

Town Administrator Search Committee  
Minutes 4/27/15

Members Present:

Frank Colantonio  
John Cronin  
Jackie Dellicker  
Chris Guccione  
Leslie McDonnell  
Bill Numbers

Members Absent: Steve Apesos

Attending: Mary Aicardi, Collin Center for Public Management, Consultant

The first meeting of the Town Administrator Search Committee (TASC), was held in the Selectmen's Meeting Room, Town Hall, on April 27, 2015.

The meeting convened at 7 PM and was televised by HCAT, local cable.

Mary began the meeting by having everyone introduce themselves and give a little background.

She then went over the duties of the committee: read the resumes and information of each candidate, which will be sent to each member, and make a decision on asking in for an interview.

A Chairman and Clerk need to be voted into office. Frank Colantonio volunteered to serve as Chairman and Jackie Dellicker was volunteered to serve as clerk. Both votes were unanimous.

The next meeting will be to narrow the field, decide on how many interviews to have and form a list of questions to be asked. Each candidate will be asked the same questions.

Each candidate will be allowed 1 hour to 1 ¼ hours, so the number of meetings will depend on the number of interviews.

The final meeting the committee will decide who and how many candidates to forward to the Selectmen, who will make the final decision.

Mary will check with Mr. Apesos to see if he will be available on May 7<sup>th</sup> and that was set as a tentative date for the next meeting.

Meeting was adjourned at 7:50 PM.

Respectfully submitted,

Jacqueline S. Dellicker, Clerk