

1. Approval of minutes, any other routine administrative matters.
2. Continue discussion of processes and procedures for the subcommittee: ownership and maintenance of the capital spreadsheet, plans for gathering data and updating the capital plan annually, expectations for departments wishing to make capital requests to the subcommittee.
3. Status of capital planning spreadsheet as it pertains to recommendations for October Special Town Meeting.
4. Any other matters concerning the composition or go-forward plan for the subcommittee.

Public comment is at the discretion of the Chair and will be permitted (within reason) at the start of the meeting. The above represents the best information available at the time of posting and may be revised prior to the meeting. Any times given are approximate; matters are conducted consecutively in the order listed and may start slightly earlier or later than shown.