

TOWN OF HOLLISTON
SPECIAL TOWN MEETING
DECEMBER 5, 2020
INDEX

ARTICLE 1	PASSED	Fiscal Year 2021 Budget Adjustments
ARTICLE 2	PASSED	Amend Consolidated Personnel By-Law S.29, Job & Wage Classification
ARTICLE 3	PASSED	Stabilization Fund
ARTICLE 4	PASSED	Capital Expenditure Fund
ARTICLE 5	PASSED	Capital Budget
ARTICLE 6	PASSED	Community Preservation Committee
ARTICLE 7	PASSED	Roadway, Drainage & Sidewalk Improvements
ARTICLE 8	PASSED	Sidewalk Prioritization Plan
ARTICLE 9	PASSED	Water System Modernization Plan (Incl. Source Study)
ARTICLE 10	PASSED	Water Main Replacement (Winter Street)
ARTICLE 11	PASSED	Water Treatment Plant – Supplemental Appropriation
ARTICLE 12	PASSED	Storm Water Management Engineering/Design
ARTICLE 13	PASSED	Design/Engineering for 9 Green Street
ARTICLE 14	PASSED	Public Safety – Signs & Equipment
ARTICLE 15	PASSED	Traffic & Sound Engineering Studies
ARTICLE 16	PASSED	Road Acceptances – Hopping Brook, Boynton, Deer Run & Indian Ridge Road South

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The Special Town Meeting of December 5, 2020 was held at the High School Auditorium and brought to order by Moderator William Mayer at 1:06pm with a quorum of 69. There was a moment of silence, in memory of the lives lost to the pandemic, also for William Stickney and Vasco Brovelli.

Town Meeting was delayed from October 26, 2020 with a reduced quorum of 50 due to the pandemic.

The moderator read the warrant and went over the preliminary rules for Town Meeting and then read the following motion as required by the Town By-Laws.

PRIOR TO ARTICLE 1

MOTION: Moved that the following non-resident Town officials, consultants to committees and petitioners be allowed to speak during the course of this Special Town Meeting:

Travis Ahern	Town Administrator
Peter Botelho	Assistant Superintendent of Schools
Mary Bousquet	Treasurer/Collector
Daniel Brown	Special Labor Counsel
Ryan Clapp	Conservation Agent
Sharon Emerick	Town Accountant
Mark Frank	Parks & Recreation Director
Susan Kustka	Interim Superintendent of Schools
Daniel MacLeod	HPS Director of Technology & Digital Learning
Leslie McDonnell	Library Director
Linda Marshall	Senior Center Director
Christopher Meo	Technology Director
Scott Moles	Health Director/Agent
Kathryn Peirce	Principal Assessor
Sean Reese	DPW Director
Karen Sherman	Town Planner
Matthew Stone	Police Chief
Jason Talerman	Town Counsel
Jaclyn Winer	Director of Youth and Family Services

SECONDED

DISCUSSION: Our Town By-Laws require that the Town Meeting vote to allow non-residents and non-voters to address the Town Meeting.

VOTE: Passed by unanimous voice vote.

ARTICLE 1. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of supplementing various accounts for the Town's Fiscal Year 2021 annual budget, previously voted by the Town under Article 14, of the Warrant for 2020 Annual Town Meeting; or take any action relative thereto. **(Select Board)**

MOTION: Moved that the Town raise and appropriate \$563,782 and appropriate \$1,018 from the Water Enterprise Fund to modify and supplement the FY21 Omnibus budgets as indicated in the 'FY21 Total' column for the departments listed in the warrant, with the following exceptions: the Reserve Fund \$190,000 and Unemployment Insurance \$100,000.

DEPARTMENT	DEPT.	ACCT.	DESCRIPTION	FY21 Total
Select Board	01122	51000	Personal Services	\$ 9,603
Select Board	01122	52000	Legal Services	\$ 108,000
Reserve Fund	01132	57810	Reserve for Transfers	\$ 40,000
Town Accountant	01135	51000	Personal Services	\$ 416
Board of Assessors	01141	51000	Personal Services	\$ 636
Treasurer/Collector	01145	51000	Personal Services	\$ 30,964
Technology	01155	51000	Personal Services	\$ 8,400
Town Clerk	01161	51000	Personal Services	\$ 753
Planning Board	01175	51000	Personal Services	\$ 5,819
Zoning Board of Appeals	01176	51000	Personal Services	\$ 30
Public Buildings/Maint.	01192	52000	Building Maintenance	\$ 50,000
Police Department	01210	51000	Personal Services	\$ 4,554
Fire Department	01220	51000	Personal Services	\$ 21,686
Ambulance Department	01231	51000	Personal Services	\$ 2,262
Building Inspection	01241	51000	Personal Services	\$ 2,435
Highway Department	01420	51000	Personal Services	\$ 546
Board of Health	01512	51000	Personal Services	\$ 6,329
Council on Aging	01541	51000	Personal Services	\$ 7,303
Youth Advisory Council	01542	51000	Personal Services	\$ 600
Youth Advisory Council	01542	52000	Grant Writing Support	\$ 10,000
Public Library	01610	51000	Personal Services	\$ 2,953
Parks & Recreation	01650	51000	Personal Services	\$ 493
Unemployment Insurance	01913	51000	Benefits	\$ 250,000
Water Enterprise	61450	51000	Personal Services	\$ 1,018
Total Fiscal Year 2021 Budget Adjustments				\$ 564,800

SECONDED

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept Article 1 as stated in the motion.

ARTICLE 2. To see if the Town will vote to amend the Consolidated Personnel By-law Section 29, Job and Wage Classification Plan, by reflecting those revisions, deletions and/or additions as set forth below, to be effective July 1, 2020; or take any action relative thereto.
(Town Administrator)

MOTION Moved that this Article be approved as presented in the warrant.

SECONDED

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept Article 2 as stated in the motion.

ARTICLE 3. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Stabilization Fund; or take any action relative thereto.
(Select Board)

MOTION: Moved that the Town vote to transfer \$484,000 from Overlay Surplus and raise and appropriate \$400,000 to the Stabilization Fund

SECONDED

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept Article 3 as stated in the motion.

ARTICLE 4. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Capital Expenditure Fund; or take any action relative thereto. **(Select Board)**

MOTION: Moved that the Town vote to raise and appropriate \$325,000 and transfer \$1,419,775 from Free Cash to the Capital Expenditure Fund.

SECONDED

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept Article 4 as stated in the motion.

ARTICLE 5. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money for the purpose of capital expenditures, including replacement of old vehicles and equipment, for the following departments: Select Board, Police, Fire, Ambulance, DPW (Highway), DPW (Facilities), Schools, and authorize the Select Board to trade or sell equipment toward part of the purchase price; or take any action relative thereto.
(Select Board)

MOTION: Moved that the Town vote to transfer the following amounts from the following sources:

Free Cash: \$105,000 for Interior Improvements at the Library and Senior Center

Capital Expenditure Fund: \$1,150,316 for all other items listed in warrant for Article 5.

<u>Project</u>	<u>Department</u>	<u>Estimated</u>
<u>Amount</u>		
Facilities Manager Vehicle	Facilities	\$20,100
Steps & Railings – 1750 Washington Street	Select Board	\$10,000
Town Hall Septic	Select Board	\$150,000
Replacement of Air Packs and Bottles	Fire	\$370,000
Ambulance Tone/Voice Pagers	Ambulance	\$25,500
Trackless Mower with attachments	Highway	\$166,125
Chevy Silverado (Equipped)	Highway	\$55,000
3 Police Vehicles (Equipped)	Police	\$151,525
Library Interior Improvements	Library	\$65,000
Senior Center Interior Improvements	COA	\$40,000
H.S. Field House Insulation (Net of Grant)	School	\$90,000
Chromebooks (Grades 6 & 9)	School	\$112,066
Total:		\$1,255,316

SECONDED

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to accept Article 5as stated in the motion.

ARTICLE 6. To see if the Town will vote to appropriate \$150,000 from the Historic Preservation Reserve for Town Hall Window Repair & Improvements; \$85,000 from the Historic Preservation Reserve for the Public Library Front Façade Repairs; \$70,000 from the Historic Preservation Reserve for Floor Replacement and Refinishing in Upper Town Hall and \$30,000 from the General Reserve for the same purpose;
To see if the Town will vote to appropriate \$9,999 from the Community Preservation Fund’s General Reserve for the purpose of assisting the Holliston Parks and Recreation Department with drainage repairs at Stoddard Park, and;

To see if the town will vote to appropriate \$620 from the Open Space Reserve to build a boardwalk in Wenakeening Woods (Eagle Scout Project – Chris MacLean, Boy Scout Troop 73); or take any action relative thereto. **(Community Preservation Committee)**

MOTION: Moved that the Town vote to appropriate \$150,000 from the Historic Preservation Reserve for Town Hall Window Repair & Improvements; \$85,000 from the Historic Preservation Reserve for the Public Library Front Façade Repairs; \$100,000 from the Historic Preservation Reserve for Floor Replacement and Refinishing in Upper Town Hall; And that the Town to vote to appropriate \$9,999 from the Community Preservation Fund's General Reserve for the purpose of assisting the Holliston Parks and Recreation Department with drainage repairs at Stoddard Park, and; That the town to vote to appropriate \$620 from the Open Space Reserve to build a boardwalk in Wenakeening Woods (Eagle Scout Project – Chris MacLean, Boy Scout Troop 73).

SECONDED

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to approve Article 6 as stated in the motion.

ARTICLE 7. To see if the Town will vote to raise and appropriate or transfer from available funds \$418,000 for Department of Public Works, Highway Division for construction and engineering tasks related to drainage, sidewalk and roadway rehabilitation on Spring, School, Exchange, Union, Mechanic and Pleasant Streets also known as Mudville Neighborhood, or take any action relative thereto. **(Select Board)**

MOTION: Moved that the Town appropriate \$418,000 from the Capital Expenditure Fund for the purpose stated in the warrant.

SECONDED

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to approve Article 7 as stated in the motion.

ARTICLE 8. To see if the town will vote to raise and appropriate or transfer from available funds \$40,000 for the purposes of creating a sidewalk asset inventory plan and prioritization plan including but not limited to design, engineering, and construction management and maintenance services, or take any action relative thereto. **(Select Board)**

MOTION: Moved that the Town appropriate \$40,000 from Free Cash for the purpose stated in the warrant.

SECONDED

DISCUSSION: John Cronin, 40 Holly Ln., stated that although the Finance Committee does not support the use of this plan as the basis for a large capital expenditure, he would like to point out that theirs is not a binding recommendation, it is a comment. He would further comment that the Select Board plans to utilize this plan to seek other opportunities for funding such as Capital Expenditures and State Grants.

VOTE: Unanimously passed by voice call vote to approve Article 8 as stated in the motion.

ARTICLE 9. To see if the Town will vote to transfer from water retained earnings \$75,000 to be expended by the Select Board, for the development of a water system modernization plan and to study water source development, or take any action relative thereto. **(Select Board)**

MOTION: Moved that the Town appropriate \$75,000 from Water Retained Earnings for the purpose stated in the warrant.

SECONDED

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to approve Article 9 as stated in the motion.

ARTICLE 10. To see if the Town will vote to transfer from the water infrastructure fee fund \$2,800,000 for tasks related to the replacement of approximately 10,600 linear feet of water main on Winter Street; the scope of work to also include service connections, valves, fire hydrants, and all related work, or take any action relative thereto. **(Select Board)**

MOTION: Moved that the Town appropriate \$2,800,000 from the Water Infrastructure Fee Account for the purpose stated in the warrant.

SECONDED

DISCUSSION: Rick Gallimore, 785 Central St., asked if there was an event that occurred to make this a priority. John Cronin, 40 Holly Ln., stated that this is part of the Town's ongoing commitment to the water pipe replacement plan.

VOTE: Unanimously passed by voice call vote to approve Article 10 as stated in the motion.

ARTICLE 11: To see if the Town will vote to raise and appropriate or transfer from available funds \$850,000 for the Greensand Filtration Facility at Well No. 5 from the previous Town Meeting approved borrowing authorization of \$8.375 million (Art. 18, May 8, 2018); or take any action relative thereto. **(Select Board)**

MOTION Moved that the Town appropriate \$850,000 from Free Cash for the purpose of providing supplemental funds for completion of the water treatment plant, as stated in the warrant.

SECONDED

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to approve Article 11 as stated in the motion.

ARTICLE 12: To see if the Town will vote to raise and appropriate or transfer from available funds \$92,300 for engineering services related to compliance with the EPA and MassDEP Municipal Storm Water Management Regulations. Funds to be used to develop regulatory mechanism assistance, operations and maintenance plan, Storm Water pollution prevention plan preparation, public education assistance, integrated GIS data collection, field work BMP inspections, and annual report; or take any action relative thereto. **(Select Board)**

MOTION: Moved that the Town appropriate \$92,300 from Free Cash for the purpose stated in the warrant.

SECONDED

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to approve Article 12 as stated in the motion.

ARTICLE 13: To see if the Town will vote to raise and appropriate or transfer from available funds \$54,900 for the cost of designing, engineering, and planning as related to the 9 Green Street property owned by the Town from a previous taking, or take any action relative thereto. **(Select Board)**

MOTION: Moved that the Town appropriate \$54,900 from Free Cash for the purposes stated in the warrant.

SECONDED

DISCUSSION: Rick Galimore, 785 Central St., asked what the plans are for 9 Green Street. Tina Hein, Select Board, said that they are looking at the design and planning for removing the building, and that they will then look at the options for re-use of that space, possibly municipal parking.

VOTE: Unanimously passed by voice call vote to approve Article 13 as stated in the motion.

ARTICLE 14: To see if the Town will vote to raise and appropriate or transfer from available funds \$52,500 for the purposes of acquiring and installing signs recommended by the Traffic Advisory Committee (TAC) and to fund equipment related to traffic enforcement and regulation as recommended by the TAC, or take any action relative thereto. **(Select Board)**

MOTION: Moved that the Town appropriate \$52,500 from Free Cash for the purposes stated in the warrant.

SECONDED

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to approve Article 14 as stated in the motion.

ARTICLE 15: To see if the Town will vote to raise and appropriate or transfer from available funds \$40,000 for the purposes of traffic engineering and sound engineering studies, or take any action relative thereto. **(Select Board)**

MOTION: Moved that the Town appropriate \$40,000 from Free Cash for the purposes stated in the warrant.

SECONDED

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to approve Article 15 as stated in the motion.

ARTICLE 16: To see if the Town will vote to accept as public ways, Hopping Brook Road (Sta. 0+00 to Sta. 40+93.02) and Boynton Road in the Hopping Brook Definitive Subdivision, as shown on the plan entitled "Roadway Acceptance Plan in Holliston, MA" dated October 18, 2001 (revised through December 2002), prepared by Schofield Brothers of New England, Inc., Deer Run (Sta. 0+00 to Sta. 6+77.43) in the Courtland Square Definitive Subdivision as shown on a plan entitled "Acceptance Plan 'Deer Run' Holliston, MA" dated September 20, 2011, prepared by GLM Engineering Consultants, Inc., and Indian Ridge Road South (Station 0+25 to 10+51.55) in the Clearview Estates II Subdivision as shown on the plan entitled "Street Acceptance Indian Ridge South (formerly James Road) Clearview Estates II in Holliston, MA" dated March 13, 2014, prepared by Guerriere & Halnon, Inc. such ways having been laid out as Town Ways by the Select Board and will further vote to authorize the Select Board and acquire by donation, purchase or eminent domain, rights sufficient to use Hopping Brook Road, Boynton Road, Deer Run and Indian Ridge Road South all purposed for which public ways are used in the Town of Holliston, or take any action relative thereto. **(Select Board)**

MOTION: Moved to accept the street acceptances as printed in the warrant and to authorize the Select Board to take any and all actions associated therewith, including the acceptance of deeds and appurtenant easements with respect thereto.

SECONDED

DISCUSSION: None

VOTE: Unanimously passed by voice vote to accept Article 16 as stated in the motion.

A motion was made, seconded, and unanimously voted to adjourn the meeting at 1:57pm

Respectfully Submitted,

Elizabeth T. Greendale

True Record, ATTEST:

Elizabeth Turner Greendale, CMC/CMMC
Town Clerk