPA Reserve Balances					
FYE	CPA General	Open Space	Historic	Housing	Total
2016	\$1,682,121	\$257,169	\$328,736	\$142,661	\$2,410,687
2017	\$1,769,773	\$167,782	\$384,774	\$83,274	\$2,405,603
2018	\$1,605,761	\$126,157	\$208,610	\$97,160	\$2,037,688
2019 (projected)	\$1,894,752	\$146,496	\$227,349	\$139,276	\$2,407,873

The figures shown above are gross balances which include encumbrances in the form of funds appropriated for specific projects, but not yet spent. 2019 figures are as of 1/16/2019 but include projected revenues and expenditures through 6/30/2019.

When encumbered funds are eliminated, net funds currently available to spend on future CPA projects appear as follows:

Unencumbered CPA Reserve Balances for 2019 (as of 1/16/2019)					
	CPA General	Open Space	Historic	Housing	Total
FY 2019 YTD	\$1,894,752	\$146,496	\$227,349	\$139,276	\$2,407,873
Project Balances	(\$215,859)	(\$524)	(\$12,448)	(\$97,000)	(\$325,830)
Net Available	\$1,894,752	\$146,496	\$227,349	\$139,276	\$2,407,873

CPA Uses

Since adopting the Act in 2002, Holliston has used Community Preservation Act funds to:

- Preserve nearly 400 acres of permanent open space
- Provide funds to acquire the section of the Rail Trail from Cross Street to Hopping Brook Road
- Install a new concrete roadbed and railings on the Boggastow Brook Viaduct to allow for its incorporation into the Upper Charles Rail Trail
- Rehabilitate the tennis courts at Goodwill Park and tennis and basketball courts at Stoddard Park
- Rehabilitate playgrounds at Miller School and Stoddard Park
- Provide access to the Upper Charles Conservation Land Trust's Wenakeening Woods conservation area
- Assist in the creation of nearly 40 units of affordable housing, including Cutler Heights
- Assist the Holliston Housing Trust with its ongoing efforts to support owner-occupied single family affordable housing opportunities in town.
- Assist Habitat for Humanity with the construction of two new affordable homes
- Restore the exterior of Town Hall
- Restore the historic Metcalf Pumphouse
- Preserve, de-acidify and digitize historic town records
- Assist the Holliston Historical Society with the preservation of its buildings

This is just a sampling of the projects undertaken in Holliston with the assistance of CPA funding. For a complete list, visit: <http://communitypreservation.org/projectsdatabaseaccess>

Community Preservation Committee

The structure of the CPC, with five representatives of Holliston boards or commissions and four at-large members, provides it with expert knowledge of a broad array of town issues. This is important because the CPC evaluates a wide variety of proposals submitted for consideration. The nine members of the CPC for 2018-2019 are shown below.

Name	Designee of:
Frank Chamberlain, Chairman	Historical Commission
Chris Bajdek	Conversation Commission
Warren Chamberlain	Planning Board
Thomas J. Dumas	Housing Authority
Melissa Kaspern	Park Commission
Michael P. Pelon	Board of Selectmen
Eva Stahl	Board of Selectmen
John Vosburg	Board of Selectmen (Open Space Committee)
Vacancy	Board of Selectmen

The Community Preservation Committee would like to extend its thanks all the members of the various committees who have contributed to the success of the CPA in Holliston.

More Information

One of the lesser-known provisions of the Community Preservation Act is the requirement that the Community Preservation Committee hold on an annual basis one or more public informational hearings on the needs, possibilities and resources of the city or town regarding community preservation possibilities and resources. The Holliston CPC typically holds a public hearing before each town meeting to hear concerns, answer questions and solicit ideas and input from members of the community. We look forward to hearing from you.

For more information on the Community Preservation Act in general, please visit the web site of the Community Preservation Coalition at <http://www.communitypreservation.org/>

Additional information about the work of the Holliston Community Preservation Committee is provided on the CPC's Website: www.townofholliston.us/CPC/CPCTOC.html. CPA grant application instructions and forms also are available on the Website. The CPC can be contacted by mail addressed to Holliston Town Hall, 703 Washington Street.

CONSERVATION COMMISSION

The Conservation Commission is a volunteer board comprised of seven members appointed by the Board of Selectmen. The Commission has statutory responsibility for administering the Massachusetts Wetlands Protection Act (General Laws Chapter 131, Section 40), the Holliston Wetlands Administration By-Law (Article XXX of Holliston General By-Laws), and other relevant laws, including the Rivers Protection Act. The Commission also manages approximately 1,553 acres of land that has been donated, purchased, or protected with conservation restrictions for open space conservation and/or watershed protection purposes.

The Massachusetts Wetlands Protection Act and Holliston's Wetlands Protection By-Law, and their implementing Regulations, protect Holliston's natural assets, including wetlands, related water resources and certain adjoining upland areas, by providing for prior review and control of activities deemed to have a significant or cumulative adverse effect upon protected resource values. Activities within 100 feet of a wetland or 200 feet of a stream are subject to protection under either or both laws. For a community such as Holliston, which depends entirely upon in-town resources for its drinking water supply, the Commission's regulatory responsibilities are critically important.

During FY18, the Commission held 26 public meetings, including 9 Notice of Intent (NOI) hearings. Permits issued included 2 Orders of Conditions (OoC) for projects, such as a single family house at 260 Adams Street and a large drainage swale at the Highlands at Holliston subdivision.

An additional 2 OoC Amendments were issued for modifications to previously permitted projects. 2 Extensions to an Order of Conditions and 28 Certificates of Compliance for completed projects were also issued. The Commission reviewed 26 Requests for Determination of Applicability and issued 26 Determinations for residential, commercial, and town projects, such as garages, landscaping, driveways, additions, pools, decks, foundations, septic systems, and continued support of the Rail Trail. Wetland fees received totaled \$14,373, including \$5,768 in fees under the state statute and \$8,605 in Town By-law fees.

In the discharge of its regulatory responsibilities, the Commission is supported by a part-time staff of two; the Conservation Agent, who works 20 hours/week, and the Conservation Assistant at 18 hours/week. When an application is received, the Conservation Agent initially reviews the application and site plans for completeness. The Agent makes site visits, takes photographs, and reports back to the Commission during the review process. Following the Commission's public review process, the Agent and the Assistant collaborate to prepare and issue the decision documents. Furthermore, in today's economic climate, most lenders are now requiring that all Orders of Conditions be closed out with a Certificate of Compliance that is recorded at the Registry of Deeds. The staff frequently assists the public (buyers, sellers, and their agents) with recovering and recording the record documents in order to complete transactions involving their Holliston properties.

The Conservation Commission is also responsible for authorizing and regulating the breaching of beaver dams following the determination of a threat to human health or safety by the Board of Health under M.G.L. Chapter 131, Section 80A. During FY18, the Commission issued the necessary Emergency Certifications for beaver dam breaches along the Rail Trail, near 1919 Washington Street. The work on this waterway, performed by the Central MA Mosquito Control Project, also included the installation of water level control devices (õbeaver deceiversö) which, hopefully, will allow these fascinating animals to occupy our wetlands without undue human conflict in developed areas.

During FY18, the Commission and staff also supported an Eagle Scout Candidate in the completion of his Eagle Scout public service project. Ian Davis, an Eagle Scout from Holliston's Troop 14, marked trails and constructed an informational kiosk along the Frank A. Rees

Memorial Trail in the Brentwood Conservation Area. This kiosk contains maps of the trail, as well as information on the various wildlife, particularly beavers, you may encounter along the trail. On behalf of the many user groups enjoying this conservation land, the Commission offers its sincere appreciation for Master Davis's efforts.

During FY18, the Commission welcomed new Commissioner Blake M. Mensing and Associate Commissioner Utah Nickel. The Commission would like to offer its sincere gratitude to Emily Kingston, former Vice Chair, as she vacated her position on the Commission. The Commission also welcomed Ryan Clapp as the new Conservation Agent and Kristin Stearley as the new Conservation Assistant, and thank Sheri O'Brien and Kristin O'Brien for their efforts as the previous Agent and Assistant.

The Conservation Associates, a volunteer group of concerned citizens interested in managing and improving public lands in Holliston, actively support the Conservation Commission in the management of the Town's open space properties. The Associates conduct on-the-ground activities in such areas as Land Management, Environmental Education, Recreation on Conservation Land, and implementation of Holliston's Open Space and Recreation Plan. The group was founded in 1988 by outgoing Commissioner Joseph Cohen and others to be a distinct body under the jurisdiction of the Holliston Conservation Commission. The Associates' officers include Marc Connelly as Chair and Mary Curran as Secretary and Treasurer. The Associates generally meet on the fourth Wednesday of each month and welcome any interested town residents to attend their meetings or participate in their activities. Last year they held eight general meetings at which projects, walks, and talks were planned. Assessments of past walks and talks, flora and fauna sightings, and other conservation or nature topics were discussed. In lieu of the meeting in June, naturalist Marc Connelly led an evening walk on edible and medicinal plants.

Other walks were hosted for the public throughout Holliston. In February, the Associates met at the Adams Street Conservation Area for a winter walk. In March, members ushered frogs and salamanders across the street on Big Night. In April, Marc Connelly once again led a talk on vernal pools at the Daniels Property; preceded by trash removal along Hollis Street. In June, Donna Cohen led a bird walk at Waseeka Audubon Property. The Associates joined the Holliston Historical Society on a walk in Fairbanks with Joanne Hulbert in November. In addition, Associates worked to clear a loop off the rail trail near Hopping Brook Rd. They maintained trails in Daniels, Mellen Street, and Brentwood areas and cleaned litter in the Highland St. Town Forest.

The Associates collaborate with other town groups with mutual interests including the Scouts, the Garden Club, the Trails Committee, and the schools. The following ongoing projects continue: tree planting, the Conservation Land Stewardship Program, and the Adopt-a-Highway clean-up program.

For more information about the Commission and the Associates, including Conservation Land trail maps, please visit their Web sites, <http://www.townofholliston.us/conservation-commission> or <http://www.townofholliston.us/conservation-associates>. A hard copy of the *Conservation Lands in Holliston* map is also available at the Conservation Commission office at Town Hall.

Christopher Bajdek, Chair
Rebecca Weissman, Vice Chair
Jennifer Buttarò, Commissioner
Shaw Lively, Commissioner
Ryan Clapp, Agent

Blake M. Mensing, Commissioner
Ann Marie Pilch, Commissioner
Allen Rutberg, Commissioner
Utah Nickel, Associate Commissioner
Kristin Stearley, Assistant

COUNCIL ON AGING

The Council on Aging (COA) is a department of the Town of Holliston. The COA has a seven member advisory board appointed by the Board of Selectmen. Currently one seat is open. The COA Board meets at the Senior Center the second Wednesday of the month at 1:00pm. The COA Board helps set goals, objectives and offers complementary support/advocacy to help implement and promote the COA's mission. The responsibilities of the COA board members are to identify the needs of Holliston's elders, to develop programs and services to meet those needs. In addition, the COA Board promotes and helps educate the community on elder issues and to advocate on behalf of the elders.

The Director is responsible for program operations. There are approximately 4,947 residents (55 years and older) in the Holliston community of 15,265 residents (approximately 30.5%) based on the 2016 census. All are encouraged to participate and avail themselves of services available. It is the mission of the Council on Aging to evaluate, promote and encourage new and existing activities and services to allow the elder to remain independent and keep the quality of life for them at home for as long as possible.

The Senior Center is the visible point of access and outreach for older people in our community. The Senior Center provides a tangible reminder that the public system cares and that services are available when the elder needs them. The Senior Center is a place seniors can go to remedy problems of isolation, to renew old acquaintances or make new ones and to become involved in the community. The Senior Center is also a resource to family members looking for information or services to care for an aging loved one.

STAFF

The staff consists of a full time Director, (Linda Marshall), full time Assistant Director (Linda Sottile), full time Outreach Coordinator, (Martha Schneier), full time Van Driver (Deborah Dupuis) and part time Van Drivers- Delphine Greenlaw, Connie McGaffigan, Ellie Stackpole, Ron Turcotte, and Mike Westerman.

OUTREACH / SUPPORT SERVICES

The Outreach Coordinator is available to assist with information and referral for a variety of senior services. We offer assistance with programs such as: Supplemental Nutrition Assistance Program (SNAP), South Middlesex Opportunity Council (SMOC) fuel assistance, Safe Link Wireless phones, Housing, Linkup/lifeline discount programs. We also connect the seniors with other agencies who provide assistance. The Outreach Coordinator works closely with BayPath Elder Services to coordinate services for home maker/personal care, caregiver programs, Meals on Wheels, financial management and elder at risk referrals. Home visits are made and needs assessments are formulated as staff work to help the elders remain in their own homes. The

Outreach Coordinator also serves as a liaison between the police, fire and EMTs and the senior center.

S.H.I.N.E (Serving the Health Insurance Needs of the Elders)

The Senior Center has two in-house certified SHINE counselor, Sandy Dorfman and Peggy Rowe who volunteer to assist with senior health care needs. One of the most perplexing problems of the elderly continues to be health insurance, the escalating costs, how to pay for them and how to decipher the bills received. Other programs and application assistance that she assists with is Mass Health, Health Connector, QI1, SLMB, QMB, Limited Income Subsidy, Prescription Advantage, Health Insurance Coverage, and Part D coverage. The Shine program helped over 100 Holliston residents in the past year.

TRANSPORTATION

The Holliston Van Transportation Service provides trips for medical and non-medical appointments. All appointments are scheduled through the MWRTA (MetroWest Regional Transit Authority). The current services operates from 8:00am to 4:00pm Monday through Friday on a fixed schedule. In FY 2018, approximately 4,553 rides were provided for senior and disabled residents.

NUTRITION PROGRAM

Lunch is served three times a week at the senior center. The Assistant Director works with the local caterer to develop twice weekly nutritional lunches that will attract elders, their caregivers, neighbors and friends to the Senior Center. A third soup, salad, sandwich lunch is prepared at the senior center. The Senior Center encourages volunteers to assist with the serving of meals.

NEWSLETTER

3,600 copies are printed bi-monthly and mailed to residents. Also, the newsletter is available on-line at: www.townofholliston.us/senior-center

RECREATION/FITNESS/SOCIAL EVENTS

Our seniors participated in a variety of programs such as: Bingo, Quilting, Water Color painting, Chi Gong, Focus Energy Movement exercise, Fall Prevention, Pilates, Yoga, Zumba, Line dancing, Tai Chi, Arts & Crafts, Chair massage, Photography class, Writers group, book club, Educational programs, Legal hour, Computers, Tune Timers big band, Monthly Breakfast, Birthday parties, Cookouts, Holiday parties and more. Town funds are not used for any of the above programs. The town budget is used for the maintenance, use and upkeep of the building and salaries. All other expenses, programs, activities and instructor fees are paid through the Senior Support Foundation, fundraising, donations and grants.

COMMUNITY

Our seniors participated in community education programs such as: Alzheimer Awareness, Health care topics, History Programs, Picnics, Health fairs, Elder law programs, Estate planning and Tax aide assistance through AARP. We are grateful to the Knights of Columbus, American Legion, VFW, Newcomers, Holliston Public Schools, Boy Scouts, Girl Scouts, Lions and Leo Club, Police Association and the Cultural Council for their continued support.

INTERGENERATIONAL PROGRAMS

The eighth grade students from Robert Adams Middle School participate in a community service project to beautify the senior center. The Holliston High School drama club and National Honor Society provides a dinner and play for the seniors. A dinner and dance is also organized for the seniors, by the High School Science department.

MASSACHUSETTS STATE FORMULA GRANT

The Council on Aging receives an annual grant award from the Executive Office of Elder Affairs. The grant is used for select items/options allowed per the contract such as: printing of the monthly newsletter, fall prevention and nutrition programs.

VOLUNTEERS

Approximately 148 volunteers contributed over 5,380 hours to the Senior Center this past year. Volunteers assist in the office, answer phones, assemble the newsletter, serve as board members, assist in the kitchen, call bingo, coordinate trips, assist with health care options, take blood pressures, assist with tax preparation, coordinate the annual fall fair, assist with fundraising and participate in programs that help seniors, etc.

We are grateful to all our volunteers who give their time and talents to keep programs running and the support given to the staff.

SENIOR SUPPORT FOUNDATION

We are most appreciative to the Senior Support Foundation who provide support and fundraise for our senior residents. They have enabled us to obtain needed equipment, supplies, supplement instructors fees, and many other items to better serve our elderly in Holliston. The SSF Group sponsors special occasion programs to raise funds for the Senior Center.

The Council on Aging wishes to thank the Board of Selectmen, Town Administrator, Finance Committee, Fire and Police Departments, Board of Health, Assessors Office, Accountants Office, Treasurers Office, DPW, Highway, Technology, Town Clerk, Library, other Town officials and the Senior Support Foundation for their continued support and dedication each year.

Linda Marshall, Director

COA Board Members:

Kevin Robert Malone, Chair
Lois Hosmer, Secretary
Carmen Chiango, Treasurer
Millie Bedard, Member
Frank Caron, Member
Robert Hopkins, Member

Associate Members:

Kay McGilvray
Shirley Hopkins

CULTURAL COUNCIL

The local Cultural Council continues to support the arts through grants supplied by the Massachusetts Cultural Council of Boston. The total amount of 13 grants approved for 2018 was \$5,485.00 and supports such varied art related activities which benefit the residents of Holliston: Musical Journey Through the Years, Holliston Porch Fest, Monet's Magic, Exsultant/Jubilate Concert, Riger Tincknell Concert, Tommy Rull Concert, Harry Potter Hogwarts Academy, Misa

Criolla Concert, Toying with Science School Program, Shakespeare Now School Program, Amazing Arts Juried Local Artist Show, Only One You School Program, Taunton City Brass Band Concert.

Kent Kissinger, Chairman
Walter Czarnec

Richard Morse, Treasurer
Emmanuel Franjul

Laurie Edwards, Secretary
Malini Rao

DEPARTMENT OF PUBLIC WORKS HIGHWAY DIVISION

Under the direction of the Board of Selectmen, Park Commission, and Planning Board, this department is responsible for the maintenance and rehabilitation of town owned roadways and appurtenances. These maintenance procedures include the following areas: all athletic fields, recreation areas, municipal grounds, town building maintenance, roadside brush cutting and tree removal, the cleaning of drainage brooks and collectors, subdivision roadway construction inspections, plan reviews, roadway opening permits and inspections, and snow and ice removal and control. Personnel reductions in the past and increases in the town's infrastructure have impacted the department's service level. Services pertaining to public safety have been established by priority.

PERSONNEL: The Highway Department has thirteen positions in the department consisting of a superintendent, office manager, head foreman, two crew chiefs, tree supervisor, mechanic, five heavy equipment operators and grounds/maintenance supervisor. The grounds/maintenance supervisor position is split between the Highway, School, and Park departments; 50% Highway, 25% each for School and Park.

EQUIPMENT AND BUILDINGS: At the May town meeting, the town voted to appropriate \$55,623 for a one ton pickup truck with utility body and snow plow.

STREET MAINTENANCE OVERVIEW: The department is working in concert with state and local officials to plan and secure funding for roadway projects. The department also implements systems to evaluate, inspect, design, and repair the town roadway infrastructure.

SURFACE TREATMENT, OVERLAYS, RECLAMATION: Road reconstruction was completed on the following roads: Chestnut, Evergreen, Hemlock, Highland, Kuniholm, Spruce, Walnut, and Wedgewood.

DRAINAGE: The Highway Department routinely performs repairs to the existing drainage systems in the town. Upgrading the drainage system involves engineering and designing the type, size and elevation of the proposed drainage system. Work consists of removing and re-setting drainage castings to grade, rebuilding drainage structures, replacing drainage lines, rod and clean existing lines.

ROADSIDE BRUSH TRIMMING AND TREE TRIMMING: The department routinely schedules roadside brush trimming as necessary in all sections of town, paying particular attention to sight distance hazards. All school walking routes, parks and grounds are also trimmed. In partnership with the Tree Warden, the department maintains the pruning and removal of town owned trees.

LINE PAINTING: All designated streets with painted centerlines, edge lines, directional markings, parking lines, stop lines and crosswalks were maintained to insure motor vehicle and pedestrian safety.

STREET SWEEPING: All town roadways were swept to clear winter road treatments.

BASIN CLEANING: All town drainage structures were cleaned in the spring of silt and debris to insure proper storm drainage.

WINTER ROADWAY MAINTENANCE: During the winter season, the town, along with outside contracted equipment, responded to 16 snow and ice storms that included plowing, sanding, and snow removal operations on all town roadways, municipal buildings, schools, and designated sidewalk areas. This necessitated an over-expenditure of the snow and ice budget by approximately \$74,000.

DAILY MAINTENANCE: The town maintains all roadways in relation to pothole repairs, fatigued asphalt areas, damaged shoulder repairs, guardrail maintenance, sign repairs and installations and roadside brush cutting.

INSPECTIONS: The Highway Department is also responsible for the issuance and inspection of all roadway permits, subdivision plan reviews, and construction inspections.

GROUNDS MAINTENANCE: The town also maintains all schools, parks, and municipal areas by implementing the following:

- Mowing, trimming, fertilizing, seeding, aerating and rolling of all town grounds.
- Maintenance of baseball field infields and line painting of all fields.
- New installation and repairs to all play equipment, baseball backstops, and bleachers.
- Maintenance of all tree and shrubbery at municipal buildings, schools, sidewalks, and roadsides.
- Leaf cleanup of all town buildings, schools, and designated sidewalk areas.
- Maintains recycle area including monthly cleanup and recyclable material, relocation and aeration of leaf composting pile. Contract disk chipper for maintenance of brush disposal.
- Town owned tree removal and maintenance operations.
- Winter roadway, sidewalk, and municipal building maintenance.
- Maintenance of waterways, culverts and dams.

MAINTENANCE OF TOWN BUILDINGS: Beginning July 1, 2009, the Highway Department was given the responsibility for maintenance of town owned buildings, except for the schools.

PARK GROUNDS: Working with the Park Commission and schools, the department executes requests when required.

ADMINISTRATIVE: Continues to meet with various town boards and commissions to assist in formulating short and long term planning. Continues to work with the Board of Selectmen to prioritize roadway improvement projects, and develop funding mechanisms for their implementation. Assists the Park Commission and Conservation Commission to develop

conceptual and definitive plans for town wide recreation areas. Updates the State Roadway Inventory List that included documentation of roadway miles to comply with Chapter 90 funds. Continues to work with the Police Department to upgrade parking and traffic flow through the business district abutting the Route 16 corridor, and prioritize hazardous intersections.

EQUIPMENT MAINTENANCE: The DPW maintains its own vehicles and equipment, as well as those belonging to the Council on Aging and the Building Department. In addition, the mechanic performs state mandated safety inspections for all Town vehicles.

ENGINEERING: This department performs reviews, as necessary, of proposed roadway construction plans for subdivisions, on site inspections, and testing to insure that completed roadways comply with town requirements. Develops, advertises, and recommends awarding contracts for Highway maintenance projects. Prioritizes road paving projects and makes recommendations. Evaluates drainage problems for developing solutions, and generates construction cost estimates for various departments as required. Continues to file for roadway funding projects through Chapter 90 funds, TIP, etc.

DEPARTMENT OF PUBLIC WORKS WATER DIVISION

Under the supervision of the Director of Public Works, this department is responsible for the delivery of potable water and maintenance of its supporting infrastructure.

The Holliston Water Department supplied potable water and related services for fire protection to residential, commercial, and industrial customers in Holliston. The department provides support for over 4,900 metered water services with a daily population over 15,000. During this time the Department supplied over 365 million gallons (MG) of metered potable water.

The Water Department meets these demands by limiting outside water use during periods of peak periods. A mandatory watering ban is in effect from May 1st to September 30th every year.

The Water Department is funded entirely by water use revenue and user fees, not by property taxes or state aid, and operates within its projected budget for the year. The water system consists approximately 100 miles of water main, over 800 fire hydrants, 5 active wells, 5 distribution storage tanks, 2 water treatment facilities and 2 booster stations.

New water main and related infrastructure continues with funding provided by the Customer Infrastructure Fee.

The Water Department uses a Supervisory Control and Data Acquisition System (SCADA) to monitor the water treatment plants, well production, storage tank elevations and safe system operation.

The Water Department collected over 1000 water quality samples including routine bacteria testing throughout the distribution system as well as storage tanks, raw and finished water samples at all the wells. These samples are analyzed by State Certified Laboratories and the Holliston Water Department. During the fiscal year the department staff responded to and

completed over 850 requests for service including but not limited to water meter readings/repairs, shut-offs, infrastructure mark outs, leaks and water emergencies.

The Town of Holliston recognizes and appreciates the continued efforts of the Water Department Administrative Staff and System Operators.

Linda Mann - Office Manager; Jackie Napolitano - Principal Clerk; Gary Haines Jr. - Water Distribution Foreman; Gregg Morrissey - Water Treatment Foreman; Frank Jordan - Water System Operator; Joseph Marengo - Water System Operator; Patrick McKinney - Water System Operator; Ricardo Pau-Preto - Water System Operator

ECONOMIC DEVELOPMENT COMMITTEE

Our mission established by the 2015 Annual Town Meeting (See Article XLIII of the Town's General By-Laws) remains unchanged: To proactively promote, encourage, and facilitate the development of responsible and properly planned commercial and industrial growth within the community in order to expand and strengthen the local economy and diversify the community's tax base and to give the Town's residents more opportunities to live, work and thrive in an economically forward-thinking and financially strong community. We have developed and keep updated the basic economic development tools of 1. An active business and community website (See www.hollistonedc.com), 2. An introductory community video and business testimonials, and 3. A local permitting guide. We have expanded on our initial efforts to address downtown issues as well as traditional industrial and commercial development. Additionally, we are currently members of the Metrowest Chamber of Commerce and Milford Area Chamber of Commerce and find those memberships valuable.

Peter Barbieri, Chairman	Jeffrey Ritter, Town Administrator	Matthew Coletti
Karen Sherman, Planner/Economic Development Director		Susan Russo
David Thorn	Lisa Zais	

ELDERLY AND DISABLED TAXATION COMMITTEE

The Elderly and Disabled Taxation Committee and its Taxation Fund were created under Massachusetts General Law Chapter 60 Section 3D in 1998. The committee consists of John Cronin, Chairman of the Board of Assessors, Mary Bousquet, Treasurer/Collector, Laura Matz, John Hunt and James Lane, community representatives as appointed by the Board of Selectmen.

The goal of the committee is to provide tax relief to elderly and disabled taxpayers by using the Town of Holliston's Taxation Fund that is supported through private donations.

Each applicant is required on an annual basis to submit an Application for Property Tax Relief by March 31. The applications are reviewed by the Committee to insure that they meet the income/assets guidelines of income of less than \$20,000 and/or total assets of less than \$200,000. The committee then determines, based on available funds, the amount each applicant receives. Applications are confidential and only reviewed by the Committee.

During fiscal year 2018, we received two applications for assistance. Both applicants had received financial assistance through the Board of Assessors' exemption process and their taxes were paid in full. As of June 30, 2018 we had available funds of \$5,088.12. We would like to thank the taxpayers who have contributed to this fund along with the generous donation from the Holliston Lions Club.

Donations can be made to the Elderly and Taxation Fund by sending a check made payable to the Town of Holliston and mailing it to Treasurer/Collector, Town of Holliston, PO Box 6737, Holliston, MA 01746, or by stopping by the Treasurer/Collector's office. All donations are greatly appreciated.

EMERGENCY MANAGEMENT

Holliston Emergency Management focused its energies on the four phases of emergency management; mitigation, preparedness, response and recovery.

Working with the Massachusetts Emergency Management Agency (MEMA), the Town maintained its Comprehensive Emergency Management Plan (CEMP) in a web-based electronic format (eCEMP). The Town also continued using the state's web-based emergency management communications system, WebEOC, to provide real-time information sharing during natural and man-made incidents.

The Emergency Management Director (EMD) serves as the Chairman of the MetroWest Regional Emergency Planning Committee (REPC), comprised of representatives from Ashland, Framingham, Holliston, Hopkinton, Natick and Sherborn. The REPC coordinates regional efforts to meet the goals and missions of the Emergency Planning and Community Right-to-Know Act, Public Law 99-499.

The Emergency Management Director partnered with the police, fire and schools in exercising existing school emergency plans.

The EMD worked closely with the Local Coordinator from the MEMA Region 1 Office in Tewksbury, and attended several meetings at the MEMA State Emergency Operations Center (EOC) in Framingham and throughout MEMA Region 1.

Michael R. Cassidy, Emergency Management Director

FIRE DEPARTMENT & AMBULANCE CORPS

In accordance with NFPA 1201, *Standard for Developing Fire Protection Services for the Public*, the Fire Department has programs, procedures, and organizations for preventing the outbreak of fires in the community and for minimizing the danger to persons and damage to property caused by fires that do occur. The fire department also carries out other compatible emergency services as mandated by federal, state and local regulations and standards.

Our activities during the year can be classified in the following areas:

Fire Prevention and Risk Reduction

The department used state *Student Awareness of Fire Education* (S.A.F.E.) grant funds to support its continued presence in the schools and community, conducting programs and outreach using specially trained fire and life safety educators. Using *Senior SAFE* grant funds, the department installed smoke and CO alarms in homes and provided educational materials to older adults. The Fire Chief was a social media ambassador for the International Association of Fire Chiefs *Fire Rescue International* in Charlotte in July. The Fire Chief also delivered a workshop at the *Massachusetts Fire and Life Safety Education Conference* in Southbridge in September.

Fire Suppression

The Fire Department responded to several structure fires during the year, including structure fires on Turner Road, Mitchell Road, and North Mill Street in October; Pearl Street in December; North Mill Street and Concord Street in January; and Appleyard Lane in March.

Rescue and Emergency Medical Services

The majority of the department's run volume continued to be response to emergencies by the members of our on-call ambulance corps. Numerous times during the year, two (or more) ambulances were providing medical care to patients concurrently. During the year, 45% of our patients were transported to MetroWest Medical Center, Framingham; 29% of our patients were transported to Milford Regional Medical Center; and 6% of our patients were transported to MetroWest Medical Center, Natick.

Hazardous Materials

The Fire Department responds to hazardous materials releases in the community, ranging from spills on the roadway after a motor vehicle accident, to major releases from fixed or mobile containers. The response capabilities range from a firefighter with a fleet pickup truck, to dozens of firefighters using specialized containment and mitigation supplies from the Rescue Truck. The department responded to a Tier 1 HazMat incident on Hollis Street in October, which required the response of the State HazMat team.

Disaster Planning

The Fire Department worked closely with Holliston Emergency Management, the Massachusetts Emergency Management Agency, the Massachusetts Department of Public Health, and the Department of Homeland Security in planning for all-hazards incidents. The Fire Chief serves as the Chairman of the MetroWest Regional Emergency Planning Committee (REPC), comprised of representatives from Ashland, Framingham, Holliston, Hopkinton, Natick and Sherborn. The REPC coordinates regional efforts to meet the goals and missions of the Emergency Planning and Community Right-to-Know Act, Public Law 99-499.

The Fire Chief partnered with the police and schools in exercising existing school emergency plans.

Training

The Fire Department conducted regular in-house training for its call firefighters and EMTs, which was coordinated by Training Officer Shawn Connors, Assistant Training Officer John Gagnon, and EMS Training Coordinator John Brovelli. Using resources from the National Firefighting Academy, the Massachusetts Firefighting Academy, and professional colleagues in the healthcare field, we kept the members of the department up to date on the current job performance requirements of their respective positions. Members are encouraged to participate in outside training opportunities. The Chief attended the *Houses of Worship* training in Paxton in December, the *Small Town Fire Chief Roundtable* in Springfield in March, *Understanding Trauma and Trauma-Informed Care* in Marlborough in May, and a FireIce® demo in Thomaston, Maine.

Emergency Responses

The Fire Department responded to over fourteen hundred incidents:

Fire Log Incidents - 585	(Estimated dollar loss \$2,455,600)
Ambulance Log Incidents - 982	(825 Patients Transported)

Michael R. Cassidy, Fire Chief

BOARD OF HEALTH

The Board of Health mission is: to promote and protect the public health and safety, and to protect the environment. The Board seeks to meet these goals through proactive service, by continually reviewing and expanding our efforts in response to the needs of the community, and by serving as a resource for residents and other Boards/Committees. Additionally, it is our responsibility to promulgate and ensure compliance with Health Department, Town and State regulations under our jurisdiction.

The Board of Health meets on the first and third Thursday evenings at 7:00 p.m. in Rm. #014 at Town Hall. The meeting agendas are available by contacting the Board of Health office (508-429-0605) or by accessing the Town's website (www.townofholliston.us). The Board of Health is comprised of three elected members: Julia Lane, chairman; Kylie Williams, vice-chairman; and Laura Nolan.

Health Department staff personnel include Health Agent/Director Scott Moles and clerks Lisa Deering and Ann Adams, with a combined 27 years of service with Holliston. The Board of Health receives part-time services from septic inspector Paul Saulnier, P.E. and food service inspector Leonard Izzo, R.S., CHO. With sincere regret we acknowledge the passing of Ann McCobb, R.S., on April 26, 2018. Ann was our former Health Agent/Director and part-time septic inspector after her retirement. She worked tirelessly for the town for 38 years and is sorely missed.

The Board offers services that include administering and enforcing public health codes (State and local) relative to septic systems, housing, food service, private wells, beaches, semi-public swimming pools, tobacco control, summer camps, and animal inspector's duties as well as other

areas. The Board of Health provides wastewater and private water supply plan reviews and permitting, septage hauler and installer permitting, and medical waste transport permitting.

As a non-sewered community, environmental health comprises a major portion of the department's workload. The Board received applications for 138 Disposal System Construction Permits (new and upgrade), including 37 repair plans, 9 revised plans and several miscellaneous permits. There were 35 private well permits issued. There were 79 soil test applications, 9 swimming pools, and 71 applications were reviewed for building releases.

The Board received various complaints for housing, odor, noise, beavers, trash and other matters with actions taken to address any code violations.

The Health Department is actively involved in emergency preparedness where grant funds are received.

Food: Leonard Izzo, R.S., CHO, provides regular inspections of food establishments as required by State Code; follow-up visits and emergencies are handled as needed. This year 82 food establishment permits were issued which include temporary food service permits for non-profit organizations.

Septic: DEP licensed inspectors perform Title 5 septic system inspections for property transfers or at time of a property change-of-use. A list of licensed inspectors and educational brochures to assist residents with the inspection procedure are available in office or on the Mass DEP website. This office has record of septic system plans for over 6,000 properties. Residents are encouraged to call the Board of Health office with any questions they may have regarding the care of their septic system. A total of 140 Title 5 Inspection Reports were received and reviewed.

West Nile Virus & EEE: MDPH, Town and Central Massachusetts Mosquito Control Project (CMMCP) officials continue efforts to educate and advise residents of preventive measures to avoid human transmission of diseases spread by mosquitoes. The Massachusetts Department of Public Health (MDPH) conducts a surveillance program to monitor the virus in mosquito species. CMMCP treats catch basins for mosquito larva in early spring as a source reduction measure and conduct brush cutting. CMMCP conduct weekly spraying for adult mosquitoes by resident request only during the summer months by calling 508-393-3055. In Holliston, CMMCP has expanded with some beaver control/management at the Wenakeening Woods and Chicken Brook.

Disease Prevention: The Board formed a new partnership with Salmon VNA & Hospice, replacing long-term partner Century Health Services. Under agreement with the Town, Salmon provides State mandated case investigations of reportable communicable diseases by a Registered Nurse. This year 20 case investigations were completed. The State DPH uses the MAVEN, for comprehensive communicable disease reporting and monitoring.

Prescription Medication drop-off is available at the Police Station for unused and expired medication. The lobby kiosk is confidential and available at all times. Proper disposal keeps ground water protected, and drugs from unintended use.

Sharps Disposal: Through a grant received from Republic Services, the Board of Health partnered with the CVS Pharmacy to provide a safe, convenient sharps disposal program to comply with the State's sharps ban in solid waste. Residents may drop off their used needles, syringes, and lancets in an approved sharps container during pharmacy business hours. The Board now sells approved sharps containers in two sizes for \$2 or \$4 per container. We appreciate CVS Pharmacy for hosting a valuable public service at no charge to the residents.

Rabies Vaccination Clinic: The Board thanks Dr. Rod Poling and staff of the Holliston Animal Hospital for volunteering their professional services to conduct the annual rabies vaccination clinic for dogs, cats and ferrets. A total of 63 animals were vaccinated at the Highway Department on April 7, 2018. Pet owners are required by law to vaccinate dogs and cats for rabies.

Animal Inspector's Report: The Board of Health appointed alternate Animal Inspectors Scott Moles and Dona Walsh. Town resident PJ Kilkelly has been volunteering with his expertise in animal care.

Tobacco: There were 10 tobacco retailers licensed during the year.

Emergency Preparedness: The town is one of 34 towns in the DPH Region 4A sharing in resources and planning for emergencies. Residents are invited to volunteer in a medical or non-medical capacity; an application is available on the Town Board of Health website. All volunteers welcome.

Flu Clinics: The Board offered free seasonal flu vaccinations to town residents and employees at the Placentino School and through the school nurses, vaccinating 703 people. A special thanks to all who made that possible: Kathryn Shore, RN and the team of nurses, Dr. Laura Zisblatt, and all the HERC volunteers. The Board received Town Meeting approval to continue an Inoculation Revolving Account to receive deposits of insurance reimbursements for administration and purchase of flu vaccine.

Covanta Transfer Station: The Board extended a contract with Brian Moran of Stantec Consulting Services, Inc. to provide services as a compliance officer for the facility funded by Covanta. Lawrence Waste Services continues to run the operational services at the facility.

General Fund deposits made to the Town Treasurer totaled \$73,524.

Julia Lane, Chairman; Kylie Williams, Vice Chairman; Laura Nolan, Member

PARK COMMISSION

The Park Commission continues to provide recreation programs and oversee maintenance of town parks and recreational facilities for the residents of Holliston. The Park Commission also oversees the beaches of Lake Winthrop and Pleasure Point. The addition of 1750 Washington St. has provided the Parks & Recreation Department with space for the expansion of morning programs for kids and adults and after school programming for the residents of Holliston.

The 1750 Washington St. renovations are nearly complete. We are in the decorating stages of the process and the building is being utilized at a much higher rate than ever before (more on this in the programming update). We did have some roof leakage in both the Parks and Recreation and Youth and Family Services/Vets Affairs sides of the building and are anticipating the new roof project early this Spring.

With the help of CPC we installed a new state of the art swing set at Stoddard Park to replace one that Beals and Thomas had raised some concerns about regarding the safety and accessibility of it. We also replaced the lifeguard huts at both Stoddard and Pleasure Point as they were in a state of disrepair.

This was the third year with the Snack Shack which went very well with its offerings. The Waterfront went well with lots of returning staff. Swim lessons in its fifth year was extremely successful with over 110 participants. Lessons are now offered throughout the day. Junior and Senior Patoma, Counselor in Training and Goodwill Park all had successful seasons with new and returning staff. Programs were near capacity all summer. In addition to expanding on the Waterfront activities listed above, we plan to pilot a public boat rental system this summer. We are purchasing 2 kayaks, a canoe and a standup paddleboard that can be rented in two hour increments. Town council has reviewed our liability waiver which includes detailed plans of our practices and rules around the boats and we are confident we will have a safe fun program that will hopefully help generate additional revenue for the Department.

Other summer programming included: archery, Great Get-a-Ways, Mini Sports, T-ball, tennis, Street Hockey, cheerleading, Dodgeball, Flag Football, Softball, Multi Sports, Girls Basketball, Track & Field, Horsemanship, Musical Theatre, Hip Hop, Soccer, Lego, and STEM classes including LEGO engineering, an arcade game programming class and a dinosaur themed archeological program. Programming was successful with high attendance for most programming.

Our culinary program has hit the ground running, we now offer this as part of our Thursday busing program, as well as adult courses on select Friday evenings over the course of each season. We plan to build and expand on this programming in the near future.

There were five summer concerts, the first year we've gone over four concerts at Goodwill. Our food truck program was in its second year and helped make for our biggest turnout ever. These additions were received with rave reviews by the public.

Fall programs include: Pee Wee Tennis, Parent Tot sports, Super Soccer Stars, Pre-K Multi Sports, Afternoon Sports and Play, Mommy & Me Art, Pre-K lego, Music, Mommy & Me

English and Spanish, Hip Hop, Dodgeball/Street Hockey, Rembrandts Drawing, Flag Football, Tennis, archery, Half Day sports programs mosaics, pottery, First Aid/CPR, Home Alone, Parents Night Out, Men's Basketball, Women's Basketball, Cardio Tennis for adults, and NY City bus Trip.

Our busing program has expanded from the Miller school to include buses from Miller and Placentino, we have seen an increase in the number of children participating in this program every season it has been running including this fall when we were up over 75 kids between the two buses. These programs fill up every room at 1750 Washington street and give parents an affordable enrichment option for after school classes, that is accessible to all through our busing system.

In the first 3 weeks of Spring/Summer program registration (2/1/19-2/21/19) we have taken in \$117,168.00 in revenue. Compared to last year that same time period we took in \$91,748.00. Our programs are growing, and revenues are increasing which is important because minimum wage increases are going to have dramatic effects on our summer costs for the next few years as it goes up to \$15/hour.

We are in the process of evaluating all of our parks and facilities through our Master Planning process with the engineering firm Beals and Thomas in order to help us prioritize major repairs or improvements at our facilities and also help us improve our operational practices to create better long term maintenance of the Parks and Public Spaces under our control.

Town fields and facilities have been maintained with the ongoing help from the Highway Department. Fields are mowed, trimmed, and lined regularly. Spring cleanup went well and shade structures went up in May.

In the next year we are hoping to clarify our priorities on major projects to renovate our existing fields and facilities. We are also hoping to improve our operational practices through improved communication with DPW and highway, and hopefully put more resources into our operating budget to improve the conditions at our park and keep them consistently at a level the community expects and deserves. We are hoping to continue our fast-paced growth in the programming department in order to help make these goals financially attainable.

Director of Parks and Recreation ó Mark Frank on behalf of the Parks Commission:
Melissa Kaspern, Chairperson; Thomas Chipman; Paul Healy; Shaw Lively, Vice Chairperson;
Art Winters

PLANNING BOARD

The Planning Board is a five-member elected board responsible for community level planning with a focus on development review and permitting as well as implementation of land use regulations.

Development Review of Note

Special Permit and Site Plan Review approvals were issued for the following commercial developments and municipal projects: 1. Richard D'Ortenzio, construction of a new garage for

large equipment at 332 Fiske Street, 2. 543 Concord St., LLC, for a car dealership (Roadmaster, LLC) at 543 Concord Street, 3. New England Cannabis Corp., for a medical marijuana grow and production facility at 29 Everett Street, 4. BHC Ventures, LLC, for operations of Boston Honey Co., at 45 Chestnut Street, 5. Brighton Health Advocates for medical marijuana processing and greenhouse at 465 Hopping Brook Road, 6. 1490 Washington Street, LLC (Anthony Graceffa) for construction of two contractor bay warehouse facilities at 1490 Washington Street, 7. Amusement Bark Doggie Daycare, for retail sales, grooming and daycare at 55 Whitney Street, 8. Rolf and Barbara Briggs (Tree Specialists) for construction of a barn at 140 Washington Street, 9. Community Farm Committee, for construction of a greenhouse at 34 Rogers Street, 10. Streetwear, Inc., for construction of additional warehouse space at 375 Hopping Brook Road, and 11. Bullard Memorial Farm Assoc., for construction of a building for meeting space.

Ongoing Construction Projects

The Board currently holds performance bonds and provides third-party inspections for construction of the following active single-family residential subdivisions: Brooksmont Meadow, Constitution Village, Deer Run, Evergreen Square, Highlands at Holliston, Maplewood Estates, Summitpointe and White Pine Estates II. Additionally, the Board is monitoring construction of the Hollis Hills Preserve, Brooksmont (415 Concord Street) and Washington Hills (Holliston Woods) Senior Residential projects and Hopping Brook Industrial Park Phase II.

We would like to thank Highway Supt. Tom Smith and Ali Parand, PE for their continued support facilitating subdivision roadway inspections.

David Thorn, Chairman

Karen Apuzzo-Langton, Vice Chair.

Josh Santoro, Agent/Clerk

Staff: Diane Lynch, Clerk

Warren Chamberlain

Jason Santos

Karen Sherman, Town Planner

POLICE DEPARTMENT

The mission of the Holliston Police Department is to achieve effective, efficient and professional policing partnership with the community, helping to secure a safe and just community in which human rights and responsibilities are properly respected and balanced.

The Holliston Police Department Value Statement cites the attributes of Integrity, Professionalism, Loyalty and Pride which are the foundation of our commitment to public service, safety and security for those who live, work and travel through our community. These values guide us as a department as we undertake the difficult demands of the police profession.

In order that we connect with all segments of our population, communication is of the utmost importance. Citizens are able to find a variety of subject matter through our official website www.hollistonpolice.com. Our website offers timely information regarding scams, identity theft, filing traffic complaints, obtaining various forms and updates on law enforcement related topics as well as access to department email addresses. Our outreach through social media such as

Facebook, Twitter and Instagram has increased in popularity and all are invited to join and follow us.

In 2017, our department formulated a second five year strategic plan which is available on line at www.hollistonpolice.com. Our community stakeholders identified areas of importance where police should focus attention; Crime Prevention, Traffic, Juvenile Issues, Domestic Violence & Mental Health and Community Relations. Year one of the new strategic plan began July, 2017.

Roadway safety is a major focus of our department. Our goal is a reduction in the number of motor vehicle crashes and traffic violations through consistent traffic enforcement, public awareness and through grants awarded by the Executive Office of Public Safety and Security that focus on impaired and aggressive driving, pedestrian safety and seatbelt enforcement. We believe these efforts including participation in the downtown traffic studies and discussions and responding to specific traffic complaints will lead to safer roads for those who live, work and travel through our community.

The Holliston Police Department maintains an effective partnership with the Holliston Public Schools. Our School Resource Officers are situated at the Holliston High School and the middle and elementary schools with a goal of prevention and intervention. Our School Resource Officers (SRO) has established meaningful partnerships with the administration, faculty and students creating an atmosphere of trust and cooperation. The SRO engages in mediation and resolution of non-criminal matters and participates in the Community Based Justice Program, a collaborative effort to help identify students at risk and direct them to the proper resources inside and out of the school setting. The SRO actively works with outside agencies such as Youth & Family Services/Court Diversion Program and Middlesex Partnership for Youth. Outside the school setting the SRO takes the lead in connecting this department with the youth of the community through high school internships and the junior police academy, involvement with organized activities sponsored by the schools and the Park and Recreation Department and safety oriented policing while on patrol.

Our Detective Division is working diligently on narcotics investigations, breaking and entering crimes as well as sexual assaults, cyber crimes and identity theft. Domestic Abuse is proactively addressed through participation in domestic violence roundtables through the Middlesex District Attorneys Office and meaningful follow-ups with victims directing them to resources which can help them address abuse and violence. We are also engaged with the Middlesex Opioid Task Force. We issue public advisories regarding certain crimes and can offer crime prevention strategies for residents and businesses through our crime prevention officer.

The essence of community policing is our contact with the public. Both the police and the public can initiate this communication and it is our goal to keep the dialogue open. This partnership is formed through; community interactions, social media (Face Book & Twitter) and outreach events such as Coffee with a Cop, National Night Out, K-9 demonstrations, Citizens Police Academy, Junior Police Academy, Rape Aggression and Defense (RAD), Celebrate Holliston,

participation in panel discussions and charitable events such as the Senior Holiday Luncheon and Toys for Tots program.

The ASHH (Ashland, Sherborn, Holliston, and Hopkinton) Jail Diversion Program started as a grant from the Department of Mental Health (DMH). This collaborative effort is to reduce or eliminate the time people with mental illness or substance abuse disorders spend incarcerated and avoid unnecessary criminal charges by directing them from the criminal justice system to community based treatment. An emergency service clinician (Masters Level) is imbedded in these communities and will serve as a resource for a variety of circumstances where a clinician can best assist an individual in emotional or mental health crisis. Our department consistently utilizes our clinician who plays a critical role in serving the needs of those with mental health issues within our community.

Crime prevention is a particular focus of our police department. Through proactive patrols and investigative procedures we strive for the highest level of safety and security for our residents. Our commitment to the prevention of crime can be seen on a daily basis by those officers dedicated to the areas of domestic violence, elder affairs, community affairs, housing, safety, juveniles, investigations, patrol and K-9 patrol.

Notable Events from July 1, 2017 ó June 30, 2018:

August 21, 2017, Officer Kate Hickey resigned.

August 31, 2017, Det. Charles Todd retired.

September 18, 2017, Det. Bruce McKinnon (Ret.) died.

October 12, 2017, The Holliston Police Department was certified by the Massachusetts Police Accreditation Commission (MPAC) as an accredited police agency.

October 13, 2017 Officer Ethan Coakley started the Reading Police Academy

October 29, 2017, Lt. David Gatchell retired.

November 15, 2017, Officer Felicia Filadelfo graduated from the Plymouth Police Academy

November 20, 2017, Auxiliary Police Lieutenant John Rego (Ret.) died.

November 30, 2017, Judith Johnson, Administrative Assistant retired.

January 8, 2018, Officerø Loftus and Charette started the Randolph Police Academy.

January 22, 2018, Officer Charles Grace started the Plymouth Police Academy

April 9, 2018, Lt. Chad Thompson sworn-in, Sgt. Jonathan Remkus sworn-in, Officer Ethan Coakley sworn-in

April 11, 2018, Officer Ethan Coakley graduated from the Reading Police Academy

The Holliston Police Department is proud of our relationship with the community and through our commitment and partnership, our goal is to help ensure a quality of life that is safe and can be enjoyed by all. We appreciate the continued support of those we serve.

ROLL CALL and YEARS OF SERVICE

Chief Matthew Stone

10

Lieutenant David Gatchell

28 (Retired October 2017)

Lieutenant Craig Denman	31
Admin. Assistant Judith Johnson	14 (Retired November 2017)
Sergeant Glenn J. Dalrymple	31
Sergeant George A. Leurini	13
Sergeant Matthew Waugh	10
Sergeant Chad Thompson	17 (Promoted April 2018)
Detective Charles Todd	35 (Retired August 2017)
Officer Timothy P. Heney	32
Officer John C. Scanlon	31
Officer James J. Ward	29
Detective Ciara M. Ryan	22
Officer Scott J. Downey	21
Officer Daniel Griffith	18
Officer Andrew MacGray	14
Officer Todd Hagan	13
Officer Bryan DiGiorgio	11
Officer Kenneth Belson	10
Officer Michael Woods	4
Officer Jonathan Remkus	3 (Promoted April 2018)
Officer Kate Hickey	2 (Resigned August 2017)
Officer Ethan Coakley	(New Officer)
Officer Felicia Filadelfo	(New Officer)
Head Dispatcher Kasey Richards	5
Dispatcher James Ray	1
Dispatcher Hannah Ciavarra	1
Per Diem Disp. Sarah Malek	2
Per Diem Disp. Jessica McGowan	1
Crossing Guard Martha Ellis	10
Crossing Guard Jean Spera	1

During Fiscal Year 2018 the Holliston Police Department answered and/or initiated 16,954 calls for service, resulting in 241 investigated vehicle crashes (2.03% decrease), 49 arrests (36.36% decrease), and 677 incident reports being written. Of particular note as shown below, Domestic Disturbances, Restraining Orders and Mental Health calls increased.

CRIME REPORT

Offense	FY17	FY18	% Change
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Arrests - Adult	77	49	-36.36%
Arrests - Juveniles	1	1	0.00%
Motor Vehicle Accidents	246	241	-2.03%
Motor Vehicle Fatalities	1	0	-100.00%
Homicide	0	0	0.00%
Rape	0	0	0.00%
Sex Offenses	1	1	0.00%
Arson	0	0	0.00%
Burglary	9	10	11.11%
Robberies	1	1	0.00%
Drug Violations	10	11	10.00%
Weapons Violations	1	0	-100.00%
Assault	9	9	0.00%
Larcenies	47	47	0.00%
Motor Vehicle Theft	0	0	0.00%
Vandalism	29	19	-34.48%
Summons Served	63	64	1.59%
Missing Persons	6	5	-16.67%
Restraining Orders	30	43	43.33%
Citations	1729	1518	-12.20%
Parking Citations	7	3	-57.14%
Protective Custody	9	8	-11.11%
Domestic Disturbances	19	31	63.16%
Mental Health	157	201	28.03%

AUXILIARY POLICE

Sgt. George Leurini, Director; Capt. James Ray; Sgt. Sean McDowell; Cpl. Robert Guyon; Cpl. Donovan Seay; Ptl. Mark Haddad; Ptl. Danny Lee; Ptl. Daniel Nash; Ptl. Brian Ream; Sgt. Michael Aw (Medical Leave); Ptl. Hannah Ciavarra (Field Training); Academy Trainee Devin Coakley

One Auxiliary police officer retired during FY19. This officer was Patrolman Mike Hamlet. We thank him for many years of dedicated service to the Auxiliary Police Department and to the Town of Holliston. Officer Hamlet donated hundreds of hours of his time at various events and patrol shifts. He will be sorely missed.

The Holliston Auxiliary Police donated hours in the following categories:

Cruiser Shift Hours	728.5
Staff & Administrative Hours	28
Monthly Training Hours	272
Special Training Hours	69
In-Town Events	115
Out of Town Events	28.5
Emergency Call Outs	26
Other	23
<u>TOTAL HOURS</u>	1,290

PERSONNEL

Auxiliary Officer Daniel Nash and Auxiliary Corporal Donovan Seay were recognized for the most hours served in Fiscal Year 2018:

Officer Daniel Nash -194.25 hours

Corporal Donovan Seay -190.75 hours

One Auxiliary Officer is currently attending the Massachusetts Reserve Intermittent Academy in Foxboro, MA. This 372.5 hour course encompasses important training to keep an auxiliary officer safe while out on patrol.

CRUISER LOG SUMMARY

During 2018, the Holliston Auxiliary Police patrolled 2409 miles on weekend patrols. Checked 763 town owned property sites and checked 2,053 commercial and other buildings. A total of four (4) doors and windows were found unsecured. Officers responded to four (4) motor vehicle crashes, twelve (12) medical calls, six (6) alarms, fourteen (14) motor vehicle assists, five (5) assisted domestic dispute and forty (40) miscellaneous incidents.

AUXILIARY POLICE TRAINING

Police Interacting with Juveniles & Sch

Resource Officer Duties

Use of Force Policy Review

Defensive Tactics (classroom)

Fall Firearms Qualification

Legal Update

Mental Health First Aid

CPR Recertification

First Responder Recertification
tactics (classroom)

tactics (practical)

Spring Firearms Qualifications

Procedures

OUI Traffic Stops

Sexual Harassment Policy Review

Bellingham Range Tactical Training

Officer Digiorgio

Officer Belson

Sergeant Dalrymple

Officer MacGray

Sgt. Van Ralteen

Hopkinton PD

Det. Maguire

FF Gianopolous

FF Gianopolous Defensive

Officer Belson Defensive

Officer Belson

Officer MacGray Patrol

Sgt. Remkus

Sgt. Leurini

Lt. Denman Range 3000 &

Officer MacGray

****Captain Ray attended an 8 hour Emergency Vehicle Operations Course (EVOC) course at the Massachusetts State Police Driver Training Facility in Ayer, MA. This training was paid for through a grant by MIIA Insurance.****

AUXILIARY POLICE EVENTS

Celebrate Holliston Parade & Field Event, Ashland Days Celebration, Tim's Trot, Turkey Trot SK, Remax Neighbor Helping Neighbor 5K, Cystic Fibrosis Ride for Life, Veterans Day Procession, HBA Holiday Stroll, Milford Santa Parade, Taste of Holliston Event, Special Olympics, Ashland Half Marathon (2), Holliston Spring Stroll, Holliston Auxiliary Police Funeral Detail, Boston Marathon Mutual Aid to Hopkinton, Holliston Youth Baseball/Softball Parade, HBA Spring Stroll, Children's Hospital 5K Road Race, Memorial Day Parade, Lions Club Carnival, St. Mary's Mission Trip, Ashland Lions Club Triathlon, Milford Fireworks, Holliston Hazardous Waste Day.

PUBLIC LIBRARY

The Holliston Public Library circulated 175,784 items in FY 2018 including books, magazines, movies, audiobooks, movies, electronic books, downloadable audio, Roku and e-readers. Digital magazines became available and the Aldrich Astronomical Society donated a telescope

patrons can borrow to observe the night skies. It has a long waiting list and has been very popular. The Holliston Garden Club started a seed library for residents to exchange and plant seeds and record their gardening experiences.

Our trustee, Bill Heuer, retired and Kara Peterson took his place. Michelle Cunis joined the staff as a part-time technician. The staff received fire prevention and workplace violence prevention training from both public safety departments. The library also hosted a regular meeting of the Board of Selectmen. The roof, gutters and downspouts were replaced along with the addition of more LED lighting.

The library hosted a popular three part series called Faith Traditions in America to introduce Judaism, Islam and Christianity through presentations by local religious leaders. A program on the 8 Arch Bridge and the Rail Trail co-sponsored by the Holliston Historical Society drew over 80 people. A display of panels on African American history in Massachusetts highlighted Black History Month and the Holliston VFW held a war movie series to celebrate their 70th anniversary. The Meet the Author series continued along with book clubs, film screenings, knitting club and other programs. In the children's room PJ and Grace Kilkelly from the Agricultural Commission brought eggs to hatch in an incubator at the library. The baby chicks were a huge hit. We celebrated National Screen-Free Week with a family game night. Barn Babies® a traveling petting zoo of young animals® visited with over 50 bunnies, goats, kittens, puppies and pigs. The preschool programs, French storytime, Lego club and a second library sleepover continued. Our STEM program, Tinker Time, continued to teach science and problem solving. Welcome bags with book related goodies were added for young patrons just getting their first library card. Hundreds attended the annual Summer Reading Program.

Many thanks are due to the groups who help make the library a better place each year, including the Holliston Newcomers, the Garden Club, the Lions and the Friends of the Library. Their gifts, donations and many hours of hard work benefit our patrons tremendously. We also appreciate the work of our many individual volunteers who help us provide more services. Our partnerships with Jensen-Sheehan Insurance, TD Bank and Amazon.com continued to bring extra funds to expand and add programs and services.

We look forward to another wonderful year serving the residents of Holliston in 2019.

BOARD OF REGISTRARS

The Board of Registrars is part of the Town Clerk's Office and is responsible for conducting the annual census, certifying all nomination papers and petitions, both town and state, voter registration, planning and conducting all elections, recounts, and absentee voting.

During the Fiscal year (July 1, 2017 to June 30, 2018) the following Elections & Town Meetings were held: October 30, 2017-Special Town Election; May 7, 2018-Annual Town Meeting; May 22, 2018- Annual Town Election.

For this same time period there were 10,295 registered voters in Holliston. Democrats: 2,746; Republicans: 1,314; Green Rainbow: 7; Libertarian: 19; Socialist: 3; Inter. 3rd Party: 6;

Conservative: 4; United Independent Party: 69, and Unenrolled: 6,124. A population of 15,301 was recorded.

The State is continually upgrading and improving our Voter Registration Information System (VRIS) and improving our ability to keep track of census and voter information. It makes certifying nomination papers and petitions quicker and more accurate. This system is connected with the Secretary of States Office and voter registration through the Registry of Motor Vehicles. It also provides an accurate list of inactive voters (those who do not answer the census) for elections and allows them to vote upon proof they are still residents. The election laws are constantly changing and keeping up is a challenge.

We are always grateful for the continued cooperation of the School Committee and the Highway Department for their assistance in the election process. Also, without the devotion of the election workers, who cover Town Meetings and all elections, we would be unable to do the job that we do.

Elaine Doyle (D), George Snow (R), Ellen George (D) and Elizabeth T. Greendale (U), Town Clerk

BOARD OF SELECTMEN

Another busy year was experienced by the Board of Selectmen with over 45 posted meetings as well as appearances at other meetings, parades and social events.

Over the summer months, progress was made on several of the projects that the Board had undertaken. The Andrews School building was sold with plans to develop single family housing on the property. The demolition of the Flagg building was completed. A contract was approved for renovation on the 8 Arch Bridge.

Green Community renovations began at the Town Hall which included weatherization of the building and light fixture updates. An updated boiler was also installed at the Fire Station and two electric vehicles were purchased, along with a charging station for use of the Inspectional Services Departments.

The long awaited Downtown Traffic light project was started and installation of three traffic signals was completed.

There were several changes at the Police Department with the retirement of Lieutenant Gatchell. Interviews were held and ultimately, Chad Thompson was promoted to Lieutenant. We also welcomed some new Police Officers who were sent to various Academies to begin training. Officer Ethan Coakley was the first of the group to graduate and be sworn in as a new patrol officer.

A new Committee, the Sustainable Waste and Recycling Committee, replacing the Recycling Committee was formed to look into a new Solid Waste and Recycling contract as the existing one was due to expire soon.

Mr. Conley announced that he would not be seeking re-election in the spring. At the Annual Town Election, John Cronin was voted in as the new Selectman.

Jay Marsden

Mark Ahronian

John Cronin

SOUTH MIDDLESEX REGIONAL VOCATIONAL SCHOOL COMMITTEE (Keefe Regional Technical School)

This annual report is prepared by Superintendent /Director, Jonathan Evans, and composed on behalf of the members of the School Committee of the **South Middlesex Regional Vocational Technical School District** and submitted after review and approval by the full Committee in compliance with the provisions of the Agreement among the City of Framingham and Towns of Ashland, Holliston, Hopkinton and Natick.

This report reviews from the perspective of the Committee the principle items with which the Committee was concerned during the year. It is a representative account of matters solely within the policy making authority of the Committee and also of matters which the Superintendent/Director brought before the Committee for information and consultation. For greater detail and discussion the reader should read the extended minutes of Committee meetings and the attachments thereto which are available at the school office.

In addition to a public high school, the South Middlesex Regional Vocational Technical School District provides continuing education opportunities for adults through the Keefe at Night program as well as Summer Discover, a summer program for area youth.

The Committee reorganized on June 18, 2018 with officers elected unanimously to the following positions:

Chair: Edward Burman (Ashland)

Vice-Chair: Sarah Commerford (Holliston)

Secretary: A.J. Mulvey (Framingham)

Assistant Treasurer: Barry Sims (Holliston)

Staff members working on behalf of the District and School Committee are Karen Ward, **Recording Secretary** and Jack Keating, **Treasurer**.

The balance of this report presents a summary of the discussions and actions of the Committee on a number of the important matters brought before the Committee for advice or action.

Community Engagement

Staff and students of Keefe Regional Technical School participated in many community projects throughout the school district member municipalities. Examples of these activities include:

Carpentry

Natick House Project ó Duplex for Natick Affordable Housing Trust

Cosmetology

Framingham Housing Authority ó Manicures for senior citizens

Callahan Senior Center ó Manicures for senior citizens

Early Childhood Education

Tir Na Nog ó Assisted with their Halloween parade and chaperoned the students on a field trip to Franklin Park Zoo

Electrical

Framingham Parks & Rec ó Installed outside lighting at the Maintenance and installed time clocks at Bowditch Field

Natick House Project ó Layout, rough wiring and 200 amp service

Graphics

Ashland Council on Aging ó Banner

Town of Ashland ó Business cards, Street directory booklets, 2 Part forms

Accept Education Collaborative ó Annual Report

Barbieri Middle School ó Play Bill

Cameron Middle School ó Guidance forms

Holliston Police ó Fingerprint cards, Banners and Flyers

Family Promise MetroWest ó Banners, Flyers, Posters, Booklets and Newsletter, Fourth of July Banner

Framingham High ó Game sets and laminating

Fuller Middle School ó Student recognition cards

Potter Road Elementary ó Matrix posters

Health

United Way of Tri-County ó Assisted with the Framingham Health Fair

Jewels of Framingham ó Organizing, preparing, serving and clearing at the annual luncheon

Horticulture

Natick Organic Farm ó Planting, tending and harvesting crops; composting, turning and improving garden soils; and preparing for maple sugaring season

Massachusetts Horticultural Society ó Planting trees, tending gardens, leaf removal and tilling gardens

Family Promise Metrowest ó Floral designs for annual fundraiser

Plumbing

Habitat for Humanity ó Final inspection of drainage, water piping, heat and gas work for house in Holliston

Natick House Project ó Rough inspection of drainage and potable water and rough heat installation

In May 2018, Keefe Regional Technical School hosted a breakfast for the Community Based Justice Program (CBJ) that included Middlesex County District Attorney Marian Ryan, Probation Officers, School Officials and area Police Department Representatives.

It should also be noted that all five district municipalities' high school's swimming teams practice and compete at the Keefe Regional Technical swimming pool. The pool is also used by the Framingham Park and Recreation Departments.

Administration

In 2018, Jonathan Evans completed his fifth year in the role of Superintendent Director, with 22 years of service to the district.

The School Committee adopted goals for the Superintendent's performance evaluation period from July 1, 2018 through June 30, 2019. The goals adopted related to the following: School Reviews & Preparation, Review & Response, Human Resource & Revision of Job Descriptions & Staffing Review, Preparation for New Accountability System, and revision of school website.

In June 2018 the School Committee voted to revise district policies, following a thorough review, with the help of the Massachusetts Association of School Committees.

The School Committee completed its periodic evaluation of the Superintendent's accomplishments against established goals and desired qualities established in the DESE Rubric and found him to be Proficient for Standards I Instructional Leadership, Standard II Management & Operations and Standard IV Shared Vision Development and as Exemplary on Standard III Family and Community Engagement with an Overall Rating of Proficient. The complete record of this evaluation is a public document that will be available at the South Middlesex Regional School District Superintendent's Office.

School Improvement Plans

The School Improvement Plan for the 2018-2019 school year includes the following objectives: 1) Build and develop strategic ways to celebrate student achievement, success, positive decision-making, and unity, 2) Academic departments will develop and implement common assessments, 3) CTE instructors will improve English writing assignments in their content area with the goal of having 100% of all students will demonstrate proficiency in identifying the main idea of a CTE-related written text, 4) the Special Education Department will present a six-part series to faculty with areas of focus including special education law and compliance, team process (participation and responsibilities), assessment and evaluation, assistive technology, supporting behavior, connecting disability to impact on performance and inclusion, with the goal of having special educators, general education instructors and assistants coordinate and implement practices that are inclusive.

In addition to preparing for the October, 2018 Center for District and School Accountability (CDSA) visit, the Professional Development Program included a series of workshops hosted by Keefe Tech Special Education staff, including a Special Education Overview, Inclusive Practices, Assessments, Social, Emotional and Behavioral Needs, Demystifying the IEP and Assistive Technology. The opening of school for teachers featured a motivational presentation by Norm Bossio. Norm brought a wealth of experience, having served as an educator and

administrator for more than 30 years. During the school year, teachers will continue to attend a variety of professional development offerings, both in their content area and piloting new software platforms to use with students as Keefe prepares for the online version of the Next Generation Assessments (from Legacy MCAS).

Handbook

With review by the School Council, updates to the Handbook were made. Attendance rules were adjusted to hold students more accountable for their attendance. Beginning with the Class of 2019, students must earn a cumulative grade of 50 or higher in order to be eligible to attend summer school and not have to repeat the school year. In addition, changes were made to the weight of Advanced Placement (AP) classes, and relevant information from the Equal Pay Law was added.

The Budget Process

The Budget Sub-Committee members Ed Burman, Larry Cooper, A.J. Mulvey, Jaime Shepard, Tassos Filledes and Barry Sims are beginning the FY20 budget development process.

In 2018, the Superintendent continued the practice of communicating early in the budget process with the financial officers of the member towns to develop mutual awareness of both municipal budget constraints and the efforts of the Committee to manage the school efficiently and effectively while recognizing those limitations. The Committee continued to consider reductions in the preliminary budget and the budget of \$19,115,750 as submitted to the member municipalities for FY19 was approved by all.

Auditor's Report

The annual audit by the independent accounting firm of McCarthy & Hargrave is in the process of preparing the financial statements for committee review. It is expected that the audit report that calculates our energy project will meet the stipulated guarantee benchmarks for the 2018-2019 year.

Enrollment, Recruiting and Student Retention

Keefe Regional Technical School is a school of application. Maintaining a healthy enrollment of students for our day school operation is essential for our overall operational success. The Superintendent has indicated that he believes that the quality and rigor of our school programs and the safety and culture of our school environment will lead to our success in attracting students and their families to Keefe Regional Technical School. The Superintendent has emphasized that the administration, faculty and support staff must work together to ensure that Keefe Regional Technical School continues to be recognized by our community as a career and technical school of high quality. In the fall of 2018, our recruitment efforts included a two hour showcase visit for all 1800 8th grade students from the public schools in our district, followed by an Open House Career Night for prospective students and their families.

The enrollment on October 1, 2018 was 752 students reflecting an increase in enrollment.

Buildings and Grounds

Keefe Regional Technical School has been occupied continuously since September 1973. The facility is used not only during the school day and year but also evenings, weekends and during the summer months.

An extensive upgrade of the energy systems (HVAC and lighting), completed in 2007, has resulted in the replacement of major mechanical components controlled by a comprehensive energy management system. The project has resulted in a significant reduction in total utility expenditures.

Facility upgrades that were completed in 2018 include replacement of the auditorium lighting control system, construction of an ADA compliant ramp and handicap accessible entryway, reconfiguration/upgrade of wireless network infrastructure, upgrades/expansion of the existing surveillance system, repair and painting of interior surfaces, upgrades/repairs to main boilers/heating system, Horticulture Department design and construction projects to enhance site landscape, replacement of furniture and equipment in several classrooms and CTE programs, plumbing and electrical upgrades, painting of building exterior, mechanical and control upgrades to the HVAC system, repairs to swimming pool complex, technology upgrades in classrooms and CTE programs, and the addition of vehicle parking spaces to the east parking lot.

Facility projects identified for future consideration include replacing all classroom and shop entrance door knobs with ADA compliant door levers, adding Braille signage to classroom and shop entryways, construction of an ADA compliant walkway from the student cafeteria rear exit doors, replacing auditorium audience seats, replacing auditorium carpeting, replacing carpeting in Culinary program restaurant, implementing recommended NEASC Visiting Team facility upgrades, replacing the emergency generator, expanding the surveillance system, repairing pool deck floor drains, and replacing essential vehicles.

Student Achievement

The District received their annual report from DESE, piloting the new Accountability System formula for 2018. Keefe has maintained a solid status, now labeled, "partially meeting targets" which is akin to a level 2 status from years prior. Keefe continues to focus on closing achievement gaps and helping students reach their true potential. MCAS results were extremely favorable, showing a continued increase in student growth. An average of 71% of students scored either Advanced/Proficient in English, Math and Science. This year Keefe added two more AP courses, AP Psychology and AP Calculus to provide additional learning opportunities for those students seeking a more rigorous course load. Students who took the College Board AP exams last May performed at a commendable rate. More than 38% of students testing earned a score of 3 or higher.

Keefe Regional Technical School students won a total of 35 medals during the District SkillsUSA Conference, which was also hosted by Keefe Regional Technical School on Wednesday, February 28, 2018.

A total of 760 students from 11 district schools participated in skills and leadership competitions in their career technical areas at the District Conference. Keefe Tech students competed in categories including Computer Programming, Early Childhood Education, Graphic Communications, and First Aid, bringing home 12 Gold Medals, 10 Silver Medals and 13 Bronze Medals. All Gold and Silver medalists moved on to the SkillsUSA State Leadership and Skills Conference, held April 26 ó 28, 2018 at Blackstone Valley Regional Vocational Technical High School in Upton, MA.

In the state competition, 29 students represented Keefe where they won 3 Gold Medals, 2 Silver Medals and 5 Bronze Medals. The Gold medalists moved on to the SkillsUSA National Championships held in Louisville, KY on Jun 22, 2018. Our students represented Keefe with 2 fourth place finishes.

General Advisory Board

The General Advisory Board consists of the Chair of each Vocational Advisory Board. The General Board summarizes and brings to the attention of the Administration and the School Committee observations and recommendations of the advisory boards. The points noted for the current year include: the need to continually align the curriculum with changes in technology; outreach to bring Keefe's program to potential students; increasing opportunities for students and employers in the co-op program and the success we have had for employment; successful pursuit of grant funding for state-of-the-art career and technical equipment; and maintaining the license status of student professional programs that advance Keefe students' career and technical entry opportunities.

Jonathan Evans, Superintendent-Director

SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL COMMITTEE

ASHLAND - Edward Burman, Chairman; William N. Gaine, Jr.

FRAMINGHAM - Michael Rossi; John Kahn; Linda Fobes; James Comeau; A.J. Mulvey; John Evans; Larry Cooper; Myra Bushell

HOPKINTON - Ruth Knowles; Jaime Shepard

HOLLISTON - Sarah Commerford; Barry Sims

NATICK - Tassos Filledes; Dr. Stephen Kane

TOWN HALL TECHNOLOGY

The Technology Department implemented a yearly review meeting with Town Departments to discuss current and future needs of their department to better leverage Technology. A few of the larger projects that the Technology Department undertook this year was upgrading the Town Website to become easier to use and more mobile friendly, replacement of reporting and backup servers at the Police Department, and the start of rolling out a grant funded Town wide Public Building wireless network that will finish in 2019-20.

The large-format printer/scanner purchased two years ago continues to get extended use by allowing the Town to digitize historical and current design plans bringing maps and plans into the 21st century.

Other projects undertaken by the Technology Department included maintaining up-to-date information on the Town's Facebook Page (Town of Holliston) and the upgrade and upkeep of both the www.townofholliston.us new website and the www.hollistonedc.com website, as well as being an integral member of the Green Community Team and project manager for the Town's energy conservation projects. Those energy projects included a new heating system at Town Hall, new lights and insulation at both the Public Library and Senior Center, and the acquisition of 2 electric Nissan Leaf vehicles and charging station for Town Hall.

For the 2019-2020, the Technology Department looks forward to continuing to work with and support all Town Employees with their technology needs.

TOWN CLERK

The day to day working of this very busy office continues.

The Town Clerk's Office is the keeper of the records, town seal, and certifies all official actions of the Town, signs all notes for borrowing, files Planning and Zoning Board decisions. We issue and renew business certificates, fuel storage permits, raffle and auctioneer permits. We are responsible for submitting all zoning and general by-law amendments made at town meeting to the Attorney General, notifying the State when the Town has accepted a state statute. Our office conducts the yearly census, jury list, prepares warrants and ballot layout, has custody of all election materials, instructs and supervises election workers, as well as administering the oath of office to all Town officers, elected and appointed. We also prepare nomination papers for Town candidates and certify nomination papers and petitions for both state and local issues. Indexing and recording of all hospital, home, out of state, out of country births, adoptions, marriages and deaths are done in this office. We also post all meetings and agendas, keep the minutes of boards and distribute open meeting and conflict of interest laws, as well as the annual distribution and bi-annual testing of the State Ethics Law. We receive notices of claims and legal actions against the Town and keep the Town's traffic rules and orders and the General and Zoning By-laws. State Ethics Laws, Open Meeting Law and Campaign Finance Laws are continually changing and the responsibility of the Town Clerk. The Town Clerk is also the Public Records Access Officer.

Our office licensed 1,750 dogs and 5 Kennels, turning into the Town \$27,420 plus \$5,100 in late fines. Approximately \$1,704 in miscellaneous fees, \$9,965 in Certified Vital Records, \$2,590 in Business Certificates, and \$775 in Non-Criminal fees were turned over to the Treasurers office.

The statistical report of the activity in this office for fiscal year 2018 is as follows:

Recorded Births ó 129, Marriages ó 42, Deaths ó 100

Town Meetings: Fall Special (Oct.), and Annual (May)

Elections: Town Election (5/22/2018).

I would also like to thank my staff Dyan Fitzgerald and Bonnie Conroy for a job well done. I would also like to acknowledge the Community Preservation Committee, for their hard work and investment in preserving our Town Records.

Elizabeth T. Greendale, Town Clerk

TRAILS COMMITTEE

The Holliston Trails Committee is responsible for the development of the Holliston section of the Upper Charles Rail Trail, a proposed multi-purpose, accessible 20-mile loop trail system through the towns of Sherborn, Holliston, Milford, Hopkinton and Ashland. The Holliston portion of the trail is approximately 6.7 miles from the town line in Sherborn to the town line in Milford.

Ownership of Corridor

The Town of Holliston owns all 6.7 miles of the railbed corridor.

Trail Conditions

The Bogastow Brook Viaduct (8-Arch Bridge) was restored with a new concrete cap and railing to provide a safe crossing for trail users. The bridge construction was completed on May 24, 2018. On June 20, 2018 the last section of trail surface was installed with stone dust. All 6.7 miles of the Trail now have a stone dust surface.

Maintenance Equipment

Town meeting authorized funding for maintenance equipment to be used by Trails Committee members and volunteers. A maintenance vehicle Golf Cart was donated by Friends of Holliston Trails

Improvements made in the period from July 1, 2017 to June 30, 2018

- The Bogastow Brook viaduct (8-Arch Bridge) was preserved with a new concrete cap and safety railings were installed for trail users
- Railings were installed on two bridges between Cross Street and Summer Street by Eagle Scout candidates James Hathaway and Thomas Apke and their volunteers
- Mile markers and stop sign/street signs installed by an Eagle Scout candidate Ryan Sofoul
- Cutting of downed trees by Holliston Highway Department at various times
- Gravel base and stone dust surface was installed from Church Street to Sherborn Town Line
- Trail vegetation cutting and cleanup by volunteers from Christ the King Lutheran Church
- Trail vegetation cutting and cleanup by volunteers from MathWorks
- Trail vegetation cutting and cleanup by volunteers from Deloitte
- Granite benches were installed by Holliston Highway Department through Friends of Holliston Trails program
- Christ the King Lutheran Church trail cleanup
- Trail cleanup by Holliston in Bloom volunteers
- Tree cutting by Tree Specialists

- Total documented volunteer time of over 7,500 hours by June 30, 2018.

Trail Activities

- Walk of Hope
- Holliston Friends of the Rail Trail- 5 K run
- NewcomersøClub Pumpkin Walk
- Suicide Prevention Walk
- ALS Walk
- May 24, 2018 Ribbon Cutting for 8-Arch Bridge completion
- Winter Stroll
- Fifth Annual First Night Lantern Walk
- Walk for Terry, in memory of Therese S. Caccavale
- The Walk, The Walk Against Breast Cancer
- Woodland Friends Photo Scavenger Hunt

Robert Weidknecht, Chairman
Herb Brockert
Ken Henderson
Bud Schmitt

Mark Kaplan, Secretary
Marc Connelly
Martha Ellis
Chris Cain, Associate Member

TREASURER AND COLLECTOR

The Treasurer/Collector's position is an appointed position by the Town Administrator with approval of the Board of Selectmen. The staff in the Treasurer/Collector's office consists of Assistant Treasurer Nicole Costa, Assistant Collector Linda Stoico and two Principal Clerks Sarah Habel and Lois Saunders. Our Deputy Collector is Kelley and Ryan of Hopedale, Mass.

The Treasurer's office is responsible for receiving and identifying all moneys owed to the town and providing the Accountant with a detailed report of receipts. It is my responsibility to insure safekeeping of all funds received and to manage town funds to insure maximum cash availability and maximum yield. The Treasurer also issues vendor checks according to the weekly warrant approved by the Accountant and Board of Selectmen. The Treasurer's office prepares and maintains all payroll and personnel information and accounts for and disburses all payroll deductions. Payroll is processed on the in-house computer. The Treasurer is also responsible for all short-term and long-term borrowing. I am also the custodian of all tax title accounts and conducts auctions on town property acquired through the foreclosure process.

The Collector's office is responsible for the billing, collection and reconciliation of all bills due the Town. The following is a brief description of bills processed by my office.

A. REAL ESTATE and PERSONAL PROPERTY BILLS.

Real estate and personal property bills are issued on a quarterly basis as follows:

ISSUE DATE	DUE DATE
July 1-1 st Qtr.	August 1

July 1-2 nd Qtr.	November 1
January 1-3 rd Qtr.	February 1
January 1-4 th Qtr.	May 1

Bills are mailed on or before July 1 and January 1. Both bills are placed in one envelope and should be held for the next due date.

If a payment is received late, interest is charged at the rate of 14% per annum. Interest is charged from the date the payment is due until the date payment is received. Postmarks are not accepted. If you are a new owner and do not receive your tax bills, you should contact the Tax Collector's office immediately. It is also your responsibility to forward your tax bill to your bank for processing. If your real estate and/or personal property bill is not paid in full by May 1, a demand bill will be issued and an additional \$10 demand fee plus interest will be added to the bill. The demand bill is due 14 days from the date of demand. Failure to pay the demand bill by the due date will result in the Town taking further collection actions.

Assessed owners of unpaid real estate bills will receive a letter stating they have until a certain day to pay the bill in full. Unpaid bills will be advertised in the Metrowest Daily News for a Tax Taking. A Tax Taking is the advertising of your property in the Metrowest Daily News and the recording of an Instrument of Taking placing a lien on your property. The lien is recorded in the Middlesex South District Registry of Deeds. The Notice of Tax Taking is posted on the Town Hall, Library bulletin boards and under legal notices on the Town's web site. If the outstanding taxes are not paid within six months, the Town has the legal right to begin foreclosure proceedings in Land Court.

Assessed owners of personal property bills will receive a warrant issued by the Deputy Collector and additional fees will be added to the bill.

B. MOTOR VEHICLE EXCISE.

Motor vehicle excise tax bills are issued when a commitment is received from the Registry of Motor Vehicles. The first commitment is usually mailed in the first quarter of the calendar year. All motor vehicle tax bills are due and payable within 30 days from the issue date shown on the bill.

If a payment is not received by the due date, a \$10 demand fee is charged along with interest at the rate of 12% per annum. If the demand bill is not paid within 14 days from the date of demand, the outstanding bill will be forwarded to our Deputy Collector where charges, interest and fees will be assessed. If a warrant is issued by the Deputy Collector and you fail to pay the bill, the Deputy has the authority to "mark" your file at the Registry of Motor Vehicles which will result in your registration and/or license not being renewed until all unpaid excise tax bills are paid in full.

If you feel your bill needs to be adjusted, please see the Assessor's Office within the first 30 days that the bill is issued. You will be responsible for any additional charges and fees that are due unless your bill is abated in full. You may obtain a booklet published by the Registry of Motor Vehicles from our office if you have difficulty understanding your excise tax bill.

If you move or change your address, it is imperative that you notify the Registry of Motor Vehicles.

C. TRASH STICKERS AND RECYCLING CENTER WINDOW DECALS

Trash stickers are available for sale during regular business hours. Senior Citizens may pick up their trash stickers from the Treasurer's Office.

D. PAYMENTS

Payments can be made in person at Town Hall, mailed directly to Tax Collector/Treasurer, Town of Holliston, P.O. Box 6737, Holliston, MA 01746-6737, placed in the drop box on the side entrance of Town Hall or can be made on line at www.townofholliston.us. If you are using your personal on-line banking system to pay your bills, please place in the comment/memo section of your bill the following information:

Real Estate Bills:	Parcel number (example 01-23-4567)
Personal Property Bills:	PP ID number (example: 9489)
Motor Vehicle Bills:	License Plate Number (example: 123 TAX)

Please do not combine any of the above bills with your water payments. Water bills are processed separately from real estate, personal property and motor vehicle.

Mary A. Bousquet, Treasurer/Collector

WEIGHTS AND MEASURES

The Holliston Department of Weights and Measures enforces Massachusetts General Laws, town by-laws, state and local regulations relating to the accuracy of weighing and measuring devices that weigh, measure, and count commodities offered for sale to the public. This includes gas pumps, scales, oil trucks, scanners, item pricing and unit pricing (in food stores or food departments). To ensure that equity and fairness prevails in the marketplace the department enforces all laws relating to the accuracy of weighing and measuring devices used by local businesses. To accomplish this, the department inspects seals or condemns the devices tested. Additionally the department inspects prepackaged foods and merchandise to assure compliance with weight, measurement, and count requirements and for proper labeling as to weight, measure, and extended prices. The department investigates complaints on weighing and measuring devices not complying with legal standards. The department also investigates complaints for short measure of fire wood delivered to homes (consumers) to assure compliance with proper measurement (128 cubic feet) based on what the consumer has purchased. Oil the trucks may be inspected to assure that their meters are properly sealed and the correct fuel oil

deliveries slip is prepared. If violations are found based on inspections or complaints, the department may issue civil citations or engage in criminal prosecutions.

During 2019, the Holliston Department of Weights and Measures continued inspecting weighing and measuring devices located in the town and sealed or condemned them. A device condemned cannot legally be used in trade until it is repaired or replaced. It is marked with a red condemned or not sealed tag which can only be removed by the Sealer of Weights and Measures. Also inspected were gasoline pumps, scanners, pharmacy scales through scales in food stores to large truck scales to scales used for package weighing (FEDEX, postage, or UPS type scales).

The Weights and Measures Inspector continues to serve as the Northeast Weights and Measures Region chair on the Law and Regulations Committee. These laws and regulations range from the basic weights and measures laws to specific laws and regulations for Weighmasters, commodity regulations, price scanners, unit pricing, engine fuel and automotive lubricants and more. The model laws and regulations are published annually in *NIST Handbook 130, Uniform Laws and Regulations*. Additionally, the L&R Committee and the NCWM adopts test procedures for verifying the actual net quantity and contents contained in packages and products offered for sale. He also served on the National Conference Charter Revision Taskforce representing weights and measures officials in the Northeast Region.

A special effort has been made this year to assure that gasoline dispensers are secure from skimming devices. These illegal devices facilitate the theft of identity and credit/debit card information. Stations managers are advised what to look out for to prevent these fraudulent activities. Inspections were conducted throughout the year. No instances of skimmers were found in Holliston.

In 2019 twenty-two different inspections were conducted, twenty-five devices were adjusted, and one re-inspection was performed. Over one hundred forty devices were inspected, adjusted, and sealed. One device was condemned as not meeting legal standards. Two Item Pricing inspections for food stores/food departments took place. Two retailers received a Price Verification [scanning] inspection. Merchants who do not meet legal requirements for these inspections are directed to comply and appropriate civil citations issued. The results of these inspections as well as adjustments to gasoline pumps saved consumers and merchants over \$14,000.00 in Holliston while over \$13 million was saved Commonwealth wide (Division of Standards 2017 Annual Report) covering all state and local inspections).

A very special thanks to Donna Muzzy for all the assistance she has given to Weights and Measures this year.

Louis H. Sakin, Sealer of Weights and Measures

YOUTH & FAMILY SERVICES

Holliston Youth and Family Services (HY&FS) is a municipal department of the Town of Holliston. Our mission is to assess the needs of the community collaboratively, and provide mental health resources to the Town of Holliston.

Our strong dedication to mental health services encompasses prevention, quality and timely access to mental health professionals, and community outreach programs.

In FY18 the department experienced a change in leadership following the retirement of Margaret Fitzpatrick. New director Jackie Winer was appointed. Winer has assumed her role as the department passes its 24 year mark in Holliston of providing mental health resources to the town. As a department HY&FS would like to recognize the Board of Selectmen, and our colleagues in other departments for their support, and for keeping mental health at the forefront in Holliston.

Fiscal Year 2018 Highlights

Program Evaluation

In FY18 the program began to systematically collect and analyze data to learn more about how the department is operating, and how we can track productivity and increase efficiency. In order to do this the department used a program called EZAnalyze, and created a google form to streamline our referral system. Through this process the department has worked with key stakeholders, networked with other directors of Youth and Family Services, and will continue to outreach with members of the community as a way to evaluate outcomes and ensure best practices.

Clinical and Home Based Services

HY&FS provide a full spectrum of clinical services, to address a variety of presenting issues. Our clinical services include outpatient therapy (Individual, Family and Group Therapy), In Home Family Therapy, Court Diversion, Drug Awareness, and Crisis Intervention. Our relationship with Holliston residents begins with the first phone call. Once a resident calls the agency to request services, our clinical staff will identify specific needs and schedule an intake. Based on FY18 data, the top services requested were Individual Therapy (64.4%), Family Therapy (13.5%), and Drug Awareness (11.5%).

Reasons for a referral included Anxiety (36.5%), Family Conflict (17.3%), Depression (17.3%), Substance Use (17.3%), or for a school related issue (11.5%).

An average of 69 residents each month received counseling services, and counseling services were provided to a total of 79 residents in 2018.

In addition to counseling services the department routinely provides referrals for clinical services, need based programs, substance abuse services, support groups, wraparound services, and local discretionary funds and state/federal programs. Approximately 325 referrals were made to more specialized services/resources in 2018.

Group Counseling Programs

HY&FS offers drop-in programs for youth, and parents, educational and skill building groups, Dialectical Behavioral Therapy (DBT), Cognitive Behavioral Therapy (CBT) and specialty groups to address our client's needs.

HY&FS partners with the Middlesex District Attorney's office to provide young adults a second chance to make amends with the community outside of the court process. The **Court Diversion Program** aims to foster personal responsibility, and consequences; educate and reform; prevent future criminal conduct; and keep youth out of the criminal justice system.

In FY18 the program had 6 Court Diversion Participants, with all participants successfully completing the program on time. The program had a Safety Rating of 100%, meaning that no participants were charged with a new offense during the diversion period. Furthermore, Our 6 month Post-Program Success Rate was 100% as no individuals involved in the court diversion program had any new arrests or citations.

The **Drug Awareness Program (DAP)** grew from a need to support young people at risk of drug misuse. In FY18 we worked with school resource officers, and high school staff to educate young people on the dangers of Alcohol, Tabaco, and Other Drugs (ATOD), and give them tools to make a more informed decision about their use.

Holliston Drug and Alcohol Awareness Coalition

Holliston Drug and Alcohol Awareness Coalition (HDAAC) mission is to support Holliston families and address the misuse of Alcohol, Tobacco and Other Drugs (ATOD); provide support for those suffering with addiction; and educate the community at large on the prevalence and harm of ATOD misuse including opioid overdoses with a focus on youth and young people and to promote mental health.

The department helps coordinate the coalition and acts as a fiscal agent.

In 2018 the HDAAC conducted a pilot Vaping project that was well received and involved youth, schools, and parents. They also successfully advocated to increase the minimum sale age of Tabaco products to 21 years of age.

The coalition meets once a month, on the second Tuesday of the month, 6:30pm, at the Holliston Fire Station. All new members are welcome.

Graduate Internship Program

In FY18, Holliston Youth and Family Services welcomed a clinical intern from Simmons College who provided Individual, Family, and group counseling services, as well as, facilitated our Drop-In-2-Art program at Holliston High School. Over the course of the year, our intern provided 1200 hours of service at no additional cost to the Holliston community. The department looks forward to welcoming a new intern at the start of every academic year.

Community Partnerships

HY&FS works collaboratively with the Board of Health, Council on Aging, Fire, Police, and other community organizations.

Holliston Public Schools

This year the department supported the work of the SOS Program at Holliston High School which is an evidenced based assessment tool with proven measures to improve students knowledge and attitude about the risk of depression and suicide, as well as, shown to have an actual reduction in suicide attempts. The Department participated on the panel, -It takes a Communityø This was a parent/guardian education evening focused on the most recent health/mental health screenings of our students.

The department also developed an internship program for high school juniors and seniors. This internship is designed to prepare students interested in social sciences an educational and hands on learning experience using readings, class discussions, case examples, and experiential exercises. Participants learn how to apply counseling theory to the direct clinical work. Special

attention is paid throughout the term to issues of diversity and equity. The focus is on weekly seminars, speakers, and on designing a social action project to address a community need.

Holliston Senior Center

Together with the COA, the department supported their Grief & Loss group for older adult residents in Holliston that have lost a loved one and provided group therapy to COA members.

Website and Social Media

Residents can now connect with us on Facebook by searching for -Holliston Youth and Family Servicesø

In an effort to increase the departmentø visibility in Holliston, HY&FS started a monthly Newsletter. This monthly email subscription includes events, trainings, jobs, meetings, and resources specific to youth and family support, and prevention. This email is a collation of items submitted by the public and aims to inform one another of Holliston resources and the surrounding area, as well as promote collaboration without 'reinventing the wheel'. Please all see our attached Newsletter on our website to stay up to date on our services.

ZONING BOARD OF APPEALS

The Zoning Board of Appeals met monthly to hear Dimensional Variance, Use Variance, Special Permit and Comprehensive Permit applications as empowered under MGL, c. 40A, c. 40B and the Townø Zoning By-Laws. The majority of the Boardø hearings were for requests for alterations and expansions to pre-existing, non-conforming residential structures. Fourteen applications were acted upon this year including a 16 unit Comprehensive Permit (40B) at 245 Washington Street known as Village on the Green. The following businesses were issued Special Permits: 1. Steven Proia, 229 Lowland Street (2 permits), 2. Zachary Maltzman (S.E. Shires Company), 260 Hopping Brook Road and 3. The Happy Retriever, Inc., 200 Summer Street.

We wish to thank Brian Liberis for his long-time service as a member.

Chairman Henry Dellicker

John Love

Jay Peabody

Mark Bush, Alternate

Staff: Diane Lynch, Clerk

Karen Sherman, Town Planner

SUPERINTENDENT OF SCHOOLS

It is with extreme pride that I submit my 15th annual report to the Town of Holliston as your Superintendent of Schools. It seems like yesterday that I first walked into this office, ready and eager to lead the Holliston Public Schools and help guide it forward. At the time, my task seemed relatively uncomplicated ó learn about the community, its values and what it sought from its public schools. Unfortunately, at the same time, political leaders at the state and federal levels, frustrated with the poor quality of our nationø urban school districts, decided that something had to be done. What followed was an unprecedented and poorly-thought-out set of federal and state policies that centered around the basic concept that educational outcomes could be measured by standardized tests and that the way to improve those test outcomes was to ðhold teachers accountableö for that improvement.

However, the pendulum is beginning to swing back toward the equilibrium as the public is beginning to listen to the frustrated voices of educators as they rail against this simplistic, one-size-fits-all solution to the complex challenges faced by urban educators. More parents recognize the stifling impact that these assessments have had on our classrooms. More communities are starting to recognize that, even if their community is "highly-ranked" by these results, the ranking is a false god, not worth worshipping.

Here in Holliston, we have declared that we are officially "out of the test-prep business" and have encouraged our educators to rethink their students' classroom experience from top to bottom and focus not just on content, but on developing their students' curiosity, creativity, compassion, and communication and problem-solving skills. That work, which we've dubbed #HollistonInnovates, is now in its second year. It is beginning to change many students' classroom experiences, allowing students the opportunity to discover their passions and explore issues and concepts that THEY find interesting. This past summer, almost 70 Holliston teachers participated in world-class quality professional development on the concept of Project-Based Learning (PBL), one instructional design concept among many that brings more student choice into the classroom. Throughout each of our schools, changes are taking place as teachers are motivated by the opportunity to bring more personalization into their classroom and embracing that freedom with relish. It is, indeed, a great time to be an educator and a student in the Holliston Public Schools.

As 2018 draws to a close, I remain proud to serve alongside the dedicated and high-quality educators who teach and support our students every day. Holliston is blessed with a remarkable group of educational leaders, teachers, and support personnel who are talented and dedicated professionals. Every day something extraordinary happens in each of our schools. I urge you to acknowledge the hard work, patience, and talent it takes to be an educator in today's society. I would specifically like to acknowledge and thank the following educators who retired in calendar year 2018 after serving the children of Holliston honorably for a collective total of well over 200 years: Susan Baxter, Stu Britton, Nen Locke, Paula O'Brien, Christina Powers, Karin Protas, Peggy Wysocki and Patricia Young. On behalf of Holliston's education community, we thank all of them for their service.

While we celebrated the retirement of these remarkable educators, we also mourned the loss of two talented and dedicated colleagues. In May 2018, Holliston High School English teacher, Mary Flatley, passed away unexpectedly. Mary was a remarkable teacher who challenged her students, her colleagues and her building leadership to do better. In late November 2018, recently-retired Holliston High School Social Worker, Bill Wechsler succumbed to ALS after a valiant 3-year battle. Bill was a tireless advocate for students who face emotional challenges in their lives. Each colleague brought a fierce sense of purpose and passion to their work and the students they served. I find myself reflecting on the unique and awesome opportunity that educators enjoy to shape the lives of so many young people. For Mary and Bill, it was clearly an opportunity they embraced and while their loss leaves an indelible hole in the hearts of our educational community, I am comforted in the knowledge that

they leave behind a remarkable legacy ó a legion of young men and women who have woven the lessons that Mary and Bill taught them into the tapestry of their lives.

Finally, I think it is important to also acknowledge the work that your elected School Committee members perform on behalf of the students of Holliston. Many think that School Committees meet twice a month for two or three hours and that is the extent of their obligation. In fact, each of the seven members of this Committee work long hours, sometimes late into the night, doing their assigned work. As the calendar year 2018 drew to a close, Committee members included: Stacey Raffi, Chairperson; Anne Louise Hanstad, Vice Chair; and members: Martha Devoe, Lisa Kocian, Cynthia Listewnik, Andrew Morton, and Joan Shaughnessy. When you see them around town, please thank them for the hours they spend and the contribution they make to Holliston.

As you read the individual reports from each school that follow my report, I know you will see many extraordinary accomplishments. I look forward to working with the community in the years ahead and continuing Holliston's Tradition of Excellence.

Bradford L. Jackson, Ed.D., Superintendent of Schools

SAM PLACENTINO ELEMENTARY SCHOOL

This has been another year of growth and change at our school. The 2017-2018 Placentino School year produced many wonderful school-wide accomplishments to be proud of and applaud! Here are just a few:

- Miller and Placentino School continue to align curricula materials and curriculum approaches to strengthen our work ensuring that your child's elementary years, PreK through Grade 5, supports a continuum of educational experiences between the two buildings. Our literacy and math initiatives (Reading Street and enVision Math) have shaped the direction of classroom instruction. Weaving literacy into all curriculum content areas and providing targeted reading instruction within the classroom setting will continue to be a focus throughout next year and the years to come. The Daily 5 literacy is being implemented in our literacy instruction as well. Many of our teachers attended the Buck Institute Project-Based Learning Professional Development series to bringing Project Based Learning opportunities into in their classrooms.
- "Every child at Placentino is a reader!" This completes our fifteenth year providing Title 1 Reading support for our students. Title 1 and other interventions such as Response to Intervention Strategies and Reading Tutoring provide the individualized support that some children need for successful learning across all content curriculum areas. As a school, we are committed to ensuring that each child leaves Placentino with solid strategies for reading success.
- This year, as in past years, we welcomed families to Placentino for our seventeenth annual Math Night, Family Reading Night, and for our springtime Open House celebrations. These evenings, like our Back To School Ice Cream Social, are opportunities for our students to "bring their families back to school at night" for learning and fun.
- Student learning is also linked with activities they have participated in throughout the year such as, Culture Connection presentations, field trips, all-school gatherings, Flag

- Day and the “Crossing Over” ceremony (to applaud our Grade Two and Montessori 2nd Year students who are leaving Placentino and moving on to Miller).
- Placentino students and staff **CARE!** Cooperation, Acceptance, Responsibility, Effort. When Placentino’s Positive Behavior Support System, CARE, was launched we had no idea how welcoming our school community (children, staff, and parents) would be to this school-wide system that incorporates clearly defined expectations and explicitly taught appropriate behaviors across the entire school setting. The response from everyone continues to be overwhelming. CARE reinforces positive behaviors. The system is simple, all adults at Placentino are committed to acknowledging our students with a CARE card when we “catch” them cooperating, being accepting (kind), showing responsibility, or trying their best. Support for the program continues from our terrific parent group, ES-PTO. As we have reshaped our CARE program building-wide, to students being provided even more of an intrinsic focus. Our goal continues to be to create a positive school culture in which young children are independently making good choices with their words and actions. Placentino children do CARE; the success of the program is a strong example of what a community working together can do.
 - We welcomed our Placentinkers Makerspace during the 2017-2018 school year. It is a place for students to explore, design, create, tinker, collaborate and connect using the principles of Design Thinking. Design Thinking is a way to foster empathy, creativity, and innovation. It’s a growth mindset where students learn the value of mistakes and see them as opportunities for growth and learning. Concepts like Makerspace and Design Thinking help students relate their core subjects to the real world and gives them hands-on learning experiences. Each month students are empowered to think and create like architects, engineers, and artists just to name a few.
 - At Placentino we have focused on embracing the concept of a Growth Mindset and embedding Mindfulness and other social-emotional strategies in our classrooms to help students self-regulate, learning how to persevere through challenging tasks and learn the importance of reflection and learning from mistakes.

As in past years, PTO volunteers provided the funding, people power and support that our large school needs to keep pace with all of our activities and curriculum requirements. Our parent organization (ES-PTO) continued to provide grant funding for our curriculum and school-based initiatives and projects.

Enrollment: The June 2018, enrollment at the Placentino School was as follows:

Grade	Enrollment
Preschool	110
Kindergarten	200
Grade One	229
Grade Two	214
Total	761

Placentino School Council: The Education Reform Act, which was signed into law in June of 1993, contained a provision for the establishment of School Councils. The goals for the School Council as defined in the Education Reform Act are to adopt educational goals for the school that are consistent with local and statewide standards, to identify the educational needs of the children attending our schools, to review the annual school budget and to formulate a school improvement plan. The agenda is broad and complex. The Elementary School Council has become an integral part of the decision making process. School Council meetings are held monthly.

Members of the 2017-2018 Placentino School Council included:

Chair: **Jaime Slaney**; Co-chair: **Susan Gleason**; Parent Representatives: **Meaghan Alexis, Bill Blinstrub, Hilary Bresnahan, Matthew Buckley**; Staff Representatives: **Leslie Diamandis, Amanda Smith**

Parent/Teacher Organization: PTO's fundraising efforts and volunteer participation continue to provide wonderful support for our staff and students at the Sam Placentino Elementary School. Throughout the year groups of enthusiastic parents have worked diligently to support our school and initiatives. Fundraising proceeds have been used to support innovative initiatives and support Culture Connections that include fantastic authors, artists and educational guests that offer our children valuable and important school experiences. Thank you to Sara Erickson for her outstanding job as PTO President for the 2017-2018 school year.

Assessment: Benchmark Assessments and Common Assessment tools are used by teachers to measure student achievement in reading and math. Standardized tests continue to measure students' mastery of skills. Ongoing assessments of children's learning are a vital part of any school's commitment to excellence. Our staff continues to work together addressing the goal of ensuring that our assessment is used to critically inform and shape the instruction of each one of our students.

New Staff Members: We welcomed the following staff to our school during the 2017-2018 school year: Shalyn Bowen, Danielle Bourque, Debra Cox, Allison Cuccoli, Jennifer Davis, Catherine Harkin, Nicole Lessard, Taryn Kazan, Krista Magro, Kristen Merrill, Heather Nunes, Maureen Reidy, Wendy Rezendes, Michael Simonelli, Hilda Van der Schijff

Jaime Slaney, Principal
Carol Dicruttalo, Student Services Administrator

Cheryl Lassey, Assistant Principal

FRED W. MILLER INTERMEDIATE ELEMENTARY SCHOOL

Welcome to the Fred W. Miller Intermediate Elementary School, which housed students in grades 3, 4 and 5, during the 2017-2018 school year. Our school provides students with the security of a nurturing community, while developing the skills necessary to move toward independence.

As our students move toward their middle school years, they will begin to experience activities that will prepare them for this exciting transition. In order to foster academic excellence, our school will create a climate in which respect and consideration for others are important core values.

I believe students need to feel free to express their ideas and develop their self-confidence through personal achievement.

Miller School contains 30 academic classrooms and several classrooms that are specifically designed for students with special needs. Each classroom contains state-of-the-art technology including 15 Chromebooks that are connected to our district network as well as the World Wide Web. Our Computer Lab and Media Center provide students with the latest tools to access information for research projects. In support of the Arts, our school provides a music room, a band room for instrumental instruction, as well as for band rehearsals, an art room, and a large gymnasium with a climbing wall.

I encourage all parents to be advocates for their child's education. Please do not hesitate to contact my office if you have any questions or concerns.

David Keim, Principal

PHILOSOPHY OF THE FRED W. MILLER INTERMEDIATE ELEMENTARY SCHOOL

The philosophy of the Fred W. Miller Intermediate Elementary School is grounded in the belief that all learners can achieve their full potential. Creating a positive atmosphere that celebrates diversity and encourages individual growth will be the responsibility of the entire school community. Through a variety of experiences, learners will interact with their environment, communicate with others and acquire values, knowledge and skills. The Intermediate Elementary School child experiences an emerging sense of self, which will be fostered through a variety of child centered settings.

At the Fred W. Miller Intermediate Elementary School we:

- expect all students to strive for excellence in an atmosphere of high, yet realistic, expectations, which are constantly readjusted as students progress toward mastery of basic skills and higher level thinking.

- create and foster a respect for learning, a respect for self and others, a respect for property and sense of responsibility.

- provide a safe and caring learning environment where students take risks, ask questions and have access to challenging, innovative educational experiences.

- affirm and support the essential role of arts education in the development of the Intermediate Elementary School child through instruction and experiences in the visual and performing arts.

- develop critical and creative thinking through experiences in humanities, arts and sciences in order to promote a sense of joy and wonder about the learning process.

- promote the physical well-being of all students through health, safety and physical education programs.

- problem solve to ensure that decisions made within the school community consider the needs of all learners.

establish and maintain channels of communication with the community at large for the mutual benefit of all.

implement a variety of interdisciplinary approaches and strategies directed toward the discovery and development of individual interests, learning styles and aptitudes.

maintain a challenging curriculum with varied and meaningful assessment practices.

Enrollment: During the 2017-2018 school year, the Fred W. Miller Intermediate Elementary School housed grades three, four and five. The June 2018 Enrollment was as follows:

<u>Grade</u>	<u>Enrollment</u>
3	217
4	230
5	239
Total	686

Miller School Council: The Education Reform Act, which was signed into law in June of 1993, contained a provision for the establishment of School Councils. The School Council is comprised of parents, teachers, and a community representative. The broad goals for the School Council, as defined in the Educational Reform Act, are to adopt educational goals for the school which are consistent with local and statewide standards; to identify the educational needs of the children attending our schools; to review the annual school budget; and to formulate a school improvement plan. The agenda is broad and complex. The Elementary School Council has become an integral part of the decision-making process. School Council meetings are held monthly. Members of the 2017-2018 School Council included:

Mr. David Keim, Principal, Council Chair; Mrs. Erica Linares, Assistant Principal; Mrs. Sara Nam, 3rd Grade Teacher Representative; Miss Brynn Cassidy, 4th Grade Teacher Representative; Mrs. Jenn Roland, 5th Grade Teacher Representative; Stacey Raffi, 3rd Grade Parent Representative; Traci Robie, 4th Grade Parent Representative; Mrs. Melissa Wig, 5th Grade Parent Representative; Chief Mike Cassidy, Community Representative.

Staff In-service: The Miller School staff met in the High School cafeteria for a district-wide opening day orientation on August 28, 2017. On Friday, September 1st, faculty across the district engaged in professional development that built upon the district's work of developing the social and emotional well-being of students and staff. The day, which complemented the September PD days from previous years, had an SEL theme with a focus on understanding and applying the CASEL (Collaborative for Academic and Social and Emotional Learning) framework in our schools. On Friday, November 10th, staff participated in building based professional development. The Miller staff focused on Engagement, Representation & Expression: *A UDL Lens for Teaching & Learning*. January 12, 2018 was a day of Professional Development entitled "Holliston Innovates" and the district's faculty engaged in new learning about how we can propel innovative practices that promote an "innovator's mindset" in students and develop the attitudes and skills that they will need for their futures. The goal of the day was

to share best practices and ideas across the district and to generate new ideas as well. February 16th's Professional Development day was designed in response to the teachers' request for a day to build upon the innovative work started at previous PD days to better incorporate the new learning into the daily work they do at Miller.

Open Circle: For the past several years, Holliston has received a Title IV Federal Grant entitled "A Safe and Drug Free Schools and Community Act" that has made it possible for elementary school teachers to attend training at the Wellesley Centers for Women for the Open Circle Program. Embedded in the program are concepts that are found in the Holliston Public Schools Mission Statement and Core Values and the philosophy of the Fred W. Miller Elementary School. The staff at the Miller School is committed to helping the students become more respectful and responsible in their decision making and in their resolutions to conflicts.

Open Circle is a leading provider of evidence-based professional development and curricula for social and emotional learning in Kindergarten through Grade 5. Social Emotional Learning is the process of developing essential social and emotional skills, knowledge, and attitudes related to:

- Self-awareness: recognizing one's emotions and values as well as one's strengths & limitations
- Self-management: managing emotions and behaviors to achieve one's goal
- Social awareness: showing and understanding empathy for others
- Relationship skills: forming positive relationships, working in teams, dealing effectively with conflict
- Responsible decision-making: making ethical, constructive choices about personal and social behavior

Open Circle Outcomes include:

- Students who successfully recognize and manage emotions, show empathy, build positive relationships, and make responsible decisions.
- Safe, caring, and cooperative school climates
- School communities united by a common vocabulary, strategies, and expectations for student behavior
- Teachers with improved classroom management and facilitation skills
- Trusting, collaborative relationships among staff in schools

Culture Connection: The Culture Connection offers a variety of presentations for the elementary students. Performances included:

- November:** Grade 3 – David Coffin ó Music from the King's Court: Exploring the Early Woodwinds
- January:** Grade 5 - Galileo ó Starry Messenger
- February:** Grades 3-5 ó Wellness Presentations
- March:** Grades 3-5 ó Bamidele: Rhythms of West Africa, Brazil, & Caribbean.
- April/May:** Grade 4 ó Garry Krinsky, Toying with Science.

April/May: Grade 5 ó Inventor Mentor
May: Grade 3 ó Ted Scheu: Poetry Guy

New Staff Members: We welcomed the following staff members to the Fred W. Miller Elementary School: Emily Bliss - paraprofessional, Alyssa Collins - paraprofessional, Leslie Diamandis ó Psychologist (pre-K-3rd), Emily Donoghue - paraprofessional, Jennifer Ferrone - COTA, Sara Haegeli - paraprofessional, Colleen Hill ó 5th grade teacher, Mark LaPierre ó paraprofessional, Erica Linares - Assistant Principal, Margarita Moran - paraprofessional, Marie Rodia ó 5th grade French Immersion teacher

School Activities: The students enjoyed a variety of in-school activities as well as many field trips throughout the year. The 3rd grade students went to Plimoth Plantation, Lexington/Concord, and Sturbridge Village. The 4th grade visited the Lloyd Center and The Lowell National Historical Park. The 5th graders read the book *Wonder* and were then able to see it on opening day at Regal Cinemas. In June, they walked the Freedom Trail in Boston. On June 20th all grades celebrated with our 5th graders at their *öMoving Upö* ceremony.

ES PTO (Elementary School Parent Teacher Organization): Provided support to the Holliston Elementary Schools, Pre-K through Grade Five, with volunteer and fundraising efforts. A group of enthusiastic parent volunteers are involved in a series of activities to support our school: The Fall and Spring Book Fair, the Fall and Spring Fundraisers, Destination Imagination, School Pictures, Readathon, Teacher Support Program, and the coordination of Room Parents to help teachers with classroom activities.

Community Service: The staff and students of Miller school participated in many activities that embodied the spirit of Community Service. Monthly food pantry collections, Our Veterans *öWall of Starsö*, Hugs from Holliston - a fundraiser where we raised \$2500 for Hurricane Harvey relief for *Save The Children*, and Holiday Gift Bags for Holliston Seniors are just a few of the service learning opportunities that helped students learn about helping out their community.

ROBERT ADAMS MIDDLE SCHOOL

The 2017-2018 school year began with the Robert Adams Middle School enrollment at 680 students. Students in 6th and 7th grade continue to be arranged in teams at the Middle School with a total of six teams, three teams in each grade. Both 6th and 7th grades were composed of two teams with four general educators- an English, mathematics, science and social studies teacher; and one team with two general educators- a teacher who taught both English and social studies and a teacher who taught both mathematics and science. Teams also had a special education teacher assigned to them. There were not teams in 8th grade due to the number of leveled classes, which include Math 8, Math 8 Accelerated, Algebra, and Introductory Physical Science. By not having teams, classes were able to be more heterogeneously grouped. Students also study foreign language, including French Immersion, Introductory French, and Spanish as well as art, technology education, wellness and music (in the form of general music, band or chorus) in the

unified arts. In addition, the middle school offers a range of special education programs and services designed to meet individual needs. These programs support students in a way that provides them with the least restrictive setting.

The year's new teaching staff included: Diana DeLuca (Science), Alexandra Koulopoulos (Special Education), Lauren Morton (Special Education), Brook Doire, current teacher (Interventionist), Alan DeAngelis (Wellness), Becki Abalutzk (General Music/Chorus), Stacy Burns (1-year term/Special Education), Genevieve Guellnitz (1-year term Guidance) and shared with the elementary school, Jessica Smith (School Psychologist). Adams's new paraprofessionals are Cindy Beachen, Briana Casale, Elizabeth Dobrowolski, SaraJane Duncan-Richter, Dale Freeman, Nicole Fulginiti, Joanna Haswell and Kaitlyn Wilder.

In the fall of 2017, Open Houses were held on the evenings of September 13 and 14. The events were once again a wonderful time for parents to hear from the teachers about all the valuable learning opportunities that their students would experience at the Adams School. Band and Chorus members performed in a winter and spring concert and took part in district competitions. In the spring, a large group of Adams students performed in a musical rendition of *Willy Wonka!*

Eighth grade students were honored at the end-of-year eighth grade ceremony. Jenna Canal received the David P. McCobb Principal's Award for academic achievement and citizenship. Sanjna Enjeeti received the Scholastic Achievement Award for academic excellence. Additionally, the Mary Troy Math Award was presented to Maddie Kinder.

The MS-PTO (Middle School-Parent Teacher Organization) was led by President Maura Marczewski. Its efforts have been invaluable in planning for school dances, the sixth grade Nature's Classroom trip, fundraising, and many other important events at Adams. The Middle School Council Members were: teacher representative Elaine Mitsock; parent representatives Alissa Sheils, Nicole Smith, James Lukowiak, Susan Arnold, Agatha McEachern, Stephanie Golub-Simon, and Jennifer Rosenfeld; community representative Chief Cassidy; and Principal David Jordan. The council contributes to the development of school goals and vision. Both groups support student activities and help set the direction for the school and its improvement.

In curriculum, instruction and assessment, teachers collaboratively developed student learning and professional practice goals aimed at developing deep conceptual understanding of essential learning goals; critical thinking and complex problem solving; sophisticated reading, writing, listening, and speaking skills; artistic expression; and physical, social and emotional wellbeing. With each passing year, our Chromebook 1:1 program continues to be further integrated into the day-to-day, advancing our ability to analyze literature, provide feedback, analyze text and scientific data, and collaborate with peers across disciplines, grades, and schools. Google Classroom has continued to develop as a learning management system, allowing teachers to push content out to students in the form of articles, instructional videos, assignments and learning resources while collecting and providing feedback digitally.

Furthermore, the social emotional wellbeing of students continued to be a focus of the district and school. Advisory, a social emotional learning initiative, was in year one of implementation. It met once every 6 days. Each teacher had a small group of around 10 students where they worked

on the character traits of responsibility, perseverance, courage, empathy, respect, and integrity. Lessons were action-based, which were highlighted by middle schoolers reading to 1st graders, community service, letters of appreciation to the military, random acts of kindness with other students, and "pay-it-forward" initiatives.

In our effort to continue to develop a positive culture, Adams organized two successful school-wide spirit activities in the fall including a Spirit Week and Rally to celebrate our fall sports and after-school clubs and a Thankfulness Gathering which celebrated our feelings of gratitude. Service learning opportunities were visible in each of the three grades. The seventh grade participated in Project Just Because where they supported children in need during the winter holiday season. Our 8th graders participated in their annual Community Service Day, which included work sites at Stoddard Park, Linden Pond, the Senior Center, and both elementary schools. The year capped off with our 8th Grade Dance, 8th Grade Moving-Up Celebration, and grade-level field days.

David Jordan, Principal

HIGH SCHOOL

Holliston High School had a very productive, successful and rewarding school year. Many of our students were the recipients of special awards in a variety of areas and, among the 826 enrolled, many were individually recognized for their accomplishments in academic, extracurricular and athletic activities. Holliston students performed well above the state average on the Massachusetts Comprehensive Assessment Test (MCAS), and the national college entrance exams, the SAT and ACT. On the SAT, Holliston students scored 591 in Evidence Based Critical Reading and Writing and 607 in Math, and the average ACT score was 26.2. Sophomores performed exceptionally well on the state MCAS test, scoring a combined 98% advanced and proficient in English Language Arts, 93% advanced and proficient in Math, and 92% advanced and proficient in Biology.

Based on exceptional PSAT scores, with a selection index of 200 or above, the following students met the requirements to be entered into the National Merit Scholarship Program. The commended students were: Madeline Cerulli, Harsh Choudhary, Emerson Detering, Elise Miller, Katherine North, Sarah O'Neill, Lucas Pocher, Sarah Quinan, Ananya Seetharaman.

The following new staff members joined the Holliston High School community: Rebecca McLean, English Teacher, Alexander Strum, English Teacher, Mark Campbell, Data Specialist, Joseph Kozay, Social Studies Teacher, Max Evrard, Choral Teacher, Tye Seastedt, Wellness Teacher, Michael Shea, Campus Supervisor, Emma Brady, and Stephanie Zagame, Paraprofessional

Seventy-five (75) students were inducted and re-inducted into the Aristos Chapter of the National Honor Society here at Holliston High School.

Underclassmen at Holliston High School received many awards during their Awards Ceremony. Students were also recognized for their academic achievements from each department at the high school.

Boysø and Girlsø State ó Chris Demarkey and Michael Oø Sullivan were selected to represent Holliston High School at Boysø State, and Erin Kipp and Emily Howland were chosen as our Girlsø State Representatives.

The Boston University School of Education Book Award was presented to Grace Longee for her demonstrated commitment and passion for the arts.

The Brandeis University Book Award was presented to Julia Giusti-Kizik for her commitment to academic excellence, volunteerism and her school community.

The Clarkson University Leadership Award was presented to a student who consistently goes above and beyond in her school and community. The award was presented to Riley Clyde.

The Clarkson University Achievement Award is given to a student who consistently demonstrates a strong sense of community and has an outstanding academic record. The recipient was Dana Zapolin.

The College of the Holy Cross award was presented to Caterina Giulianini for her academic excellence, responsible attitude in all his endeavors and a genuine concern for others.

The Cornell University Book Award was given to William Flanagan. It is awarded to a student who is well-rounded and demonstrates an ability to compete with the best and brightest in and outside of the classroom.

The Dartmouth College Book Award was presented to Madeline Cerulli for her academic excellence and outstanding leadership, particularly in her service to the community.

The Elmira College Key Award was presented to Jonathan Pessin for being a talented student athlete who is dedicated to his studies and his baseball and wrestling teams. The second recipient was Shamita Nookala who demonstrates strong school and community leadership and is a talented singer and musician.

The Fairfield University Book Award was presented to a student who has an exceptional academic record and character and a sense of concern and responsibility for others. This yearø's recipient was Katie North.

The Frederick Douglass and Susan B. Anthony Award was presented to Kipling Stopa for demonstrating his commitment to understanding and addressing difficult social issues, and his leadership and academic excellence.

The Furman University Scholars Program recognizes a student who has an excellent academic record and an exceptional commitment to the classroom, community, and extracurricular activities. This award was presented to Laura Keen.

The George Washington University Book Award honors a student who embodies the GW drive and spirit, specifically with their academic knowledge excellence. This award was presented to Sarah Quinan.

The Harvard Book Award was presented to Harsh Choudhary for intellectual curiosity, unmistakable academic excellence and strength of character.

The Hugh O'Brian Youth (HOBY) Leadership Award was presented to Samantha Paquette for her excellent academic record, ability to solve problems, make decisions and possess outstanding oral and written communication skills.

The John P. Garrahan Leadership in Diversity Award was presented to Madeline Cerulli. This award is presented to a student in recognition for outstanding leadership in diversity and unity.

The Lemoyne College Heights Award was presented to Emily Clapper for her academic excellence and leadership in the classroom and community.

The Mount Holyoke College Book Award was presented to Maggie Young for her demonstrated excellence in the classroom as well as her community.

The Rensselaer Medal recognizes a junior who excels in advanced mathematics and science courses. This year it was presented to Lucas Pocher.

The Rotary Youth Leadership Award of Framingham was presented to Madeline Cerulli based on leadership, good citizenship and scholarship.

The Rochester Institute of Technology Creativity and Innovation Award recognizes students who demonstrate outstanding achievement in innovation, creativity or entrepreneurship. Aiden Krantz and Nathan Rutberg were awarded this honor for their work inside and outside of the classroom.

The Sage College Award was presented to two students who are always the first to volunteer in the classroom and in the community. They exemplify the motto "To Be, To Know, To Do." The winners were Lauren Salley and Scott Elliott.

The Salve Regina University Alumni Book Award was given to Samantha Paquette for her strong commitment to academic excellence while contributing to her school community.

The Smith College Book Award was presented to Hannah Bilger for her outstanding academic achievement, creativity and character.

The St. Lawrence University Book Award was presented to a student who has worked toward academic excellence, and displays a commitment to community service. The recipient was Emerson Detering.

The St. Michael's College Book Award was presented to Elizabeth Maki and Michael O'Sullivan for demonstrating academic excellence and strong social conscience.

The University of Rochester Bausch & Lomb Award was presented to Hannah Magoon for distinguishing herself in math, science, and technology.

The University of Rochester George Eastman Young Leaders Award was presented to Haley Carey for her strong leadership experience, academics and being an involved member of her school and community.

The University of Rochester Xerox Award was presented to Neeharika Alturu for distinguishing herself in information technology, math, engineering, and the sciences.

Villanova University Alumni Association Book Award was presented to Grace Kocur for her academic excellence and community spirit and commitment.

The Wellesley College Alumni Book Award is presented to a student who has excelled in the classroom and is a wonderful member of the community. The award was presented to Sarah O'Neill.

The Yale University Book Award was presented to Abha Athawale for excelling in the classroom and for providing outstanding leadership to his community and school.

Students participated and excelled in a wide variety of extracurricular and athletic activities including Art Club, Band, Beautiful Minds, Best Buddies, Chorus, Drama, Environmental Club, Enigma Literary Magazine, GSA, Globefest, Jazz Band, Leo's Club, Math Team, Model United Nations, National Honor Society, NERD Club, PAWS, Robotics Club, SADD, Senior Showcase, Student Advisory Council, Student Council, The Vision, WHHB Radio Station and Yearbook. Both the winter and the spring music concerts showcased the wonderful talents of our music students. The Fall Musical was Grease. Students in Fine Arts showcased their work in a number of exhibits for "Art Saves Lives". More than twenty-five athletic teams competed for Holliston High School this year, and more than 300 students per season were involved in athletics and sports.

Many scholarships and awards were presented on Senior Recognition Evening. The Holliston Scholarship Foundation presented the following awards: Forekicks Student Athlete Scholarship, The Mary C. Flatley Scholarship, The Olivia Berit Bergstrom Memorial Scholarship, The Therese S. Caccavale Award, Justin D. Brockert Scholarship Award, The Elizabeth Stillings Brooks Scholarship Award, Little Beehive Farm Award, The Washington Street Players Award, Celebrate Holliston Award, The Joseph Larracey Award, The Doug Perry and Linda Frank Award, The Paul Rowles Award, The Donna R. Keenan Award, The Peter Sawyer Award, The Kathleen P. Webster Memorial Scholarship, The Holliston Masonic Lodge Award, The William and Alice Phipps Award, The Fred W. Miller Award, The Sam Placentino Award, The Thomas and Marjorie Lyons Award, The Virginia Aldrich McGrain Award, The Kamitian Award, The Reverend William Haley Award, The Beth Lyon Award, The Thompson - Handt Award, The Andrew Linn Award, The Reece McGilvray Award, The Ingrid M. Amati Memorial Scholarship, The Arcadian Farms Scholarship, The Timothy T. O'Connell Memorial Scholarship, The Holliston Business Association Scholarships, The Holliston Federal of Teachers Scholarship, The Holliston Garden Club, The Jensen-Sheehan Insurance Agency, Inc. Scholarship, The Justin Mayer Memorial Scholarship, The Shawn Moore Scholarship, The Maryellen Miller Memorial Scholarship, The Highland Farm of Holliston Scholarship, The Oligo Scientific Scholarship, The Sue Dacey Award, The Holliston Cable Access Scholarship Grants, The Holliston Education Foundation, The Holliston Firefighters' Mutual Relief Association Scholarship, The Diamond Awards, The Holliston Lions Club Educational Assistance Awards, The Holliston Police Association John Johnson Memorial Scholarship, The Holliston Music & Arts Parents' Association Scholarships, The Holliston Athletic Booster Association Scholarships, The PTSA Essay Scholarship Award, The PTSA Membership Awards, The Holliston Youth Baseball/Softball Association Scholarships, The Aristos Chapter of The National Honor Society, Covanta Energy, The Holliston High School Alumni Scholarship, The Middlesex Savings Bank, Massachusetts Elks Scholarship, Inc., Jewish War Veterans of the United States, The Athletic Awards, The Fred W. Miller Scholar/Athletes Awards, MVP Awards, Larracey Sportsmanship Award, The Eleanor Barstow Award, The Principals' Leadership Award. Many department awards were also presented to students.

The Class of 2018 graduated on June 3, 2018 in a ceremony attended by more than 1,800 family and friends. The high school band played a variety of selections and the National Anthem was sung by members of the chorus. The Address of Welcome was given by Nicole Bottomley, Principal of Holliston High School. The Address to the graduates was given by Dr. Bradford Jackson, Superintendent of Schools. The introduction of the student speakers was given by Melissa Fornagiel, Salutatorian. Musical performances were performed by Elizabeth Vallatini, Sarah Kennedy, Michela Michielli, Meghan Kennedy, Amanda Willis and Jackson Clyde. The Commencement Address was given by Kelly Irons, Valedictorian.

The Senior Class Officers were: Jeffrey Meyers, Class President; Chloe Londono-Ayr, Vice President; Emily McConnell, Secretary; and James Crews, Treasurer. There were 184 graduates and 95.1% went on to two and four year colleges, and 4.9% took a year off from school to either work or joined the military.

The 2018 Principal's Leadership Award was presented to Melanie Galeaz for her outstanding contributions to the school and community.

Nicole Bottomley, Principal
Patrick Kelley, Assistant Principal
Matthew Baker, Athletic Director

Anne Connoni, Assistant Principal
Tracy Conte, Student Services Administrator

PAYROLL

SELECTMEN'S OFFICE

CRONIN	JOHN	SELECTMEN	3,472.60
MARSDEN	JOSEPH	SELECTMEN	25.00
MINIHAN	ANDREA	ADMINISTRATIVE ASSISTANT	66,629.86
MUZZY	DONNA	CLERICAL	35,868.55
RITTER	JOHN	TOWN ADMINISTRATOR	124,197.36
SAKIN	LOUIS	SEALER - WEIGHTS/MEASURES	3,494.64
TOTAL			233,688.01

FINANCE COMMITTEE

FARRELL	NANCY		1,013.05
TOTAL			1,013.05

TOWN ACCOUNTANT'S OFFICE

BOUSQUET	LEA		26,301.04
EMERICK	SHARON	TOWN ACCOUNTANT	88,807.98
TOTAL			115,109.02

ASSESSOR'S OFFICE

BARBIERI	PETER	ASSESSOR	3,750.00
DRISCOLL	MARGARET		11,652.24
GREENDALE	MARY	ASSESSOR	3,198.00
HARRIS	SHARLENE		21,130.42
KENNALLY	LESLEY	ASSESSOR	277.40

PEIRCE	KATHRYN	PRINCIPAL ASSESSOR	83,971.85
SCHORR	KELLY		44,159.49
WOODROW	SUSAN		12,167.03
TOTAL			180,306.43

TREASURER/COLLECTOR'S OFFICE

BOUSQUET	MARY	TREASURER/COLLECTOR	91,776.87
COSTA	NICOLE		46,248.92
HABIEL	SARAH		39,266.57
PATRICK	LINDA		786.50
SAUNDERS	LOIS		31,788.68
STEARLEY	KRISTIN		7,746.68
TOTAL			217,614.22

TECHNOLOGY DEPARTMENT

MEO	CHRISTOPHER	TECHNOLOGY DIRECTOR	88,053.04
TOTAL			88,053.04

TOWN CLERK'S OFFICE

CONROY	BONNIE		21,134.41
FITZGERALD	DYAN		51,537.52
GREENDALE	ELIZABETH	TOWN CLERK	67,573.42
TOTAL			140,245.35

ELECTION DEPARTMENT

BRIGHAM	MARIANNE		82.50
BRUMBER	CAROLYN		33.00

BUSHEE	MARYALIS	68.75
CHESMORE	HESTOR	177.00
DOYLE	ELAINE	100.00
ESTATE OF SNOW	GEORGE	100.00
GEORGE	ELLEN	100.00
HENDERSON	CAROLYNN	68.75
HUNTER- BRODY	JOAN	77.00
MALONE	KEVIN	151.25
MELLE	SHIRLEY	151.25
MITRO	DEANNA	151.25
SCHULTZ	MARK	112.75
SEGALOFF	STEVEN	88.00
SMITH	ROBERT	151.25
STOICO	LINDA	51,273.00
WISE	LAWRENCE	82.50
TOTAL		52,968.25

CONSERVATION DEPARTMENT

CLAPP	RYAN	CONSERVATION AGENT	10,000.00
O'BRIEN	KRISTIN	CONSERVATION AGENT	8,931.75
O'BRIEN	SHERI	CONSERVATION AGENT	6,473.90
TOTAL			25,405.65

PLANNING/ZONING DEPARTMENT

LYNCH	DIANE	26,589.81
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SHERMAN	KAREN	TOWN PLANNER	63,331.76
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TOTAL			89,921.57
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POLICE DEPARTMENT

AGHABABIAN	ELIZABETH		21,005.25
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BELSON	KENNETH		107,312.01
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CHARETTE	DAVID		35,977.25
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CIAVARRA	HANNAH		28,751.47
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COAKLEY	ETHAN		58,928.78
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DALRYMPLE	GLENN		146,304.04
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DENMAN	CRAIG		122,487.08
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DIGIORGIO	BRYAN		90,854.84
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POLICE DEPARTMENT (CONT.)

DOWNEY	SCOTT		120,497.83
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ELLIS	MARTHA		15,843.84
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FILADELFO	FELICIA		41,994.79
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FITZGERALD	JASON		7,325.88
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GATCHELL	DAVID		53,240.11
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GEROMINI	JACQUELINE		29,024.72
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GRACE	CHARLES		22,822.00
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GRIFFITH	DANIEL		93,969.39
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HAGAN	TODD		102,086.35
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HENEY	TIMOTHY		101,252.45
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HICKEY	KATE		17,087.73
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JOHNSON	JUDITH		30,286.00
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LEURINI	GEORGE		155,284.62
LODOLA	LIANA		2,299.20
LOFTUS	JOHN		24,783.84
LONGO	VICTORIA		26,756.41
MACGRAY	ANDREW		137,928.23
MAGUIRE	CIARA		99,360.10
MALEK	SARAH		7,176.89
MASIELLO	RENEE		1,494.48
MCGRATH	JOHN		6,683.17
RAY	JAMES		38,887.55
REMKUS	JONATHAN		103,818.90
RICHARDS	KASEY		61,797.50
SCANLON	JOHN		127,389.52
SPERA	JEAN		14,008.35
STONE	MATTHEW	POLICE CHIEF	131,549.37
THOMPSON	CHAD		109,872.78
TODD	CHARLES		31,270.30
WARD	JAMES		93,629.68
WAUGH	MATTHEW		134,811.51
WILKINS	SHAWN		8,895.03
WOODS	MICHAEL		91,215.53
TOTAL			2,655,964.77

OUTSIDE POLICE DETAIL

ACORD	JASON		1,516.00
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AW	MYAT	6,060.75
BUCKLEY	STEPHEN	800.00
CLINTON	MITCHELL	3,439.00
CORRIVEAU	GERARD	894.50
DICKINSON	ROBERT	5,175.00
DION	SCOTT	859.00
FOSS	STEPHEN	1,632.00
HADDAD	MARK	384.00
OUTSIDE POLICE DETAIL (CONT.)		
KURAS	JUSTIN	768.00
LEE	DANNY	19,839.39
LOFTUS	EDWARD	18,544.75
MCDOWELL	SEAN	592.00
MELESKI	NICHOLAS	800.00
NASH	DANIEL	3,107.50
OTERI	JEFFREY	475.00
PADULA	CHRISTOPHER	475.00
REAM	BRIAN	2,347.50
REBELLO	MARK	1,100.00
ROLLS	JULIUS	200.00
SOUSA	STEVEN	384.00
VANPATTEN- STEIGER	JEANNE	768.00
WHEELER	ROBERT	1,659.00
WHITTEN	GLEN	5,224.00

TOTAL 77,044.39

FIRE AND AMBULANCE DEPARTMENT

BACHMAN	NATHANIEL		2,545.86
BARBIERI	JOSEPH		7,765.75
BRAY	ANGELA		5,009.05
BREVARD- JACKSON	JERMAL		3,516.53
BROVELLI	JOHN		141.20
BROWN	JUSTIN		380.00
BROWN	PAMELA		80.00
CARNES	FREDERICK		9,123.67
CASSIDY	MICHAEL	FIRE CHIEF	116,369.25
CATLIN	LAURA-ANNE		7,119.90
CATLIN	RANDOLPH		11,207.20
CHENEY	RYAN		4,311.87
CHESMORE	KEEFE		7,816.10
CHRISTENSEN	ROBERT		8,858.32
COFFEY	PAUL		21,073.19
CONNORS	SHAWN		26,292.14
COOPER	KATELYN		501.12
COSTELLO	TIMOTHY		12,161.11
COUGHLIN	RICHARD		22,625.15
CUMMING	JOSEPH		12,942.57
CZOTTER	EMILY		720.00
DEGANNE	SCOTT		13,180.72

DELLICKER	MARK	18,160.35
DELLICKER	MATTHEW	8,824.25
DIAS	CHARLES	2,973.50
DOOLIN	TYLA	4,225.00
DUBIN	DAVID	6,722.96
FIRE AND AMBULANCE DEPARTMENT (CONT.)		
DUNLAY	THOMAS	2,692.38
ELLIOTT	ALAN	162.90
FISHER	KENNETH	11,638.98
FISHER	KENNETH	8,986.64
FRECHETTE	ERIC	2,878.71
FRONGILLO	PAUL	5,129.58
GAGNON	JOHN	15,446.07
GALLERANI	JOSEPH	22,962.06
GARRY	STEVEN	5,804.55
GIANOPOULOS	ROBERT	51,061.83
GOSELS	ANDREA	-
GOSELS	ROBIN	9,069.26
GRACE	BRIAN	18,430.69
GREENDALE	ALAN	16,297.16
GREGOR	JEFFREY	5,815.40
GRENIER	GARY	919.68
GROSS	TRAVIS	2,812.14
GULLA	MICHAEL	7,597.96

GUYON	ROBERT	8,055.41
HILL	PETER	6,819.40
IRR	SEAN	8,457.97
KEE	JESSICA	640.00
KNOWLES	KEITH	12,806.89
KRAMER	BRIAN	50,529.00
LAMME	DANIEL	6,575.48
LAMONT	THOMAS	8,124.56
LAWLESS	ANGELA	9,368.84
LEWIS	GREGG	9,110.02
LYNCH	SHAWN	7,202.51
MAHONEY	DYLAN	4,089.17
MARCOALDI	JAY	3,582.82
MARSHALL-ROBERTS	CHARLES	320.86
MATSON	RONDA	4,693.32
MATTHEWS	KOLIN	3,478.51
MCCARTHY	SHANE	-
MCGOWAN	JAMES	9,193.96
MCGOWAN	JESSICA	14,284.45
MCGUIRE	KENNETH	11,285.44
MCKEOWN	KEITH	16,916.28
MICELOTTI	STEVEN	8,440.89
MILLER	ANTHONY	8,356.53
MOGREN	CURTIS	4,819.71

MOORE	ARTHUR	23,179.96
MURAWSKI	JORDAN	641.43
MURPHY	JOHN	11,564.07
FIRE AND AMBULANCE DEPARTMENT (CONT.)		
MURPHY	MICHAEL	160.00
NAPOLITANO	KYLE	-
O'BEIRNE	MAEVE	262.85
PEREJDA	DARCEE	173.99
PERUSSE	PAUL	5,581.00
QUINTIN	MICHAEL	12,029.14
ROBSHAW	PHILIP	13,611.19
ROKES	LORI	40,246.81
ROSSINI	JAMES	7,808.83
ROSSINI	RICHARD	12,145.15
SEMPLE	CHRISTOPHER	1,120.00
SLICER	ADAM	6,401.35
STAFFORD	BARRY	566.64
TROY	MICHAEL	51,864.80
TUTTLE	SHANNON	29,509.49
ULLMANN	KLAUS	6,441.44
VALOVGIN	DANIEL	6,703.71
VALOVGIN	DERICK	8,144.11
WARD	CAITLIN	806.50
WASHEK	THOMAS	72.93

WESTON	PAUL	4,542.85
WIELAND	DANIEL	-
WULFECK	SYDNEY	2,520.00
TOTAL		985,603.01

BUILDING DEPARTMENT

ELDER	PAUL	45,850.80	
ERICKSON	WILLIAM	37,317.00	
KIRBY	LISA	44,408.76	
TARTAKOFF	PETER	BUILDING INSPECTOR	84,494.86
TRAVAGLINI	LOUIS	351.00	
ZACCHILLI	JOSEPH	292.00	
TOTAL		212,714.42	

DPW - HIGHWAY DEPARTMENT

BANKS	KEITH	77,724.67
BREWER	JAMES	27,095.30
CARLSON	GLENN	62,017.40
CHARTRAND	RICHARD	7,927.25
EMERY	MAXWELL	59,682.22
HARRINGTON	WILLIAM	1,755.00
KELLOGG	ANNE	52,206.15
LARSON	CHRISTOPHER	10,017.92
MAROLDA	STEVEN	58,286.36
MUZZY	RICHARD	23,439.03

DPW - HIGHWAY DEPARTMENT (CONT.)

NEMET	ROBERT		59,462.24
RODRIGUES	DOMINIC		5,580.00
RODRIGUES	JOHN		53,778.04
RUIZ	STEEVIN		53,011.75
SANCOMB	DAVID		4,130.00
SMITH	THOMAS	HIGHWAY SUPERINTENDENT	90,350.64
WALKER	ROBERT		62,744.19
TOTAL			709,208.16

DPW DIRECTOR

REESE	SEAN	DPW DIRECTOR	101,338.38
TOTAL			101,338.38

DPW - WATER DEPARTMENT

HAINES	GARY		82,001.32
JORDAN	FRANK		60,134.86
MANN	LINDA		52,106.15
MARENGO	JOSEPH		54,321.87
MCKINNEY	PATRICK		64,973.91
MORRISSEY	GREGORY		73,530.37
NAPOLITANO	JACQUELINE		44,408.71
PAU-PRETO	RICARDO		63,240.41
TOTAL			494,717.60

BOARD OF HEALTH

ADAMS	ANN		24,048.42
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DEERING	LISA		27,865.69
IZZO	LEONARD		2,280.00
MOLES	SCOTT	HEALTH AGENT	74,466.24
SAULNIER	PAUL		650.00
TOTAL			129,310.35

COUNCIL ON AGING

BAKER, ESTATE OF	WALTER		581.75
DUPUIS	DEBORAH		15,871.54
GREENLAW	DELPHINE		2,963.12
LYONS	SCOTT		7,661.79
MARSHALL	LINDA	COA DIRECTOR	58,893.40
MCGAFFIGAN	CORNELIUS		4,774.60
SCHNEIER	MARTHA		45,978.18
SOTTILE	LINDA		42,349.90
STACKPOLE	ELEANOR		8,484.85
WESTERMAN	MICHAEL		11,886.16
TOTAL			199,445.29

YOUTH AND FAMILY SERVICES

FITZPATRICK	MARGARET	YOUTH AND FAMILY SERVICES DIRECTOR	64,324.34
STUCCHI	GINA		3,280.00
WINER	JACLYN	YOUTH AND FAMILY SERVICES DIRECTOR	43,741.96
TOTAL			111,346.30

METROWEST VETERANS' DISTRICT

BATEMAN	SARAH	VETERANS' SERVICES DIRECTOR	59,644.21
DEGANNE	DAVID		14,940.00

TOTAL 74,584.21

LIBRARY

ALEXANDER	TRACY		37,443.94
BULMAN	MURIEL		6,265.03
CARLSON	JENNIFER		18,183.97
CUNIS	MICHELLE		1,716.11
FEBO	SHARON		3,884.09
GARDNER	EMILY		12,757.38
HAMILTON	MICHELE		29,790.95
KEEN	JENNIFER		54,818.34
MCDONNELL	LESLIE	LIBRARY DIRECTOR	75,360.20
MESSANA	DORA		15,123.32
MILLIGAN	MICHELLE		8,805.54
MISSAGGIA	CAROLE		4,983.66
PAGE	TAMARA		34,282.07
PORTER	AMY		15,045.06
ROWLAND	MARY KAY		11,620.84
SCHWAB	KATHARINE		9,648.07

TOTAL 339,728.57

PARKS AND RECREATION DEPARTMENT

ALIBRANDI	MICHAEL		276.00
AMELI	ARIANA		1,377.75

BECK	ISABEL		2,296.75
BECK	KELSEY		2,607.00
BELING	PAUL		4,488.95
BELL	JONATHAN		1,821.50
BENCO	RYAN		962.50
BOICE	CLAYTON		36.00
BRADY	KATHRYN		2,458.50
BURKE	ISABELLE		3,209.39
CALKINS	LYNORA		4,151.83
CANAL	JOHN		510.00
CARBONE	CORINNE		3,418.77
CERULLI	JOHN		2,357.00
CERULLI	MADELINE		1,105.75
CLARK	ANNA		4,512.12
PARKS AND RECREATION DEPARTMENT (CONT.)			
COHEN	JACOB		198.00
CORNWELL	SHANNON		2,883.58
DAVIS	SOPHIE		2,100.00
DELPONTE	ANDREW		1,518.00
DIBIASIO	KATHLEEN		264.00
DILUZIO	LISA		25,854.63
DILUZIO	NICHOLAS		2,244.00
DURFEE	DIANE		3,803.27
FRANK	MARK	PARKS AND RECREATION DIRECTOR	53,840.40

FREY	ANDREW		2,196.00
HALPERN	MEGHAN		1,288.00
HEDRICK	KRISTEN	PARKS AND RECREATION DIRECTOR	36,551.68
HIGGINS	DANIEL		2,199.38
HYLAND	LEA		2,631.75
KEAST	JUSTIN		2,582.25
KESTER	LINDSAY		1,894.75
LANGMEYER	ALYSSA		1,394.25
LEGER	HEATHER		2,549.25
LORENZEN	CHRISTIAN		1,719.27
LORENZEN	KYLIE		2,178.00
MACDONALD	JASON		885.00
MAGOON	HANNAH		1,111.00
MARTIN	BRENDAN		2,235.00
MCDANIEL	MICHAEL		288.00
MCISAAC	MATTHEW		3,855.38
MCMANUS	JUSTIN		1,105.50
MEYERS	JEFFREY		2,290.75
MEYERS	LANIE		3,396.25
OLSON	CATHERINE		1,509.75
OTIS	LAUREN		366.00
PIEPENBURG	CAMERON		138.00
PLUMB	ZOE		120.80
PRALAT	JENNA		1,735.25

REILLY	BRIDGET	1,573.00
REILLY	CLAIRE	1,608.75
REZENDES	EVAN	2,013.00
SAVAGE	OWEN	2,729.15
SAVINO	GEORGE	1,368.00
SMITH	HARRISON	3,047.00
SMITH	HENRY	3,652.21
SMITH	KRISTY	3,945.63
SNOW	SATCHEL	1,806.75
STOPA	KIPLING	2,052.00
STORM	NALIN	1,489.75
STORM	UMA	847.00

PARKS AND RECREATION DEPARTMENT (CONT.)

WELLS	SAMUEL	6,076.40
WILSON	DEBORAH	1,782.00
ZAPOLIN	DANA	1,416.25

TOTAL 239,923.84

TOTAL OF ALL TOWN DEPARTMENTS 7,475,253.88

PLACENTINO SCHOOL

ALLEN	DENISE	62,986.89
ALMEIDA	ANDREW	82,389.06
ALTIERI	BEVERLY	82,389.06
ANDERSON- YORK	LORI	57,780.74

ANTONIOLI	FAITH	54,350.40
AUGER	NIKOLE	24,193.24
BEAVER	ADRIENNE	84,639.88
BERMAN	LAUREN	96,462.12
BLACKINGTON	ANNE	92,836.12
BOGGESS	MARGARET	5,517.52
BOURQUE	DANIELLE	8,842.18
BOURQUE	GAIL	97,262.12
BRADLEY	JENNIFER	82,082.96
BRIGGS	VICTORIA	87,114.12
CAME	SUSAN	87,056.06
CANAL	LYNDA	42,719.28
CAREY	WINIFRED	92,383.16
CEBROWSKI	LINDA	67,862.74
COHEN	ANNE MARIE	98,677.02
COMINGS	KELLY	37,233.11
CREONTE	DAWN	70,991.94
DALTON	HEATHER	90,554.25
DAY	JULIE	54,072.65
DENISON	ELIZABETH	63,293.78
DESILETS	MICHAEL	62,602.80
DIAMANDIS	LESLIE	75,976.12
DIAMOND	KIMBERLY	71,811.38
DICRUTTALO	CAROL	107,029.12

DUPONT	RICHELLE	51,288.70
FLEISCHER	ERIN	53,874.08
FLYNN	KIMBERLY	79,033.64
GARVIN	KARLA ANN	88,246.18
GLEASON	SUSAN	111,088.06
HART	JILLIAN	45,915.94
HUOT	JESSICA	51,923.31
JACKSON	KATHRYN	73,796.06
PLACENTINO SCHOOL (CONT.)		
KARP	NICHOLE	49,593.06
KENNEY	STACEY	95,982.12
KERN	KRISTINA	48,536.04
KORSON	MAUREEN	35,120.32
LEFEBVRE	AMANDA	64,517.48
LESBIREL	JULIE	60,013.10
LEVIN	JULIA	63,569.54
LINDEMAN	CYNTHIA	73,662.82
LINDSTROM	ALLISON	107,454.80
LUPIEN	MARTHA	82,389.06
MAGNUSON	BRANDON	8,260.56
MARINO	KRISTIN	51,572.18
MASON	KENDRA	73,796.06
MCGORTY	CARLENE	96,756.90
MCGOVERN	ROBYN	55,035.80

MEDIATE	MARISSA		25,644.22
MERIAN	SONYA		90,329.96
MERTEN	NATASHA		73,771.60
MORATTI	CYNTHIA		56,338.10
NUMBERS	MARY BETH		95,982.12
NUNES	HEATHER		23,701.11
OHNEMUS	MAUREEN		54,350.40
PAILLARD	ROSALIE		89,789.96
PARKER	DOREEN		96,973.08
PROTAS	KARIN		100,932.94
RADCLIFFE	MARI-LOU		68,478.98
RAMAGE	LIANNA		42,453.28
RITUCCI	JESSICA		4,582.20
SCOTT	TANYA		11,779.48
SERREZE	SUSAN		26,580.06
SLANEY	JAIME	PRINCIPAL	132,600.00
SMITH	AMANDA		70,373.32
SNYDER	AARON		89,814.96
ST. AUBIN	LINDSAY		73,796.06
TROMBLY	LINDA		36,785.03
VAN DER SCHIJFF	HILDA		52,848.12
WIPFLER	JILL		100,235.40
ZENOWICH	DIANNE		9,293.76

TOTAL 4,889,969.77

MILLER SCHOOL

ACKER	ERIN	92,836.12
ANDERSON	KATHRYN	44,992.23
BAILEY	SARA	95,799.80
BALCOM	KATHLEEN	95,336.12

MILLER SCHOOL (CONT.)

BARNETT	COLLEEN	58,846.49
BAXTER	SUSAN	92,836.12
BISCONE	ALYCIA	63,318.78
CARBINO	SHANNON	54,350.40
CASSIDY	BRYNN	55,035.80
CHADSEY	BRIELLE	75,814.25
CONDON	KELLY	49,440.22
CONNORS	JULIE	60,203.58
CREFELD	DIANE	92,836.12
CURLEY	ALLISON	53,487.77
DEROY	ASHLEY	49,773.06
DIGIOIA	CHRISTINA	86,940.66
DOOHER	JOSEPH	93,591.33
DOWLING	SANDRA	94,141.66
EATON	MARGARET	75,802.44
EKWALL	MERIDETH	79,761.12
ERBSE	KIRSTEN	85,634.84
FERRONE	JENNIFER	13,401.80

FLANNERY	JULIANNE		64,044.74
GELMINI	ALICIA		85,176.88
GILBERT	KRISTINA		47,005.64
HAGEN	MAUREEN		64,093.78
HARVEY	EILEEN		97,760.68
HASTINGS	MICHELLE		38,034.22
HILL	COLLEEN		52,134.68
HOLLERAN	DEBORAH		55,600.40
IRVING	DENISE		95,321.80
JEWETT	DANIEL		88,252.40
KEIM	DAVID	PRINCIPAL	132,600.00
KILEY	TODD		94,024.56
KING	SARAH		55,215.80
KRAUSS	WENDY		86,388.90
LECHTER	JOSHUA		83,976.04
LEMOINE	KATIE		60,170.63
LINARES	ERICA		79,418.79
LORICCO	JENNIE		99,032.42
LYONS	CAROL		55,575.80
MANGUSO	ELIZABETH		674.68
MAURAO	BRENDA		2,736.38
MCGEE	SUSAN		55,896.12
MOORE	PATRICIA		95,799.80
NAM	SARAH		76,161.70

NEUMAN	GAIL	59,563.92
NGUYEN-POND	MY LINH	82,980.04
O'DONNELL	ERIN	58,609.98
MILLER SCHOOL (CONT.)		
O'RIELLY	BETH	95,799.80
PERPALL	KERRY	96,342.12
PETERS	SARA	96,162.12
PETERSEN	CHRISTINE	70,840.38
PHIPPS	CHRISTIANNE	78,849.88
PICARD	CLAIRE	85,519.12
POPEK	RENEE	87,056.06
RODIA	MARIE	44,058.74
ROLAND	JENNIFER	85,524.06
SCOTT	CHRISTINE	84,479.63
SHEA	ERIN	98,381.10
SHEPARD	ELIZABETH	69,278.98
SHIELDS	LYDIA	87,974.12
SNYDER	KIM	87,056.06
SPINO	CYNTHIA	92,836.12
STERING	MARTHA	36,936.20
TONELLI	NOELLE	83,451.08
VITTORIA	LAURA	82,103.06
VOLK	SUSAN	95,982.12
WIND	NANCY	86,585.56

ZANCEWICZ	LISA	96,162.12
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TOTAL	5,171,809.92
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ADAMS MIDDLE SCHOOL

ABALUTZK	REBECCA	30,256.69
BEATTIE	JESSICA	95,022.40
BEDARD	KIMBERLY	80,205.77
BELTRAN	BLANCA	89,789.96
BOUCHARD	ALEXANDRA	60,180.80
BOUCHER	FRANCINE	92,530.86
BUCKLEY	KATHRYN	105,578.68
BURNS	MARCIE	87,939.48
BURNS	STACY	31,093.11
CAMP	KELLY	108,184.12
CLIFTON	KIMBERLY	58,376.48
CONAHAN	KATHRYN	89,886.22
CONANT	JESSE	90,355.61
CORMIER	AIMEE	90,167.24
COTTER	MATTHEW	65,579.52
CRAFT	KENNETH	96,751.34
CUTONE	JAIME	89,153.26
DEANGELIS	ALAN	51,298.06
DELUCA	DIANA	52,848.12
DOIRE	MICHAL BROOK	87,344.60
DOIRON	SARAH	77,667.24

ADAMS MIDDLE SCHOOL (CONT.)

DOWDING	JEANNE		80,650.96
FARESE	LISA		77,603.88
GARNHUM	KELLI		88,472.52
GAVAN	ANGELA		99,581.86
GEIMAN	JAIME		87,056.06
GETCHELL	LYNDA		833.84
GOING	MARTHA		54,437.06
GRINA	MATTHEW		49,080.22
GUELLNITZ	GENEVIEVE		42,827.16
HEBERT	HEATHER		83,033.06
HEIDEN	ELIZABETH		71,978.36
HOVANISIAN	HASMIK		55,754.98
JORDAN	DAVID	PRINCIPAL	122,397.23
KIZIK	LAURIE		100,881.40
KOULOPOULOS	ALEXANDRA		55,552.12
KRAUSE	CARLA		75,623.20
KUSTWAN	ALISON		91,434.78
KWAS	BRANDON		79,768.16
LAMBERTO	KELLY		60,203.58
LUSSIER	WENDY		34,903.40
MAILING	DEBORAH		84,839.12
MALLOY	KELLEY		90,869.96
MANCINI	DEDE		54,350.40

MCNAMARA	MARY	99,344.90
MEREDITH	MICHELLE	54,350.40
MITCHELL	KRISTINE	34,584.24
MITSOCK	ELAINE	82,719.06
MORTON	LAUREN	44,992.23
MULTER	ALICIA	88,226.06
MURRAY	NICOLE	42,732.45
ONDRASEK	JACQUELYN	88,517.92
O'ROURKE	LAURIE	95,571.44
OSMER	ANN MARIE	55,663.61
PERRY	CHRISTOPHER	84,237.90
POWERS	GRETCHEN	72,914.06
POWERS	JOHN	100,894.28
REGGIO	MARIE	73,945.92
RICE	DYANN	87,170.54
ROLLINS	NATHAN	71,002.20
ROUSSEAU	EMILY	87,056.06
ROY	MICHELLE	95,420.64
RYAN	LAURA	67,074.38
SCHMID	LEANN	89,005.32
SILVA	CHRISTINE	76,602.44
SIMONEAU	DANIELLE	82,568.80
ADAMS MIDDLE SCHOOL (CONT.)		
SMITH	JESSICA	80,648.72

SOTO	JULIE	89,984.26
STEINER	ADAM	100,230.99
STELLA	ASHLEY	67,315.11
STIEFEL	KATHRYN	52,953.70
THAPA	JUDITH	55,896.12
TUFFS	BRITTANY	56,958.21
VANESIAN	CHRISTOPHER	62,428.08
WATSON	AMY	65,938.62
ZAKRZEWSKI	DAVID	89,023.68
TOTAL		5,668,315.21

HIGH SCHOOL

BAILEY	TIMOTHY	91,854.64
BAKER	MATTHEW	89,305.02
BERNSTEIN	JOEL	105,070.23
BETHONEY	JENNIFER	70,678.28
BILODEAU	SEAN	77,940.88
BLACKNEY	KAREN	96,119.80
BLOOD	MATTHEW	83,300.04
BODMER-TRUE	SYLVIA	92,863.84
BOTTOMLEY	COURTNEY	13,281.92
BOTTOMLEY	NICOLE	PRINCIPAL 139,740.00
BOWEN	FINCH	67,710.12
BOWKER	COURTNEY	77,841.78
BRADY	CARLA	57,088.52

BRITTON	STUART	115,341.56
BUTURLIA	KIM	87,776.06
CALAIS	DOUGLAS	83,564.10
CALAIS	ERIKA	83,589.10
CAMPBELL	MARK	11,393.92
CAPONE	JAMES	30,434.59
CARIG-O'NEILL	KAREN	77,860.74
CHESTNA	KRISTINE	62,301.48
CONNONI	ANNE	109,788.06
CONTE	TRACY	102,872.88
CULVERWELL	CAROL	250.00
D'AVANZO	GLENN	89,509.88
DINIZIO	JOYLENE	73,782.82
DONOVAN	MICHAEL	5,295.00
DUNCAN	BLAIR	55,401.59
FINNEGAN	HEIDI	96,831.48
FLATLEY, ESTATE OF	MARY	78,739.62
FRIGON	KIMBERLY	19,867.23
FROST	SHAWNA	89,501.54
HIGH SCHOOL (CONT.)		
GALSTER	JENNA	92,785.18
GALSTER	MURRAY	79,317.33
GORMAN	LOIS	74,640.10
GOWAN	MARY	78,474.96

HAMMOND	MARGARET	71,798.14
HARWICH	MANUELA	98,622.02
HEALY	BRIAN	90,379.36
HEASLEWOOD	GEORGINA	21,718.68
HECKER	BETH	7,683.20
HERING	ROGER	69,156.98
KELLEY	PATRICK	102,937.12
KING	ANN	82,128.80
KITKA	MIKAELA	71,524.52
KUHNE	SARAH	68,194.68
KUPHAL	AMY	53,846.98
LACK	DOUGLAS	106,367.32
LASHER	JENNIFER	78,623.88
LEVASSEUR	CHRISTOPHER	4,228.76
LEVASSEUR	JAMES	106,598.77
LEVESQUE	THOMAS	96,279.80
MAJKUT	ANN	54,274.40
MARSH	DANIEL	71,997.54
MATCHESON	AMANDA	80,824.46
MAZZOLA	LISA	89,691.06
MCDANIEL	KELLY	52,827.56
MEO	KATHLEEN	95,902.64
MILLS	KAITLIN	89,064.60
MONT	MARYBETH	86,260.78

MOREAU	JENNIFER	84,206.03
MURPHY	CHRIS	94,762.37
MURPHY	FRANCE	96,282.12
MURPHY	JAIME	94,632.34
NELSON	EDITH	84,899.88
NOLAN	SUSAN	82,669.06
O'BRIEN	PAULA	106,735.34
O'CONNOR	RICHARD	82,529.06
OLSSON	KERRIANN	68,236.38
O'MAHONY	BRYAN	60,485.50
O'NEILL	KRISTEN	95,959.80
QUINDLEY	DONALD	101,126.00
REEVE	THOMAS	84,929.12
RENKAWITZ	CHRISTIAN	82,009.42
RIVERA	AMANDA	87,462.78
ROONEY	SHAUN	54,170.16
ROSS	DOMINIQUE	69,957.08
HIGH SCHOOL (CONT.)		
RYAN	BEVERLEY	82,047.24
SCHMIDT	JENIFER	84,939.12
SCHOFIELD	MARYANN	43,509.60
SHIFF	ZACHARY	49,713.06
SIGLIN	NICOLE	45,827.66
SMITH	ELIZABETH	92,961.47

STONE	SUSAN	57,320.66
TAYLOR	ELISA	60,624.46
TIVNAN	ROBERT	80,600.08
TOMASZ TRAINOR- MORENO	ANNE ELIZABETH	49,593.06 96,122.12
TROTIN	DOMINIQUE	90,812.68
TUCKER	PAMELA	23,915.34
VALE	CHRISTOPHER	71,796.90
VAUTIER	PETER	55,035.80
WEINGARTNER	ANDREA	37,570.52
WHITE	GREGORY	82,692.58
YOUNG	PATRICIA	107,562.28
ZAHNER	KEVIN	66,548.62
TOTAL		7,123,292.03

SCHOOL ADMINISTRATION

AHERN	SARA	ASSISTANT SUPERINTENDENT	1,100.00
BOTELHO	PETER	ASSISTANT SUPERINTENDENT	140,000.12
BUDAY	KEITH	BUSINESS MANAGER	139,380.02
CAMIRE	MARGARET	SPED DIRECTOR	132,999.88
JACKSON	BRADFORD	SUPERINTENDENT	199,503.98
MACLEOD	DANIEL	TECHNOLOGY DIRECTOR	107,038.46
TOTAL			720,022.46

SUBSTITUTES AND TUTORS

ALBANESE	KAYLIN	6,240.00
ANTONELLIS	JOSEPH	8,680.00
ANTONIOLI	JOSEPH	480.00
BAGLEY	EVE	828.75
BAZINET	ROBERT	1,200.00
BRIGGS	JOHN	958.75
BURKIS- OELERICH	REID	1,960.00
CHILDS	JANET	1,050.00
COLANTONIO	STEVEN	372.00
COOPRIDER	KRISTEN	525.00
CUNEO	DEIRDRE	8,325.00
DALY	ELIZABETH	500.00
DAWOUD	INAS	4,670.00
DICRUTTALO	KARA	4,802.95
SUBSTITUTES AND TUTORS (CONT.)		
DUFAULT	MARYSHARON	10,940.00
EDWARDS	NICHOLAS	4,275.00
ELDER	THOMAS	6,246.25
FILBERT	KAYLIE	2,062.50
FINNEGAN	DEVIN	4,536.25
FINOS	JEANINE	600.00
FOSTER	CYNTHIA	20,349.99
GOYETTE	DONNA	257.50
GREENDALE	JOHN	6,262.50

GUPTA	RUCHIKA	280.00
HARDY	DOUGLAS	480.00
HEFFRON	LEAH	10,920.00
HICKEY	PAUL	17,685.84
HIGGINS	ASHLEY	1,929.80
HIPPERT	FALLYN	325.00
IRONS	KELLY	240.00
JAMES	GREGORY	2,145.24
KEATING	DAVID	7,271.40
KELLEY	CAROL	380.00
LOCKE	NANCY	85,019.12
LUCEY	MARY	2,025.00
LULEK	ANTHONY	248.75
MATHON	MARY	1,000.00
MATZ	LAURA	8,887.50
MCGRATH	RACHEL	300.00
MCKENNA	KATHLEEN	1,837.50
MOHAR	DORIAN	4,900.00
MURI	EMILY	195.00
NISBET	LEAH	195.00
O'CALLAHAN	JOHN	8,880.00
O'CONNELL	BRENDAN	4,097.25
O'CONNELL	MATTHEW	1,988.25
OHNEMUS	ERIN	618.08

OLESKI	KARIN	3,320.00
O'NEILL	ANA	11,193.75
OSTAPOVICZ	KATRINA	7,875.00
PATEL	NILESHWARI	3,937.50
PATTERSON	KATHALEEN	2,800.00
PENNYPACKER	CODY	325.00
PEREIRA	PATRICIA	6,067.00
PERRY	JAMES	7,305.70
PETTINICCHIO	FLORA	3,168.05
POWERS	CHRISTINA	82,869.06
RADCLIFFE	ELIZABETH	130.00
REINSTEIN	SUSAN	80.00
SUBSTITUTES AND TUTORS (CONT.)		
ROLAND	KATHERINE	-
ROLAND	LINDSAY	260.00
ROSSINI	JOHN	11,590.00
ROURKE	PATRICIA	21,231.48
SCOTT	ERIKA	4,140.00
SCOTT	SAMUEL	390.00
SHERIDAN	KRISTEN	17,610.24
SIMPSON	CATHERINE	1,120.00
SNIFFIN	ROBERT	675.00
SOTO-LINDOR	VERONICA	4,807.50
TAIBI-NEMIRI	SUE	3,862.50

TONELLI	FRANCESCA	520.00
YOUNG	AMANDA	300.00
ZETTLER	MATTHEW	1,907.50
TOTAL		455,456.45

SCHOOL CAFETERIA

ARMSTRONG	LAURIE	18,237.49
BAKER	SUSAN	148.08
COLE	JANICE	585.78
DEMELLE	HOLLY	9,742.46
DEWAR	SUSAN	12,584.87
D'INNOCENZO	PATRICIA	26,280.40
EVERETT	HOLLY	45,183.74
EVERETT	PAUL	262.23
FERGUSON	ERIN	1,564.12
GAGNON	CELIA	3,301.37
IRELAND	MELISSA	10,250.96
KADLIK	JOAN	26,363.41
KOENIG	LYNNE	37,410.11
LINDROS	KELY	758.07
LUCE	CHERYL	19,915.50
NAUGHTON	JOANNE	17,871.73
NEWCOMB	DIANE	13,150.00
PALEFSKY	SUSAN	35,087.50
PARADIE	DONNA	18,465.08

FOOD SERVICE
DIRECTOR

INTERIM FOOD SERVICE
DIRECTOR

PETERSON	JENNIFER	87.71
ROFFO	CESIDIA	862.40
ROPI	MARGENA	26,619.36
SAKOLLARI	NATASHA	14,942.56
TURNER	NAKISHA	5,761.27
WEAVER	AISLINN	6,353.91
TOTAL		351,790.11

TEACHERS' AIDES

ARENA	BRENDA	26,427.51
ARGIR	MICHELE	19,659.75
BAHERY	MICHELE	17,128.06
BAKER	KERRY	27,594.01
BANAK	ELYSE	3,420.00
BEACHEN	CINDY	16,297.28
BEATTIE	ADRIENNE	19,898.03
BECKVOLD	DIANA	26,343.04
BEESLEY	ANOUK	13,703.06
BENNISON, ESTATE OF	MARGARET	18,860.64
BLACKMORE	VICTORIA	28,676.20
BLISS	ERICA	11,606.12
BONISTEEL- SALEM	CARRIE	11,532.48
BOWEN	SHALYN	16,038.22
BRADY	ANN	35,059.96

BRADY	EMMA	1,354.75
BRAZIL	MYRA	19,667.30
BROCKERT	DIANE	21,970.02
CASALE	BRIANA	15,830.80
CLANCY	MICHELLE	20,115.65
CLARK	PATRICIA	27,906.30
COLLINS	ALYSSA	15,680.58
COTE	GENEVIEVE	7,702.08
COTTING	MEGAN	17,538.94
COX	DEBRA	15,836.58
COYLE	MAUREEN	21,887.76
CRULL	BROOKE	3,333.00
CUCCOLI	ALLISON	16,570.82
CULVER	JENNIFER	14,203.77
CURLEY	LINDA	5,368.94
CURRAN	MICAELA	3,753.00
CURRIE	SARAH	930.00
CURRY	KATHRYN	5,591.36
DAMIGELLA	CAROLL	15,816.91
DAMIGELLA	MARY	19,263.26
DAVIS	JENNIFER	5,592.20
DEMARZI-JEYE	DONNA	21,752.78
DENMAN	LORRAINE	38,069.49
DICRUITALO	JENNA	5,630.72

DIPILLO	DEBORAH	8,771.52
DOBROWOLSKI	ELIZABETH	17,389.24
DODGE	ELIZA	2,743.00
DOHERTY	JANE	37,383.60
DONOGHUE	EMILY	9,431.86
DONOVAN	JULIE	23,692.97
TEACHERS' AIDES (CONT.)		
DUFAULT	LISA	3,158.40
DUNCAN- RICHTER	SARAJANE	15,719.64
EL-ASSAAD	MAGIDA	19,056.59
FERRARO	JEANNE	18,988.58
FIORAVANTI	KATE	1,227.60
FISK	CAITLIN	20,410.28
FOLEY	SHERLINE	22,400.89
FORBER-PRATT	WENDY	9,878.82
FREEMAN	DALE	3,005.76
FULGINITI	NICOLE	16,598.24
GALLAGHER	SANDRA	28,094.05
GARABEDIAN	AMY	17,839.20
GARRY	JOANNE	33,485.80
GEER	ALICIA	2,752.00
GENTILE	LYNNE	10,107.62
GIANNETTO	JENNIFER	18,784.33
GOVONI	ELIZABETH	17,870.70

GRAY	SARAH	9,657.48
GROSJEAN	JUDITH	18,943.58
HAEGELI	SARA	15,551.98
HANDT	GLORIA	10,269.01
HARRINGTON	ELLEN	18,739.33
HASWELL	JOANNA	15,668.84
HAYDEN	CHRISTINE	19,787.22
HAYES	SANDRA	23,193.69
HERSEE	ERICA	14,208.40
HIGGINS	KELLEY	23,023.39
HOFT	CATHERINE	21,880.36
HOGAN	RENEE	233.42
IARUSSI	NICOLE	5,274.00
IRONS	ELLEN	16,873.40
ISAAC	ELIZABETH	2,040.20
JESSUP	LENA	25,659.75
KAUFMAN	PATRICIA	9,921.28
KAZAN	TARYN	3,466.34
KEITH	SHANNON	21,864.88
KELLEY	MAUREEN	20,855.99
KNOWLTON	JOANNE	19,335.62
KRAUS	SANDRA	2,551.04
LAFLAMME	JACOB	30,205.22
LAPIERRE	MARK	18,717.32

LEE	GREGORY	17,023.04
LEKAS	LISA	17,810.74
LESSARD	NICOLE	10,165.93
LIBERTY	MARK	2,148.00
TEACHERS' AIDES (CONT.)		
LOJKO	SUZANNE	1,866.35
LONG	DEIRDRE	18,622.48
LOVELY	FELECIA	31,892.59
LYNCH	SUSAN	20,468.56
MACDONALD	BETH	2,424.66
MACKAY	BRENDAN	2,243.37
MACLEOD	PATRICIA	17,429.14
MAGRO	KRISTA	16,147.72
MAGYAR	JOANNE	18,729.33
MALLON	SALLY	28,951.35
MCDONALD- DELPONTE	TRACY	3,549.84
MC GEE	MEGAN	20,957.46
MCGUINNESS	KATHLEEN	17,417.74
MERRILL	KRISTEN	2,068.48
MORAN	CATHERINE	19,654.00
MULHERN	KATRINA	27,805.16
MULKERRIN	SHANNON	17,594.16
NESPOLA	CHRISTINE	17,252.43
NICKERSON	CHERYL	20,458.56

NOLAN	MEGAN	14,350.42
O'BRIEN	KAREN	20,729.05
OTIS	ANNE	295.14
PAYNE	TANYA	1,133.92
PINKHAM	MARCIA	12,916.48
PLOURDE	ANASTASIA	36,649.40
PRIZIO	JANET	20,455.02
REID	CATHLEEN	28,230.48
REID	MICHAEL	2,521.81
REIDY	MAUREEN	21,168.57
REZENDES	WENDY	17,503.94
RICHARDS	JESSICA	10,118.47
ROBERSON	JILL	2,172.00
ROXIN-DIXON	URSULA	19,389.74
RUDDEN	KAREN	12,381.75
RUSSELL	JOANNE	19,662.30
SAPOROSCHETZ	SUSAN	4,224.56
SCHMIDT	MELANIE	2,200.00
SCHNEELOCH	LYNDA	2,554.30
SCHULTE	KATHRYN	9,767.46
SCOTT	DEBRA	22,360.47
SIMONELLI	MICHAEL	19,673.10
SMITH	CHRISTINE	19,863.96
SOFRO	LISA	12,292.98

STARRATT	DIANN	28,340.91
STEINER	CHRISTINE	19,085.67
TEACHERS' AIDES (CONT.)		
SUBASH	SANGEETHA	16,287.18
TETREAULT	PAMELA	43.86
THAYER SHIFF	CHRISTINE	15,939.96
TIERNEY - BELFORTI	PATRICIA	21,400.64
TOMASETTI	REBECCA	27,106.28
TORRES	DAWN	34,560.00
TRIVERI	DEBRA	3,456.24
WEST	ANN MARIE	18,729.33
WEXLER	NANCY	27,791.56
WILDER	KAITLYN	19,004.16
WYSOCKI	MARGARET	20,040.23
TOTAL		2,297,406.23

SCHOOL CLERICAL STAFF - CENTRAL OFFICE

AHRONIAN	LISA	60,251.88
BARRY	DONNA	52,999.96
CAMIEL	VALERIE	54,350.40
FOLEY	STEPHANIE	61,200.10
GARVEY	SUSAN	66,795.04
KELLY	CHERYL	54,350.40
MARBLE	CAROL	51,480.00
TOTAL		401,427.78

EXTENDED DAY PROGRAM

BARQUET	KATHLEEN	40,144.83
BIUNDO	SIMONA	3,226.00
BONAPARTE	ELIZABETH	3,392.50
BROSCHK	PATRICK	3,058.00
CARLIN	TRACY	52,535.00
CELLITTI	SARAH	21,504.91
COTTING	TYLER	2,249.50
CURTO	ABIGAIL	2,310.00
CUSHING	JAKE	4,570.50
DEELEY	CHRISTINE	22,108.35
DIAS	FRANCISCO	1,155.00
DOUCETTE	PATRICIA	19,103.16
DROWNE	JESSICA	30,064.09
DUBOIS	ASHLEY	36,237.08
EARLY	ANDREW	17,914.00
FARRELL	ABIGAIL	5,011.50
FARRELL	CYNTHIA	78,285.60
FERLAND	JENNA	4,565.75
GARNHUM	NATALIE	3,294.50
GIRARD- HOURIHAN	HELEN	50,770.28
GIULIANO	CARLEIGH	24,281.99

EXTENDED DAY PROGRAM (CONT.)

HEIHSEL	JACOB	1,408.00
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HURLEY	REBECCA	5,414.75
JANUS	JOHN	58,009.20
KATZ	EVAN	3,437.50
KOCUR	GRACE	2,659.80
LEE	NATASHA	20,890.97
LIXFIELD	CATRINA	832.50
MARINO	BRIANA	20,414.68
MARSHALL	ELIZABETH	14,585.37
MARSHALL	ETHAN	3,900.00
MARTIN	JOSHUA	4,456.50
MARTIN	TRAVIS	-
MURPHY	SHANNEN	3,041.50
NASTASI	ISAAC	8,370.50
O'CONNELL	CATHY	40,419.87
OZELLA-HAMEL	LAURA ANN	47,016.17
PHANEUF	DAVID	23,499.53
PORTER	CHARLOTTE	7,322.25
PULEO	DION	78,285.60
RAMIREZ- BRODEUR	GABRIELLA	1,584.00
SAWIN	LINDSAY	14,685.00
SILVIA	SHIANNE	11,293.25
SKARMEAS	NICHOLAS	10,569.25
SNOW	ALEXANDER	16,704.45
SWEET	CHLOE	605.00

URQUHART	MICHELLE		21,968.93
VANDERBEEK	ERIC		3,736.00
WHITE	CAROL	EXTENDED DAY DIRECTOR	81,882.00
WILLIAMS	CAITLIN		777.00
TOTAL			933,552.11

MAINTENANCE DEPARTMENT

COFFIN	CHRISTOPHER		52,512.32
JUAREZ	MARCO		37,792.80
KADRA	ROBERT		77,502.36
LEARY	DANIEL		2,909.50
MANN	RICHARD		67,144.05
PAGLIOCCA	JOHN		28,774.14
POWELL	BRIAN		2,970.00
ROBSHAW	JOHN		66,988.66
SANCHEZ	HUASCAR		7,380.00
SHEPARD	JAMES		67,028.42
YOUNG	MICHAEL		3,600.00
TOTAL			414,602.25

BUS DRIVERS

BOMBA	GIUSEPPE		1,102.64
BONAPARTE	WILLIAM		29,201.93
CAIRA	MARY		30,948.30
OLASON	OLAFUR		2,971.84

RICE-OLASON	EILEEN	2,389.52
STOVER	RALPH	82.50
WESTON	PATRICIA	21,834.68
TOTAL		88,531.41

NURSES AND MICELLENEOUS EMPLOYEES

BARIBEAU	PATRICIA	3,320.00
BAUSCH	JENNIFER	1,155.00
BELLEROSE	MEGAN	75.00
BOURLA	TAMMY	1,175.00
BOWLER	LYNNE	91,439.18
HARKIN	CATHERINE	50,071.02
JORDAN	MELISSA	5,960.00
KAVANAGH	KATHLEEN	840.00
LIEBERMANN	JENNIFER	1,305.00
OLSON	ERICA	54,677.11
POISSONS		
SEJOURNE	MICHELENA	1,445.00
PORCELLO	CATHERINE	84,639.94
SCARAMELLA	CLAIRE ANN	495.00
WADE	MINDY	910.00
WRIGHT	DONNA	3,190.00
TOTAL		300,697.25

COACHES

ALVES	MANUEL	12,150.24
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BENNETT	DEREK	120.00
CAPOBIANCO	MICHAEL	5,858.20
CHESTER	DIANNE	5,836.88
DECASTRO	DEREK	3,097.12
DECKER	EMMA	8,955.32
DOERRMAN	LAUREN	4,245.84
DUPONT	CONNOR	4,824.36
DUPUIS	JOSEPH	5,679.52
GEARY	DANIEL	5,977.32
GIAMMALVO	DANIEL	8,181.04
GREENE	KALEIGH	2,918.44
HARRISON	ANNELIESE	3,962.72
KEEFE	DANIEL	6,572.92
LADD	AARON	13,422.32
LATIFI	ABDELAZIZ	3,930.96
LORENZEN	KURT	4,824.36
COACHES (CONT.)		
LYNCH	RYAN	843.75
MARSHALL	JONATHAN	5,003.04
MCSHANE	KEVIN	3,752.28
MUENCH	KEVIN	2,858.88
MULVANEY	JOHN	3,535.36
MURPHY	ROBERT	65,382.92
PERREGAUX	NICOLE	3,871.40

PICARDO	JENNIFER	5,819.96
REYTBAT	MARK	12,448.04
SANTOS	JOSEPH	11,170.80
STEVENS	NICHOLAS	5,300.84
VARONE	MATTHEW	3,138.44
VIGUE	D. PETER	6,194.24
WESOLY	ALYSSA	5,381.72
TOTAL		235,259.23

EXTENDED SCHOOL YEAR PROGRAM (SUMMER LEARNERS PROGRAM)

BLANCHARD	MARY	2,220.00
BLASIE	DONNA	1,690.00
COYLE	CHRISTOPHER	920.00
HEAFITZ	MICHAEL	1,740.00
ICAZA	ROBERT	837.50
IMBROGNA	JENNA	1,157.00
LAMOUREUX	LISA	3,410.00
REGGIO	CHRISTINE	340.00
RONAN	GAIL	4,160.00
SALAH	ASHLEY	4,005.00
SALVIA	AMY	1,060.00
ST. SAUVEUR	LORI	2,080.00
TOTAL		23,619.50

TOTAL OF ALL SCHOOL DEPARTMENTS	29,075,751.71
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TOTAL OF ALL TOWN AND SCHOOL DEPARTMENTS	36,551,005.59
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**Town of Holliston
Special Revenue
As of June 30, 2018**

	Balance 7/1/2017	Revenues	Expenses	Transfers	Balance 6/30/2018
General	1,769,773.26	465,067.95	629,080.00		1,605,761.21
Open Space	167,781.78	63,435.98	105,061.20		126,156.56
Historic Resources	384,774.09	63,435.98	239,600.00		208,610.07
Community Housing	83,274.48	63,435.98	49,550.00		97,160.46
Total Community Preservation	<u>\$2,405,603.61</u>	<u>\$655,375.89</u>	<u>\$1,023,291.20</u>	<u>\$0.00</u>	<u>\$2,037,688.30</u>
SPED Entitlement	62,768.53	461,907.00	510,236.97		14,438.56
Early Childhood SPED	-15,321.54	37,059.17	21,734.02		3.61
Title II Improve Education	495.68	38,951.00	36,918.01		2,528.67
Title I	-6,938.53	50,203.00	49,297.32		-6,032.85
Title II Education Thru Technology	1,251.00				1,251.00
ARRA Idea Stimulus	7,615.77				7,615.77
SPED Program Improvement	-5,986.66	10,630.00	4,643.34		0.00
EC SPED Program Improvement	-39.32		-39.32		0.00
Title III Consortium	-755.00		-755.00		0.00
Title IV	0.00	160.00			160.00
Academic Support	100.00				100.00
Family-Comm Engage	147.95				147.95
Prog & Practioner	216.98				216.98
Big Yellow School Bus	200.00				200.00
Drug & Alcohol Awareness	0.00	50,000.00	10,623.74		39,376.26
ARRA American Recovery	197.84				197.84
Total School Grants	<u>\$43,952.70</u>	<u>\$648,910.17</u>	<u>\$632,659.08</u>	<u>\$0.00</u>	<u>\$60,203.79</u>

**Town of Holliston
Special Revenue
As of June 30, 2018**

	Balance 7/1/2017	Revenues	Expenses	Transfers	Balance 6/30/2018
Law Enforcement	7,998.96	64.37	500.00		7,563.33
Lake Winthrop	23,386.65				23,386.65
Violence Against Women	1,500.00				1,500.00
Chapter 90	-210,000.00	210,000.00	325,329.50		-325,329.50
Capital Improvement Program	6,875.00		10,625.00		-3,750.00
Curbside Recycling	3,400.00		1,155.00		2,245.00
Green Communities Grant	166.00				166.00
Green Communities Grant II	0.00	206,817.15	134,778.12		72,039.03
Community Compact IT Grant	0.00		31,137.40		-31,137.40
Extended Polling	7,819.97	2,535.39			10,355.36
Bullet Proof Vests - State	-5,928.00	2,964.00			-2,964.00
Highway Safety Click It Program	-866.76	866.76	563.60		-563.60
911 Training Grant	-4,942.80	5,292.21	3,530.85		-3,181.44
911 Support Grant	-3,459.17	26,705.83	24,048.70		-802.04
Underage Drinking Enforcement	15.00	1,605.54	1,605.54		15.00
Pedestrian Crosswalk Enforcement	0.00	1,554.72	1,554.68		0.04
Evidence Inventory Grant	-3,004.44	6,679.73	3,675.29		0.00
Fire Safe Grant	3,951.00				3,951.00
Safe & Senior Grant	9,513.90	6,123.00	832.39		14,804.51
Fire Overtime/Replacement Grant	26,167.12				26,167.12
Emergency Management	4,589.08	3,220.00			7,809.08
Council on Aging	0.00	25,084.00	25,084.00		0.00
COA Martap Grant	-708.00	708.00			0.00
Drug & Alcohol Awareness Grant	0.00	50,000.00	50,407.76		-407.76
Library Aid Grant	1,464.98	17,063.38	18,448.88		79.48
Holliston Bike Trail	-6,735.73	95,000.00	68,314.28		19,949.99
Bike Trail - Property Acquisition	-700,330.00	700,330.00	40,513.96		-40,513.96
Cultural Council	7,461.17	4,700.00	5,090.00		7,071.17
Total Town Grants	-\$831,666.07	\$1,367,314.08	\$747,194.95	\$0.00	-\$211,546.94

**Town of Holliston
Special Revenue
As of June 30, 2018**

	Balance 7/1/2017	Revenues	Expenses	Transfers	Balance 6/30/2018
School Lunch	35,231.08	582,725.54	550,723.52		67,233.10
School Community Use	61,887.73	26,575.00	25,171.71		63,291.02
Drama Program	8,353.68	2,882.00	9,081.20		2,154.48
Industrial Arts	12,471.61	797.00	1,077.78		12,190.83
Non Resident Tuition	682,555.63	1,002,640.59	885,094.70		800,101.52
After School Program	8,645.82	1,705.00	768.00		9,582.82
Extended Day Care	378,567.39	1,592,352.00	1,382,144.08		588,775.31
Adult & Continuing Ed	15,730.66	2,790.00			18,520.66
Cable TV Studio Rental	12,280.00	12,280.00			24,560.00
Athletic Revolving	87,616.54	193,302.88	157,029.48		123,889.94
Lost Books Middle School	5,878.59				5,878.59
High School Parking Fees	23,884.62	10,985.00	279.00		34,590.62
High School Transcript Fees	23,875.00				23,875.00
Lost Books School	1,140.63	2,479.64			3,620.27
High School Activity Fees	32,592.38	46,727.04			79,319.42
Middle School Activity Fees	6,320.70				6,320.70
Miller School Activity Fees	4,460.00				4,460.00
School Bus Revolving	78,995.69	271,960.00	201,159.31		149,796.38
School Choice	547,604.08	803,302.00	540,398.37		810,507.71
SPED 50-50 Program	1,799,262.00	1,430,335.00	1,799,262.00		1,430,335.00
Total School Revolving	\$3,827,353.83	\$5,983,838.69	\$5,552,189.15	\$0.00	\$4,259,003.37
Recreation Revolving	384,067.11	429,662.64	438,237.34		375,492.41
Assessors Abutters Fees	4,016.55	2,000.00	3,457.86		2,558.69
Conservation Protection	44,692.59	5,767.50	8,416.50		42,043.59
Conservation Wetland By-Laws	67,950.92	8,605.00	9,193.29		67,362.63
Agricultural Comm.	4,046.43		2,108.99		1,937.44
Town Hall Rental	13,572.00	11,975.00	118.05		25,428.95
Building Department Fees	63,140.82	101,835.00	93,141.71		71,834.11
Sealer Weights & Measures	15,293.73	8,211.00	3,914.64		19,590.09
Emergency Management	87,949.81	1,186.25	14,286.36		74,849.70
School Tech Repair & Replace	56,644.25	41,708.00	15,858.95		82,493.30
Composting Kits	614.00	264.00			878.00
Flourescent Bulbs	896.72				896.72
BOH Innoculations	14,178.67	21,002.58	16,170.09		19,011.16
Senior Center Nutrition	13,379.47	6,079.00	279.89		19,178.58
Senior Center Van	16,628.34	50,419.57	53,096.02		13,951.89
COA Building Rental	809.04	320.00			1,129.04
Pinecrest Revolving	140,646.39	222,096.07	237,153.52		125,588.94
Selectmen Insurance Recovery	1,603.52	31,329.13	32,462.64		470.01
MTBE Settlement	58,376.84				58,376.84
Tax Title Revolving	925.71	3,240.32			4,166.03
Police Insurance Recovery	8,120.02				8,120.02
Fire Insurance Recovery	3,719.67	1,234.10			4,953.77
School Insurance Recovery	2,629.32		4,046.18		-1,416.86
Highway Insurance Recovery	3,626.88	2,300.00	2,300.00		3,626.88
Water Insurance Recovery	0.00				0.00
COA Insurance Recovery	0.00				0.00
Total Town Revolving	\$1,007,528.80	\$949,235.16	\$934,242.03	\$0.00	\$1,022,521.93
Total Revolving	\$4,834,882.63	\$6,933,073.85	\$6,486,431.18	\$0.00	\$5,281,525.30

**Town of Holliston
Special Revenue
As of June 30, 2018**

	Balance 7/1/2017	Revenues	Expenses	Transfers	Balance 6/30/2018
Esther Wagner Gift	3,596.11				3,596.11
Helena Foundation Gift	1,799.12				1,799.12
Elementary School Gift	35,026.46	715.23	103.96		35,637.73
Middle School Gift	18,105.58	13,804.99	2,765.97		29,144.60
High School Gift	8,341.92	5,775.00	5,370.00		8,746.92
Miscellaneous School Gift	52,319.85	1,615.75	3,999.84		49,935.76
Metrowest Health Care	-2,304.06				-2,304.06
HFT Refreshments	262.85				262.85
FACE Intern Grant	0.00	8,000.00			8,000.00
Total School Other Special Revenue	\$117,147.83	\$29,910.97	\$12,239.77	\$0.00	\$134,819.03
Elderly Taxation Fund	4,966.38	121.74			5,088.12
Selectmen Cable TV	7,893.40	5,900.00	29,081.49		-15,288.09
Selectmen Traffic Control	55.00				55.00
Selectmen Gift	25,000.00	168,380.00		-193,380.00	0.00
Clean Energy Choice Grant	60.00				60.00
Town Clerk Gift	79.73				79.73
Agricultural Comm Gift	282.00	990.00			1,272.00
Economic Development Gift	0.00	400.00	400.00		0.00
Police Gift	14,448.83	10,570.00	9,021.87		15,996.96
Police DARE Gift	437.19	250.00	100.00		587.19
Police K-9 Gift	217.56	302.00			519.56
Celebrate Holliston - Police RAD	1,184.43		1,097.39		87.04
Framingham Union Aid - Police	529.55		513.00		16.55
Law Enforcement Trust	14,608.34				14,608.34
Newcomers Flashlight Grant	1,444.92		1,306.95		137.97
Celebrate Holliston Gift	127.25				127.25
Newcomers Tactical	1,050.66				1,050.66
Police Auxiliary Gift	4,441.57	900.00	3,483.00		1,858.57
Fire Department Gift	64,199.86	11,540.00	2,138.57		73,601.29
Framingham Union Gift - Cancer	0.00	1,500.00			1,500.00
Newcomers CO Detector	0.00	1,952.00			1,952.00
Ambulance Gift	29,223.55	1,050.00	2,650.00		27,623.55
Emergency Management	113.05				113.05
Animal Control	25.01				25.01
Town Forest	10,765.90	37.08			10,802.98
Casella Vehicle Safety Gift	226,398.46				226,398.46
Hazmat Waste	10,364.00				10,364.00
BOH - Tobacco Grant	520.00		432.86		87.14
Senior Center Gift	6,447.42	2,739.99	517.99		8,669.42
Bay Path Grant	0.00	200.00	137.50		62.50
Youth Services Gift	231.51		125.00		106.51
Youth Metrowest	6,272.53		6,130.89		141.64
Library Gift	9,730.86		1,685.80		8,045.06
Library Lost Books	2,997.41	2,743.86	764.95		4,976.32
Park Newcomers Gift	3,000.00				3,000.00
Park Department Gift	6,111.01	3,000.00	4,835.38		4,275.63
Goodwill Park Gift	5,610.00				5,610.00
Bike Trails	7,769.78	1,000.00			8,769.78
Total Town Other Special Revenue	\$466,607.16	\$213,576.67	\$64,422.64	-\$193,380.00	\$422,381.19
Total Other Special Revenue	\$583,754.99	\$243,487.64	\$76,662.41	-\$193,380.00	\$557,200.22
Total Special Revenue	\$7,036,527.86	\$9,848,161.63	\$8,966,238.82	-\$193,380.00	\$7,725,070.67