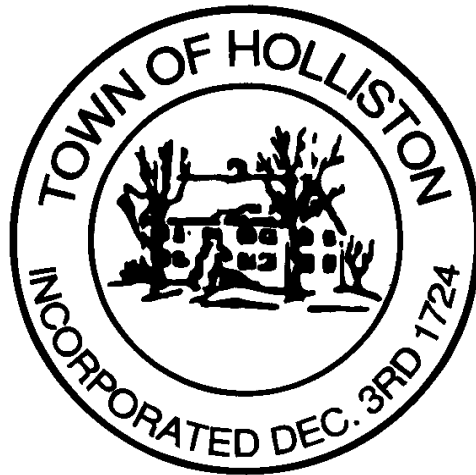


**TOWN OF HOLLISTON**

**WARRANT for  
ANNUAL TOWN MEETING**



**Includes Finance Committee Report &  
Supplemental Warrant Information**

**The location of the Annual Town Meeting will be:  
HOLLISTON HIGH SCHOOL AUDITORIUM  
370 Hollis St.**

**Monday,  
May 15, 2023  
7:00 P.M.**



# Town of Holliston

## 2023 Annual Town Meeting Warrant

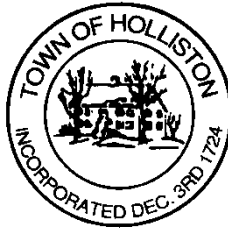
Annual Town Meeting will start at 7:00 P.M.

Monday, May 15, 2023

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## For Annual Town Meeting – May 15, 2023

### Town Administrator Message

#### Overview – The Culmination of Years of Work

The Warrant for May 2023 Annual Town Meeting represents an opportunity to continue the hard work of many Departments, Boards and Committees in Holliston, by presenting information to the legislative body of the Town (Open Town Meeting) and seeking approval of key items of business.

Many critical “studies” were completed in 2021-2022 and links are provided in the electronic version of this report. **If viewing a hard copy of the Warrant you can use the QR code to the right to open the electronic version.** ———▶



These studies (listed below) have been followed by community input at Select Board meetings and Town Meetings for various projects, and the [official reports and the community presentations are consolidated online \(link\)](#). Additionally, there are some ongoing items for Town Meeting members and stakeholders to monitor, listed below.

#### Studies with Projects Completed (or Near Completion):

- **Blair Square Reconstruction** (Beals & Thomas) – Project mobilization in January 2023, anticipated finish by Memorial Day 2023
- **Green Street (Downtown) Municipal Parking** (Pare Corp.) – Project mobilization in May 2023, anticipated finish in June/July 2023 to include improved parking for Downtown, as well as EV Parking Stations and ADA access to businesses and also public amenities, such as Goodwill Park

#### Studies with Action Items within this Warrant:

- [DPW Facility](#) – Feasibility and Design & Engineering (Weston & Sampson) (See Article 21)
- [Water Mains & Supply](#) – Planning Based on Age/Condition of Pipes (Stantec) (See Article 22)
- [Pedestrian Accessibility Report](#) – Sidewalk ADA Compliance & Gaps (Stantec) (See Article 22)
- [Economic Development Vision & Service Model Plan](#) (Metropolitan Area Planning Council “MAPC”) (See Article 15 – Budget)
  - FY24 Economic Development Committee (EDC) Budget includes support staffing, per recommendations

- [Fire/EMS Organizational Evaluation](#) (Municipal Resources, Inc “MRI”) & [Feasibility Study of Establishing a Regional Communications Center](#) (Collins Center) (See Article 15 – Budget)
  - FY24 Public Safety Budgets include changes to Public Safety Dispatch and a request for a new Assistant Fire Chief / EMS Director position, per recommendations

### **Studies Still in Progress (Stay Tuned!)**

- [Wastewater \(Sewer\) Treatment Feasibility](#) – Potential Downtown Sewer District (Lombardo Associates); business and resident input solicited in summer 2023, potential article for Oct. 2023 Fall Town Meeting.
- **Dam Inspections & Planning** – (Pare Corp.) The consultant has created “alternative reports” to look at whether to replace/rehabilitate/remove at-risk dams in Holliston. While the [Factory Pond Dam](#) (on Woodland Street) has risen to the priority on the list, the Town has been working on plans for Factory Pond Dam, [Houghton Pond Dam](#) (behind Dunkin Donuts on Rt. 16/126) and the [Lake Winthrop Dam](#). The Town has used grant funding for Factory Pond Dam and the bridge over Bogastow Brook (across from the 8 Arch Bridge on Woodland Street), but future Warrant Articles will undoubtedly be coming to future Town Meetings, perhaps as early as Oct. 2023, should grant funding be inadequate.
- **Town-Wide Strategic Planning** – The [“Envisioning Future Holliston” Committee](#) (BerryDunn); three (3) community forums in May 2023, online surveys, and various forms of community feedback will inform the development of a plan to be presented after Labor Day 2023. An interim update will be presented at this Town Meeting under Article 26.

A comprehensive 5-Year Capital Improvement Plan for FY23-27 was published in June of 2022 and is available on the Town’s website. This document is designed to be updated on an annual basis and will be available in the FY24-28 version prior to the October 2022 Fall Town Meeting. See website for details:

<https://www.townofholliston.us/town-links/pages/financial-policies-and-info>

To review any previously approved Warrant Articles that have not been completed, see the table at the end of the document (page 66) that shows these balances through March 31, 2023.

### **Where to Start: Structure of the Warrant**

The majority of items that interest Town Meeting goers fall into a handful of Warrant Articles (Omnibus Budget in Article 15, for example, covers many topics in one) but for other articles the Warrant is designed to “group” similar topics for the flow of Annual Town Meeting. Below are the largest groupings:

- **Recurring Business – “Consent Agenda”: Articles 3 through 10** – Articles 3 through 10 are normal business with unanimous recommendations for approval by the Select Board and Finance Committee. The Town Moderator will consider asking Town Meeting to approve these in one vote (known as a “Consent Agenda”) in the interest of time. These Articles were approved at May 2022 Town Meeting.
- **Regular Capital Items: Articles 16 & 17** – Article 16 funds the Capital Expenditure Fund (also funded at October Fall Town Meeting with Free Cash) to support capital needs (equipment purchases, facilities projects, and more) and the list of capital equipment and projects is provided in Article 17 (page 28).

- **New Capital Items: Articles 21 & 22** – Both of these articles have **accompanying ballot questions to be voted on in the local election on May 23, 2023** – the ballot questions are listed on page 44 and the supplemental information supporting these requests on page 46. These articles have received favorable votes from the necessary Boards and Committees after significant discussion over the past few years.

These projects, due to their significance and cost, were specifically discussed by a Working Group of members of the Select Board, Finance Committee and School Committee, to ensure that the proper financial planning is in place to accomplish these significant and necessary improvements to the Town for generations to come, while also maintaining financial capacity for other known capital projects in the coming years, such as an assumed High School project.

- **Article 21 – The DPW Facility** has started with a Feasibility Study by Weston & Sampson (link above) and further design & engineering work approved by two separate Town Meetings. The Select Board has chosen to proceed with 20 Cross Street (also known as “Axton-Cross”) as the site of the facility given its proximity to Rt. 16/126 and its lack of proximity to residential neighborhoods, which was a concern for other potential sites. The funding of this project was developed by the Working Group to mitigate the impact on taxpayers.
- **Article 22 – Water/Sidewalk Infrastructure** has been planned through the engineering work of Stantec with two separate reports created for the Town in 2021 (link above). The intention of the article and the corresponding ballot question (May 23, 2023) is to progress through the priority three (3) projects from the Stantec Water Supply and Water Main Improvements Planning document (Norfolk Street, Central Street, Goulding Street) as quickly as possible.

Additionally, when looking at these water main, road surface and drainage projects, each project should also be considered as closing a gap within the network of existing sidewalks. For example, in tearing up Norfolk Street to replace water pipes, not only is the immediate issue of improving water service and drainage addressed but ultimately greater transportation equity and sustainability is achieved through new and improved sidewalks that connect people on foot and bike to parks, the Downtown, and schools. When planning these types of infrastructure projects, it is important to think about not only the immediate issue but also the next generation of Holliston residents.

- **Community Preservation Committee: Articles 24 & 25** – Article 24 is regular CPC business. Article 25 is a major renovation of Goodwill Park in the Downtown area (Green Street). Significant components include the renovation of public restrooms (the only public restrooms in the Downtown) and the improvement to community spaces including pavilion and covered areas. Both the CPC and the Parks Commission will be available to discuss the Goodwill Park project, as needed.
- **Bylaws & MGL & Misc.: Articles 27 through 32** – These articles generally come at the end of the Warrant and require some explanation at Town Meeting by the Moderator. Each article also includes a “comments” section below to explain the intended purpose. For example, the Tree Ordinance (Article 29) adds a new General Bylaw to preserve and protect Public Shade Trees.

## Fiscal Year 2024 Balanced Budget (Article 15) – Revenues and Expenditures

This Warrant and the Omnibus Budget – through tireless work of the Select Board, Finance Committee, and all Department Heads and Boards and Committees – is balanced for the Fiscal Year starting July 1, 2023 and ending June 30, 2024. Expenditure and revenue estimates are based on the best available information and are subject to possible variations between now and the time the tax rate is set in the fall, including possible changes in the final State Aid and State Assessment figures on the “Cherry Sheet,” as well as the outcome of property tax-supported Warrant Articles that may be approved at the Annual Town Meeting on May 15, 2023 and the Fall Town Meeting on October 16, 2023.

The FY24 budget process followed the updated format and schedule that was implemented in FY23, and ultimately Town Meeting is presented with recommendations in this document for a balanced FY24 Omnibus Budget that does not require cuts to services. Interested parties can follow the budget process from the beginning here:

<https://www.townofholliston.us/finance-committee/pages/fy24-budget-presentation-schedule-data>

The process began, as always, with revenue estimates based on the best available information. From there, a “Budget Preparation Packet” was created with input from financial staff and the Finance Committee and distributed to all Departments, Boards and Committees in November 2022.

The Town used a standard 5-level budget process for the presentation in this Warrant in an effort to increase transparency and provide greater detail to Town Meeting members of how a recommended budget came to be. Ultimately, all levels of budgets are simply recommendations until Town Meeting approves the budget (Level 5) as the legislative body with the authority to do so. Process summary:

- Budget Level 1 – Departmental Budget Requests (*compilation, unbalanced*) January 20, 2023
- Budget Level 2 – Town Administrator Recommended Budget March 2, 2023
- Budget Level 3 – Select Board Recommended Budget March 20, 2023
- Budget Level 4 – Finance Committee Recommended Budget April 12, 2023
- Budget Level 5 – Town Meeting Approved Budget May 15, 2023

A summary of Revenue & Expenditures for all four (4) levels of the budget to date can be found on page 50. See pages 51-55 for the presentation of each departmental budget, with the tracking of all four (4) levels of the budget prior to Town Meeting’s ultimate vote on May 15. The Moderator will read a version of the budget in this format, but for greater detail, see the link provided above.

### Final Thoughts

Credit for this document belongs to the many people that work and volunteer for the Town. My sincere thanks to all the dedicated public servants that live and work in Holliston.

Respectfully,  
Travis J. Ahern  
Town Administrator

## RULES FOR MOTIONS OR POINTS

| Rank of Motion in Order of Precedence | Town Meeting Motions or Points             | Second Required | Debatable | Amendable | Vote Required | May Reconsider | May Interrupt Debate to make a Motion |
|---------------------------------------|--|-----------------|-----------|-----------|---------------|----------------|---------------------------------------|
| 1                                     | Adjourn to a fixed time or recess          | Yes             | Yes       | Yes       | Majority      | No             | No                                    |
| 2                                     | Point of no quorum                         | No              | No        | No        | None          | No             | Yes                                   |
| 3                                     | Fix time and date to which to adjourn      | Yes             | Yes       | Yes       | Majority      | Yes            | No                                    |
| 4                                     | Point of personal privilege                | No              | No        | No        | None          | No             | Yes                                   |
| 5                                     | Reconsideration (see s. 15)                | Yes             | Yes       | No        | Majority      | No             | Yes                                   |
| 6                                     | Lay on the table                           | Yes             | Yes       | No        | Majority      | Yes            | No                                    |
| 7                                     | Move the question (see s. 14)              | Yes             | No        | No        | Majority      | No             | No                                    |
| 8                                     | Extend the speaker's time (see s.11)       | Yes             | No        | No        | 2/3           | No             | No                                    |
| 9                                     | Postpone an article to a time certain      | Yes             | Yes       | Yes       | Majority      | Yes            | No                                    |
| 10                                    | Commit or refer a matter                   | Yes             | Yes       | Yes       | Majority      | Yes            | No                                    |
| 11                                    | Amend (not amendable more than twice)      | Yes             | Yes       | Yes       | Majority      | Yes            | No                                    |
| 12                                    | Postpone indefinitely (if not main motion) | Yes             | Yes       | No        | Majority      | Yes            | No                                    |
| None                                  | Main Motion                                | Yes             | Yes       | Yes       | Variable      | Yes            | No                                    |
| None                                  | Take from the table                        | Yes             | No        | No        | Majority      | No             | No                                    |
| None                                  | Advance an article from order in Warrant   | Yes             | Yes       | Yes       | 2/3           | No             | No                                    |
| *                                     | Point of order or procedural information   | No              | No        | No        | None          | No             | Yes                                   |
| *                                     | Appeal ruling of Moderator                 | Yes             | Yes       | No        | 3/4           | No             | Yes                                   |
| *                                     | Divide a question                          | Yes             | Yes       | Yes       | Majority      | Yes            | No                                    |

\*Same rank as motion out of which it arises.



## **EXTRACT FROM BY-LAWS REGARDING TOWN MEETING PROCEDURES**

**QUORUMS.** At all Town Meetings one hundred (100) registered voters of the Town shall be necessary to constitute a quorum for the transaction of Town business; but a lesser number may from time to time adjourn any such Meeting. Notwithstanding the above, whenever an article at a Special Town Meeting involves only the transfer of funds within Town accounts, forty (40) registered voters of the Town shall be necessary to constitute a quorum for the transaction of such article or to postpone an article requiring a quorum of one hundred (100) to a time certain. For the purposes of this Section "free cash" shall not be considered a Town account.

**ORDER OF ARTICLES.** All articles in the warrant shall be taken up in the order of their arrangement unless otherwise decided by a two-thirds (2/3) vote of the voters present and voting.

**LENGTH OF SPEECHES.** Except in the discretion of the Moderator, no person shall speak more than two times or more than a total of fifteen (15) minutes upon any question without obtaining leave of the Meeting unless to correct an error or answer a question.

**MOTIONS.** Any action taken by a Town Meeting shall be by vote upon a motion. All motions, if required by the Moderator, shall be reduced to writing before being submitted to the Meeting. Any motions included in the Finance Committee Report on the warrant shall be considered as motions presented to the Meeting, but any registered voter may present a different motion on a question and this motion shall take precedence over any prepared motion in the Finance Committee Report.

**MOVING THE QUESTION.** A motion to move the question need not be recognized by the Moderator unless the Moderator is satisfied that various views on the subject have had an opportunity to be heard. A motion to move the question shall not be made by the last speaker on the question under debate.

**RECONSIDERATION.** Any voter may make a motion to reconsider. No vote shall be reconsidered unless the motion to reconsider is made at the same session and within one-half hour of the original vote. No question shall be twice reconsidered except by a two-thirds (2/3) vote of the voters present and voting. If a motion to reconsider passes, the subject question must be voted upon at the same session as the original vote.

**VOTING PROCEDURE.** After the voters have had the opportunity to be heard on a motion, the Moderator may call for a voice vote, hand vote and/or secret ballot. A hand vote shall be used if requested by three (3) or more voters. Notwithstanding the above, a secret ballot shall be used if so voted by a majority prior to the initial vote on the motion or if requested by three (3) voters after a preceding hand vote on the motion is decided by five percent (5%) or less of the total votes cast. Any vote tellers required shall first be selected from the members of the Board of Registrars present and then from such other registered voters appointed by the Moderator who have not previously spoken at the Meeting on the subject to be voted. The Town Clerk shall have ready at each Town Meeting an up-to-date voter registration list and a sufficient supply of ballots. All ballots used on any vote shall be identical. Ballots used on subsequent votes shall be easily distinguishable from ballots used in a previous vote.

**ADJOURNMENT.** No new article or line item may be considered at any Town Meeting after 11:00 p.m. unless two-thirds (2/3) of the voters present and voting, vote to continue the session. Any adjournment shall be to a date, time and place specified by vote of the Meeting unless the warrant is completely acted upon or unless otherwise provided by these By-laws.

## **ABOUT PROPOSITION 2 ½**

Proposition 2 1/2 contains two separate, distinct levy limits. The first limits the tax levy to 2.5% of the full and fair valuation of the Town each year. The second levy limit confines the annual increase in levy authority to 2.5% of the prior year's authorized levy with new growth added. Proposition 2 1/2 allows overrides to expand the annual increase in levy authority by more than 2.5% in a given year. The law does not allow an expansion of the overall levy limit of 2.5% of the Town's valuation except by vote of the Town Election for past or future debt and one-time capital exclusions.

## **NOTES**

**Town of Holliston, MA  
Report of the**

**FINANCE  
COMMITTEE**

**For the  
May 15, 2023 Annual Town Meeting**

To the Citizens of Holliston:

The Finance Committee submits this report for your consideration of the FY24 Omnibus Budget and associated articles.

*Financial Overview*

Although the pandemic is largely over and a sense of “normalcy” has returned, the economic impacts of the pandemic have not yet abated. The sharp dislocation caused by shutdowns and supply chain disruptions is still causing delays and higher prices for the town. Inflation remains at elevated levels compared to historical norms, which places pressure on budgets constrained by Proposition 2½: When inflation is low, normal growth in the tax levy is sufficient to mitigate inflation pressures. In a high inflation environment this is no longer the case; without mitigation, the town would face increasing financial pressure as inflationary budget growth outstrips the ability of the town to cover it within the tax levy. In order to get inflation under control, the Federal Reserve has been raising the fed fund rates, which impacts the cost of borrowing for everyone including the town.

On a positive note, because of Holliston’s commitment to fiscal discipline we are better positioned to respond to these macroeconomic factors. Our AAA rating was maintained in our last rating review which will allow us to obtain the best rates for borrowing. Our reserves provided us with ample flexibility to allow us to endure the worst of the pandemic. Our continued contributions to our reserves allows us to remain prepared for any future disruptions. All levels of town government continue to pursue efficiencies that are helping to keep operating budget growth in check.

The Finance Committee, with significant advice and input from the Town Administrator, implemented a level service budget guideline for FY24, with compensation adjustments based on recommendations from the Town Administrator (or as per collective bargaining agreements). The town has moved to a compensation system that includes a performance-based adjustment for department heads and managers based on annual performance reviews conducted by the Town Administrator and the Human Resources office. The omnibus budget in Article 15 reflects implementation of this funding guideline. The recommended budget will result in no service reductions in FY24.

*Budget Highlights*

There are several significant initiatives that are addressed in the recommended budget. First, the recommended school department budget increase of 4.34% includes sufficient monies to permanently fund tuition-free full day kindergarten. Second, as a result of the Select Board

decision to move to a regional dispatch center for public safety departments, the police department budget reflects the addition of three officers and other changes necessary to support the move. Finally, additional funding is included to address service challenges in the Library and Assessor's Office. Other adjustments were made to reflect increased energy costs, changes to contracted amounts (such as for solid waste) and to address issues raised during budget reviews—all while maintaining adherence to our financial policies.

#### *Capital Reserve/Stabilization/OPEB Trust Funds*

The Finance Committee, in Article 16, is recommending an appropriation of \$2,350,000 to the Capital Expenditure Fund to meet the town's ongoing capital needs, and to prepare for future expenditures should residents approve either of the debt exclusion overrides the Select Board has placed on the town election ballot. This amount keeps the funding on track with our financial policies.

The Finance Committee is also recommending that the town maintain the annual \$1.5 million appropriation to the OPEB Trust Fund as part of the employee benefits budget. According to the latest actuarial report that will keep the fund on track to reach full funding by 2040.

No addition to the general stabilization fund is recommended at this time. The Finance Committee will address any strengthening of our reserves at the October Town Meeting.

#### *Capital Budget Highlights*

The Finance Committee is currently recommending several needed capital expenditures as detailed in Article 17; details of these expenditures can be found on page 70. Any other capital purchases to be made this fiscal year will be addressed at the October Town Meeting.

The warrant also includes two articles that as currently planned will require debt exclusion overrides (to be voted at the May 23, 2023 Town Election). The first is for a new facility for the Department of Public Works that would replace the two older existing facilities. Article 21 seeks borrowing authority for up to \$30 million for a new facility. The second is for improvements on Norfolk Street, Central Street, and Goulding Street. Article 22 seeks an additional borrowing authorization of \$16.2 million to fund these improvements. The Finance Committee recommends authorizing both projects subject to passage of the debt exclusion overrides necessary to support them.

The Finance Committee continues to be guided by an approach that balances the need to continue investing in the town with fiscal discipline and a series of fiscal objectives outlined in a policy document that the committee updates biennially (with the next update planned for summer 2023). The most recent update, which was approved by both the Finance Committee and the Select Board, can be found on the town's web site ([www.townofholliston.us](http://www.townofholliston.us)) under Boards and Committees→Finance→Approved Financial Policies. Assuming Town Meeting approval of the Finance Committee recommendations, reserves will remain above our 8% policy minimum, and we will be continuing our annual \$1,500,000 funding of Holliston's Other Post-Employment Benefits (OPEB) Trust Fund. Necessary capital expenses will continue to be funded using our Capital Expenditure Fund and any borrowing authorized by residents. As a town we must continue to exercise fiscal restraint even while working to fund near-term needs so that we can preserve the gains we have made to date.

As always, we welcome and encourage public attendance at our meetings, and have continued to meet virtually since that has increased public participation in our meetings and has given us the ability to ensure that all meetings are recorded for future viewing. Questions about our recommendations can be emailed to us from <http://www.townofholliston.us/finance-committee> (our page on the town's web site).

The Finance Committee is indebted to the many dedicated and talented town employees whose efforts make this process and report possible, especially the town's financial professionals who support the Finance Committee's work throughout the year. We would also like to commend the committees and departments for their spirit of cooperation in formulating this budget. Their continued efforts on behalf of the town are greatly appreciated.

Respectfully submitted,

**HOLLISTON FINANCE COMMITTEE**

Kenneth S. Szajda, Chairman  
Daniel G. Alfred, Vice-Chairman  
Mark R. Whittaker  
Julie L. Winston

Michelle F. Zeamer  
Vincent J. Murphy, Jr.  
James M. Robinson, Jr., Clerk

**Operating Budget Comparison  
Finance Committee Recommendation**

|                        | FY23       | FY24       | % Change |
|------------------------|------------|------------|----------|
| General Government     | 2,478,714  | 2,629,494  | 6.08%    |
| Public Safety          | 5,255,537  | 5,816,661  | 10.68%   |
| Local Schools          | 38,845,279 | 40,529,934 | 4.34%    |
| Keefe Technical School | 1,471,091  | 1,529,189  | 3.95%    |
| Public Works           | 2,532,571  | 2,567,708  | 1.39%    |
| Solid Waste            | 1,376,118  | 1,474,188  | 7.13%    |
| Human Services         | 703,285    | 729,302    | 3.70%    |
| Culture & Recreation   | 706,873    | 786,217    | 11.22%   |
| Debt                   | 627,574    | 377,650    | -39.82%  |
| Pensions & Benefits    | 11,352,760 | 11,406,121 | 0.47%    |
| Water Enterprise       | 3,078,029  | 3,399,681  | 10.45%   |
|                        | 68,427,831 | 71,246,145 | 4.12%    |

General Government includes: Select Board, Human Resources, Finance Committee, Reserve Fund, Town Accountant, Assessors, Treasurer/Collector, Technology, Town Clerk, Elections, Conservation Commission, Planning Board, Zoning Board of Appeals, Building Inspector and Economic Development

Public Safety includes: Police, Auxiliary Police, Fire, Ambulance, Emergency Management, and Animal Control

Public Works includes: Highway, Facilities, Snow and Ice, Street Lights, Wastewater Treatment, Vehicle Fuel

Human Services includes: Board of Health, Council on Aging, Youth & Family Services, and Veterans

Culture & Recreation includes: Library, Parks and Recreation, Rail Trail, and Celebrations

Pensions & Benefits includes: County Retirement, Workers Compensation, Unemployment, Employee Benefits, and Liability Insurance

## EXPLANATION OF TERMS

The following terms are frequently used in Finance Committee Reports, and during Annual and Special Town Meetings. These definitions are provided in order to give everyone a better understanding of these terms.

**Capital Expenditure Fund:** an account created by a special act of the legislature allowing Holliston to set aside funds in reserve for capital expenditures. As of March 31, 2023, the balance was \$8,252,209 (see page 60).

**Community Preservation Fund:** a fund generated by a 1.5% surcharge on real estate taxes, after allowable deductions, and matching grants from the state. This fund is administered by the Community Preservation Committee for the purpose of preserving and expanding community assets in open space, historic resources, recreational land and community housing. As of March 31, 2023, the undesignated Community Preservation Fund balance was \$4,222,923 (see page 64).

**Conservation Trust Fund:** a fund managed by the Conservation Commission which can be used to purchase property or interests in property for conservation purposes or to prepare plans or studies. As of March 31, 2023, the Conservation Fund balance was \$148,210 (see page 65).

**Free Cash:** a fund certified annually by the Massachusetts Department of Revenue by deducting from surplus revenue all uncollected taxes for prior years. As of March 31, 2023, the Town's Free Cash was \$206,405 (see page 59).

**Golf Course Revolving Account:** funds realized from the operations at the golf course are placed into this account for future improvements, after obligations for debt service and contributions to the General Fund are met. As of March 31, 2022, the unencumbered balance in the Golf Course Capital Account was \$611,999 (see page 64).

**OPEB Trust Fund:** this fund was created through special legislation in 2013 for the purpose of setting aside money to cover the future costs of other post-employment benefits for former Town employees. As of March 31, 2023, the balance in the OPEB Trust Fund was \$24,612,058 (see page 62).

**Open Space Acquisition Fund:** this fund was created by the Town for the purpose of funding acquisitions of property to be preserved as open space. As of March 31, 2023, the balance in this fund was \$462,589 (see page 65).

**Overlay:** the amount annually raised by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover abatements granted and to avoid fractions in the tax rate. As of March 31, 2023, the balance in the FY23 Overlay was \$87,444 (see page 60).

**Overlay Reserve:** the accumulated amount of Overlay for various years not used or required to be held in the specific Overlay accounts for a given year, and which may be used by a vote of the Town for any lawful purpose. As of March 31, 2023, the balance of Overlay Reserve was \$906,378 (see page 60).

**Reserve Fund:** this fund is established by the voters at the Annual Town Meeting and may be composed of (1) an appropriation not exceeding 5% of the tax levy of the preceding year; or (2) money transferred from the Overlay Reserve. Transfers from the Reserve Fund are within the exclusive control of the Finance Committee. The purpose of the Reserve Fund is to fund extraordinary and unforeseen items. It is not intended as a supplement to departmental budgets. As of March 31, 2023, the balance was \$313,000 (see page 59).

**Revolving Funds:** these are kept separate from all other funds received by the Town. Such funds are kept under exclusive control (by state statute) of the receiving department, and are expended without further appropriation by the Town. The total of all the Revolving Accounts as of March 31, 2023, was \$7,992,215. Please see page 57 for a breakdown of the funds.

**Stabilization Fund:** a special account created originally to provide a reserve for capital expenditures but recently changed by State law to allow its use for any purpose. As of March 31, 2023, the Stabilization Fund balance was \$9,152,301 (see page 61).

**Water Retained Earnings:** Water Enterprise Fund is comprised of water department revenue, realized from fees, found to be in excess of operating costs. Use of these funds is limited to water capital projects and water system development. As of March 31, 2023, Water Retained Earnings balance was \$983,446 (see page 63).



ANNUAL TOWN MEETING WARRANT  
May 15, 2023 HOLLISTON HIGH SCHOOL

TOWN OF HOLLISTON

Commonwealth of Massachusetts  
Middlesex, ss.  
Town of Holliston

To any Constable of the Town of Holliston, Greetings:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of the Town of Holliston who are qualified to vote in Town affairs to meet in the Holliston High School auditorium on:

- Monday, May 15, 2023**
- Tuesday, May 16, 2023 (if necessary)**
- Wednesday, May 17, 2023 (if necessary)**
- Thursday, May 18, 2023 (if necessary)**

at 7:00 p.m. to act on the following Articles, to wit:

**ARTICLE 1. HEAR REPORT OF THE SELECT BOARD**

**SPONSORED BY: Select Board**

To hear and act on the report of the Select Board.

**COMMENTS:** The Select Board will provide a report on activities of the Board since the last Annual Town Meeting. This is a standard article that allows reports commissioned by the Town to be heard.

**ARTICLE 2. HEAR REPORT OF THE FINANCE COMMITTEE**

**SPONSORED BY: Finance Committee**

To hear and act on the report of the Finance Committee.

**COMMENTS:** The Chairman of the Finance Committee will provide a report regarding the Town's overall financial condition.

***THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (7-0)***

**ARTICLE 3. AUTHORIZE TREASURER/COLLECTOR TO SELL FORECLOSED TAX TITLE PROPERTIES**

**SPONSORED BY: Select Board**

To see if the Town will vote to authorize the Town Treasurer/Collector, subject to the approval of the Select Board, to sell property acquired through foreclosure of tax titles by the Town and other real estate, after first giving notice of the time and place of the sale by posting such notice of sale in some convenient place in the Town, by publishing such notice of such sale in a newspaper having general circulation in the Town and by posting such notice on a Holliston

Cable Access Television (HCAT) bulletin board and on the Town’s website at least fourteen (14) days before the sale. The Treasurer/Collector shall also give notice of such sale to the Executive Director of the Holliston Housing Authority, the Chair of the Holliston Housing Trust and the Chair of the Holliston Housing Committee or its subsequent equivalent by first class letter at least forty-five (45) days before the sale. The Treasurer/Collector may hold a public auction and may reject any bid which she/he deems inadequate, and any such advertisement, notice or indication that real property is to be offered for sale by the Town of Holliston, or any department, commission, or other subdivision of the Town shall include the following statement: “Buyers should be aware that the Town of Holliston does not guarantee this property to be in conformity with existing zoning bylaws.”

Whenever the proceeds of the sale or other disposal of real estate, other than that acquired through tax title foreclosure, by the Town of Holliston exceed five hundred dollars, the same shall be applied to the payment of indebtedness incurred in acquiring such real estate or shall be added to the sinking fund, if any, from which said indebtedness is payable, or if no such indebtedness is outstanding will be applied to the Town’s Capital Expenditure Fund as established by Chapter 46 of the Acts of 1993. The proceeds of a sale in excess of five hundred dollars of any park land by the Town shall be used only by the Town for acquisition of land for park purposes or for capital improvements to park land; or take any action relative thereto.

**COMMENTS:** From time to time, the Treasurer/Collector takes personal property (mostly real estate) with the approval of the Land Court due to delinquency to make property tax payments. This article would allow the Treasurer/Collector to dispose of those properties.

***THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (7-0)***

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**ARTICLE 4. TAX WORKOFF PROGRAM – CH. 59, SEC. 5K & 5N**  
**SPONSORED BY: Select Board**

To see if the Town will vote to amend prior acceptance of Chapter 59, Sections 5K and 5N, by allowing the maximum reduction of the real property tax bill, up to 125 volunteer service hours in a given tax year; or take any action relative thereto.

**COMMENTS:** Currently the Town is allowing the reduction of the real property bill by \$1,000 in a tax year, and required to pay minimum wage for the volunteer service hours, meaning the number of hours allowed to be worked decreases if/when minimum wage increases. By amending the Town’s acceptance of Chapter 59, the Town will be able to allow for 125 volunteer hours in a given tax year as minimum wage is set to increase.

***THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (7-0)***

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**ARTICLE 5. AUTHORIZE THE SELECT BOARD TO SELL SURPLUS EQUIPMENT**

**SPONSORED BY: Select Board**

To see if the Town will vote to authorize the Select Board to hold a public auction for the purpose of disposing of surplus departmental equipment; or take any action relative thereto.

**COMMENTS:** This standard article allows the Town to sell used vehicles, equipment or other Personal property.

***THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (7-0)***

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**ARTICLE 6. AMEND INTEREST RATE PER ANNUM**

**SPONSORED BY: Board of Assessors**

To see if the Town will vote to amend the interest rate per annum from 8% to 6% under the provisions of Massachusetts General Laws Chapter 59, Section 5, clause 41A, which regulates tax deferral for homeowners 65 years or older, pursuant to the authority contained in Chapter 136 of the Acts of 2005, thereby amending said clause 41A; or take any action relative thereto.

**COMMENTS:** Residents who are 65 and older may take advantage of this option at an annual rate of 6%. This Article requires annual approval at Town Meeting. The Board of Assessors unanimously in favor.

***THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (7-0)***

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**ARTICLE 7. AMEND INCOME REQUIREMENTS**

**SPONSORED BY: Board of Assessors**

To see if the Town will vote to accept the provisions of Section 51 of Chapter 184 of the Acts of 2002, amending the income requirements under Massachusetts General Laws Chapter 59, Section 5, clause 41C; or take any action relative thereto.

**COMMENTS:** This would allow the Town to increase the statutory income requirements to \$20,000 for single and \$30,000 for married couples from \$10,000 to \$12,000. The Article was originally adopted by the Town in 2006. This Article requires annual approval at Town Meeting. The Board of Assessors unanimously in favor.

***THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (7-0)***

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**ARTICLE 8. VETERANS' TAX EXEMPTIONS**

**SPONSORED BY: Board of Assessors**

To see if the Town will vote to accept the following statutory provisions affording tax exemptions:

M.G.L. Chapter 59 Section 5 Clause 22G (inserted by Chapter 218 of the Acts of 2018 known as an Act Relative to Veterans' Benefits, Rights, Appreciation, Validation, and Enforcement ("BRAVE Act")), signed into law August 28, 2018, which provides for a property tax exemption for any real estate that is the domicile of a person but is owned by a trustee, conservator or other fiduciary for the person's benefit if the real estate would be eligible for exemption under clause 22, 22A, 22B, 22C, 22D, 22E, or 22F if the person were the owner of the real estate;

M.G.L. Chapter 59 Section 5, Clause 22H (inserted by Chapter 218 of the Acts of 2018 known as an Act Relative to Veterans' Benefits, Rights, Appreciation, Validation, and Enforcement ("BRAVE Act")), signed into law August 28, 2018, which provides for a property tax exemption for real estate to the full amount of the taxable valuation of the real property of the surviving parents or guardians of soldiers and sailors, members of the National Guard and Veterans who: (i) during active duty service, suffered an injury or illness documented by the United States Department of Veteran Affairs or a branch of the armed forces that was a proximate cause of their death; or (ii) are missing in action with a presumptive finding of death as a result of active duty service as members of the Armed Forces of the United States; provided, however, that the real estate shall be occupied by the surviving parents or guardians as the surviving parents' or guardians' domicile; and provided further that the surviving parents or guardians shall have been domiciled in the commonwealth for the 5 consecutive years immediately before the date of filing for an exemption pursuant to this clause or the soldier or sailor, member of the National Guard or veteran was domiciled in the commonwealth for not less than 6 months before entering service. Surviving parents or guardians eligible for an exemption pursuant to this clause shall be eligible regardless of when the soldier, sailor, member of the National Guard or veteran died or became missing in action with a presumptive finding of death; provided however, that the exemption shall only apply to tax years beginning on or after January 1, 2019. Such exemption shall be available until such time as the surviving parents or guardians are deceased. No real estate shall be so exempt which has been conveyed to the surviving parents or guardians to evade taxation; and

That Veterans must have (1) been domiciled in Massachusetts for at least 6 consecutive months before entering military service, or (2) lived in Massachusetts for at least 1 consecutive year before the tax year begins; Or take any action relative thereto.

**BOARD OF ASSESSORS' COMMENTS:** The article would provide three separate impacts for Veterans: (1) the residency definition would allow Veterans less time in Massachusetts to qualify for the exemptions currently offered by the Town, (2) add 22H which allows "Gold Star" parents to be exempted from taxes at a rate of 100%, and (3) add 22G which allows a parent who is a caretaker to a Veteran to receive exemption normally given to the Veteran, so long as they file a fiduciary trust. The Board of Assessors unanimously in favor.

**THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (7-0)**

**ARTICLE 9. PERSONAL PROPERTY EXEMPTION**

**SPONSORED BY: Board of Assessors**

To see if the Town will vote to accept clause 54 of Section 5 of Chapter 59 of the Massachusetts General Laws, and authorize the Town to establish a minimum fair cash value required for a personal property account to be taxed, and further establish such minimum fair cash value at \$5,000, to be effective for the fiscal year beginning July 1, 2023 and ending June 30, 2024; or take any action relative thereto.

**COMMENTS:** The personal property exemption was voted for FY2007 at \$3,000 and has been in place since this time. The Board of Assessors voted on February 15, 2022 to increase this exemption from \$3,000 to \$5,000. The Board of Assessors unanimously in favor.

***THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (7-0)***

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**ARTICLE 10. REVOLVING FUND SPENDING LIMITS**

**SPONSORED BY: Select Board**

To see if the Town will vote to authorize the spending limits of the following revolving funds established under the Town Bylaw and General Laws Chapter 44, Section 53E ½:

| <b>Revolving Fund</b>           | <b>Spending Limit</b> |
|---------------------------------|-----------------------|
| Wetlands Filing Fee             | \$40,000              |
| Council on Aging                | \$5,000               |
| Composting Kit                  | \$3,000               |
| Recycling & Sustainability      | \$60,000              |
| EV Charging Stations            | \$100,000             |
| Response and Recovery           | \$25,000              |
| Abutters List                   | \$5,000               |
| Building Inspection             | \$150,000             |
| Town Hall Rental                | \$25,000              |
| Senior Center Van               | \$10,000              |
| Agricultural Commission         | \$10,000              |
| Sealer of Weights and Measures  | \$10,000              |
| Fluorescent Bulb Recycling      | \$3,000               |
| Banner                          | \$5,000               |
| Accident Fee                    | \$5,000               |
| Inoculation                     | \$20,000              |
| Cost of Prosecution             | \$30,000              |
| Nutrition                       | \$10,000              |
| Pinecrest Golf Course           | \$200,000             |
| Technology Repair and Replenish | \$75,000              |



**ARTICLE 13. CURRENT FISCAL YEAR TRANSFERS**

**SPONSORED BY: Select Board**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of supplementing various accounts of the Town’s Fiscal Year 2023 annual operating budget, previously voted by the Town under Article 27 of the Warrant for the May 9, 2022 Annual Town Meeting; or take any action relative thereto.

| <b>Department</b>                       | <b>Amount</b> | <b>Source</b>                        |
|---|---------------|--------------------------------------|
| Snow & Ice (01423-54000)                | \$11,750      | Reserve Fund (01132-57810)           |
| DPW Water Operating (61450-55809)       | \$60,000      | Water Retained Earnings              |
| Liability Insurance (01945-57400)       | \$24,938      | Benefits/Insurance (01914-51751)     |
| Accountant Operating (01135-53000)      | \$10,000      | Accountant Salaries (01135-51100)    |
| Police Operating (01210-53000)          | \$40,000      | Police Salaries (01210-51101)        |
| Select Board Salaries (01122-51110)     | \$3,400       | Building Ins. Salaries (01241-51116) |
| DPW Hwy Salaries (01420-51113)          | \$7,000       | Building Ins. Salaries (01241-51116) |
| Treas./Collector Salaries (01145-51110) | \$1,950       | Unemployment (01913-51780)           |
| Parks & Recr. Salaries (01650-51110)    | \$1,150       | Unemployment (01913-51780)           |
| Yth & Family Salaries (01542-51110)     | \$300         | Unemployment (01913-51780)           |

**COMMENTS:** Adjustments to the non-union pay scales were approved at the October 2022 Fall Town Meeting, effective January 1, 2023. At the time, the projected impact was \$12,000 but due to employee turnover, only \$3,400 is needed to cover the changes to the compensation and classification of non-union staff. Additionally, Select Board and DPW administrative support were above budget due to succession planning (retirement) and family medical leave reasons. The Town Accountant position was also vacated and the Town brought in a 3<sup>rd</sup> party consulting firm to cover the office, requiring personnel costs to be transferred to cover operating costs, each of which are approved in separate “buckets” by Town Meeting with the Omnibus Budget.

***THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE \$11,750 FROM THE RESERVE FUND, \$60,000 FROM WATER RETAINED EARNINGS, \$24,938 FROM BENEFITS, \$10,000 FROM TOWN ACCOUNTANT SALARIES, \$40,000 FROM POLICE SALARIES, \$10,400 FROM BUILDING INSPECTOR SALARIES, AND \$3,400 FROM UNEMPLOYMENT INSURANCE FOR THE PURPOSE STATED IN THE ARTICLE (7-0)***

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**ARTICLE 14. AMEND CONSOLIDATED PERSONNEL BY-LAW SECTION 29, JOB AND WAGE CLASSIFICATION PLAN**

**SPONSORED BY: Town Administrator**

To see if the Town will vote to amend the Consolidated Personnel By-law Section 29, Job and Wage Classification Plan, by reflecting those revisions, deletions and/or additions to be effective as of July 1, 2023; or take any action relative thereto.

**JOB CLASSIFICATION PLAN - FY2024  
(Full and Part-Time Employees)**

| <b>POSITION</b>                        | <b>Grade</b> | <b>POSITION</b>             | <b>Grade</b> |
|--|--------------|-----------------------------|--------------|
| Administrative Assessor                | 500          | Custodian                   | 200          |
| Administrative Clerk                   | 400          | Dispatcher                  | 500          |
| Assistant Town Accountant              | 500          | Economic Development        | 600          |
| Assistant Assessor                     | 600          | Head Dispatcher             | 700          |
| Assistant Building Inspector           | 600          | Head of Library Circulation | 500          |
| Assisant Collector                     | 500          | Library Cataloger           | 400          |
| Assistant Library Director             | 600          | Library Technician          | 200          |
| Assistant, Recreation Director         | 600          | Office Assistant            | 100          |
| Assistant Senior Center Director       | 600          | Outreach Coordinator        | 500          |
| Assistant Town Clerk                   | 500          | Police Matron               | 100          |
| Assistant Treasurer/Payroll Manager    | 600          | Principal Clerk             | 400          |
| Children's Librarian                   | 600          | Program Coordinator         | 300          |
| Comm. Therapist/Court Diversion Coord. | 600          | Reference Librarian         | 500          |
| Crossing Guard                         | 100          | Van Driver                  | 100          |

| <b>GRADE</b> | <b>STEP 1</b> | <b>STEP 2</b> | <b>STEP 3</b> | <b>STEP 4</b> | <b>STEP 5</b> | <b>STEP 6</b> | <b>STEP 7</b> | <b>STEP 8</b> | <b>STEP 9</b> | <b>STEP 10</b> | <b>STEP 11</b> | <b>STEP 12</b> | <b>STEP 13</b> |
|--------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|----------------|----------------|----------------|
| <b>100</b>   | 18.27         | 18.69         | 19.12         | 19.56         | 20.01         | 20.47         | 20.94         | 21.43         | 21.91         | 22.42          | 22.94          | 23.47          | 24.00          |
| <b>200</b>   | 19.79         | 20.25         | 20.72         | 21.19         | 21.68         | 22.18         | 22.69         | 23.20         | 23.74         | 24.29          | 24.85          | 25.42          | 26.00          |
| <b>300</b>   | 21.32         | 21.80         | 22.31         | 22.82         | 23.35         | 23.88         | 24.43         | 24.99         | 25.57         | 26.16          | 26.76          | 27.37          | 28.00          |
| <b>400</b>   | 22.84         | 23.37         | 23.90         | 24.45         | 25.01         | 25.59         | 26.18         | 26.78         | 27.39         | 28.02          | 28.66          | 29.32          | 30.00          |
| <b>500</b>   | 26.90         | 27.52         | 28.15         | 28.80         | 29.46         | 30.14         | 30.83         | 31.54         | 32.27         | 33.01          | 33.77          | 34.54          | 35.33          |
| <b>600</b>   | 28.93         | 29.60         | 30.28         | 30.97         | 31.68         | 32.41         | 33.16         | 33.92         | 34.70         | 35.49          | 36.32          | 37.15          | 38.00          |
| <b>700</b>   | 29.94         | 30.63         | 31.33         | 32.05         | 32.79         | 33.55         | 34.32         | 35.11         | 35.92         | 36.74          | 37.59          | 38.45          | 39.34          |



**JOB AND WAGE CLASSIFICATION PLAN - MANAGERIAL - FY2024**

| <b>Position</b>                 | <b>Grade</b> | <b>Position</b>              | <b>Grade</b> |
|---------------------------------|--------------|------------------------------|--------------|
| Asst. Town Adm/HR Director      | M4           | IT Director                  | M3           |
| Asst. Fire Chief                | M4           | Library Director             | M2           |
| Building Inspector              | M3           | Police Chief                 | M5           |
| COA Director                    | M2           | Police Lieutenant            | M4           |
| Conservation Agent              | M2           | Principal Assessor           | M3           |
| DPW Director                    | M4           | Recreation Director          | M2           |
| Deputy DPW Dir/Hwy Super.       | M3           | Town Accountant              | M3           |
| Facilities Manager              | M3           | Town Administrator           | M6           |
| Finance Dir/Treasurer/Collector | M4           | Town Planner                 | M2           |
| Fire Chief                      | M5           | Youth & Family Services Dir. | M2           |
| Health Agent/Director           | M2           |                              |              |

| <b>GRADE</b> | <b>MIN</b> | <b>1/3 POINT</b> | <b>MIDPOINT</b> | <b>2/3 POINT</b> | <b>MAX</b> |
|--------------|------------|------------------|-----------------|------------------|------------|
| M2           | 60,896     | 71,589           | 82,280          | 92,972           | 103,664    |
| M3           | 76,612     | 85,445           | 94,281          | 103,114          | 111,947    |
| M4           | 96,504     | 107,865          | 113,544         | 119,225          | 130,585    |
| M5           | 137,281    | 150,481          | 163,681         | 176,881          | 190,081    |
| M6           | 158,401    | 166,321          | 174,241         | 182,161          | 190,081    |

**JOB AND WAGE CLASSIFICATION - ADMINISTRATIVE SUPPORT - FY2024**

| <b>Position</b>                     | <b>Grade</b> | <b>Position</b>           | <b>Grade</b> |
|-------------------------------------|--------------|---------------------------|--------------|
| Administrative Assistant (40 hr/wk) | A2           | Office Manager (35 hr/wk) | A1           |
| HR/Benefits Manager (40 hr/wk)      | A2           |                           |              |

| <b>Grade</b> | <b>MIN</b> |          |          |          | <b>1/3 PT</b> |          |          | <b>MID</b> |          |           | <b>2/3 PT</b> |           |           | <b>MAX</b> |  |
|--------------|------------|----------|----------|----------|---------------|----------|----------|------------|----------|-----------|---------------|-----------|-----------|------------|--|
|              | <b>1</b>   | <b>2</b> | <b>3</b> | <b>4</b> | <b>5</b>      | <b>6</b> | <b>7</b> | <b>8</b>   | <b>9</b> | <b>10</b> | <b>11</b>     | <b>12</b> | <b>13</b> |            |  |
| A1           | 48,765     | 50,199   | 51,632   | 53,066   | 54,501        | 55,935   | 57,369   | 58,803     | 60,238   | 61,672    | 63,106        | 64,540    | 65,976    |            |  |
| A2           | 61,506     | 63,307   | 65,107   | 66,907   | 68,708        | 70,508   | 72,312   | 74,112     | 75,903   | 77,703    | 79,504        | 81,304    | 83,115    |            |  |

**JOB COMPENSATION PLAN-INTERMITTENT AND FIRE DEPARTMENT POSITIONS-FY2024**

**INTERMITTENT RATES**

(Temporary, Seasonal, Miscellaneous and Per Diem Position)

| <b>Position</b>                              | <b>Beginning Rate</b>              | <b>Each Year Returning</b> | <b>Max Rate</b> |
|--|------------------------------------|----------------------------|-----------------|
| Camp Counselors                              | Minimum Wage                       | .25 per hour               | \$16.00         |
| Camp Director                                | \$20.00                            |                            | \$25.00         |
| Camp Supervisor                              | \$17.00                            |                            | \$22.00         |
| Camp Labor Assistant                         | Minimum Wage                       | .25 per hour               |                 |
| Clerks to the Boards/Committees              | \$18.00                            | .25 per hour               | \$22.00         |
| Clinic Assistants                            | Minimum Wage                       | .25 per hour               | \$16.00         |
| Clinic Supervisor                            | \$25.00                            |                            | \$35.00         |
| Gate Guards                                  | Minimum Wage                       | .25 per hour               | \$16.00         |
| IT Support                                   | \$18.00                            | .25 per hour               | \$22.00         |
| Library Page                                 | Minimum Wage                       | .25 per hour               | \$20.00         |
| Lifeguards                                   | \$18.00                            | .25 per hour               | \$20.00         |
| Lifeguard Supervisor                         | \$20.00                            | .25 per hour               | \$25.00         |
| Waterfront Supervisor                        | \$20.00                            |                            | \$26.00         |
| Minute Taker                                 | \$100 per set of completed minutes |                            |                 |
| Multi-Sport Counselor                        | 60% of the clinic revenues         |                            |                 |
| Per Diem Dispatchers                         | \$25.00                            | .25 per hour               | \$35.00         |
| Program Assistants                           | Minimum Wage                       | .25 per hour               | \$16.00         |
| Program Coordinator                          | 20.00                              | .25 per hour               | \$24.00         |
| Program Supervisor                           |                                    |                            |                 |
| Recycle Center Attendant (title change only) | 20.00                              | .25 per hour               | \$24.00         |
| Temporary Clerical Employees                 | 18.00                              | .25 per hour               | \$22.00         |
| Temporary DPW Employees                      | 15.00                              | .25 per hour               | \$19.00         |

**FIREFIIGHTERS RATES**

|              |                             |               |          |
|--------------|-----------------------------|---------------|----------|
| Deputy Chief |                             | Monthly       | \$830.59 |
| Captain      |                             | Monthly       | \$550.09 |
| Lieutenant   |                             | Monthly       | \$503.68 |
| Firefighter  |                             | Monthly       | \$497.02 |
| Fire-Weekend | Deputy, Captain, Lieutenant | Weekend       | \$429.57 |
| Fire-Weekend | Firefighters                | Weekend       | \$106.66 |
| Fire Hourly  | Firefighter                 | Hourly        | \$35.79  |
|              | Lieutenant                  | Hourly        | \$36.42  |
|              | Captain                     | Hourly        | \$38.13  |
|              | Deputy                      | Hourly        | \$41.55  |
| Training     |                             | 2 Hr Training | \$80.00  |

**AMBULANCE / EMT RATES**

|  |   |               |              |
|--|---|---------------|--------------|
| EMT Incident/Response Hrly Rate  | First Responder/EMT-Basic               | Hourly        | \$23.46      |
|  | EMT-Advanced                            | Hourly        | \$25.13      |
|  | EMT-Paramedic                           | Hourly        | \$25.76      |
| EMT Off-site Rate per Shift<br>(Incident/Response hrly rate applies<br>if called to respond) | First Responder                         | 12 Hr Shift   | \$100.26     |
|  | EMT-Basic                               | 12 Hr Shift   | \$107.01     |
|  | EMT-Advanced                            | 12 Hr Shift   | \$110.32     |
|  | EMT-Paramedic                           | 12 Hr Shift   | \$120.76     |
| EMT On-site Rate per Shift   | First Responder                         | 12 Hr Shift   | \$281.52     |
|  | EMT-Basic                               | 12 Hr Shift   | \$281.52     |
|  | EMT-Advanced                            | 12 Hr Shift   | \$301.52     |
|  | EMT-Paramedic                           | 12 Hr Shift   | \$309.10     |
| Off Duty Personnel Called To Duty  | Applicable Incident/Response Hrly. Rate |               | (1.5 hr min) |
| Training   |   | 2 Hr Training | \$80.00      |

**COMMENTS:** These charts incorporate a 1.5% COLA adjustment for FY24 and two new positions developed and supported unanimously by the Select Board and Finance Committee: Assistant Fire Chief / EMS Director and Economic Development support staff.

***THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (7-0)***

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**ARTICLE 15. FISCAL YEAR 2024 BUDGET**

**SPONSORED BY: Omnibus Budget**

To see what money the Town will vote to raise and appropriate or transfer from available funds to meet expenses and outlays to Town departments, salaries of Town Officers, sundry and miscellaneous but regular expenditures, for a Reserve Fund, and to appoint trustees or caretakers or authorize the Select Board to appoint caretakers of the cemeteries of the Town not otherwise provided for, the ensuing year; or take any action relative thereto.

**COMMENTS:** Tracking of budget development process from December 2022 to May 2023 is available on the Town’s website, from (1) Departmental Requests in January 2023, to (2) Town Administrator Recommended budget on March 2, 2023, to (3) Select Board Recommended budget on March 21, 2023, to (4) Finance Committee Recommended budget on April 18, 2023. The 5<sup>th</sup> and final step of the budget process is a Town Meeting approved Omnibus Budget which becomes the official budget for FY2024.

***THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION FOR ALL AMOUNTS LISTED IN THE “LEVEL 4 RECOMMENDED” COLUMN OF THE OMNIBUS BUDGET (7-0), WITH THE EXCEPTION OF THE LIBRARY BUDGET WHICH WAS ALSO RECOMMENDED FOR APPROVAL (6-0-1, ALFRED ABSTAINED), AND FURTHER THAT \$1.5 MILLION OF THE EMPLOYEE BENEFIT BUDGET BE USED TO FUND THE OPEB TRUST (4-3, WINSTON, ROBINSON, WHITTAKER OPPOSED).***

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**ARTICLE 16. TRANSFER FROM AVAILABLE FUNDS A SUM OF MONEY FOR THE CAPITAL EXPENDITURE FUND**

**SPONSORED BY: Select Board Estimated Cost: \$2,350,000**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Capital Expenditure Fund; or take any action relative thereto.

**COMMENTS:** It has been the custom of the Town to annually transfer from reserves a sum of money to the Capital Expenditure Fund to be used at the October Special Town Meeting to fund capital expenditure requests. *(\$2,350,000 from Raise & Appropriate)*

***THE FINANCE COMMITTEE RECOMMENDS THE TOWN RAISE \$2,350,000 FROM THE TAX LEVY FOR THE CAPITAL EXPENDITURE FUND (7-0)***

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**ARTICLE 17. CAPITAL EXPENDITURES**

**SPONSORED BY: Select Board Estimated Cost: \$1,270,060**

To see if the Town will vote to raise and appropriate or transfer from available funds, or borrow a sum of money for the purpose of capital expenditures, including replacement and new vehicles and equipment, for the Schools, Select Board, Facilities Maintenance, Fire, Police and Public Works Departments, and authorize the Select Board to trade or sell used equipment toward part of the purchase price; or take any action relative thereto.

| <b>Department</b> | <b>Item / Activity</b>                     | <b>Estimated Cost</b> |
|-------------------|--|-----------------------|
| Fire/Ambulance    | Asst. Fire Chief, SUV (Hybrid), equipped   | \$70,000              |
| Facilities        | Town Hall ADA Ramp, Front Stairs & Landing | \$75,000              |
| Facilities        | Town Hall HVAC Systems                     | \$12,150              |
| Facilities        | Central Fire HVAC Improvements             | \$21,910              |
| Facilities        | COA (Senior Center) HVAC Systems           | \$12,500              |
| Facilities        | Police Department HVAC Systems             | \$35,000              |
| DPW (Hwy)         | Front End Loader with Attachments          | \$220,000             |
| DPW (Hwy)         | Snow & Ice Equipment                       | \$36,500              |
| DPW (Grounds)     | Equipment & Attachments                    | \$30,000              |
| School            | Shingled Roof(s)                           | \$757,000             |
|                   |  | <b>\$1,270,060</b>    |

**COMMENTS:** The Town approves capital requests in both May and October, with larger requests generally scheduled for the Fall Town Meeting when Free Cash is certified. The list above are items that have been vetted and represented in the Town’s 5-Year Capital Improvement Plan (FY2023-2027). The balance of the Capital Expenditure Fund as of March 31, 2023 is \$8.3 million and the total impact of capital costs in this Warrant are offset by the funding into the Capital Expenditure Fund. See page 70 for supplemental information on these items. *(\$1,270,060 from Capital Expenditure Fund)*

***THE FINANCE COMMITTEE RECOMMENDS THE TOWN APPROPRIATE \$1,270,060 FROM THE CAPITAL EXPENDITURE FUND FOR ITEMS LISTED IN THE ARTICLE (7-0)***

**ARTICLE 18. TRANSFER FROM AVAILABLE FUNDS A SUM OF MONEY FOR THE GENERAL STABILIZATION FUND**

**SPONSORED BY: Select Board**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Stabilization Fund; or take any action relative thereto.

**COMMENTS:** The Stabilization Fund is a long range financial planning tool that the Town can lawfully set aside revenues and fund large unforeseen expenses. It is similar to a savings account. No contribution is anticipated in May 2023, with the article intended to be brought back to the October Fall Town Meeting.

***THE FINANCE COMMITTEE RECOMMENDS INDEFINITE POSTPONEMENT (7-0)***



Working Group to discuss future capital needs and proposed a plan that would reduce the impact to residents of a debt-exclusion, by using \$7 million from the Capital Expenditure Fund (CapEx) to reduce the borrowing to \$23 million. Further, the proposal splits the borrowing authorization between 75% non-excluded debt (meaning it must be balanced within the Operating budget, and does not raise taxes above Proposition 2 ½, protecting tax payers) and 25% excluded debt (meaning that for the life of the bond, the debt service on \$5.75 million can be raised above Proposition 2 ½, and the exclusion goes away when the bond matures). See Appendix 1 for summary.

In all, \$30 million is split as such:

- \$7.00 million cash (CapEx)
- \$17.25 million borrowing (non-excluded)
- \$5.75 million borrowing (excluded)
- **\$30.00 million total project cost estimate, including soft costs**

*(\$7,000,000 from Capital Expenditure Fund; \$17.25 million from non-excluded borrowing; \$5.75 million from excluded borrowing with corresponding ballot question on May 23, 2023 ballot)*

***CONTINGENT UPON A SUCCESSFUL VOTE ON THE CORRESPONDING BALLOT QUESTION ON THE MAY 2023 ELECTION BALLOT, THE FINANCE COMMITTEE RECOMMENDS THE TOWN APPROPRIATE \$7 MILLION FROM CAPITAL EXPENDITURE FUND AND APPROVE A BORROWING AUTHORIZATION TO BE 75% NON-EXCLUDED, OR \$17.25 MILLION, AND 25% EXCLUDED, OR \$5.75 MILLION FOR THE PROPOSED ARTICLE AT THE 20 CROSS STREET LOCATION (7-0)***

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## **ARTICLE 22. WATER & TRANSPORTATION INFRASTRUCTURE IMPROVEMENTS**

**SPONSORED BY: Select Board Estimated Cost: \$16,200,000**

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money for the purpose of designing and constructing improvements to water mains, roadways, sidewalks, and drainage for Norfolk Street, Central Street and Goulding Street; or take any action relative thereto.

**COMMENTS:** A Working Group of members of the Select Board, Finance Committee and School Committee have discussed financial modeling of future capital needs and put forward a financial sustainable approach to addressing critical infrastructure projects while trying to mitigate financial impacts to the taxpayers, while also considering the need for future borrowing capacity of large projects such as the High School.

With that, two separate reports from a design/engineering firm, Stantec, have prioritized Norfolk Street, Central Street and Goulding Street projects for Water Main replacements in their 10-15 year recommended capital improvement plans (online link), while the needs to replace or rehabilitate existing roadway, sidewalks and drainage are also considered within these projects.

For these three (3) projects, there are opportunities also to connect existing sidewalks to allow for equitable pedestrian/bike access to the Schools on Woodland Street, Rail Trail, Parks on Norfolk Street and Senior Center on Goulding Street.

*(in millions)*

| Stantec Priority | Water Mains, Roadway, Sidewalks, Drainage | Water Enterprise | Cash & Other  | General Fund Borrowing* | Total Cost Est. |
|------------------|---|------------------|---------------|-------------------------|-----------------|
| 1                | Norfolk Street                            | \$ 3.7           | \$ 1.5        | \$ 3.7                  | \$ 8.9          |
| 2                | Central Street                            | \$ 2.3           | \$ -          | \$ 1.3                  | \$ 3.6          |
| 3                | Goulding Street                           | \$ 3.1           | \$ -          | \$ 0.6                  | \$ 3.7          |
| <b>Totals</b>    |   | <b>\$ 9.1</b>    | <b>\$ 1.5</b> | <b>\$ 5.6</b>           | <b>\$ 16.2</b>  |

*\*Corresponding ballot question on May 23, 2023 election for Debt Exclusion*

*Note: these figures include inflationary assumptions, and do not include any assumptions for Federal or State grants to offset, though applications are pending*

See Appendix 1 for summary. *(\$2.6 million from Water Infrastructure Fee; \$5.60 million from excluded borrowing with corresponding ballot question on May 23, 2023 ballot)*

***THE FINANCE COMMITTEE RECOMMENDS APPROPRIATION OF \$2.6 MILLION FROM THE WATER INFRASTRUCTURE FEE ACCOUNT FOR THE NORFOLK STREET WATER MAINS REPLACEMENT PROJECT, INCLUDING DESIGN & ENGINEERING; AND FURTHER RECOMMENDS APPROVAL OF THE EXCLUDED BORROWING AUTHORIZATION OF \$5.6 MILLION, CONTINGENT UPON A SUCCESSFUL VOTE ON THE CORRESPONDING BALLOT QUESTION ON THE MAY 2023 ELECTION BALLOT (4-2-1; ALFRED & WHITTAKER OPPOSED; SZAJDA ABSTAINED)***

**ARTICLE 23. GOLF COURSE IMPROVEMENTS**

**SPONSORED BY: Select Board**

To see if the Town will vote to transfer from available funds a sum of money for the purpose of making improvements to the cart paths and drainage, and for mitigation of invasive species at Pinecrest Golf Course for holes 2 through 8; or take any action relative thereto.

**COMMENTS:** The Golf Course Advisory Committee to make comments at Town Meeting. *(\$200,000 from Pinecrest Revolving Fund)*

***THE FINANCE COMMITTEE RECOMMENDS APPROPRIATION OF \$200,000 FROM THE PINECREST REVOLVING FUND FOR THE PURPOSE STATED IN THE ARTICLE (7-0)***

**ARTICLE 24. REPORT OF THE COMMUNITY PRESERVATION COMMITTEE**

**SPONSORED BY: Community Preservation Committee**

To see if the Town will vote to act on the report of the Community Preservation Committee for the fiscal year 2023 community preservation budget and to appropriate or reserve for later appropriation monies from Community Preservation Fund annual revenues or available funds for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the year:

**Reserves**

|                            |           |
|----------------------------|-----------|
| Community Housing Reserve  | \$ 72,016 |
| Open Space Reserve         | \$ 72,016 |
| Historic Resources Reserve | \$ 72,016 |

**Appropriations**

|   |          |
|---|----------|
| Administrative Functions to support the Committee | \$5,000  |
| Cemetery Preservation - Hopping Brook Cemetery    | \$25,000 |
| Community Farm Improvements (sunset extension)    | \$10,000 |

**Total: \$40,000 (see article 25 for separate request)**  
or take any action relative thereto.

**COMMENTS:** Total balance of Community Preservation Fund as of May 2023 Annual Town Meeting is approximately \$4.47 million, prior to approvals for the above requests. Comments to be made at Town Meeting by Community Preservation Committee. *(\$30,000 from Community Preservation Fund General Balance; \$10,000 sunset extension on previous approval)*

***THE FINANCE COMMITTEE RECOMMENDS THE TOWN APPROPRIATE \$30,000 FROM THE COMMUNITY PRESERVATION FUND GENERAL BALANCE AND TO EXTEND THE SUNSET PROVISION ON COMMUNITY FARM IMPROVEMENTS TO JUNE 30, 2024 (7-0)***

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**ARTICLE 25. GOODWILL PARK PROJECT; COMMUNITY PRESERVATION COMMITTEE FUNDING**

**SPONSORED BY: Community Preservation Committee**

To see if the Town will vote to appropriate or reserve for later appropriation monies from Community Preservation Fund annual revenues or available funds for improvements to Goodwill Park; or take any action relative thereto:

**COMMENTS:** CPC and Parks & Recreation comments at Town Meeting. Total project request, recommended for approval by CPC is \$1.1 million. Scope includes the installation of a prefabricated bathroom unit, the demolition of the existing pavilion/stage area and garage, an addition on the historic stone building in the footprint of the old pavilion/garage space, as well as a new stage and tennis court seating area located more centrally to the field at Goodwill Park. The project aims to provide a higher level of service to the users of the park and playground, as



well as increase Parks & Recreation’s ability to meet the growing demand for camp with additional indoor space. Project summarized in Appendix 2. *(\$1,100,000 from Community Preservation Fund)*

***THE FINANCE COMMITTEE RECOMMENDS APPROPRIATION OF \$1,100,000 FROM THE COMMUNITY PRESERVATION FUND FOR THE PURPOSE STATED IN THE ARTICLE (7-0)***

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**ARTICLE 26. INTERIM REPORT OF THE ENVISIONING FUTURE HOLLISTON COMMITTEE**

**SPONSORED BY: Town Administrator**

To hear a report from the Comprehensive Long Range Plan Committee (also known as “Envisioning Future Holliston”) pursuant to the charge established at the May 2021 Annual Town Meeting, or take any action relative thereto.

**COMMENTS:** Envisioning Future Holliston is supported by a previous Town Meeting approved article for funding (supplemented by ARPA funding) to engage a consultant for the development of a Town-Wide Strategic Plan. BerryDunn was selected and is currently in the “community engagement” phase of the project, including scheduled Community Forums, an interactive website (Social PinPoint), grassroots data collection (“Meeting-in-a-Box”) and small focus groups. The final product will be honed over the summer months, with a presentation planned for the Oct 2023 Fall Town Meeting and final deliverable by the end of 2023.

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**ARTICLE 27. SPECIAL LEGISLATION – AGE 65, GROUP 4**

**SPONSORED BY: Town Administrator**

To see if the Town will vote to authorize the Select Board to petition the General Court for special legislation for Mark Dellicker, a Town of Holliston call firefighter (Deputy), notwithstanding the provisions of any general or special law to the contrary, to serve in such position until the age of 70, or until the date of his retirement or non-reappointment, which occurs first; provided, however that no deductions from the regular compensation of Mark Dellicker shall be made under Chapter 32 of the General Laws subsequent to his reaching the age of 65 in connection with his service to the Town for retirement or pension purposes; provided, however, that the General Court may make clerical and editorial changes of form only to the bill unless the Select Board approves amendments to the bill prior to enactment by the General Court, and to authorize the Select Board to approve such amendments which shall be within the scope of the general public objectives of the petition, or take any vote or votes in relation thereto.

**COMMENTS:** The Town historically has appointed 2-3 on-call Deputies for Fire/EMS. In January 2023, one On-Call Deputy position became vacant with a second on-call Deputy position, referenced in this article, set to become vacant due to the 65 age restriction in April 2023. Both on-call Deputy positions were posted by Human Resources to be filled in April 2023.

This article, should it be approved by Town Meeting and subsequently the Legislature, would allow Deputy Mark Dellicker to extend his age restriction from 65 to 70 years old (subject to annual health screenings), which would allow him to come back after retirement as a 3<sup>rd</sup> on-call Deputy. The Town Administrator and Fire Chief support this article as the 65 age restriction is a necessary and important element to public safety, but can also be an arbitrary number depending on the personal fitness of an individual and the duties and responsibilities assigned, thus why MGL c. 32 allows exceptions – Deputy Mark Dellicker’s professionalism and leadership are an asset to the community.

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**ARTICLE 28. ROAD ACCEPTANCES**

**SPONSORED BY: Select Board**

To see if the Town will vote to accept as public way Indian Ridge Road South (Station 0+25 to 10+51.55) in the Clearview Estates II Subdivision as shown on the plan entitled “Street Acceptance Indian Ridge South (formerly James Road) Clearview Estates II in Holliston, MA” dated March 13, 2014, prepared by Guerrier & Halnon, Inc. such way having been laid out as Town Ways by the Select Board and taken by eminent domain, or take any action relative thereto.

**COMMENTS:** This way has been previously accepted by actions of Town Meeting and has been subject to prior public hearings by the Select Board per M.G.L. c. 82. The Town has acquired this roadway by eminent domain.

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**ARTICLE 29. TREE BYLAW (ORDINANCE)**

**SPONSORED BY: Select Board**

To see if the Town will vote to amend its General Bylaws by adding a new Article XLVII, entitled “Tree Protection & Preservation Bylaw” as follows:

**ARTICLE XLVII  
TREE PROTECTION & PRESERVATION**

**Section 1. Intent and Purpose**

Trees are recognized for their abilities to improve air quality, protect from glare and heat, reduce noise, aid in the stabilization of soil, provide natural flood and drainage control, create habitats for wildlife, enhance aesthetics and property values, contribute to the distinct character of certain neighborhoods, provide natural privacy to neighbors, and reduce ambient carbon in the atmosphere.

Therefore, the Town deems that the preservation and protection of Public Shade Trees pursuant to General Law Chapter 87 and plantings on public grounds, the requirement to replant trees to replace those removed, and/or the collection of financial contributions to support the Town’s tree planting and maintenance efforts are public purposes that protect the public health, welfare, environment and aesthetics.

The provisions of this bylaw, when pertaining to private property, apply only when there is an activity subject to a Stormwater and Land Disturbance Permit per Article XLI or construction of a new street.

This article is adopted in accordance with the authority granted by Amendment Article 89 to Article II of the Massachusetts Constitution, Chapter 294 of the Acts of Massachusetts 1920, as amended, and the powers granted to cities in the Massachusetts General Laws.

## **Section 2. Definitions**

Diameter at Breast Height – A standard for the measurement of tree trunks, the diameter of the tree measured at 4.5’ above the ground. Abbreviated as DBH.

Protected Tree – Any tree on portions of private land subject to land disturbance permitting with a diameter at breast height of 6” or larger.

Public Shade Tree – Any tree within the public right-of-way except for state highways that, as determined by the Tree Warden, has any portion of the stem actively growing into the public right-of-way.

Town Tree - Any tree within a public park or open space under the jurisdiction of the Select Board, on public school grounds, or on any other Town-owned land

Tree Warden - See Article XXXIII of the General By-Laws. Additionally, the Tree Warden shall be authorized to expend funds appropriated for planting trees and enforce provisions of this by-law. The Tree Warden shall utilize the standards of ANSI A300 to the extent practicable in all aspects of tree planting, maintenance and removal.

## **Section 3. Applicability**

1. Applicability: The requirements of this Article shall apply under any of the following circumstances:
  - Proposed cutting of existing public shade trees on public ways or of Town Trees, including those subject to review under Section 3 of Article IX on designated Scenic Roads.
  - Any activity subject to a Stormwater and Land Disturbance Permit per Article XLI which may include clearing, grubbing, grading, placement of fill, excavation of soil or other site work that will result in a land disturbance exceeding 10,000 s.f. or more or more than 25% of the parcel or lot, whichever is less or any activity that will disturb over 250 s.f. of land with 10% or greater slope.
  - Creation of any new subdivision street.
2. Exemptions: The requirements of this Article shall not apply to:
  - Normal maintenance and improvement of land in agricultural or logging use which is consistent with MGL, c. 40A, s. 3 and 310 CMR 10.04.
  - Construction of fencing and utilities other than drainage that disturbs less than 10,000 s.f. and which will not alter terrain or drainage patterns.

- Maintenance of existing dwellings, including landscaping, utility connections and driveways, provided such maintenance does not disturb 10,000 s.f. or more or alter drainage patterns.
- Those areas of property under the jurisdiction of the Wetlands Protection Act (MGL c. 131 s. 40 and 310 CMR 10.00 *et seq.*) and the Holliston Wetlands Protection Bylaw (Article XXXI), wherein the Conservation Commission regulates the retention and/or replacement of trees located on private land.
- Emergency projects necessary for public safety, health and welfare as determined by the Building Inspector, Tree Warden, or Fire Chief.

#### **Section 4. Public Shade Trees and Town Trees**

A Public Shade Tree or Town Tree shall not be cut, pruned, removed or damaged by any person or the Town until and unless the Tree Warden issues a written permit pursuant to this section.

Any person seeking to prune or remove a Public Shade Tree or Town Tree shall submit an application to the Tree Warden in accordance with any published application requirements. The Tree Warden shall hold a public hearing on applications for removal, at the expense of the applicant, in accordance with provisions outlined in MGL c. 87. Any permit issued by the Tree Warden may specify schedules, terms, and conditions as deemed appropriate by the Tree Warden, including contributions to the Tree Fund.

#### **Section 5. Protected Trees**

##### A. Tree Protection & Mitigation:

- 1) Demolition and/or construction activity (as identified under Section 3(1)) on a property on which a Protected Tree is located is prohibited unless required tree protection and/or mitigation measures will be taken as set forth in this subsection.
- 2) Protection: Each Protected Tree to be retained on property planned for demolition and/or construction activity shall be protected by the establishment of a Tree Save Area. The Tree Save Area shall be delineated within the submitted Tree Protection & Mitigation Plan.
- 3) Mitigation: The removal of a Protected Tree from a property in connection with one or more of the circumstances set forth in Section 3(1) shall require mitigation by satisfying one of the following provisions (i. *Replanting of Trees* or ii. *Contribution to the Town of Holliston Tree Fund*). Mitigation measures shall be identified in the submitted Tree Protection and Mitigation Plan. The removal or proposed removal of a Protected Tree(s) that has been mitigated for in conjunction with a previous applicable permit shall not require additional mitigation under subsequent permits unless such mitigation has not been completed or otherwise assured.
  - i. *Replanting of Trees*: For each Protected Tree(s) which is/are removed, **no less than** one new tree(s) shall be replanted in accordance with the

following:

- Each new tree must have a minimum caliper of three (3) inches;
- Such replanting, either on the applicant's land or on land abutting the applicant's land with the express written approval of the owner of such abutting land, shall occur prior to Final Inspection, or be otherwise assured at such time to the satisfaction of the Planning Board in a manner consistent with the Rules and Regulations;

ii. *Contribution to the Tree Fund:* The Planning Board shall establish a Tree Fund contribution schedule, such schedule to be based on the DBH of Protected Tree(s) to be removed, impact on Town infrastructure, and other environmental impacts associated with the removal of the Tree. The schedule may also take into account the aggregate DBH of Protected Trees to be removed. The applicant shall make such contribution to the Tree Fund for the removal of a Protected Tree, not already mitigated.

B. Maintenance of Protected and Replanted Trees:

- 1) Protected Trees: Each Protected Tree retained shall be maintained in good health for a period of no less than twenty-four (24) months from the date of Final Inspection, or issuance of a Certificate of Occupancy if applicable. Should such Tree die within this twenty-four (24) month period, the owner of the property shall be required to provide mitigation consistent with the requirements for the removal of a Protected Tree as contained herein within nine (9) months from the death of the original Tree.
- 2) Replanted Trees: All new trees replanted to mitigate the removal of Protected Tree(s) shall be maintained in good health for a period of no less than twenty-four (24) months from the date of planting. Should such Tree die within this twenty-four (24) month period, the owner of the property shall be responsible for replacing the tree with a tree equal to or greater than the size of the original replacement Tree at the time of planting; such Tree shall be planted within nine (9) months of the death of the original replacement tree.

**Section 6. Town of Holliston Tree Fund**

Any contributions collected per this Article shall be deposited in the Tree Fund. Funds contributed for specific purposes must be clearly stated and accepted by the Holliston Select Board. Funds contributed as mitigation for removal of trees as part of public or private development shall clearly state the purpose of the mitigation and be communicated clearly to the Holliston Select Board with the deposit of funds.

**Section 7. Rules and Regulations**

The Tree Warden and Planning Board may promulgate or amend Rules and Regulations which pertain to the administration of this Article, and shall file a copy of said rules in the office of the Town Clerk. Such rules may prescribe the size, form, contents, style, and number of copies of plans and specifications, the procedure for the submission and approval of such plans, the

procedure for determining final compliance with these regulations. The adoption or amendment of Rules and Regulations shall be after a public hearing to receive comments on the proposed or amended Rules and Regulations. The public hearing shall be advertised once in a newspaper of general local circulation, at least 14 days prior to the date of the public hearing.

### **Section 8. Enforcement**

A Public Shade Tree or Town Tree shall not be cut, pruned, removed or damaged by any person or the Town until and unless the Tree Warden issues a written permit pursuant to this section, nor shall any person or the Town fail to comply with any enforcement order issued pursuant to this Bylaw.

The Planning Board, their agent(s), officer(s), and employee(s) shall have authority to enter upon privately owned land for the purpose of performing their duties under this bylaw, subject to the constitutions and laws of the United States and the Commonwealth.

The Tree Warden and Planning Board shall have authority to enforce this Bylaw, its Regulations, and permits issued thereunder by letters, phone calls, electronic communication and other informal methods, violation notices, non-criminal citations under G.L. Ch. 40 s. 21D, and civil and criminal court actions.

Any person who violates provisions of this Bylaw may be ordered to restore the property to its original condition and take other action deemed necessary to remedy such violations, or may be fined, or both.

Upon request of the Tree Warden, the Select Board and Town Counsel shall take legal action for enforcement under civil law. Municipal boards and officers, including any police officer or other officer having police powers, shall have authority to assist the Tree Warden and Planning Board in enforcement.

Any person who violates any provision of this Bylaw, Regulations, permits, or administrative orders issued thereunder, shall be punished by a fine of not more than \$300. Each day or portion thereof during which a violation continues shall constitute a separate offense, and each provision of the Bylaw, Regulations, permits, or administrative orders violated shall constitute a separate offense.

As an alternative to criminal prosecution in a specific case, the Tree Warden or Planning Board may issue citations with specific penalties pursuant to the non-criminal disposition procedure set forth in G.L. Ch. 40 s. 21D, which has been adopted by the Town in Article XXIV s. 9 of the general bylaws. The penalty shall be \$100 for the first violation, \$200 for the second violation, and \$300 for each and all successive violations.

### **Section 9. Severability**

The invalidity of any section or provision of this bylaw shall not invalidate any other section or provision thereof, nor shall it invalidate any permit, approval or determination which previously has been issued.

**COMMENTS:** The Tree Ordinance is a required component of the Town’s application to become a Tree City USA Community. It builds a basic framework for regulating public shade trees within our street network as well as other Town trees under jurisdiction of the Tree Warden and Planning Board under the Shade Tree Act (MGL c. 87, s. 3) and Scenic Road Act (MGL c. 40, s. 15c). It also employs the same thresholds as the longstanding local Stormwater Management and Land Disturbance Bylaw (Article XLI) under the jurisdiction of the Planning Board for private property. Implementing regulations need to follow adoption through a public hearing process in order to develop standards for applications, tree replacement and mitigation.

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**ARTICLE 30. NO KNOCK REGISTRY / PEDDLING & HAWKING**

**SPONSORED BY: Select Board**

To see if the Town will vote to amend its General Bylaws by adding a new Article XLVIII, entitled “Peddling, Hawking and Solicitation” as follows:

**Section 1 - Behavior Standards**

**A. Hawkers and peddlers.**

No person hawking, peddling, carrying, or displaying any article for sale shall cry his/her wares to the disturbance of the peace and comfort of the inhabitants of the Town, nor shall he/she carry or convey such articles in any manner that will tend to injure or disturb the public health or comfort, and otherwise than in vehicles and receptacles which are neat, clean, and do not leak.

**Section 2 -Door-to-Door Solicitation**

**A. Title.**

This Section shall be known as the "Door-to-Door Solicitation and No Solicitation Law" of the Town of Holliston.

**B. Findings and intent.**

This article is intended to regulate door-to-door sales by licensing sales agents; establishing a *No Solicitation Registry* and setting reasonable time and manner restrictions on door-to-door solicitation, including enforcement of the No Solicitation Registry.

**C. Definitions.**

The following words and phrases shall have the following meanings:

**DOOR-TO-DOOR SALES**

The in-person solicitation of sales of goods or services for present or future delivery by entry upon residential property, including multifamily or duplex residential property, or by soliciting persons located on residential property from a street, sidewalk or other adjacent property, without the prior invitation of the person to be solicited.

**DOOR-TO-DOOR SALES PERMIT**

A permit issued to a sales agent to engage in door-to-door sales in accordance with this article.

#### NO SOLICITATION REGISTRY

A registry of residential addresses in the Town, organized alphabetically by street name, indicating those residential properties placed on the registry at the request of the owner or occupant indicating that he or she does not want sales agents to enter his or her property.

#### SALES ORGANIZATION

Any entity engaged in the supervision, recruitment, retention or employment of a salesperson or salespersons, including any person or representative thereof.

#### SALESPERSON

Any person engaged in door-to-door sales of goods or services for present or future delivery.

#### SALES SUPERVISOR

Any person who directs or supervises a salesperson or salespersons engaged in door-to-door sales.

### **D. Administration.**

The Town of Holliston door-to-door sales permit process shall be administered by the Holliston Police Department. The Town of Holliston No Solicitation Registry shall be maintained by the Holliston Police Department.

### **E. Application requirements.**

1. Each salesperson must apply individually to the Holliston Police Department during posted administrative hours by submitting a completed application, which shall require:

- (a) Government-issued photographic identification.
- (b) Date of birth.
- (c) Social security number.
- (d) Permanent residential address.
- (e) Home telephone number.
- (f) Temporary local address.
- (g) Current cell phone number.
- (h) Sales organization information.
- (i) Sales supervisor identity.



(j) Make, model, color and registration number of any vehicle(s) used to transport the sales agent, his/her supervisor, or sales materials.

(k) Such other verifying information as may be reasonably required.

2. Failure to submit any of the information listed above may be grounds for denial of the permit.

3. An application fee to be established and adjusted from time to time by the Select Board shall accompany each Town of Holliston door-to-door sales permit application.

4. Background check. Subject to the provisions of the Massachusetts Criminal Records Offender Information Act, M.G.L. c. 6, § 167 et seq., and regulations set thereunder, the Holliston Police Department shall conduct a criminal records check of each applicant for a Town of Holliston door-to-door sales permit to determine the applicant's fitness and suitability to conduct door-to-door sales. The background check shall be initiated within seven days of receipt of the application. The Holliston Police Department may deny a permit hereunder if the background check reveals any convictions for felonies or other offenses that, in the judgment of the Department, may imperil the public health, safety or welfare.

5. A decision on the application shall be issued by the Holliston Police Department, in writing, within 30 days following receipt of the results of the background check.

6. All permits must be renewed annually, with applications for renewal including information with respect to any of the required material required in this Section

#### **F. No Solicitation Registry.**

1. Residents may submit their property for inclusion on the No Solicitation Registry, without charge, to the Holliston Police Department.

2. Upon approval and issuance of a Town of Holliston door-to-door sales permit, each salesperson shall be provided with a copy of the No Solicitation Registry.

3. The only exceptions to the No Solicitation Registry shall be limited to Holliston youth groups serving children 17 years of age and under, politicians campaigning and religious organizations. Such excepted organizations and entities shall not be required to obtain a permit hereunder.

#### **G. Door-to-door sales regulations.**

1. No salesperson shall engage in door-to-door sales without first having applied for and received a Town of Holliston door-to-door sales permit.

2. No sales organization shall allow any salesperson to engage in door-to-door sales who has not applied for and received a Town of Holliston door-to-door sales permit.

3. No sales supervisor shall direct or supervise, direct, or allow any salesperson to engage in door-to-door sales who has not applied for and received a Town of Holliston door-to-door sales permit.

4. No salesperson shall enter within the perimeter of any residential property included on the No Solicitation Registry. In addition to the fine(s) established below, inclusion of a residential property on the No Solicitation Registry except those identified in herein shall constitute notice prohibiting trespass under M.G.L. c. 266 § 120.
5. No salesperson shall solicit sales from a person situated within a residential property included on the No Solicitation Registry from street, sidewalk or other adjacent property except those identified herein.
6. Each salesperson shall carry the Town of Holliston door-to-door sales permit at all times while engaged in door-to-door sales and shall display said permit upon request by any police officer, Town official or any person present at a residential property where door-to-door sales are solicited.
7. No salesperson or supervisor shall use any vehicle to transport persons or materials for door-to-door sales unless said vehicle is identified in the Town of Holliston door-to-door sales permit application.
8. Door-to-door sales shall not be conducted except during the hours between 9:00 a.m. and 7:00 p.m.

#### **H. Violations and penalties.**

1. Each violation of any provision of this article shall be punished by a fine not to exceed \$100.
2. Upon the occurrence of a second violation of this article by any salesperson, the issuing authority may, by seven days' prior written notice, revoke that salesperson's Town of Holliston door-to-door sales permit.

#### **I. Severability.**

The invalidity of any portion of this article shall not invalidate any other provision thereof, nor shall it invalidate any permit, approval or determination which previously has been issued.

**COMMENTS:** A resident request for greater enforcement led to consideration of this change to the General Bylaws. Public Safety officials were consulted on this language, provided by Town Counsel, and are in favor of this language, which will allow better response capabilities when resident complaints are received about peddling and hawking.

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#### **ARTICLE 31. EASEMENT FOR ACCESS & UTILITIES SPONSORED BY: Select Board**

To see if the Town will vote, pursuant to G.L. c. 40, §15A, to transfer from the Select Board for general municipal purposes to the Select Board for general municipal purposes and for conveying a non-exclusive easement, and to authorize the Select Board to grant a non-exclusive easement for purposes of the improvement, construction and/or installation of access and utilities in, over or under that land shown as “30’ Wide Access, Egress, & Utility Easement”, as shown on a Plan entitled, “Easement Plan of Land Jasper Hill Road, Holliston, Mass”, dated April 21, 2023, prepared by Applewood Survey Co., LLC, on file with the Town Clerk, on such terms and

conditions as the Select Board shall determine, including with any such restrictions the Select Board may deem appropriate, said conveyance to be for such consideration as the Select Board deem appropriate including nominal consideration, and to authorize the Select Board to enter into and/or execute any offers, licenses, temporary or permanent easements, agreements or instruments as may be necessary for such conveyance, and to expend funds which may be necessary for professional engineering, architectural services, design, site investigation/testing, preparation and/or demolition, installation and all other incidental and related costs, or pass any vote or take any action relative thereto.

**COMMENTS:** The Select Board will ensure that safe and necessary access is established for people who visit and work in Town Hall. The Select Board will ensure that the Town of Holliston Complete Streets policy will be applied to establish safe access for the new residents to the existing sidewalk network along Washington Street. See Appendix 3 for map to be basis of Development Agreement between the Select Board and the Developer, with potential for changes.

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**ARTICLE 32. STORMWATER EASEMENT**

**SPONSORED BY: Select Board**

To see if the Town will vote, pursuant to G.L. c. 40, §15A, to transfer from the Select Board for general municipal purposes to the Select Board for general municipal purposes and for conveying a non-exclusive Storm Water Management Easement, and to authorize the Select Board to grant a non-exclusive Storm Water Management Easement for purposes of the improvement, construction and/or installation of stormwater management over or under that land shown as “Storm Water Management Easement”, as shown on a Plan entitled, “Easement Plan of Land Jasper Hill Road, Holliston, Mass”, dated April 21, 2023, by Applewood Survey Co., LLC, on file with the Town Clerk, on such terms and conditions as the Select Board shall determine, including with any such restrictions the Select Board may deem appropriate, said conveyance to be for such consideration as the Select Board deem appropriate including nominal consideration, and to authorize the Select Board to enter into and/or execute any offers, licenses, temporary or permanent easements, agreements or instruments as may be necessary for such conveyance, and to expend funds which may be necessary for professional engineering, architectural services, design, site investigation/testing, preparation and/or demolition, installation and all other incidental and related costs, or pass any vote or take any action relative thereto.

**COMMENTS:** Stormwater permitting is overseen by the Planning Board and would be a necessary step for this proposed development should Town Meeting approve this and the previous article.

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You are directed to notify and warn the inhabitants of said Town who are qualified to vote in Town elections to vote at:

- Voters in Precinct 1 vote at High School gymnasium
- Voters in Precinct 2 vote at High School gymnasium
- Voters in Precinct 3 vote at High School gymnasium
- Voters in Precinct 4 vote at High School gymnasium

**On Tuesday, May 23, 2023**

From 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the Town Election for the election of candidates for the following offices:

|                           |             |              |
|---------------------------|-------------|--------------|
| Select Board              | 3 year term | Vote for ONE |
| Board of Assessors        | 3 year term | Vote for ONE |
| School Committee          | 3 year term | Vote for TWO |
| Board of Health           | 3 year term | Vote for ONE |
| Trustee of Public Library | 3 year term | Vote for TWO |
| Finance Committee         | 3 year term | Vote for TWO |
| Finance Committee         | 1 year term | Vote for ONE |
| Park Commissioner         | 3 year term | Vote for ONE |
| Planning Board            | 5 year term | Vote for ONE |

Question 1: Shall the Town of Holliston be allowed to exempt from provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond to be issued in order to make roadway, sidewalk and drainage improvements, including engineering costs, in the areas of Norfolk Street, Central Street and Goulding Street?

Question 2: Shall the Town of Holliston be allowed to exempt from the provisions of Proposition two and one-half, so-called, one-quarter (25%) of the amounts required to pay for the bond to be issued in order to design, permit, and construct a municipal facility for Public Works at the site of 20 Cross Street, formerly known as Axton-Cross, said project and the bonding therefore being contingent upon the taking of the subject property for unpaid taxes?

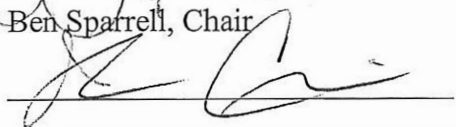
And you are directed to serve this Warrant by posting true copies thereof, attested, on and within the Town Hall seven days at least before the date of said meeting. Hereof fail not and make return of this Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 2 day of May A.D. 2023.



Ben Sparrell, Chair

SELECT BOARD




John Cronin, Vice Chair



Tina Hein, Clerk

I have this 3<sup>RD</sup> day of May 2023, posted true copies, attested, of the within Warrant on and within the Town Hall, as herein directed.

  
\_\_\_\_\_ Constable BARRY SIMS

A true record, ATTEST:

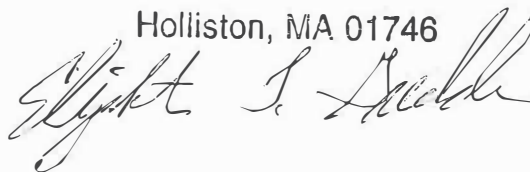
  
\_\_\_\_\_ Elizabeth Greendale, Town Clerk

A true copy of record

Attest: Elizabeth T. Greendale

Town Clerk

Holliston, MA 01746





## **2023 Annual Town Meeting Capital Borrowing Articles**

Articles 21 and 22 deal with long term borrowing obligations proposed at the FY2023 Annual Town Meeting. Through an established working group, the below priorities were identified:

1. Mitigate the financial impact of Excluded Debt Service (above Prop. 2 ½) on taxpayers by using cash/reserves to reduce the borrowing on projects; and
2. Prioritize leaving “capacity” for developing HPS infrastructure projects (i.e. the High School).

### **Article 21 - DPW Facility - \$30M Total (details below)**

- In an effort to reduce the impact to residents of a debt-exclusion, the working group proposed a plan that accomplishes the following.
  - Using \$7M from the Capital Expenditure Fund to reduce the borrowing amount to \$23M.
  - Issuing 75%, or \$17.25M as non-excluded debt. Non-excluded debt is funded through the operating budget and does not raise taxes above Proposition 2 ½.
  - Issuing 25%, or \$5.75M as excluded debt. Excluded debt means that for the life of the bond, the debt service on \$5.75M can be raised above Proposition 2 ½, with the exclusion going away when the bond matures.
  - The borrowing will be amortized over 25 years.
- **A YES vote will:**
  - Provide long-term improvements to employee safety and operational efficiency, and optimize long-term fleet maintenance on Town vehicles.
- **A NO vote will:**
  - Continue DPW operations out of a defunct building, causing employee safety issues and possible OSHA violations.
  - Defer costs to a later date when labor and materials may be more expensive.

### **Article 22 – Water & Sidewalk Infrastructure Improvements - \$5.6M General Fund support**

- The overall amount of this article is \$16.2M with \$5.6M being the sidewalk infrastructure improvement portion of the project proposed as excluded debt.
- The debt service on the \$5.6M of excluded debt can be raised above Proposition 2 ½, with the exclusion going away when the bond matures.
- The borrowing will be amortized over 15 years.
- **A YES vote will:**
  - Follow through on the Town’s commitment to continuous infrastructure and safety improvement.
  - Accelerate the timeline on these projects from 10+ to 5+ years.
  - Address water main and transportation improvements simultaneously.
- **A NO vote will:**
  - Delay vital infrastructure and safety improvements.
  - Defer costs to a later date when labor and materials may be more expensive.

May 2023 Annual Town Meeting - Capital Borrowing Articles 21 & 22

General Fund Debt

| Fiscal Year         | A            | B                 | C                 | D          | E                     | F                 | G                  | H                     | I                      | J                   | K              | L              | M                   | N              | O                |
|---------------------|--------------|-------------------|-------------------|------------|-----------------------|-------------------|--------------------|-----------------------|------------------------|---------------------|----------------|----------------|---------------------|----------------|------------------|
|                     | Current Debt | Norfolk Sidewalks | Central Sidewalks | Goulding   | DPW Facility Excluded | DPW Facility Levy | Total Debt Service | Tax Levy Contribution | Free Cash Contribution | Cell Tower Interest | Use of Capex   | Cap-ex Balance | Existing Tax Impact | New Tax Impact | Total Tax Impact |
| FY24                | \$ 369,883   |                   |                   |            |                       |                   | \$ 369,883         | \$ 2,300,000          | \$ 1,200,000           | \$ 102,500          | \$ (3,250,000) | \$ 8,753,186   | \$ 73               | \$ -           | \$ 73            |
| FY25                | \$ 355,588   | \$ 143,521        |                   |            |                       |                   | \$ 499,109         | \$ 2,500,000          | \$ 1,200,000           | \$ 105,063          | \$ (3,250,000) | \$ 9,308,249   | \$ 70               | \$ 28          | \$ 99            |
| FY26                | \$ 341,293   | \$ 390,971        | \$ 50,126         |            | \$ 197,800            | \$ 593,400        | \$ 980,190         | \$ 2,800,000          | \$ 1,200,000           | \$ 107,689          | \$ (3,250,000) | \$ 9,572,538   | \$ 68               | \$ 127         | \$ 194           |
| FY27                | \$ 332,020   | \$ 381,073        | \$ 136,551        | \$ 22,734  | \$ 455,400            | \$ 1,366,200      | \$ 1,327,778       | \$ 2,870,000          | \$ 1,200,000           | \$ 110,381          | \$ (9,450,000) | \$ 2,936,719   | \$ 66               | \$ 197         | \$ 263           |
| FY28                | \$ 182,497   | \$ 371,175        | \$ 133,094        | \$ 61,931  | \$ 446,200            | \$ 1,338,600      | \$ 1,194,897       | \$ 2,941,750          | \$ 1,200,000           | \$ 113,141          | \$ (3,250,000) | \$ 2,603,010   | \$ 36               | \$ 201         | \$ 237           |
| FY29                | \$ 171,148   | \$ 361,277        | \$ 129,637        | \$ 60,363  | \$ 437,000            | \$ 1,311,000      | \$ 1,159,425       | \$ 3,015,294          | \$ 1,200,000           | \$ 115,969          | \$ (3,250,000) | \$ 2,373,273   | \$ 34               | \$ 196         | \$ 230           |
| FY30                | \$ -         | \$ 351,379        | \$ 126,180        | \$ 58,795  | \$ 427,800            | \$ 1,283,400      | \$ 964,154         | \$ 3,090,676          | \$ 1,200,000           | \$ 118,869          | \$ (2,862,628) | \$ 2,636,789   | \$ -                | \$ 191         | \$ 191           |
| FY31                | \$ -         | \$ 341,481        | \$ 122,723        | \$ 57,228  | \$ 418,600            | \$ 1,255,800      | \$ 940,031         | \$ 3,167,943          | \$ 1,200,000           | \$ 121,840          | \$ (2,962,820) | \$ 2,907,953   | \$ -                | \$ 186         | \$ 186           |
| FY32                | \$ -         | \$ 331,583        | \$ 119,266        | \$ 55,660  | \$ 409,400            | \$ 1,228,200      | \$ 915,908         | \$ 3,247,142          | \$ 1,200,000           | \$ 124,886          | \$ (3,066,519) | \$ 3,185,262   | \$ -                | \$ 182         | \$ 182           |
| FY33                | \$ -         | \$ 321,685        | \$ 115,809        | \$ 54,092  | \$ 400,200            | \$ 1,200,600      | \$ 891,786         | \$ 3,328,320          | \$ 1,200,000           | \$ 128,008          | \$ (3,173,847) | \$ 3,467,144   | \$ -                | \$ 177         | \$ 177           |
| FY34                | \$ -         | \$ 311,787        | \$ 112,352        | \$ 52,524  | \$ 391,000            | \$ 1,173,000      | \$ 867,663         | \$ 3,411,528          | \$ 1,200,000           | \$ 131,209          | \$ (3,284,931) | \$ 3,751,949   | \$ -                | \$ 172         | \$ 172           |
| FY35                | \$ -         | \$ 301,889        | \$ 108,895        | \$ 50,956  | \$ 381,800            | \$ 1,145,400      | \$ 843,540         | \$ 3,496,816          | \$ 1,200,000           | \$ 134,489          | \$ (3,399,904) | \$ 4,037,950   | \$ -                | \$ 167         | \$ 167           |
| FY36                | \$ -         | \$ 291,991        | \$ 105,438        | \$ 49,388  | \$ 372,600            | \$ 1,117,800      | \$ 819,417         | \$ 3,584,237          | \$ 1,200,000           | \$ 137,851          | \$ (3,518,901) | \$ 4,323,337   | \$ -                | \$ 162         | \$ 162           |
| FY37                | \$ -         | \$ 282,093        | \$ 101,981        | \$ 47,820  | \$ 363,400            | \$ 1,090,200      | \$ 795,294         | \$ 3,673,843          | \$ 1,200,000           | \$ 141,297          | \$ (3,642,062) | \$ 4,606,215   | \$ -                | \$ 158         | \$ 158           |
| FY38                | \$ -         | \$ 272,195        | \$ 98,524         | \$ 46,252  | \$ 354,200            | \$ 1,062,600      | \$ 771,171         | \$ 3,765,689          | \$ 1,200,000           | \$ 144,830          | \$ (3,769,534) | \$ 4,884,599   | \$ -                | \$ 153         | \$ 153           |
| FY39                | \$ -         | \$ 262,297        | \$ 95,067         | \$ 44,685  | \$ 345,000            | \$ 1,035,000      | \$ 747,048         | \$ 3,859,831          | \$ 1,200,000           | \$ 148,451          | \$ (3,901,468) | \$ 5,156,412   | \$ -                | \$ 148         | \$ 148           |
| FY40                | \$ -         | \$ 252,399        | \$ 91,610         | \$ 43,117  | \$ 335,800            | \$ 1,007,400      | \$ 722,926         | \$ 3,956,327          | \$ 1,200,000           | \$ 152,162          | \$ (4,038,020) | \$ 5,419,481   | \$ -                | \$ 143         | \$ 143           |
| FY41                | \$ -         | \$ -              | \$ 88,153         | \$ 41,549  | \$ 326,600            | \$ 979,800        | \$ 456,302         | \$ 4,055,235          | \$ 1,200,000           | \$ 155,966          | \$ (4,179,350) | \$ 5,671,532   | \$ -                | \$ 90          | \$ 90            |
| FY42                | \$ -         | \$ -              | \$ -              | \$ 39,981  | \$ 317,400            | \$ 952,200        | \$ 357,381         | \$ 4,156,616          | \$ 1,200,000           | \$ 159,865          | \$ (4,325,627) | \$ 5,910,185   | \$ -                | \$ 71          | \$ 71            |
| FY43                | \$ -         | \$ -              | \$ -              | \$ -       | \$ 308,200            | \$ 924,600        | \$ 308,200         | \$ 4,260,531          | \$ 1,200,000           | \$ 163,862          | \$ (4,477,024) | \$ 6,132,954   | \$ -                | \$ 61          | \$ 61            |
| FY44                | \$ -         | \$ -              | \$ -              | \$ -       | \$ 299,000            | \$ 897,000        | \$ 299,000         | \$ 4,367,044          | \$ 1,200,000           | \$ 167,958          | \$ (4,633,720) | \$ 6,337,236   | \$ -                | \$ 59          | \$ 59            |
| FY45                | \$ -         | \$ -              | \$ -              | \$ -       | \$ 289,800            | \$ 869,400        | \$ 289,800         | \$ 4,476,221          | \$ 1,200,000           | \$ 172,157          | \$ (4,795,900) | \$ 6,520,313   | \$ -                | \$ 57          | \$ 57            |
| FY46                | \$ -         | \$ -              | \$ -              | \$ -       | \$ 280,600            | \$ 841,800        | \$ 280,600         | \$ 4,588,126          | \$ 1,200,000           | \$ 176,461          | \$ (4,963,757) | \$ 6,679,343   | \$ -                | \$ 56          | \$ 56            |
| FY47                | \$ -         | \$ -              | \$ -              | \$ -       | \$ 271,400            | \$ 814,200        | \$ 271,400         | \$ 4,702,829          | \$ 1,200,000           | \$ 180,873          | \$ (5,137,488) | \$ 6,811,357   | \$ -                | \$ 54          | \$ 54            |
| FY48                | \$ -         | \$ -              | \$ -              | \$ -       | \$ 262,200            | \$ 786,600        | \$ 262,200         | \$ 4,820,400          | \$ 1,200,000           | \$ 185,394          | \$ (5,317,301) | \$ 6,913,250   | \$ -                | \$ 52          | \$ 52            |
| FY49                | \$ -         | \$ -              | \$ -              | \$ -       | \$ 253,000            | \$ 759,000        | \$ 253,000         | \$ 4,940,910          | \$ 1,200,000           | \$ 190,029          | \$ (5,503,406) | \$ 6,981,783   | \$ -                | \$ 50          | \$ 50            |
| FY50                | \$ -         | \$ -              | \$ -              | \$ -       | \$ 243,800            | \$ 731,400        | \$ 243,800         | \$ 5,064,433          | \$ 1,200,000           | \$ 194,780          | \$ (5,696,025) | \$ 7,013,571   | \$ -                | \$ 48          | \$ 48            |
| FY51                | \$ -         | \$ -              | \$ -              | \$ -       | \$ 234,600            | \$ 703,800        | \$ 234,600         | \$ 5,191,043          | \$ 1,200,000           | \$ 199,650          | \$ (5,895,386) | \$ 7,005,078   | \$ -                | \$ 46          | \$ 46            |
| FY52                | \$ -         | \$ -              | \$ -              | \$ -       | \$ -                  | \$ -              | \$ -               | \$ 5,320,820          | \$ 1,200,000           | \$ 204,641          | \$ (6,101,725) | \$ 7,628,813   | \$ -                | \$ -           | \$ -             |
| Ave Tax Impact      | \$ 58        | \$ 65             | \$ 23             | \$ 10      |                       |                   |                    |                       |                        |                     |                |                | \$ 58               | \$ 120         | \$ 128           |
| Borrowing Principal |              | \$ 3,711,751      | \$ 1,296,367      | \$ 587,954 | \$ 5,750,000          | \$ 17,250,000     |                    |                       |                        |                     |                |                |                     |                |                  |
| Capex Use           |              |                   |                   |            | \$ 7,000,000          |                   |                    |                       |                        |                     |                |                |                     |                |                  |

FY 2010 Peak Debt Service - Comparison to Plan \$ 5,253,563 \$ 1,021

FY27 CapEx Use-DPW \$ 7,000,000

FY23-FY29 Cash to Address ADA Compliance Of Sidewalks \$1.25m/yr thru FY29

Cap-ex Balance = Prior Balance - F+H+J+K

Tax Levy Contributions Not Counted Towards Tax Impact

Tax Levy Contributions Create Levy Borrowing Capacity

Article 21 E = \$5.75M Excluded Debt Amortized over 25 years - Can raise taxes above Proposition 2 1/2 during life of the bond.  
 F = \$17.25M Non-Excluded Debt - Funded through the Operating Budget - Does not raise taxes.  
 Uses \$7M from Capital Expenditure fund

Article 22 B+C+D = \$5.6M Excluded Debt Amortized over 15 years

N = Excluded debt annual tax impact over the life of Articles 21 & 22 on Average Household = \$120

H = Tax Levy Contribution - Funded through the Operating Budget - Creates "capacity" for non-excluded debt

I = Free Cash Contribution - Typically done in the Fall Town Meeting, this action uses excess cash to reduce the amount required for a borrowing

K = Use of Capital Expenditure Fund - Reduces the amount required for a borrowing, funding through the operating budget.

O = Based on Average Single Family Home Valuation of \$604,062 for FY23 (1.5% escalation assumption annually from FY25 and beyond)



# HOLLISTON PARKS & RECREATION **GOODWILL PARK**

30 GREEN ST.  
HOLLISTON, MA 01746

2022.2

Progress Print: 02/16/2023



Chemini Design Architects, LLC 325 Hopping Brook Road, Suite C, Holliston, MA 01746 • (508) 429-0717 • cheminiarchitects.com

Project No. 2022.2  
Date 16 January 2023

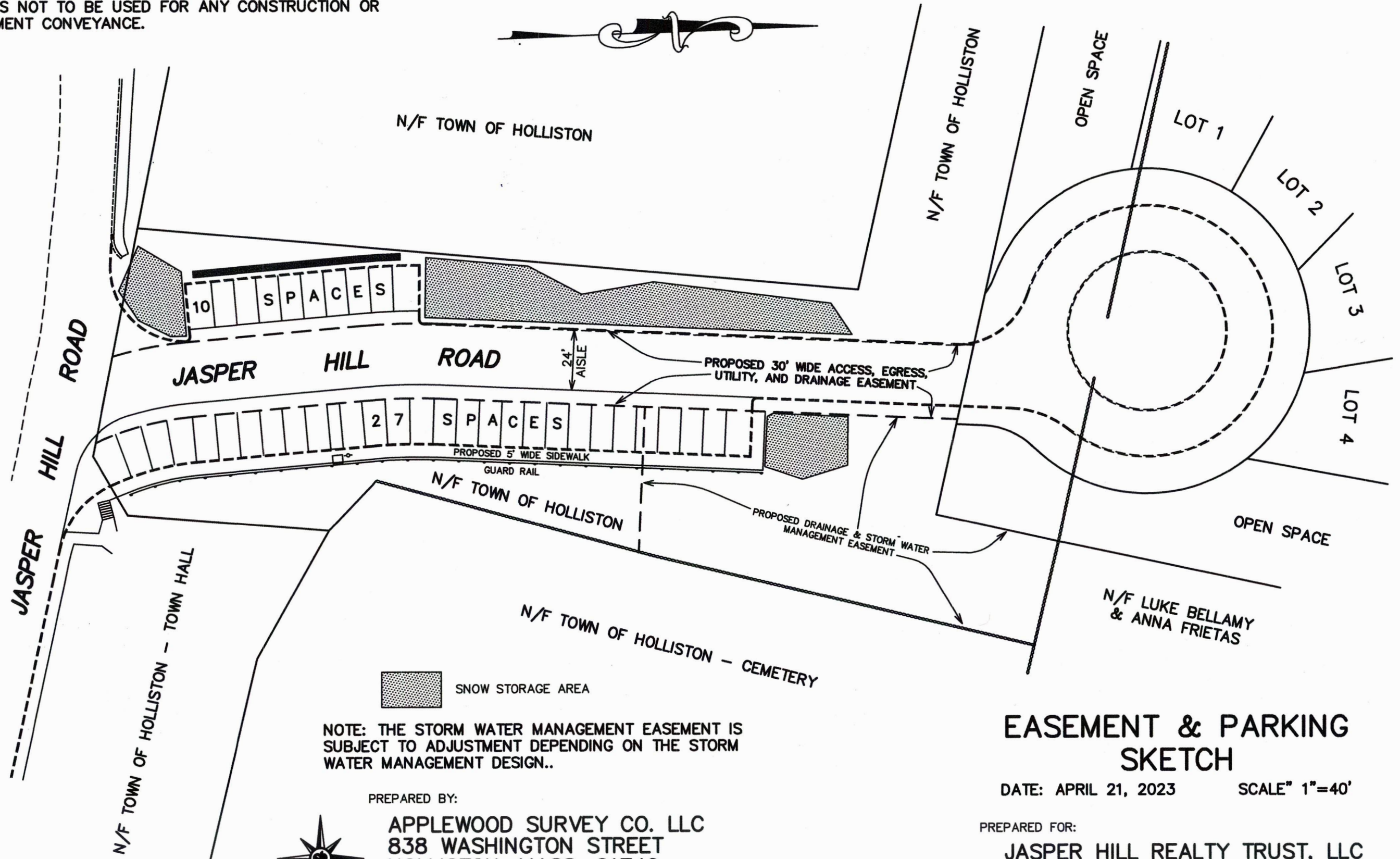
Holliston Park & Recreation  
**Goodwill Park - Recreation Building**  
30 Green Street, North Holliston, MA 01746



T1.0



NOTE: THIS PLAN IS FOR DISCUSSION PURPOSES ONLY AND IS NOT TO BE USED FOR ANY CONSTRUCTION OR EASEMENT CONVEYANCE.



SNOW STORAGE AREA

NOTE: THE STORM WATER MANAGEMENT EASEMENT IS SUBJECT TO ADJUSTMENT DEPENDING ON THE STORM WATER MANAGEMENT DESIGN..

PREPARED BY:

APPLEWOOD SURVEY CO. LLC  
838 WASHINGTON STREET  
HOLLISTON, MASS, 01746  
TERRENCE M. RYAN R.L.S. 37057



### EASEMENT & PARKING SKETCH

DATE: APRIL 21, 2023

SCALE" 1"=40'

PREPARED FOR:

JASPER HILL REALTY TRUST, LLC  
340 WINTER STREET  
FRAMINGHAM, MASS. 01702

| REVENUE & EXPENDITURE DETAIL COMPARISON     |                                       |                    |                     |                    | Level 2         | Level 3           | Level 4           | FY23-24 +/-         |                    |                 |
|---|---------------------------------------|--------------------|---------------------|--------------------|-----------------|-------------------|-------------------|---------------------|--------------------|-----------------|
| REVENUE                                     | FY23<br>Tax Recap                     | FY24<br>Dept. Req. | Chg (\$)<br>FY23-24 | Chg (%)<br>FY23-24 | FY24<br>TA Rec. | FY24<br>BOS Rec.  | FY24<br>FC Rec.   | FY23-24<br>(\$ +/-) | FY23-24<br>(%) +/- |                 |
| <b>PROPERTY TAX LEVY</b>                    |                                       |                    |                     |                    |                 |                   |                   |                     |                    |                 |
| R1  | Tax Levy (Prop. 2.5 & New Growth)     | 54,530,022         | 56,861,536          | 2,331,514          | 4.28%           | 56,861,536        | 56,861,536        | 56,861,536          | 2,331,514          | 4.28%           |
| R2  | Excluded Debt Service                 | 627,574            | 373,650             | (253,924)          | -40.46%         | 373,650           | 373,650           | 373,650             | (253,924)          | -40.46%         |
|   | <b>Subtotal Tax Levy Revenue</b>      | <b>55,157,596</b>  | <b>57,235,186</b>   | <b>2,077,590</b>   | <b>3.77%</b>    | <b>57,235,186</b> | <b>57,235,186</b> | <b>57,235,186</b>   | <b>2,077,590</b>   | <b>3.77%</b>    |
| <b>STATE AID</b>                            |                                       |                    |                     |                    |                 |                   |                   |                     |                    |                 |
| R3  | Cherry Sheet (Ch. 70 & UGGA)          | 11,209,150         | 11,528,743          | 319,593            | 2.85%           | 11,528,743        | 11,528,743        | 11,526,555          | 317,405            | 2.83%           |
| R4  | MSBA (old methodology)                | -                  | -                   | -                  | 0.00%           | -                 | -                 | -                   | -                  | 0.00%           |
|   | <b>Subtotal State Aid</b>             | <b>11,209,150</b>  | <b>11,528,743</b>   | <b>319,593</b>     | <b>2.85%</b>    | <b>11,528,743</b> | <b>11,528,743</b> | <b>11,526,555</b>   | <b>317,405</b>     | <b>2.83%</b>    |
| <b>LOCAL RECEIPTS</b>                       |                                       |                    |                     |                    |                 |                   |                   |                     |                    |                 |
| R5  | MV Excise                             | 2,200,000          | 2,220,000           | 20,000             | 0.91%           | 2,220,000         | 2,220,000         | 2,220,000           | 20,000             | 0.91%           |
| R6  | Penalties & Interest                  | 125,000            | 125,000             | -                  | 0.00%           | 125,000           | 125,000           | 125,000             | -                  | 0.00%           |
| R7  | PILOT                                 | 80,000             | 250,000             | 170,000            | 212.50%         | 250,000           | 250,000           | 250,000             | 170,000            | 212.50%         |
| R8  | Solid Waste Fees                      | 65,000             | 70,000              | 5,000              | 7.69%           | 70,000            | 70,000            | 70,000              | 5,000              | 7.69%           |
| R9  | Other Charges for Services            | 150,000            | 150,000             | -                  | 0.00%           | 150,000           | 150,000           | 150,000             | -                  | 0.00%           |
| R10   | Fees                                  | 155,000            | 155,000             | -                  | 0.00%           | 155,000           | 155,000           | 155,000             | -                  | 0.00%           |
| R11   | Rentals (Pinecrest)                   | 60,000             | 60,000              | -                  | 0.00%           | 60,000            | 60,000            | 60,000              | -                  | 0.00%           |
| R12   | Other Dept. Revenue (incl. Ambulance) | 290,000            | 290,000             | -                  | 0.00%           | 290,000           | 290,000           | 290,000             | -                  | 0.00%           |
| R13   | Licenses & Permits                    | 375,000            | 405,000             | 30,000             | 8.00%           | 405,000           | 405,000           | 405,000             | 30,000             | 8.00%           |
| R14   | Fines & Forfeits                      | 20,000             | 20,000              | -                  | 0.00%           | 20,000            | 20,000            | 20,000              | -                  | 0.00%           |
| R15   | Investment Income                     | 22,000             | 22,000              | -                  | 0.00%           | 22,000            | 22,000            | 22,000              | -                  | 0.00%           |
| R16   | Medicaid Reimbursement                | 50,000             | 40,000              | (10,000)           | -20.00%         | 40,000            | 40,000            | 40,000              | (10,000)           | -20.00%         |
| R17   | Miscellaneous Recurring               | 5,076              | 4,235               | (841)              | -16.57%         | 4,235             | 4,235             | 4,235               | (841)              | -16.57%         |
| R18   | Solar                                 | -                  | -                   | -                  | 0.00%           | -                 | -                 | -                   | -                  | 0.00%           |
|   | <b>Subtotal Local Receipts</b>        | <b>3,597,076</b>   | <b>3,811,235</b>    | <b>214,159</b>     | <b>5.95%</b>    | <b>3,811,235</b>  | <b>3,811,235</b>  | <b>3,811,235</b>    | <b>214,159</b>     | <b>5.95%</b>    |
| <b>WATER ENTERPRISE FUND</b>                |                                       |                    |                     |                    |                 |                   |                   |                     |                    |                 |
| R19   | Water Rate Revenue                    | 3,107,052          | 3,572,477           | 465,425            | 14.98%          | 3,399,681         | 3,395,460         | 3,399,681           | 292,629            | 9.42%           |
| <b>OTHER AVAILABLE FUNDS</b>                |                                       |                    |                     |                    |                 |                   |                   |                     |                    |                 |
| R20   | Free Cash                             | 3,859,028          | -                   | (3,859,028)        | -100.00%        | -                 | -                 | -                   | (3,859,028)        | -100.00%        |
| R21   | Capital Expenditure Fund              | 4,204,762          | -                   | (4,204,762)        | -100.00%        | -                 | -                 | -                   | (4,204,762)        | -100.00%        |
| R22   | Community Preservation                | 1,296,952          | -                   | (1,296,952)        | -100.00%        | -                 | -                 | -                   | (1,296,952)        | -100.00%        |
| R23   | Other                                 | 231,000            | -                   | (231,000)          | 0.00%           | -                 | -                 | -                   | (231,000)          | 0.00%           |
|   | <b>Subtotal - Other Available</b>     | <b>9,591,742</b>   | <b>-</b>            | <b>(9,591,742)</b> | <b>-100.00%</b> | <b>-</b>          | <b>-</b>          | <b>-</b>            | <b>(9,591,742)</b> | <b>-100.00%</b> |
| <b>TOTAL REVENUE / AVAILABLE FUNDS</b>      |                                       |                    |                     |                    |                 |                   |                   |                     |                    |                 |
|   |                                       | <b>82,662,616</b>  | <b>76,147,641</b>   | <b>(6,514,975)</b> | <b>-7.88%</b>   | <b>75,974,845</b> | <b>75,970,624</b> | <b>75,972,657</b>   | <b>(6,689,959)</b> | <b>-8.09%</b>   |
| <b>GF REVENUE (NOT INCL. WATER + OTHER)</b> |                                       |                    |                     |                    |                 |                   |                   |                     |                    |                 |
|   |                                       | <b>69,963,822</b>  | <b>72,575,164</b>   | <b>2,611,342</b>   | <b>3.73%</b>    | <b>72,575,164</b> | <b>72,575,164</b> | <b>72,572,976</b>   | <b>2,609,154</b>   | <b>3.73%</b>    |

| EXPENDITURE                             | FY23  | Level 1            | Chg (\$)<br>FY23-24 | Chg (%)<br>FY23-24 | Level 2         | Level 3               | Level 4                | Level 4 to Prior Year |                    |               |
|---|---|--------------------|---------------------|--------------------|-----------------|-----------------------|------------------------|-----------------------|--------------------|---------------|
|   | Budget  | FY24<br>Dept. Req. |                     |                    | FY24<br>TA Rec. | FY24<br>BOS Rec.      | FY24<br>FC Rec.        | FY23-24<br>(\$ +/-)   | FY23-24<br>(%) +/- |               |
| E1                                      | General Government                            | 2,291,292          | 2,402,657           | 111,365            | 4.86%           | 2,393,913             | 2,393,913              | 2,393,913             | 102,621            | 4.48%         |
| E2                                      | Public Safety                                 | 5,259,425          | 5,584,014           | 324,589            | 6.17%           | 5,584,014             | 5,583,272              | 5,583,272             | 323,847            | 6.16%         |
| E3                                      | Education                                     | 40,316,370         | 42,059,123          | 1,742,753          | 4.32%           | 42,059,123            | 42,059,123             | 42,059,123            | 1,742,753          | 4.32%         |
| E4                                      | Land Use                                      | 421,834            | 475,037             | 53,203             | 12.61%          | 474,337               | 476,470                | 476,470               | 54,636             | 12.95%        |
| E5                                      | Public Works (incl. Snow & Ice, Fuels, WWTP)  | 2,247,347          | 2,389,226           | 141,879            | 6.31%           | 2,389,226             | 2,348,231              | 2,348,231             | 100,884            | 4.49%         |
| E6                                      | Facilities Management (Town-side)             | 285,224            | 314,990             | 29,766             | 10.44%          | 314,990               | 319,297                | 319,297               | 34,073             | 11.95%        |
| E7                                      | Solid Waste (Muni. Trash)                     | 1,376,118          | 1,474,188           | 98,070             | 7.13%           | 1,474,188             | 1,474,188              | 1,474,188             | 98,070             | 7.13%         |
| E8                                      | Health & Human Services (BOH, COA, YFS, Vets) | 703,285            | 731,916             | 28,630             | 4.07%           | 731,266               | 729,302                | 729,302               | 26,017             | 3.70%         |
| E9                                      | Library                                       | 552,462            | 624,769             | 72,307             | 13.09%          | 608,659               | 608,659                | 624,769               | 72,307             | 13.09%        |
| E10                                     | Parks & Recreation                            | 147,111            | 153,948             | 6,837              | 4.65%           | 153,948               | 153,948                | 153,948               | 6,837              | 4.65%         |
| E11                                     | Debt Service                                  | 627,574            | 377,650             | (249,924)          | -39.82%         | 377,650               | 377,650                | 377,650               | (249,924)          | -39.82%       |
| E12                                     | County Retirement                             | 2,607,227          | 2,491,009           | (116,218)          | -4.46%          | 2,611,009             | 2,491,009              | 2,611,009             | 3,782              | 0.15%         |
| E13                                     | Employee Benefits / Insurances                | 8,745,533          | 9,162,822           | 417,289            | 4.77%           | 9,186,822             | 9,193,969              | 9,186,822             | 441,289            | 5.05%         |
| E14                                     | Warrant Articles (Tax Supported)              | 1,875,000          | 2,200,000           | 325,000            | 17.33%          | 2,200,000             | 2,350,000              | 2,350,000             | 475,000            | 25.33%        |
|   | <b>Subtotal</b>                               | <b>67,455,802</b>  | <b>70,441,349</b>   | <b>2,985,547</b>   | <b>4.43%</b>    | <b>70,559,145</b>     | <b>70,559,031</b>      | <b>70,687,994</b>     | <b>3,232,192</b>   | <b>4.79%</b>  |
| E15                                     | Water Enterprise Fund                         | 3,107,052          | 3,572,477           | 602,786            | 19.40%          | 3,399,681             | 3,395,460              | 3,399,681             | 292,629            | 9.42%         |
| E16                                     | Warrant Articles (non-Tax Supported)          | 9,360,742          | -                   | (9,360,742)        | -100.00%        | -                     | -                      | -                     | (9,360,742)        | -100.00%      |
| <b>OTHER AMOUNTS TO BE RAISED</b>       |   |                    |                     |                    |                 |                       |                        |                       |                    |               |
| E17                                     | Cherry Sheet Charges                          | 618,946            | 675,516             | 56,570             | 9.14%           | 675,516               | 675,516                | 673,989               | 55,043             | 8.89%         |
| E18                                     | Cherry Sheet Offsets                          | 972,765            | 681,206             | (291,559)          | -29.97%         | 681,206               | 681,206                | 685,145               | (287,620)          | -29.57%       |
| E19                                     | Overlay                                       | 361,257            | 600,000             | 238,743            | 66.09%          | 600,000               | 600,000                | 500,000               | 138,743            | 38.41%        |
|   | <b>Subtotal</b>                               | <b>1,952,968</b>   | <b>1,956,722</b>    | <b>3,754</b>       | <b>0.19%</b>    | <b>1,956,722</b>      | <b>1,956,722</b>       | <b>1,859,134</b>      | <b>(93,834)</b>    | <b>-4.80%</b> |
| <b>TOTAL TO BE RAISED / EXPENDITURE</b> |   |                    |                     |                    |                 |                       |                        |                       |                    |               |
|   |   | <b>81,876,564</b>  | <b>75,970,548</b>   | <b>(5,906,016)</b> | <b>-7.21%</b>   | <b>75,915,548</b>     | <b>75,911,213</b>      | <b>75,946,809</b>     | <b>(5,929,755)</b> | <b>-7.24%</b> |
| <b>TOTAL TO BE RAISED, LESS WARRANT</b> |   |                    |                     |                    |                 |                       |                        |                       |                    |               |
|   |   | <b>72,515,822</b>  | <b>75,970,548</b>   | <b>3,454,726</b>   | <b>4.76%</b>    | <b>75,915,548</b>     | <b>75,911,213</b>      | <b>75,946,809</b>     | <b>3,430,987</b>   | <b>4.73%</b>  |
| <b>CURRENT SURPLUS / DEFICIT</b>        |   |                    |                     |                    |                 |                       |                        |                       |                    |               |
|   |   | <b>786,052</b>     | <b>177,093</b>      |                    |                 | <b>59,297</b>         | <b>59,411</b>          | <b>25,848</b>         |                    |               |
|   |   |                    |                     |                    |                 | 3/2/2023<br>TA Posted | 3/21/2023<br>BOS Voted | 4/26/2023<br>FC Voted |                    |               |

FY2024 Expenditures/Budget Tracking - Level 1 thru Level 4  
 May 15, 2023 - Annual Town Meeting (Level 5)

|   |       | 4<br>Actual<br>Fiscal Year<br>2021  | 5<br>Actual<br>Fiscal Year<br>2022 | Budget<br>Fiscal Year<br>2023 | Level 1                           |                                  | FY23-24 +/-                     |                                | Level 2                 |                                 | Level 3                        |                                 | Level 4                            |                                |                                 |             |
|---|-------|-------------------------------------|------------------------------------|-------------------------------|-----------------------------------|----------------------------------|---------------------------------|--------------------------------|-------------------------|---------------------------------|--------------------------------|---------------------------------|------------------------------------|--------------------------------|---------------------------------|-------------|
|   |       |                                     |                                    |                               | Dept. Req.<br>Fiscal Year<br>2024 | Chg.<br>FY2023 to<br>FY2024 (\$) | Chg.<br>FY2023 to<br>FY2024 (%) | TA Rec.<br>Fiscal Year<br>2024 | Dept. Chg.<br>to TA Rec | BOS Req.<br>Fiscal Year<br>2024 | Chg.<br>TA Rec.<br>to BOS Rec. | Level 3<br>Chg (%)<br>From FY23 | Fincom Req.<br>Fiscal Year<br>2024 | Chg.<br>BOS Rec.<br>to FC Rec. | Level 4<br>Chg (%)<br>From FY23 |             |
| GG  | 01122 | SELECT BOARD (01122)                | 430,164                            | 388,796                       | 402,971                           | 426,726                          | 23,755                          | 5.89%                          | 426,726                 | -                               | 426,726                        | -                               | 5.9%                               | 426,726                        | -                               | 5.9%        |
| GG  | 01152 | HUMAN RESOURCES (01152)             | -                                  | 101,606                       | 146,843                           | 151,186                          | 4,343                           | 2.96%                          | 151,186                 | -                               | 151,186                        | -                               | 3.0%                               | 151,186                        | -                               | 3.0%        |
| GG  | 01131 | FINANCE COMMITTEE (01131)           | 210                                | 2,406                         | 2,664                             | 4,210                            | 1,546                           | 58.00%                         | 4,210                   | -                               | 4,210                          | -                               | 58.0%                              | 4,210                          | -                               | 58.0%       |
| GG  | 01132 | RESERVE FUND (01132)                | 195,112                            | 125,316                       | 325,000                           | 325,000                          | -                               | 0.00%                          | 325,000                 | -                               | 325,000                        | -                               | 0.0%                               | 325,000                        | -                               | 0.0%        |
| GG  | 01135 | TOWN ACCOUNTANT (01135)             | 174,577                            | 179,935                       | 188,023                           | 195,708                          | 7,685                           | 4.09%                          | 200,661                 | 4,953                           | 200,661                        | -                               | 6.7%                               | 200,661                        | -                               | 6.7%        |
| GG  | 01141 | BOARD OF ASSESSORS (01141)          | 219,533                            | 241,551                       | 261,225                           | 309,141                          | 47,916                          | 18.34%                         | 295,141                 | (14,000)                        | 295,141                        | -                               | 13.0%                              | 295,141                        | -                               | 13.0%       |
| GG  | 01145 | TREASURER/COLLECTOR (01145)         | 361,901                            | 336,598                       | 371,696                           | 386,814                          | 15,118                          | 4.07%                          | 386,814                 | -                               | 386,814                        | -                               | 4.1%                               | 386,814                        | -                               | 4.1%        |
| GG  | 01155 | TECHNOLOGY (01155)                  | 254,452                            | 247,743                       | 313,551                           | 323,030                          | 9,479                           | 3.02%                          | 323,333                 | 303                             | 323,333                        | -                               | 3.1%                               | 323,333                        | -                               | 3.1%        |
| GG  | 01161 | TOWN CLERK (01161)                  | 152,009                            | 161,220                       | 174,788                           | 180,053                          | 5,265                           | 3.01%                          | 180,053                 | -                               | 180,053                        | -                               | 3.0%                               | 180,053                        | -                               | 3.0%        |
| GG  | 01162 | ELECTIONS (01162)                   | 35,938                             | 9,541                         | 47,231                            | 41,789                           | (5,442)                         | -11.52%                        | 41,789                  | -                               | 41,789                         | -                               | -11.5%                             | 41,789                         | -                               | -11.5%      |
| LU  | 01171 | CONSERVATION COMMISSION (01171)     | 54,436                             | 53,360                        | 64,046                            | 66,246                           | 2,200                           | 3.44%                          | 66,246                  | -                               | 66,246                         | -                               | 3.4%                               | 66,246                         | -                               | 3.4%        |
| LU  | 01175 | PLANNING BOARD                      | 100,080                            | 105,330                       | 111,438                           | 114,747                          | 3,309                           | 2.97%                          | 114,747                 | -                               | 114,747                        | -                               | 3.0%                               | 114,747                        | -                               | 3.0%        |
| LU  | 01176 | ZONING BOARD OF APPEALS (01176)     | 8,478                              | 9,678                         | 11,151                            | 11,088                           | (63)                            | -0.56%                         | 11,088                  | -                               | 11,088                         | -                               | -0.6%                              | 11,088                         | -                               | -0.6%       |
| LU  | 01182 | ECONOMIC DEVELOPMENT (01182)        | 788                                | 4,056                         | 14,000                            | 51,000                           | 37,000                          | 264.29%                        | 51,000                  | -                               | 51,000                         | -                               | 264.3%                             | 51,000                         | -                               | 264.3%      |
| GG  | 01192 | PUBLIC BUILDINGS (01192)            | 332,600                            | -                             | -                                 | -                                | -                               | 0.00%                          | -                       | -                               | -                              | -                               | 0.0%                               | -                              | -                               | 0.0%        |
| GG  | 01199 | SUSTAINABILITY COORDINATOR (01199)  | 47,738                             | 47,520                        | 50,000                            | 51,500                           | 1,500                           | 3.00%                          | 51,500                  | -                               | 51,500                         | -                               | 3.0%                               | 51,500                         | -                               | 3.0%        |
| PS  | 01210 | POLICE (01210)                      | 2,931,610                          | 3,080,716                     | 3,396,687                         | 3,582,914                        | 186,227                         | 5.48%                          | 3,582,914               | -                               | 3,577,172                      | (5,742)                         | 5.3%                               | 3,577,172                      | -                               | 5.3%        |
| PS  | 01211 | AUXILIARY POLICE (01211)            | 13,517                             | 3,534                         | 16,002                            | 16,002                           | -                               | 0.00%                          | 16,002                  | -                               | 16,002                         | -                               | 0.0%                               | 16,002                         | -                               | 0.0%        |
| PS  | 01220 | FIRE (01220)                        | 799,340                            | 878,362                       | 978,937                           | 972,535                          | (6,402)                         | -0.65%                         | 972,535                 | -                               | 1,023,535                      | 51,000                          | 4.6%                               | 1,023,535                      | -                               | 4.6%        |
| PS  | 01231 | AMBULANCE (01231)                   | 394,805                            | 482,953                       | 812,738                           | 957,502                          | 144,764                         | 17.81%                         | 957,502                 | -                               | 906,502                        | (51,000)                        | 11.5%                              | 906,502                        | -                               | 11.5%       |
| LU  | 01241 | BUILDING INSPECTION (01241)         | 144,289                            | 162,844                       | 221,199                           | 231,956                          | 10,757                          | 4.86%                          | 231,256                 | (700)                           | 233,389                        | 2,133                           | 5.5%                               | 233,389                        | -                               | 5.5%        |
| PS  | 01291 | EMERGENCY MANAGEMENT (01291)        | 11,276                             | 16,453                        | 17,061                            | 17,061                           | -                               | 0.00%                          | 17,061                  | -                               | 22,061                         | 5,000                           | 29.3%                              | 22,061                         | -                               | 29.3%       |
| PS  | 01292 | ANIMAL CONTROL OFFICER (01292)      | 38,000                             | 38,000                        | 38,000                            | 38,000                           | -                               | 0.00%                          | 38,000                  | -                               | 38,000                         | -                               | 0.0%                               | 38,000                         | -                               | 0.0%        |
| PW  | 01420 | DPW - HIGHWAY (01420)               | 1,291,983                          | 1,358,778                     | 1,665,477                         | 1,746,281                        | 80,804                          | 4.85%                          | 1,746,281               | -                               | 1,715,636                      | (30,645)                        | 3.0%                               | 1,715,636                      | -                               | 3.0%        |
| FAC   | 01422 | FACILITIES MAINTENANCE (01422)      | 215,762                            | 270,261                       | 285,224                           | 314,990                          | 29,766                          | 10.44%                         | 314,990                 | -                               | 319,297                        | 4,307                           | 11.9%                              | 319,297                        | -                               | 11.9%       |
| PW  | 01423 | SNOW AND ICE REMOVAL (01423)        | 395,814                            | 421,035                       | 250,000                           | 250,000                          | -                               | 0.00%                          | 250,000                 | -                               | 250,000                        | -                               | 0.0%                               | 250,000                        | -                               | 0.0%        |
| PW  | 01424 | STREET LIGHTING (01424)             | 67,112                             | 76,553                        | 99,170                            | 99,820                           | 650                             | 0.66%                          | 99,820                  | -                               | 99,820                         | -                               | 0.7%                               | 99,820                         | -                               | 0.7%        |
| SW  | 01433 | SOLID WASTE (01433)                 | 1,274,518                          | 1,234,435                     | 1,376,118                         | 1,474,188                        | 98,070                          | 7.13%                          | 1,474,188               | -                               | 1,474,188                      | -                               | 7.1%                               | 1,474,188                      | -                               | 7.1%        |
| PW  | 01440 | WASTEWATER TREATMENT (01440)        | 85,302                             | 100,853                       | 97,700                            | 108,125                          | 10,425                          | 10.67%                         | 108,125                 | -                               | 106,275                        | (1,850)                         | 8.8%                               | 106,275                        | -                               | 8.8%        |
| PW  | 01499 | MOTOR VEHICLE FUELS (01499)         | 80,181                             | 109,299                       | 135,000                           | 185,000                          | 50,000                          | 37.04%                         | 185,000                 | -                               | 176,500                        | (8,500)                         | 30.7%                              | 176,500                        | -                               | 30.7%       |
| HS  | 01512 | BOARD OF HEALTH (01512)             | 158,273                            | 166,749                       | 169,494                           | 173,541                          | 4,047                           | 2.39%                          | 173,541                 | -                               | 173,541                        | -                               | 2.4%                               | 173,541                        | -                               | 2.4%        |
| HS  | 01541 | COUNCIL ON AGING (01541)            | 236,057                            | 251,740                       | 273,977                           | 287,025                          | 13,048                          | 4.76%                          | 287,025                 | -                               | 285,061                        | (1,964)                         | 4.0%                               | 285,061                        | -                               | 4.0%        |
| HS  | 01542 | YOUTH SERVICES (01542)              | 158,815                            | 160,869                       | 165,325                           | 174,143                          | 8,818                           | 5.33%                          | 173,493                 | (650)                           | 173,493                        | -                               | 4.9%                               | 173,493                        | -                               | 4.9%        |
| HS  | 01543 | VETERANS' SERVICES (01543)          | 88,973                             | 91,048                        | 94,489                            | 97,207                           | 2,718                           | 2.88%                          | 97,207                  | -                               | 97,207                         | -                               | 2.9%                               | 97,207                         | -                               | 2.9%        |
|   | 01610 | LIBRARY (01610)                     | 514,201                            | 529,670                       | 552,462                           | 624,769                          | 72,307                          | 13.09%                         | 608,659                 | (16,110)                        | 608,659                        | -                               | 10.2%                              | 624,769                        | 16,110                          | 13.1%       |
|   | 01650 | PARKS & RECREATION (01650)          | 125,993                            | 141,880                       | 147,111                           | 153,948                          | 6,837                           | 4.65%                          | 153,948                 | -                               | 153,948                        | -                               | 4.6%                               | 153,948                        | -                               | 4.6%        |
| GG  | 01660 | RAIL TRAIL (01660)                  | 1,000                              | 293                           | 5,000                             | 5,000                            | -                               | 0.00%                          | 5,000                   | -                               | 5,000                          | -                               | 0.0%                               | 5,000                          | -                               | 0.0%        |
| GG  | 01692 | CELEBRATIONS (01692)                | 2,000                              | 2,000                         | 2,300                             | 2,500                            | 200                             | 8.70%                          | 2,500                   | -                               | 2,500                          | -                               | 8.7%                               | 2,500                          | -                               | 8.7%        |
|   | 01710 | DEBT SERVICE (01710)                | 3,012,553                          | 2,400,638                     | 627,574                           | 377,650                          | (249,924)                       | -39.82%                        | 377,650                 | -                               | 377,650                        | -                               | -39.8%                             | 377,650                        | -                               | -39.8%      |
|   | 01911 | COUNTY RETIREMENT (01911)           | 2,144,455                          | 2,375,731                     | 2,607,227                         | 2,491,009                        | (116,218)                       | -4.46%                         | 2,611,009               | 120,000                         | 2,491,009                      | (120,000)                       | -4.5%                              | 2,611,009                      | 120,000                         | 0.1%        |
| INS   | 01912 | WORKERS' COMPENSATION (01912)       | 283,171                            | 302,068                       | 360,200                           | 380,969                          | 20,769                          | 5.77%                          | 380,969                 | -                               | 380,969                        | -                               | 5.8%                               | 380,969                        | -                               | 5.8%        |
| INS   | 01913 | UNEMPLOYMENT (01913)                | 41,438                             | 41,662                        | 50,000                            | 50,000                           | -                               | 0.00%                          | 50,000                  | -                               | 50,000                         | -                               | 0.0%                               | 50,000                         | -                               | 0.0%        |
| INS   | 01914 | EMPLOYEE BENEFITS (01914)           | 7,274,235                          | 7,426,875                     | 7,999,027                         | 8,340,143                        | 341,116                         | 4.26%                          | 8,364,143               | 24,000                          | 8,371,290                      | 7,147                           | 4.7%                               | 8,364,143                      | (7,147)                         | 4.6%        |
| INS   | 01945 | LIABILITY INSURANCE (01945)         | 245,831                            | 365,486                       | 336,306                           | 391,710                          | 55,404                          | 16.47%                         | 391,710                 | -                               | 391,710                        | -                               | 16.5%                              | 391,710                        | -                               | 16.5%       |
|   | 01990 | TRANSFERS - TAX SUPPORTED (01990)** | 2,243,740                          | 1,988,500                     | 1,875,000                         | 2,200,000                        | 325,000                         | 17.33%                         | 2,200,000               | -                               | 2,350,000                      | 150,000                         | 25.3%                              | 2,350,000                      | -                               | 25.3%       |
|   |       | <b>Subtotal GF, Less School</b>     | <b>26,642,224</b>                  | <b>26,493,943</b>             | <b>27,139,432</b>                 | <b>28,382,226</b>                | <b>1,242,794</b>                | <b>4.58%</b>                   | <b>28,500,022</b>       | <b>117,796</b>                  | <b>28,499,908</b>              | <b>(114)</b>                    | <b>5.0%</b>                        | <b>28,628,871</b>              | <b>128,963</b>                  | <b>5.5%</b> |
| ED  | 01300 | SCHOOLS                             | 35,139,715                         | 37,098,523                    | 38,845,279                        | 40,529,934                       | 1,684,655                       | 4.34%                          | 40,529,934              | -                               | 40,529,934                     | -                               | 4.3%                               | 40,529,934                     | -                               | 4.3%        |
| ED  | 01371 | KEEFE TECH. VOCATIONAL              | 1,214,357                          | 1,421,995                     | 1,471,091                         | 1,529,189                        | 58,098                          | 3.95%                          | 1,529,189               | -                               | 1,529,189                      | -                               | 3.9%                               | 1,529,189                      | -                               | 3.9%        |
|   |       | <b>TOTAL</b>                        | <b>62,996,296</b>                  | <b>65,014,459</b>             | <b>67,455,802</b>                 | <b>70,441,349</b>                | <b>2,985,547</b>                | <b>4.43%</b>                   | <b>70,559,145</b>       | <b>117,796</b>                  | <b>70,559,031</b>              | <b>(114)</b>                    | <b>4.6%</b>                        | <b>70,687,994</b>              | <b>128,963</b>                  | <b>4.8%</b> |
| **Tax supported articles are not part of Omnibus Budget, but must balance within Tax Levy; this includes the "set aside" for the Capital Expenditure fund |       |                                     |                                    |                               |                                   |                                  |                                 |                                |                         |                                 |                                |                                 |                                    |                                |                                 |             |
|   | 61450 | <b>WATER ENTERPRISE*</b>            | <b>2,312,475</b>                   | <b>2,504,266</b>              | <b>3,107,052</b>                  | <b>3,572,477</b>                 | <b>465,425</b>                  | <b>14.98%</b>                  | <b>3,399,681</b>        | <b>(172,796)</b>                | <b>3,395,460</b>               | <b>(4,221)</b>                  | <b>9.3%</b>                        | <b>3,399,681</b>               | <b>4,221</b>                    | <b>9.4%</b> |

FY2024 Omnibus Budget - May 2023 Annual Town Meeting

|       |                     |                | Level 1         |                    |                |               | Level 2          |                   |                    | Level 3 |  |  | Level 4 |  |  | FY2023 to FY2024 Level 4 |  |
|-------|---------------------|----------------|-----------------|--------------------|----------------|---------------|------------------|-------------------|--------------------|---------|--|--|---------|--|--|--------------------------|--|
|       |                     |                | FY2023          | FY2024             | FY23-24        | FY23-24       | Town Admin. Rec. | Select Board Rec. | Finance Comm. Rec. |         |  |  |         |  |  |                          |  |
|       |                     |                | Approved Budget | Department Request | (\$ Chg        | (%) Chg       |                  |                   |                    |         |  |  |         |  |  |                          |  |
| 01122 | Select Board        | Personnel      | 300,871         | 324,226            | 23,355         | 7.8%          | 324,226          | 324,226           | 324,226            |         |  |  |         |  |  |                          |  |
|       |                     | Operating      | 102,100         | 102,500            | 400            | -1.9%         | 102,500          | 102,500           | 102,500            |         |  |  |         |  |  |                          |  |
|       |                     | <b>Total</b>   | <b>402,971</b>  | <b>426,726</b>     | <b>23,755</b>  | <b>5.9%</b>   | <b>426,726</b>   | <b>426,726</b>    | <b>426,726</b>     |         |  |  |         |  |  |                          |  |
| 01131 | Finance Committee   | Personnel      | 2,454           | 4,000              | 1,546          | 63.0%         | 4,000            | 4,000             | 4,000              |         |  |  |         |  |  |                          |  |
|       |                     | Operating      | 210             | 210                | -              | 0.0%          | 210              | 210               | 210                |         |  |  |         |  |  |                          |  |
|       |                     | <b>Total</b>   | <b>2,664</b>    | <b>4,210</b>       | <b>1,546</b>   | <b>58.0%</b>  | <b>4,210</b>     | <b>4,210</b>      | <b>4,210</b>       |         |  |  |         |  |  |                          |  |
| 01132 | Reserve Fund        | <b>Total</b>   | <b>325,000</b>  | <b>325,000</b>     | <b>-</b>       | <b>0.0%</b>   | <b>325,000</b>   | <b>325,000</b>    | <b>325,000</b>     |         |  |  |         |  |  |                          |  |
| 01135 | Town Accountant     | Personnel      | 151,573         | 158,208            | 6,635          | 4.4%          | 163,161          | 163,161           | 163,161            |         |  |  |         |  |  |                          |  |
|       |                     | Operating      | 36,450          | 37,500             | 1,050          | -0.3%         | 37,500           | 37,500            | 37,500             |         |  |  |         |  |  |                          |  |
|       |                     | <b>Total</b>   | <b>188,023</b>  | <b>195,708</b>     | <b>7,685</b>   | <b>4.1%</b>   | <b>200,661</b>   | <b>200,661</b>    | <b>200,661</b>     |         |  |  |         |  |  |                          |  |
| 01141 | Board of Assessors  | Personnel      | 202,340         | 207,923            | 5,583          | 2.8%          | 207,923          | 207,923           | 207,923            |         |  |  |         |  |  |                          |  |
|       |                     | Operating      | 58,885          | 101,218            | 42,333         | 15.6%         | 87,218           | 87,218            | 87,218             |         |  |  |         |  |  |                          |  |
|       |                     | <b>Total</b>   | <b>261,225</b>  | <b>309,141</b>     | <b>47,916</b>  | <b>18.3%</b>  | <b>295,141</b>   | <b>295,141</b>    | <b>295,141</b>     |         |  |  |         |  |  |                          |  |
| 01145 | Treasurer/Collector | Personnel      | 314,096         | 326,194            | 12,098         | 3.9%          | 326,194          | 326,194           | 326,194            |         |  |  |         |  |  |                          |  |
|       |                     | Operating      | 57,600          | 60,620             | 3,020          | 0.2%          | 60,620           | 60,620            | 60,620             |         |  |  |         |  |  |                          |  |
|       |                     | <b>Total</b>   | <b>371,696</b>  | <b>386,814</b>     | <b>15,118</b>  | <b>4.1%</b>   | <b>386,814</b>   | <b>386,814</b>    | <b>386,814</b>     |         |  |  |         |  |  |                          |  |
| 01152 | Human Resources     | Personnel      | 122,333         | 126,926            | 4,593          | 3.8%          | 126,926          | 126,926           | 126,926            |         |  |  |         |  |  |                          |  |
|       |                     | Operating      | 24,510          | 24,260             | (250)          | -0.8%         | 24,260           | 24,260            | 24,260             |         |  |  |         |  |  |                          |  |
|       |                     | <b>Total</b>   | <b>146,843</b>  | <b>151,186</b>     | <b>4,343</b>   | <b>3.0%</b>   | <b>151,186</b>   | <b>151,186</b>    | <b>151,186</b>     |         |  |  |         |  |  |                          |  |
| 01155 | Technology          | Personnel      | 116,045         | 119,656            | 3,611          | 3.1%          | 119,656          | 119,656           | 119,656            |         |  |  |         |  |  |                          |  |
|       |                     | Operating      | 151,530         | 157,398            | 5,868          | -0.1%         | 157,701          | 157,701           | 157,701            |         |  |  |         |  |  |                          |  |
|       |                     | Capital Outlay | 45,976          | 45,976             | -              | 0.0%          | 45,976           | 45,976            | 45,976             |         |  |  |         |  |  |                          |  |
|       |                     | <b>Total</b>   | <b>313,551</b>  | <b>323,030</b>     | <b>9,479</b>   | <b>3.0%</b>   | <b>323,333</b>   | <b>323,333</b>    | <b>323,333</b>     |         |  |  |         |  |  |                          |  |
| 01161 | Town Clerk          | Personnel      | 161,768         | 168,709            | 6,941          | 4.3%          | 168,709          | 168,709           | 168,709            |         |  |  |         |  |  |                          |  |
|       |                     | Operating      | 13,020          | 11,344             | (1,676)        | -1.3%         | 11,344           | 11,344            | 11,344             |         |  |  |         |  |  |                          |  |
|       |                     | <b>Total</b>   | <b>174,788</b>  | <b>180,053</b>     | <b>5,265</b>   | <b>3.0%</b>   | <b>180,053</b>   | <b>180,053</b>    | <b>180,053</b>     |         |  |  |         |  |  |                          |  |
| 01162 | Elections           | Personnel      | 31,661          | 25,694             | (5,967)        | -18.8%        | 25,694           | 25,694            | 25,694             |         |  |  |         |  |  |                          |  |
|       |                     | Operating      | 15,570          | 16,095             | 525            | 7.3%          | 16,095           | 16,095            | 16,095             |         |  |  |         |  |  |                          |  |
|       |                     | <b>Total</b>   | <b>47,231</b>   | <b>41,789</b>      | <b>(5,442)</b> | <b>-11.5%</b> | <b>41,789</b>    | <b>41,789</b>     | <b>41,789</b>      |         |  |  |         |  |  |                          |  |
| 01171 | Conservation Comm.  | Personnel      | 59,996          | 62,096             | 2,100          | 3.5%          | 62,096           | 62,096            | 62,096             |         |  |  |         |  |  |                          |  |
|       |                     | Operating      | 4,050           | 4,150              | 100            | -0.1%         | 4,150            | 4,150             | 4,150              |         |  |  |         |  |  |                          |  |
|       |                     | <b>Total</b>   | <b>64,046</b>   | <b>66,246</b>      | <b>2,200</b>   | <b>3.4%</b>   | <b>66,246</b>    | <b>66,246</b>     | <b>66,246</b>      |         |  |  |         |  |  |                          |  |
| 01175 | Planning Board      | Personnel      | 108,038         | 109,697            | 1,659          | 1.5%          | 109,697          | 109,697           | 109,697            |         |  |  |         |  |  |                          |  |
|       |                     | Operating      | 3,400           | 5,050              | 1,650          | 1.4%          | 5,050            | 5,050             | 5,050              |         |  |  |         |  |  |                          |  |
|       |                     | <b>Total</b>   | <b>111,438</b>  | <b>114,747</b>     | <b>3,309</b>   | <b>3.0%</b>   | <b>114,747</b>   | <b>114,747</b>    | <b>114,747</b>     |         |  |  |         |  |  |                          |  |
| 01176 | Zoning Board        | Personnel      | 7,276           | 7,213              | (63)           | -0.9%         | 7,213            | 7,213             | 7,213              |         |  |  |         |  |  |                          |  |
|       |                     | Operating      | 3,875           | 3,875              | -              | 0.3%          | 3,875            | 3,875             | 3,875              |         |  |  |         |  |  |                          |  |
|       |                     | <b>Total</b>   | <b>11,151</b>   | <b>11,088</b>      | <b>(63)</b>    | <b>-0.6%</b>  | <b>11,088</b>    | <b>11,088</b>     | <b>11,088</b>      |         |  |  |         |  |  |                          |  |



FY2024 Omnibus Budget - May 2023 Annual Town Meeting

|       |                      |                | Level 1          |                    |                |               | Level 2          |                   |                    | Level 3          |                  |                  | Level 4          |                  |                  | FY2023 to FY2024 Level 4 |               |
|-------|----------------------|----------------|------------------|--------------------|----------------|---------------|------------------|-------------------|--------------------|------------------|------------------|------------------|------------------|------------------|------------------|--------------------------|---------------|
|       |                      |                | FY2023           | FY2024             | FY23-24        | FY23-24       | FY2024           | FY2024            | FY2024             | FY2024           | FY2024           | FY2024           | FY2024           | FY2024           | FY2024           | FY2024                   | FY2024        |
|       |                      |                | Approved Budget  | Department Request | (\$)           | (%)           | Town Admin. Rec. | Select Board Rec. | Finance Comm. Rec. |                  |                  |                  |                  |                  |                  |                          |               |
|       |                      |                |                  |                    | Chg            | Chg           |                  |                   |                    |                  |                  |                  |                  |                  |                  |                          |               |
| 01182 | Economic Dev.        | Personnel      | -                | 50,000             | 50,000         | 100.0%        |                  |                   |                    |                  |                  |                  |                  |                  |                  |                          |               |
|       |                      | Operating      | 14,000           | 1,000              | (13,000)       | 164.3%        | 50,000           | 50,000            | 50,000             | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           | 50,000                   | 100.0%        |
|       |                      | <b>Total</b>   | <b>14,000</b>    | <b>51,000</b>      | <b>37,000</b>  | <b>264.3%</b> | <b>51,000</b>    | <b>51,000</b>     | <b>51,000</b>      | <b>51,000</b>    | <b>51,000</b>    | <b>51,000</b>    | <b>51,000</b>    | <b>51,000</b>    | <b>51,000</b>    | <b>37,000</b>            | <b>264.3%</b> |
| 01199 | Sustainability       | <b>Total</b>   | <b>50,000</b>    | <b>51,500</b>      | <b>1,500</b>   | <b>3.0%</b>   | <b>51,500</b>    | <b>51,500</b>     | <b>51,500</b>      | <b>51,500</b>    | <b>51,500</b>    | <b>51,500</b>    | <b>51,500</b>    | <b>51,500</b>    | <b>51,500</b>    | <b>1,500</b>             | <b>3.0%</b>   |
| 01210 | Police               | Personnel      | 3,180,663        | 3,324,429          | 143,766        | 4.5%          | 3,324,429        | 3,324,429         | 3,324,429          | 3,324,429        | 3,324,429        | 3,324,429        | 3,324,429        | 3,324,429        | 3,324,429        | 143,766                  | 4.5%          |
|       |                      | Operating      | 214,589          | 257,050            | 42,461         | 35.6%         | 257,050          | 251,308           | 251,308            | 251,308          | 251,308          | 251,308          | 251,308          | 251,308          | 251,308          | 36,719                   | 17.1%         |
|       |                      | Capital Outlay | 1,435            | 1,435              | -              | 0.0%          | 1,435            | 1,435             | 1,435              | 1,435            | 1,435            | 1,435            | 1,435            | 1,435            | 1,435            | -                        | 0.0%          |
|       |                      | <b>Total</b>   | <b>3,396,687</b> | <b>3,582,914</b>   | <b>186,227</b> | <b>5.5%</b>   | <b>3,582,914</b> | <b>3,577,172</b>  | <b>3,577,172</b>   | <b>3,577,172</b> | <b>3,577,172</b> | <b>3,577,172</b> | <b>3,577,172</b> | <b>3,577,172</b> | <b>3,577,172</b> | <b>180,485</b>           | <b>5.3%</b>   |
| 01211 | Auxiliary Police     | <b>Total</b>   | <b>16,002</b>    | <b>16,002</b>      | <b>-</b>       | <b>0.0%</b>   | <b>16,002</b>    | <b>16,002</b>     | <b>16,002</b>      | <b>16,002</b>    | <b>16,002</b>    | <b>16,002</b>    | <b>16,002</b>    | <b>16,002</b>    | <b>16,002</b>    | <b>-</b>                 | <b>0.0%</b>   |
| 01220 | Fire                 | Personnel      | 866,659          | 792,390            | (74,269)       | -8.6%         | 792,390          | 843,390           | 843,390            | 843,390          | 843,390          | 843,390          | 843,390          | 843,390          | 843,390          | (23,269)                 | -2.7%         |
|       |                      | Operating      | 98,670           | 145,145            | 46,475         | 245.7%        | 145,145          | 145,145           | 145,145            | 145,145          | 145,145          | 145,145          | 145,145          | 145,145          | 145,145          | 46,475                   | 47.1%         |
|       |                      | Capital Outlay | 13,608           | 35,000             | 21,392         | 157.2%        | 35,000           | 35,000            | 35,000             | 35,000           | 35,000           | 35,000           | 35,000           | 35,000           | 35,000           | 21,392                   | 157.2%        |
|       |                      | <b>Total</b>   | <b>978,937</b>   | <b>972,535</b>     | <b>(6,402)</b> | <b>-0.7%</b>  | <b>972,535</b>   | <b>1,023,535</b>  | <b>1,023,535</b>   | <b>1,023,535</b> | <b>1,023,535</b> | <b>1,023,535</b> | <b>1,023,535</b> | <b>1,023,535</b> | <b>1,023,535</b> | <b>44,598</b>            | <b>4.6%</b>   |
| 01231 | Ambulance            | Personnel      | 637,338          | 759,352            | 122,014        | 19.1%         | 759,352          | 708,352           | 708,352            | 708,352          | 708,352          | 708,352          | 708,352          | 708,352          | 708,352          | 71,014                   | 19.6%         |
|       |                      | Operating      | 175,400          | 198,150            | 22,750         | 67.8%         | 198,150          | 198,150           | 198,150            | 198,150          | 198,150          | 198,150          | 198,150          | 198,150          | 198,150          | 22,750                   | 18.7%         |
|       |                      | <b>Total</b>   | <b>812,738</b>   | <b>957,502</b>     | <b>144,764</b> | <b>17.8%</b>  | <b>957,502</b>   | <b>906,502</b>    | <b>906,502</b>     | <b>906,502</b>   | <b>906,502</b>   | <b>906,502</b>   | <b>906,502</b>   | <b>906,502</b>   | <b>906,502</b>   | <b>93,764</b>            | <b>11.5%</b>  |
| 01241 | Building Inspection  | Personnel      | 201,699          | 211,556            | 9,857          | 4.9%          | 211,556          | 213,689           | 213,689            | 213,689          | 213,689          | 213,689          | 213,689          | 213,689          | 213,689          | 11,990                   | 5.9%          |
|       |                      | Operating      | 19,000           | 19,900             | 900            | 5.7%          | 19,200           | 19,200            | 19,200             | 19,200           | 19,200           | 19,200           | 19,200           | 19,200           | 19,200           | 200                      | 1.1%          |
|       |                      | Capital Outlay | 500              | 500                | -              | 0.0%          | 500              | 500               | 500                | 500              | 500              | 500              | 500              | 500              | 500              | -                        | 0.0%          |
|       |                      | <b>Total</b>   | <b>221,199</b>   | <b>231,956</b>     | <b>10,757</b>  | <b>4.9%</b>   | <b>231,256</b>   | <b>233,389</b>    | <b>233,389</b>     | <b>233,389</b>   | <b>233,389</b>   | <b>233,389</b>   | <b>233,389</b>   | <b>233,389</b>   | <b>233,389</b>   | <b>12,190</b>            | <b>5.5%</b>   |
| 01291 | Emergency Mgmt       | Personnel      | 5,000            | 5,000              | -              | 0.0%          | 5,000            | 10,000            | 10,000             | 10,000           | 10,000           | 10,000           | 10,000           | 10,000           | 10,000           | 5,000                    | 100.0%        |
|       |                      | Operating      | 12,061           | 12,061             | -              | 0.0%          | 12,061           | 12,061            | 12,061             | 12,061           | 12,061           | 12,061           | 12,061           | 12,061           | 12,061           | -                        | 0.0%          |
|       |                      | <b>Total</b>   | <b>17,061</b>    | <b>17,061</b>      | <b>-</b>       | <b>0.0%</b>   | <b>17,061</b>    | <b>22,061</b>     | <b>22,061</b>      | <b>22,061</b>    | <b>22,061</b>    | <b>22,061</b>    | <b>22,061</b>    | <b>22,061</b>    | <b>5,000</b>     | <b>29.3%</b>             |               |
| 01292 | Animal Control       | <b>Total</b>   | <b>38,000</b>    | <b>38,000</b>      | <b>-</b>       | <b>0.0%</b>   | <b>38,000</b>    | <b>38,000</b>     | <b>38,000</b>      | <b>38,000</b>    | <b>38,000</b>    | <b>38,000</b>    | <b>38,000</b>    | <b>38,000</b>    | <b>38,000</b>    | <b>-</b>                 | <b>0.0%</b>   |
| 01420 | DPW (Hwy)            | Personnel      | 1,014,166        | 1,058,403          | 44,237         | 4.4%          | 1,058,403        | 1,058,403         | 1,058,403          | 1,058,403        | 1,058,403        | 1,058,403        | 1,058,403        | 1,058,403        | 1,058,403        | 44,237                   | 4.4%          |
|       |                      | Operating      | 351,311          | 357,878            | 6,567          | 3.6%          | 357,878          | 357,233           | 357,233            | 357,233          | 357,233          | 357,233          | 357,233          | 357,233          | 357,233          | 5,922                    | 1.7%          |
|       |                      | Capital Outlay | 300,000          | 330,000            | 30,000         | 10.0%         | 330,000          | 300,000           | 300,000            | 300,000          | 300,000          | 300,000          | 300,000          | 300,000          | 300,000          | -                        | 0.0%          |
|       |                      | <b>Total</b>   | <b>1,665,477</b> | <b>1,746,281</b>   | <b>80,804</b>  | <b>4.9%</b>   | <b>1,746,281</b> | <b>1,715,636</b>  | <b>1,715,636</b>   | <b>1,715,636</b> | <b>1,715,636</b> | <b>1,715,636</b> | <b>1,715,636</b> | <b>1,715,636</b> | <b>1,715,636</b> | <b>50,159</b>            | <b>3.0%</b>   |
| 01422 | Facilities Maint.    | Personnel      | 100,524          | 103,540            | 3,016          | 3.0%          | 103,540          | 103,540           | 103,540            | 103,540          | 103,540          | 103,540          | 103,540          | 103,540          | 103,540          | 3,016                    | 3.0%          |
|       |                      | Operating      | 184,700          | 211,450            | 26,750         | 16.9%         | 211,450          | 215,757           | 215,757            | 215,757          | 215,757          | 215,757          | 215,757          | 215,757          | 215,757          | 31,057                   | 16.8%         |
|       |                      | <b>Total</b>   | <b>285,224</b>   | <b>314,990</b>     | <b>29,766</b>  | <b>10.4%</b>  | <b>314,990</b>   | <b>319,297</b>    | <b>319,297</b>     | <b>319,297</b>   | <b>319,297</b>   | <b>319,297</b>   | <b>319,297</b>   | <b>319,297</b>   | <b>319,297</b>   | <b>34,073</b>            | <b>11.9%</b>  |
| 01423 | Snow & Ice           | Personnel      | 50,000           | 50,000             | -              | 0.0%          | 50,000           | 50,000            | 50,000             | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           | -                        | 0.0%          |
|       |                      | Operating      | 200,000          | 200,000            | -              | 0.0%          | 200,000          | 200,000           | 200,000            | 200,000          | 200,000          | 200,000          | 200,000          | 200,000          | 200,000          | -                        | 0.0%          |
|       |                      | <b>Total</b>   | <b>250,000</b>   | <b>250,000</b>     | <b>-</b>       | <b>0.0%</b>   | <b>250,000</b>   | <b>250,000</b>    | <b>250,000</b>     | <b>250,000</b>   | <b>250,000</b>   | <b>250,000</b>   | <b>250,000</b>   | <b>250,000</b>   | <b>250,000</b>   | <b>-</b>                 | <b>0.0%</b>   |
| 01424 | Street Lighting      | <b>Total</b>   | <b>99,170</b>    | <b>99,820</b>      | <b>650</b>     | <b>0.7%</b>   | <b>99,820</b>    | <b>99,820</b>     | <b>99,820</b>      | <b>99,820</b>    | <b>99,820</b>    | <b>99,820</b>    | <b>99,820</b>    | <b>99,820</b>    | <b>99,820</b>    | <b>650</b>               | <b>0.7%</b>   |
| 01433 | Solid Waste          | <b>Total</b>   | <b>1,376,118</b> | <b>1,474,188</b>   | <b>98,070</b>  | <b>7.1%</b>   | <b>1,474,188</b> | <b>1,474,188</b>  | <b>1,474,188</b>   | <b>1,474,188</b> | <b>1,474,188</b> | <b>1,474,188</b> | <b>1,474,188</b> | <b>1,474,188</b> | <b>1,474,188</b> | <b>98,070</b>            | <b>7.1%</b>   |
| 01440 | Wastewater Treatment | <b>Total</b>   | <b>97,700</b>    | <b>108,125</b>     | <b>10,425</b>  | <b>10.7%</b>  | <b>108,125</b>   | <b>106,275</b>    | <b>106,275</b>     | <b>106,275</b>   | <b>106,275</b>   | <b>106,275</b>   | <b>106,275</b>   | <b>106,275</b>   | <b>106,275</b>   | <b>8,575</b>             | <b>8.8%</b>   |

FY2024 Omnibus Budget - May 2023 Annual Town Meeting

|                          |                           |           | Level 1         |                    |           |         | Level 2          |                   |                    | Level 3 |  |  | Level 4 |  |  | FY2023 to FY2024 Level 4 |  |
|--------------------------|---------------------------|-----------|-----------------|--------------------|-----------|---------|------------------|-------------------|--------------------|---------|--|--|---------|--|--|--------------------------|--|
|                          |                           |           | FY2023          | FY2024             | FY23-24   | FY23-24 | Town Admin. Rec. | Select Board Rec. | Finance Comm. Rec. |         |  |  |         |  |  |                          |  |
|                          |                           |           | Approved Budget | Department Request | (\$)      | (%)     |                  |                   |                    |         |  |  |         |  |  |                          |  |
|                          |                           |           |                 |                    | Chg       | Chg     |                  |                   |                    |         |  |  |         |  |  |                          |  |
| 01499                    | Motor Vehicle Fuels       | Total     | 135,000         | 185,000            | 50,000    | 37.0%   | 185,000          | 176,500           | 176,500            |         |  |  |         |  |  |                          |  |
| 01512                    | Board of Health           | Personnel | 161,044         | 165,091            | 4,047     | 2.5%    | 165,091          | 165,091           | 165,091            |         |  |  |         |  |  |                          |  |
|                          |                           | Operating | 8,450           | 8,450              | -         | 0.0%    | 8,450            | 8,450             | 8,450              |         |  |  |         |  |  |                          |  |
|                          |                           | Total     | 169,494         | 173,541            | 4,047     | 2.4%    | 173,541          | 173,541           | 173,541            |         |  |  |         |  |  |                          |  |
| 01541                    | Council on Aging          | Personnel | 218,637         | 223,146            | 4,509     | 2.1%    | 223,146          | 223,146           | 223,146            |         |  |  |         |  |  |                          |  |
|                          |                           | Operating | 55,340          | 63,879             | 8,539     | 19.0%   | 63,879           | 61,915            | 61,915             |         |  |  |         |  |  |                          |  |
|                          |                           | Total     | 273,977         | 287,025            | 13,048    | 4.8%    | 287,025          | 285,061           | 285,061            |         |  |  |         |  |  |                          |  |
| 01542                    | Youth & Family            | Personnel | 148,125         | 154,323            | 6,198     | 4.2%    | 154,323          | 154,323           | 154,323            |         |  |  |         |  |  |                          |  |
|                          |                           | Operating | 17,200          | 19,820             | 2,620     | 132.9%  | 19,170           | 19,170            | 19,170             |         |  |  |         |  |  |                          |  |
|                          |                           | Total     | 165,325         | 174,143            | 8,818     | 5.3%    | 173,493          | 173,493           | 173,493            |         |  |  |         |  |  |                          |  |
| 01543                    | Veterans' Services        | Benefits  | 50,000          | 50,000             | -         | 0.0%    | 50,000           | 50,000            | 50,000             |         |  |  |         |  |  |                          |  |
|                          |                           | Operating | 44,489          | 47,207             | 2,718     | 23.7%   | 47,207           | 47,207            | 47,207             |         |  |  |         |  |  |                          |  |
|                          |                           | Total     | 94,489          | 97,207             | 2,718     | 2.9%    | 97,207           | 97,207            | 97,207             |         |  |  |         |  |  |                          |  |
| 01610                    | Library                   | Personnel | 373,066         | 436,469            | 63,403    | 17.0%   | 420,359          | 420,359           | 436,469            |         |  |  |         |  |  |                          |  |
|                          |                           | Operating | 179,396         | 188,300            | 8,904     | 10.4%   | 188,300          | 188,300           | 188,300            |         |  |  |         |  |  |                          |  |
|                          |                           | Total     | 552,462         | 624,769            | 72,307    | 13.1%   | 608,659          | 608,659           | 624,769            |         |  |  |         |  |  |                          |  |
| 01650                    | Parks & Recreation        | Personnel | 147,111         | 153,948            | 6,837     | 4.6%    | 153,948          | 153,948           | 153,948            |         |  |  |         |  |  |                          |  |
|                          |                           | Operating | -               | -                  | -         | 0.0%    | -                | -                 | -                  |         |  |  |         |  |  |                          |  |
|                          |                           | Total     | 147,111         | 153,948            | 6,837     | 4.6%    | 153,948          | 153,948           | 153,948            |         |  |  |         |  |  |                          |  |
| 01660                    | Rail Trail                | Total     | 5,000           | 5,000              | -         | 0.0%    | 5,000            | 5,000             | 5,000              |         |  |  |         |  |  |                          |  |
| 01692                    | Celebrations              | Total     | 2,300           | 2,500              | 200       | 8.7%    | 2,500            | 2,500             | 2,500              |         |  |  |         |  |  |                          |  |
| 01911                    | County Retirement         | Total     | 2,607,227       | 2,491,009          | (116,218) | -4.5%   | 2,611,009        | 2,491,009         | 2,611,009          |         |  |  |         |  |  |                          |  |
| 01912                    | Workers' Comp.            | Total     | 360,200         | 380,969            | 20,769    | 5.8%    | 380,969          | 380,969           | 380,969            |         |  |  |         |  |  |                          |  |
| 01913                    | Unemployment              | Total     | 50,000          | 50,000             | -         | 0.0%    | 50,000           | 50,000            | 50,000             |         |  |  |         |  |  |                          |  |
| 01914                    | Employee Benefits         | Total     | 7,999,027       | 8,340,143          | 341,116   | 4.3%    | 8,364,143        | 8,371,290         | 8,364,143          |         |  |  |         |  |  |                          |  |
| 01945                    | Liability Insurance       | Total     | 336,306         | 391,710            | 55,404    | 16.5%   | 391,710          | 391,710           | 391,710            |         |  |  |         |  |  |                          |  |
| Subtotal - 01122 - 01945 |                           |           | 24,636,858      | 25,804,576         | 1,167,718 | 4.7%    | 25,922,372       | 25,772,258        | 25,804,014         |         |  |  |         |  |  |                          |  |
| 01300                    | Holliston Public Schools* | Total     | 38,845,279      | 40,529,934         | 1,684,655 | 4.3%    | 40,529,934       | 40,529,934        | 40,529,934         |         |  |  |         |  |  |                          |  |
| 01371                    | Keefe Technical*          | Total     | 1,471,091       | 1,529,189          | 58,098    | 3.9%    | 1,529,189        | 1,529,189         | 1,529,189          |         |  |  |         |  |  |                          |  |
| Education Subtotal       |                           |           | 40,316,370      | 42,059,123         | 1,742,753 | 4.1%    | 42,059,123       | 42,059,123        | 42,059,123         |         |  |  |         |  |  |                          |  |

FY2024 Omnibus Budget - May 2023 Annual Town Meeting

|              |                                    |                                 | Level 1                   |                                 |                     |                    | Level 2                    |                             |                              | Level 3 |  | Level 4 |                  | FY2023 to<br>FY2024 Level 4 |  |
|--------------|------------------------------------|---------------------------------|---------------------------|---------------------------------|---------------------|--------------------|----------------------------|-----------------------------|------------------------------|---------|--|---------|------------------|-----------------------------|--|
|              |                                    |                                 | FY2023<br>Approved Budget | FY2024<br>Department<br>Request | FY23-24<br>(\$ Chg) | FY23-24<br>(%) Chg | FY2024<br>Town Admin. Rec. | FY2024<br>Select Board Rec. | FY2024<br>Finance Comm. Rec. |         |  |         | (\$ Chg)         | (%) Chg                     |  |
| <b>01710</b> | <b>Debt Service</b>                | Operating                       | 4,000                     | 4,000                           | -                   | 0.0%               | 4,000                      | 4,000                       | 4,000                        |         |  |         | -                | 0.0%                        |  |
|              |                                    | Debt Service                    | 623,574                   | 373,650                         | (249,924)           | -40.1%             | 373,650                    | 373,650                     | 373,650                      |         |  |         | (249,924)        | -40.1%                      |  |
|              |                                    | <b>Total</b>                    | <b>627,574</b>            | <b>377,650</b>                  | <b>(249,924)</b>    | <b>-39.8%</b>      | <b>377,650</b>             | <b>377,650</b>              | <b>377,650</b>               |         |  |         | <b>(249,924)</b> | <b>-39.8%</b>               |  |
|              |                                    | <b>Total</b>                    | <b>65,580,802</b>         | <b>68,241,349</b>               | <b>2,660,547</b>    | <b>4.1%</b>        | <b>68,359,145</b>          | <b>68,209,031</b>           | <b>68,337,994</b>            |         |  |         | <b>2,757,192</b> | <b>4.4%</b>                 |  |
|              |                                    | <b>Total, Less Debt Service</b> | <b>64,953,228</b>         | <b>67,863,699</b>               | <b>2,910,471</b>    | <b>4.5%</b>        | <b>67,981,495</b>          | <b>67,831,381</b>           | <b>67,960,344</b>            |         |  |         | <b>3,007,116</b> | <b>5.0%</b>                 |  |
| <b>61450</b> | <b>Water Division (Enterprise)</b> | Personnel                       | 763,298                   | 892,199                         | 128,901             | 16.9%              | 872,110                    | 872,110                     | 872,110                      |         |  |         | 108,812          | 14.3%                       |  |
|              |                                    | Benefits                        | 243,566                   | 280,623                         | 37,057              | 15.2%              | 280,623                    | 276,402                     | 280,623                      |         |  |         | 37,057           | 15.2%                       |  |
|              |                                    | Operating                       | 791,620                   | 1,287,822                       | 496,202             | 158.9%             | 1,150,115                  | 1,150,115                   | 1,150,115                    |         |  |         | 358,495          | 45.3%                       |  |
|              |                                    | Capital Outlay                  | -                         | 15,000                          | 15,000              | 0.0%               | -                          | -                           | -                            |         |  |         | -                | 0.0%                        |  |
|              |                                    | Debt Service                    | 1,293,568                 | 1,096,833                       | (196,735)           | -15.2%             | 1,096,833                  | 1,096,833                   | 1,096,833                    |         |  |         | (196,735)        | -15.2%                      |  |
|              |                                    | <b>Total</b>                    | <b>3,092,052</b>          | <b>3,572,477</b>                | <b>480,425</b>      | <b>15.5%</b>       | <b>3,399,681</b>           | <b>3,395,460</b>            | <b>3,399,681</b>             |         |  |         | <b>307,629</b>   | <b>9.9%</b>                 |  |

**FY22 WAGES AND BENEFITS**

| <i>Department</i>                      | <i>Gross Wages</i>   | <i>Disability Insurance</i> | <i>Health Insurance</i> | <i>Life Insurance</i> | <i>Medicare Tax</i> | <i>Health Savings Account</i> | <i>Health Insurance Opt-Out Program</i> | <i>Workers Comp.</i> | <i>Middlesex Retirement</i> | <i>OPEB Allocation</i> | <i>Total Benefits</i> |
|--|----------------------|-----------------------------|-------------------------|-----------------------|---------------------|-------------------------------|---|----------------------|-----------------------------|------------------------|-----------------------|
| 122-Select Board                       | 264,272.05           | 1,174.34                    | 26,108.70               | 77.00                 | 3,487.44            | 3,000.00                      |   | 264.77               | 46,294.52                   | 7,754.44               | 88,161.20             |
| 135-Accounting                         | 148,850.45           | 769.71                      | 15,485.40               | 42.00                 | 1,956.54            | 2,000.00                      |   | 89.31                | 30,504.77                   | 4,598.17               | 55,445.90             |
| 141-Assessors                          | 225,730.16           | 779.55                      | 19,575.60               | 77.00                 | 3,052.79            |                               |   | 1,282.55             | 30,734.79                   | 5,819.77               | 61,322.05             |
| 145-Treasurer/Collector                | 261,484.47           | 1,354.01                    | 26,595.00               | 56.00                 | 3,411.22            | 4,000.00                      |   | 156.89               | 53,345.82                   | 7,892.23               | 96,811.17             |
| 152-Human Resources                    | 129,223.92           | 671.08                      | 6,142.35                | 42.00                 | 1,798.46            |                               |   | 77.53                | 26,482.60                   | 1,831.39               | 37,045.41             |
| 155-Technology                         | 107,404.00           | 525.71                      | 6,333.00                | 42.00                 | 1,475.23            | 1,000.00                      |   | 64.44                | 20,722.01                   | 1,887.85               | 32,050.24             |
| 161-Town Clerk                         | 122,487.28           | 635.28                      | 21,054.06               | 42.00                 | 1,507.96            | 2,000.00                      |   | 73.49                | 25,030.52                   | 6,247.23               | 56,590.55             |
| 162-Elections                          | 1,715.19             |                             |                         |                       | 24.87               |                               |   | 1.03                 |                             | 0.00                   | 25.90                 |
| 171-Conservation                       | 52,411.49            | 272.69                      | 4,989.60                |                       | 686.36              | 1,000.00                      |   | 31.45                | 10,702.87                   | 1,477.58               | 19,160.55             |
| 175-Planning                           | 155,445.09           | 767.89                      | 15,270.00               | 38.50                 | 2,051.21            | 1,000.00                      |   | 93.27                | 30,253.94                   | 4,533.35               | 54,008.16             |
| 210-Police                             | 3,364,115.75         | 14,000.06                   | 170,747.98              | 784.00                | 43,133.92           | 6,833.33                      |   | 73,245.91            | 544,362.89                  | 50,796.20              | 903,904.29            |
| 220-Fire/Ambulance                     | 1,092,740.64         | 1,786.17                    | 153,091.61              | 1,240.47              | 12,923.55           | 22,250.00                     | 1,000.00                                | 31,468.38            | 70,417.74                   | 45,702.75              | 339,880.67            |
| 241-Building                           | 261,929.20           | 753.97                      | 8,760.30                | 45.50                 | 3,700.44            | 166.66                        |   | 6,060.22             | 28,363.28                   | 2,607.68               | 50,458.05             |
| 265-CPA                                | 866.25               |                             |                         |                       | 12.56               |                               |   | 0.52                 |                             | 0.00                   | 13.08                 |
| 420-DPW-Highway                        | 824,614.95           | 3,723.42                    | 162,487.83              | 311.50                | 10,249.17           | 1,000.00                      |   | 31,798.90            | 140,427.39                  | 48,210.18              | 398,208.39            |
| 422-DPW-Facilities Manager             | 100,032.32           | 515.69                      | 16,594.80               |                       | 1,263.87            | 2,000.00                      |   | 4,151.34             | 20,295.46                   | 4,914.26               | 49,735.43             |
| 429-DPW-Grounds Div                    | 73,960.80            | 313.85                      | 7,627.80                |                       | 990.55              |                               |   | 3,069.37             | 12,231.48                   | 2,258.84               | 26,491.89             |
| 430-DPW Director                       | 145,536.01           | 579.20                      | 15,954.60               | 42.00                 | 1,933.53            |                               |   | 6,039.74             | 22,817.16                   | 4,737.11               | 52,103.35             |
| 450-DPW-Water                          | 676,013.79           | 2,933.75                    | 85,179.04               | 332.50                | 8,888.34            |                               |   | 15,055.17            | 111,649.80                  | 25,322.75              | 249,361.34            |
| 512-Board of Health                    | 181,516.19           | 898.02                      | 24,437.40               | 87.50                 | 2,262.23            | 3,000.00                      |   | 438.95               | 32,982.26                   | 7,262.62               | 71,368.98             |
| 541-Council on Aging                   | 253,956.99           | 1,112.91                    | 14,503.20               | 164.50                | 3,504.11            | 250.00                        | 1,000.00                                | 2,536.74             | 42,780.88                   | 4,343.58               | 70,195.92             |
| 542-Youth and Family Services          | 164,242.08           | 727.60                      | 15,619.20               | 42.00                 | 2,208.20            | 2,000.00                      |   | 164.24               | 29,597.18                   | 4,637.79               | 54,996.21             |
| 543-Veterans District                  | 128,816.34           | 620.93                      |                         | 42.00                 | 1,805.64            |                               |   | 77.29                | 24,522.86                   | 12.44                  | 27,081.16             |
| 610-Library                            | 397,081.62           | 1,353.36                    | 17,014.44               | 45.50                 | 5,567.97            |                               | 2,500.00                                | 238.25               | 53,047.19                   | 5,052.00               | 84,818.71             |
| 650-Park and Rec                       | 274,612.95           | 630.62                      | 20,146.80               | 42.00                 | 3,764.62            |                               |   | 5,428.20             | 24,846.46                   | 5,978.56               | 60,837.27             |
| <b>Total-Town</b>                      | <b>9,409,059.98</b>  | <b>36,899.81</b>            | <b>853,718.71</b>       | <b>3,595.97</b>       | <b>121,660.78</b>   | <b>51,499.99</b>              | <b>4,500.00</b>                         | <b>181,907.95</b>    | <b>1,432,413.88</b>         | <b>253,878.78</b>      | <b>2,940,075.87</b>   |
| 910-Miller Schhol                      | 5,784,452.67         |                             | 398,428.93              | 1,221.50              | 79,232.22           | 3,166.66                      | 3,000.00                                | 37,058.19            | 37,107.92                   | 118,349.50             | 677,564.93            |
| 911-Placentino School                  | 5,573,485.01         |                             | 409,107.70              | 1,424.50              | 76,025.34           | 6,791.66                      | 4,500.00                                | 36,229.27            | 50,571.57                   | 121,571.95             | 706,221.99            |
| 912-Substitutes & Tutors               | 377,493.60           |                             | 7,826.10                | 38.50                 | 5,390.28            | 0.00                          |   | 2,396.73             | 35,297.71                   | 2,328.96               | 53,278.28             |
| 913-High School                        | 8,220,680.87         |                             | 568,326.07              | 1,578.50              | 112,608.90          | 4,500.00                      | 9,750.00                                | 52,612.36            | 107,557.58                  | 168,767.29             | 1,025,700.70          |
| 914-Middle School                      | 6,474,407.88         |                             | 519,418.91              | 1,263.50              | 87,201.78           | 3,249.99                      | 1,666.67                                | 40,877.24            | 79,550.92                   | 154,191.01             | 887,420.03            |
| 915-School Administration              | 1,214,595.22         |                             | 84,345.30               | 203.00                | 16,658.97           | 3,666.67                      |   | 7,773.41             | 25,320.30                   | 25,037.50              | 163,005.15            |
| 916-Cafeteria                          | 500,119.07           |                             | 93,308.62               | 269.50                | 6,204.12            |                               |   | 15,603.71            | 66,503.79                   | 27,711.53              | 209,601.28            |
| 917-Teachers Aides                     | 2,609,549.33         |                             | 351,685.09              | 1,165.50              | 33,987.82           | 4,681.32                      | 2,000.00                                | 16,720.34            | 486,448.77                  | 104,490.55             | 1,001,179.39          |
| 918-School Clerical                    | 477,707.22           | 142.21                      | 54,320.73               | 275.10                | 6,234.35            | 1,000.00                      | 2,500.00                                | 3,057.33             | 96,275.92                   | 16,167.60              | 179,973.24            |
| 919-Custodians/Maintenance             | 467,114.64           |                             | 74,844.60               | 210.00                | 5,952.92            | 2,000.00                      |   | 14,573.98            | 87,289.68                   | 22,226.11              | 207,097.29            |
| 920-Bus Drivers                        | 3,079.10             |                             | -0.13                   | -3.50                 | 44.65               |                               |   | 100.38               | 246.28                      | -1.07                  | 386.61                |
| 921-Extended Day Program               | 683,518.24           |                             | 59,095.80               | 157.50                | 9,287.65            | 3,666.67                      |   | 4,374.52             | 126,760.82                  | 17,546.83              | 220,889.79            |
| 922-Nurses/Misc                        | 459,817.98           |                             | 17,875.20               | 115.50                | 6,472.43            | 2,000.00                      |   | 2,942.84             | 4,247.86                    | 5,327.63               | 38,981.45             |
| 923-Coaches                            | 134,537.99           |                             |                         |                       | 1,950.83            |                               |   | 861.04               |                             | 0.00                   | 2,811.87              |
| 924-Extended School Year Program       | 32,282.44            |                             |                         |                       | 468.15              |                               |   | 206.61               |                             | 0.00                   | 674.76                |
| <b>Total-School</b>                    | <b>33,012,841.26</b> | <b>142.21</b>               | <b>2,638,582.92</b>     | <b>7,919.10</b>       | <b>447,720.41</b>   | <b>34,722.97</b>              | <b>23,416.67</b>                        | <b>235,387.95</b>    | <b>1,203,179.13</b>         | <b>783,715.39</b>      | <b>5,374,786.75</b>   |
| Retirees-Direct Bill                   |                      |                             | 309,339.30              | 221.90                |                     |                               |   |                      |                             | 91,671.15              | 401,232.35            |
| Retirees-Middlesex Retirement          |                      |                             | 367,750.80              | 779.10                |                     |                               |   |                      |                             | 109,133.70             | 477,663.60            |
| Retirees-Teachers Retirement           |                      |                             | 881,653.74              | 1,737.75              |                     |                               |   |                      |                             | 261,600.98             | 1,144,992.47          |
| <b>Total Retirees</b>                  | <b>0.00</b>          | <b>0.00</b>                 | <b>1,558,743.84</b>     | <b>2,738.75</b>       | <b>0.00</b>         | <b>0.00</b>                   | <b>0.00</b>                             | <b>0.00</b>          | <b>0.00</b>                 | <b>462,405.82</b>      | <b>2,023,888.41</b>   |
| <b>Total-Town, School and Retirees</b> | <b>42,421,901.24</b> | <b>37,042.02</b>            | <b>5,051,045.47</b>     | <b>14,253.82</b>      | <b>569,381.19</b>   | <b>86,222.96</b>              | <b>27,916.67</b>                        | <b>417,295.90</b>    | <b>2,635,593.00</b>         | <b>1,500,000.00</b>    | <b>10,338,751.03</b>  |

Notes:

- Employee wages and benefits are charged to the employees "home" departments if they worked in more than one location or have changed departments during the fiscal year.
  - Wages include uniforms, meals and other taxable fringe benefits that an employee may have received.
  - The MetroWest Veterans District wages and benefits are included in the above numbers as they are part of our payroll/accounting system.
  - The total Middlesex Retirement Assessment for FY22 is broken down as follows:

|                                       |              |
|---------------------------------------|--------------|
| Normal Cost:                          | 637,262.00   |
| Unfunded Actuarial Accrued Liability: | 1,998,331.00 |
| Total Retirement Assessment:          | 2,635,593.00 |
- Payment to Middlesex Retirement on July 1 was \$2,589,575. \$46,018 was deposited into the Pension Stabilization Fund.
- \$5,376,234 was contributed by the Commonwealth of Massachusetts on behalf of Town for employees enrolled in the Mass. Teachers Retirement System as of 6/30/22.
  - The OPEB allocation is based upon the total health and life insurance for active employees and retirees.
  - The CBA's for teachers and secretaries was settled for FY21 in FY22 and paid in FY22.
  - Health Savings Account and Health Insurance Opt-Out Programs capture the employer's share of expenses relating to our PEC Agreement for health insurance.



**REVOLVING ACCOUNTS FY2023**

| <b>SCHOOL DEPARTMENT</b>       | <b>BALANCE<br/>JULY 1</b> | <b>REVENUE</b>   | <b>EXPENDITURES</b> | <b>BALANCE<br/>MARCH 31</b> |
|--------------------------------|---------------------------|------------------|---------------------|-----------------------------|
| Cafeteria                      | 660,542                   | 596,928          | 956,518             | 300,952                     |
| Elementary After School        | 8,665                     |                  | 410                 | 8,255                       |
| Adult Education                | 24,436                    |                  |                     | 24,436                      |
| Industrial Arts                | 7,801                     | 94               | 0                   | 7,895                       |
| Drama                          | 204                       |                  | 538                 | (334)                       |
| School Tuition                 | 863,651                   | 230,163          | 83                  | 1,093,732                   |
| Extended Day Care              | 410,860                   | 1,105,574        | 718,205             | 798,229                     |
| Athletic                       | 88,809                    | 115,773          | 9,296               | 195,286                     |
| School Community Use           | 34,925                    | 16,084           | 18,876              | 32,132                      |
| Cable TV Studio Rental         | 48,200                    |                  |                     | 48,200                      |
| Student Bus Program            | 315,830                   | 190,440          |                     | 506,270                     |
| SPED 50-50                     | 1,472,320                 | 476,026          |                     | 1,948,346                   |
| School Choice                  | 603,636                   | 360,447          | 4,721               | 959,362                     |
| High School Parking Lot        | 12,961                    | 10,925           |                     | 23,886                      |
| High School Transcript Fees    | 23,446                    |                  |                     | 23,446                      |
| Miller Student Revolving       | 4,460                     |                  |                     | 4,460                       |
| Middle Student Revolving       | 2,603                     |                  |                     | 2,603                       |
| Lost Books/Middle School       | 5,971                     |                  |                     | 5,971                       |
| High School Student Revolving  | 2,273                     | 13,650           |                     | 15,923                      |
| Lost Books/High School         | 6,117                     |                  |                     | 6,117                       |
| <b>Total School Department</b> | <b>4,597,710</b>          | <b>3,116,104</b> | <b>1,708,646</b>    | <b>6,005,168</b>            |
| <b>TOWN DEPARTMENTS</b>        |                           |                  |                     |                             |
| Park Department                | 463,154                   | 102,538          | 385,816             | 179,877                     |
| Premium on Long Term Debt      | 3,557                     |                  |                     | 3,557                       |
| Recycling Initiative           | 12,417                    | 8,132            |                     | 20,549                      |
| Assessors Abutters             | 3,787                     | 4,144            | 1,359               | 6,572                       |
| Conservation Fees              | 63,712                    | 2,139            | 1,386               | 64,465                      |
| Conservation By-Laws           | 143,527                   | 13,910           | 338                 | 157,099                     |
| Community Farm                 | 2,931                     | 2,609            | 3,487               | 2,053                       |
| Agricultural Commission        | 1,841                     |                  |                     | 1,841                       |
| Town Hall Rental               | 43,655                    | 6,875            | 8,545               | 41,985                      |
| Building Department            | 214,956                   | 456,521          | 105,486             | 565,991                     |
| Sealer of Weights/Measures     | 51,262                    | 12,160           | 4,250               | 59,172                      |
| Emergency Management           | 58,439                    |                  |                     | 58,439                      |
| School Tech Repair & Replace   | 93,865                    | 13,320           | 33,244              | 73,941                      |
| Composting Kit Fees            | 2,418                     | 242              |                     | 2,660                       |
| Flourescent Bulb               | 897                       |                  |                     | 897                         |
| Health Inoculations            | 24,667                    |                  | 404                 | 24,263                      |
| Senior Center Nutrition        | 23,423                    | 4,228            | 4,725               | 22,926                      |
| Senior Center Van              | 18,410                    | 30,801           | 45,329              | 3,882                       |
| Senior Center Rentals          | 0                         |                  |                     | 0                           |
| Pinecrest Golf Course          | 504,412                   | 217,889          | 110,302             | 611,999                     |
| Selectmen Insurance Recovery   | 974                       |                  | 1,415               | -441                        |
| MTBE Settlement                | 13,869                    |                  | 13,869              | 0                           |
| Tax Title Revolving            | 33,661                    | 5,753            |                     | 39,414                      |
| Police Insurance Recovery      | 5,131                     | 3,046            | 1,905               | 6,272                       |
| Fire Insurance Recovery        | 9,742                     | 2,974            |                     | 12,716                      |
| School Insurance Recovery      | 23,181                    |                  |                     | 23,181                      |
| Highway Insurance Recovery     | 2,627                     | 967              | 705                 | 2,889                       |
| COA Insurance Recovery         | 846                       |                  |                     | 846                         |
| Library Insurance Recovery     | 0                         |                  |                     | 0                           |
| Recreation Insurance Recovery  | 0                         |                  |                     | 0                           |
| <b>Total Town Departments</b>  | <b>1,821,361</b>          | <b>888,251</b>   | <b>722,565</b>      | <b>1,987,047</b>            |
| <b>Grand Total Revolving</b>   | <b>6,419,071</b>          | <b>4,004,355</b> | <b>2,431,211</b>    | <b>7,992,215</b>            |

**HOLLISTON LONG TERM DEBT SCHEDULE**

4/28/2022

**OUTSIDE THE LEVY LIMIT**

| FISCAL YEAR  | FIRE             | LAND           | WATER             | TOWN HALL        | GOLF COURSE      | TOTAL             | ELEMENT. SCHOOL   | HIGH&MIDDLE SCHOOL | SEWERS           | POLICE STATION   | 1750 WASHINGTON  | TOTAL              | ALL ITEMS          | CHANGE     |
|--------------|------------------|----------------|-------------------|------------------|------------------|-------------------|-------------------|--------------------|------------------|------------------|------------------|--------------------|--------------------|------------|
| 2000-2019*   | 2,417,008        | 201,328        | 9,386,461         | 3,572,760        | 2,141,214        | 17,718,771        | 44,163,164        | 32,223,445         | 5,642,997        | 5,482,950        | 1,215,550        | 88,728,106         | 106,446,877        |            |
| 2020         | 29,950           | 0              | 705,325           | 161,757          | 92,879           | 989,912           | 2,132,000         | 1,730,506          | 311,864          | 472,875          | 360,525          | 5,007,770          | 5,997,682          | -          |
| 2021         | 0                | 0              | 682,101           | 173,757          | 51,279           | 907,137           | 0                 | 1,722,056          | 297,500          | 459,075          | 348,450          | 2,827,081          | 3,734,218          | -2,263,464 |
| 2022         | 0                | 0              | 663,752           | 0                | 0                | 663,752           | 0                 | 1,700,988          | 294,000          | 445,275          |                  | 2,440,263          | 3,104,014          | -630,204   |
| 2023         | 0                | 0              | 1,128,528         | 0                | 0                | 1,128,528         | 0                 | 235,980            | 0                | 431,475          |                  | 667,455            | 1,795,983          | -1,308,032 |
| 2024         | 0                | 0              | 1,096,832         | 0                | 0                | 1,096,832         | 0                 | 0                  | 0                | 412,675          |                  | 412,675            | 1,509,507          | -286,476   |
| 2025         | 0                | 0              | 1,064,710         | 0                | 0                | 1,064,710         | 0                 | 0                  | 0                | 399,075          |                  | 399,075            | 1,463,785          | -45,722    |
| 2026         | 0                | 0              | 1,037,738         | 0                | 0                | 1,037,738         | 0                 | 0                  | 0                | 385,475          |                  | 385,475            | 1,423,213          | -40,571    |
| 2027         | 0                | 0              | 733,667           | 0                | 0                | 733,667           | 0                 | 0                  | 0                | 371,450          |                  | 371,450            | 1,105,117          | -318,096   |
| 2028         | 0                | 0              | 717,448           | 0                | 0                | 717,448           | 0                 | 0                  | 0                | 222,425          |                  | 222,425            | 939,873            | -165,244   |
| 2029         | 0                | 0              | 701,228           | 0                | 0                | 701,228           | 0                 | 0                  | 0                | 213,713          |                  | 213,713            | 914,940            | -24,933    |
| 2030         | 0                | 0              | 685,009           | 0                | 0                | 685,009           | 0                 | 0                  | 0                | 0                |                  | 0                  | 685,009            | -229,931   |
| 2031         | 0                | 0              | 668,791           | 0                | 0                | 668,791           | 0                 | 0                  | 0                | 0                |                  | 0                  | 668,791            | -16,218    |
| 2032         | 0                | 0              | 659,074           | 0                | 0                | 659,074           | 0                 | 0                  | 0                | 0                |                  | 0                  | 659,074            | -9,718     |
| 2033         | 0                | 0              | 649,358           | 0                | 0                | 649,358           | 0                 | 0                  | 0                | 0                |                  | 0                  | 649,358            | -9,716     |
| 2034         | 0                | 0              | 639,641           | 0                | 0                | 639,641           | 0                 | 0                  | 0                | 0                |                  | 0                  | 639,641            | -9,717     |
| 2035         | 0                | 0              | 629,926           | 0                | 0                | 629,926           | 0                 | 0                  | 0                | 0                |                  | 0                  | 629,926            | -9,715     |
| 2036         | 0                | 0              | 464,750           | 0                | 0                | 464,750           | 0                 | 0                  | 0                | 0                |                  | 0                  | 464,750            | -165,176   |
| 2037         | 0                | 0              | 454,188           | 0                | 0                | 454,188           | 0                 | 0                  | 0                | 0                |                  | 0                  | 454,188            | -10,563    |
| 2038         | 0                | 0              | 443,625           | 0                | 0                | 443,625           | 0                 | 0                  | 0                | 0                |                  | 0                  | 443,625            | -10,563    |
| 2039         | 0                | 0              | 433,063           | 0                | 0                | 433,063           | 0                 | 0                  | 0                | 0                |                  | 0                  | 433,063            | -10,563    |
| 2040         | 0                | 0              | 422,500           | 0                | 0                | 422,500           | 0                 | 0                  | 0                | 0                |                  | 0                  | 422,500            | -10,563    |
| 2041         | 0                | 0              | 411,125           | 0                | 0                | 411,125           | 0                 | 0                  | 0                | 0                |                  | 0                  | 411,125            | -11,375    |
| 2042         | 0                | 0              | 399,750           | 0                | 0                | 399,750           | 0                 | 0                  | 0                | 0                |                  | 0                  | 399,750            | -11,375    |
| 2043         | 0                | 0              | 388,375           | 0                | 0                | 388,375           | 0                 | 0                  | 0                | 0                |                  | 0                  | 388,375            | -11,375    |
| 2044         | 0                | 0              | 376,188           | 0                | 0                | 376,188           | 0                 | 0                  | 0                | 0                |                  | 0                  | 376,188            | -12,188    |
| 2045         | 0                | 0              | 364,000           | 0                | 0                | 364,000           | 0                 | 0                  | 0                | 0                |                  | 0                  | 364,000            | -12,188    |
| 2046         | 0                | 0              | 351,000           | 0                | 0                | 351,000           | 0                 | 0                  | 0                | 0                |                  | 0                  | 351,000            | -13,000    |
| 2047         | 0                | 0              | 338,000           | 0                | 0                | 338,000           | 0                 | 0                  | 0                | 0                |                  | 0                  | 338,000            | -13,000    |
| <b>TOTAL</b> | <b>2,446,958</b> | <b>201,328</b> | <b>26,696,152</b> | <b>3,908,275</b> | <b>2,285,373</b> | <b>35,538,085</b> | <b>46,295,164</b> | <b>37,612,975</b>  | <b>6,546,361</b> | <b>9,296,463</b> | <b>1,924,525</b> | <b>101,675,487</b> | <b>137,213,572</b> |            |

\*Please refer to prior town meeting reports for details.

The above debt schedules include those projects which have been permanently financed. The school figures do not include SBAB reimbursements. Short term borrowing is not included above but is included in the Debt Service budget in the Omnibus Budget.

Notes: The 1996 Annual Town Meeting approved a borrowing of up to \$45 million for a sewer project. Town Meetings in 1996 and 1997 authorized borrowings of up to \$28,962,000 for the elementary school project and the 1998 Annual Town Meeting authorized a borrowing of \$50,408,132 for the high and middle school building projects. Various Town Meetings between 1997 and 2000 authorized a total borrowing of \$1,800,000 for the golf course clubhouse. Town Meetings in 1997 and 2000 authorized a total borrowing of \$1,750,000 for the Central Fire Station. The 2001 Annual Town Meeting authorized a borrowing of \$2,950,000 for the Town Hall project. A Town Meeting in 2002 authorized a borrowing of up to \$649,000 for land acquisition. Town Meetings in 2003 authorized a borrowing of \$6,900,000 for water projects. A Town Meeting in 2006 authorized \$6,630,000 for a new police station. A Town Meeting in 2010 authorized a borrowing of \$1,500,000 for water projects. A Town Meeting in 2015 authorized \$1,725,000 for the purchase of land and buildings at 1750 Washington Street. The above debt schedules includes those projects which have been permanently financed and reflects refinancing of school, fire and sewer debt in 2016 and the police station in 2020. The Town Meeting in 2018 authorized the borrowing of \$8,375,000 for a new treatment plant for Well 5. The 25 years bonds in the amount of \$8,250,000 will be issued on May 10, 2022, and are reflected in the above figures. The school figures do not included SBAB reimbursements.

**FREE CASH ANALYSIS**

| <b>FISCAL YEAR</b> | <b>CERTIFIED<br/>JULY 1</b> | <b>TRANSFERS</b> | <b>% OF<br/>TAX LEVY</b> |
|--------------------|-----------------------------|------------------|--------------------------|
| 2014               | 1,358,776                   | 1,358,776        | 3.46%                    |
| 2015               | 690,000                     | 690,000          | 1.70%                    |
| 2016               | 2,083,684                   | 2,083,684        | 4.87%                    |
| 2017               | 2,005,149                   | 2,005,149        | 4.52%                    |
| 2018               | 2,273,203                   | 2,273,203        | 4.89%                    |
| 2019               | 3,022,466                   | 3,022,466        | 6.31%                    |
| 2020               | 3,067,104                   | 3,067,104        | 6.11%                    |
| 2021               | 2,654,475                   | 2,654,475        | 5.20%                    |
| 2022               | 3,657,905                   | 3,451,500        | 6.92%                    |
| 2023               | 3,716,249                   | 3,716,249        | 6.84%                    |
| AVERAGE            | 2,452,901                   | 2,432,261        | 5.08%                    |

**RESERVE FUND ANALYSIS**

ALL CURRENT YEAR BALANCES AS OF MARCH 31

| <b>FISCAL YEAR</b> | <b>ATM</b> | <b>STM</b> | <b>TRANSFERS<br/>OUT</b> | <b>BALANCE<br/>JUNE 30</b> |
|--------------------|------------|------------|--------------------------|----------------------------|
| 2014               | 212,675    |            | 179,361                  | 33,314                     |
| 2015               | 212,675    |            | 209,436                  | 3,239                      |
| 2016               | 212,675    |            | 106,061                  | 106,614                    |
| 2017               | 215,000    | 220,000    | 37,902                   | 397,098                    |
| 2018               | 215,000    | 120,000    | 49,983                   | 285,017                    |
| 2019               | 315,000    |            | 144,213                  | 170,787                    |
| 2020               | 315,000    |            | 56,575                   | 258,425                    |
| 2021               | 600,000    | 190,000    | 195,112                  | 594,888                    |
| 2022               | 325,000    |            |                          | 325,000                    |
| 2023               | 325,000    |            | 12,000                   | 313,000                    |
| AVERAGE            | 294,803    | 176,667    | 110,071                  | 248,738                    |

## OVERLAY ANALYSIS

ALL CURRENT YEAR BALANCES AS OF MARCH 31

| FISCAL YEAR | TOTAL<br>OVERLAY | % TAX<br>LEVY | TOTAL<br>EXPENDED | EXPENDED<br>% OF LEVY | TRANSFERS<br>TO RESERVE | TRANSFERS<br>TO OVERLAY | BALANCE<br>JUNE 30 |
|-------------|------------------|---------------|-------------------|-----------------------|-------------------------|-------------------------|--------------------|
| 2014        | 282,584          | 0.72%         | 168,424           | 0.43%                 | 114,160                 |                         | 0                  |
| 2015        | 285,468          | 0.70%         | 184,368           | 0.45%                 | 101,100                 |                         | 0                  |
| 2016        | 393,125          | 0.92%         | 268,611           | 0.63%                 | 124,514                 |                         | 0                  |
| 2017        | 421,353          | 0.95%         | 203,472           | 0.46%                 | 99,686                  |                         | 118,195            |
| 2018        | 344,954          | 0.74%         | 171,440           | 0.37%                 |                         |                         | 173,514            |
| 2019        | 328,160          | 0.69%         | 210,859           | 0.44%                 |                         |                         | 117,301            |
| 2020        | 342,290          | 0.68%         | 170,276           | 0.34%                 |                         |                         | 172,014            |
| 2021        | 511,879          | 1.00%         | 348,035           | 0.68%                 |                         |                         | 163,844            |
| 2022        | 363,614          | 0.69%         | 289,548           | 0.55%                 |                         |                         | 74,066             |
| 2023        | 361,257          | 0.66%         | 273,813           | 0.52%                 |                         |                         | 87,444             |
| Totals:     | 3,634,684        | N/A           | 2,288,846         | N/A                   | 439,460                 | 0                       | 906,378            |
| AVERAGE     | 363,468          | 0.78%         | 228,885           | 0.49%                 | 43,946                  | 0                       | 90,638             |

## CAPITAL EXPENDITURE FUND

ALL CURRENT YEAR BALANCES AS OF MARCH 31

| FISCAL YEAR | BALANCE<br>JULY 1 | TRANSFERS<br>IN | CELL<br>TOWERS | INTEREST | TRANSFERS<br>OUT | BALANCE<br>JUNE 30 |
|-------------|-------------------|-----------------|----------------|----------|------------------|--------------------|
| 2014        | 1,629,147         | 1,017,193       | 89,093         | 9,070    | 1,158,293        | 1,586,210          |
| 2015        | 1,586,210         | 625,000         | 83,022         | 5,408    | 1,801,464        | 498,176            |
| 2016        | 498,176           | 1,187,878       | 57,258         | 3,596    | 537,037          | 1,209,871          |
| 2017        | 1,209,871         | 2,470,211       | 60,354         | 5,166    | 2,115,600        | 1,630,002          |
| 2018        | 1,630,002         | 1,754,437       | 61,907         | 10,819   | 855,330          | 2,601,835          |
| 2019        | 2,601,835         | 3,237,576       | 63,516         | 34,384   | 2,302,943        | 3,634,368          |
| 2020        | 3,634,368         | 4,217,154       | 69,213         | 54,603   | 1,472,144        | 6,503,194          |
| 2021        | 6,503,194         | 3,491,351       | 69,263         | 23,351   | 3,060,827        | 7,026,332          |
| 2022        | 7,026,332         | 3,164,994       | 81,198         | -35,848  | 3,135,783        | 7,100,893          |
| 2023        | 7,100,893         | 3,790,363       | 49,027         | 91,656   | 2,779,730        | 8,252,209          |
| AVERAGE     | 3,342,003         | 2,495,616       | 68,385         | 20,221   | 1,921,915        | 4,004,309          |

## STABILIZATION FUND

ALL CURRENT YEAR BALANCES AS OF MARCH 31

| FISCAL YEAR | BALANCE<br>JULY 1 | TRANSFERS<br>IN | INVESTMENT<br>GAIN/LOSS | TRANSFERS<br>OUT | BALANCE<br>JUNE 30 |
|-------------|-------------------|-----------------|-------------------------|------------------|--------------------|
| 2014        | 3,969,221         | 1,891,974       | 23,291                  | 3,295,479        | 2,589,007          |
| 2015        | 2,589,007         | 900,000         | 7,684                   | 474,000          | 3,022,691          |
| 2016        | 3,022,691         | 1,833,684       | 27,016                  |                  | 4,883,391          |
| 2017        | 4,883,391         | 150,000         | -2,884                  | 200,000          | 4,830,507          |
| 2018        | 4,830,507         | 250,000         | 11,725                  |                  | 5,092,232          |
| 2019        | 5,092,232         | 1,000,000       | 183,348                 |                  | 6,275,580          |
| 2020        | 6,275,580         | 250,000         | 121,603                 |                  | 6,647,183          |
| 2021        | 6,647,183         | 884,000         | 115,750                 | 400,000          | 7,246,933          |
| 2022        | 7,246,933         | 1,565,000       | -182,204                |                  | 8,629,729          |
| 2023        | 8,629,729         | 400,000         | 122,572                 |                  | 9,152,301          |
| AVERAGE     | 5,318,647         | 912,466         | 42,790                  | 436,948          | 5,836,955          |

Holliston's financial policies require a minimum Stabilization Fund balance to 8.1% of General Fund Expenditures (GFE).

## PENSION STABILIZATION FUND

ALL CURRENT YEAR BALANCES AS OF MARCH 31

| FISCAL YEAR | BALANCE<br>JULY 1 | TRANSFERS<br>IN | INVESTMENT<br>GAIN/LOSS | TRANSFERS<br>OUT | BALANCE<br>JUNE 30 |
|-------------|-------------------|-----------------|-------------------------|------------------|--------------------|
| 2021        |                   | 43,524          |                         |                  | 43,524             |
| 2022        | 43,524            | 296,018         | -24,599                 |                  | 314,943            |
| 2023        | 314,943           | 548,956         | 14,901                  | 250,000          | 628,800            |
| AVERAGE     | 119,489           | 296,166         | -3,233                  | 83,333           | 329,089            |

**PROGRAMMATIC STABILIZATION FUND**

ALL CURRENT YEAR BALANCES AS OF MARCH 31

| <b>FISCAL YEAR</b> | <b>BALANCE<br/>JULY 1</b> | <b>TRANSFERS<br/>IN</b> | <b>INVESTMENT<br/>GAIN/LOSS</b> | <b>TRANSFERS<br/>OUT</b> | <b>BALANCE<br/>JUNE 30</b> |
|--------------------|---------------------------|-------------------------|---------------------------------|--------------------------|----------------------------|
| 2023               | 0                         | 400,000                 | 1,179                           | 231,000                  | 170,179                    |
| AVERAGE            | 0                         | 400,000                 | 1,179                           | 231,000                  | 170,179                    |

**OPEB TRUST FUND**

ALL CURRENT YEAR BALANCES AS OF MARCH 31

| <b>FISCAL YEAR</b> | <b>BALANCE<br/>JULY 1</b> | <b>TRANSFERS<br/>IN</b> | <b>INTEREST</b> | <b>TRANSFERS<br/>OUT</b> | <b>BALANCE<br/>JUNE 30</b> |
|--------------------|---------------------------|-------------------------|-----------------|--------------------------|----------------------------|
| 2015               | 0                         | 4,861,673               | 9,798           |                          | 4,871,471                  |
| 2016               | 4,871,471                 | 1,508,750               | 108,236         |                          | 6,488,457                  |
| 2017               | 6,488,457                 | 1,500,000               | 1,013,590       |                          | 9,002,047                  |
| 2018               | 9,002,047                 | 1,500,000               | 973,397         |                          | 11,475,444                 |
| 2019               | 11,475,444                | 1,500,000               | 714,101         |                          | 13,689,545                 |
| 2020               | 13,689,545                | 1,500,000               | 279,478         |                          | 15,469,023                 |
| 2021               | 15,469,023                | 1,500,000               | 4,877,629       |                          | 21,846,652                 |
| 2022               | 21,846,652                | 1,500,000               | 1,093,059       |                          | 24,439,711                 |
| 2023               | 22,436,297                | 1,500,000               | 675,761         |                          | 24,612,058                 |
| AVERAGE            | 11,697,659                | 1,874,491               | 1,082,783       | 0                        | 14,654,934                 |

**WATER SURPLUS/RETAINED EARNINGS**

ALL CURRENT YEAR BALANCES AS OF MARCH 31

| <b>FISCAL YEAR</b> | <b>BALANCE<br/>JULY 1</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>TRANSFERS<br/>IN/OUT</b> | <b>BALANCE<br/>JUNE 30</b> | <b>% TAX<br/>LEVY</b> |
|--------------------|---------------------------|-----------------|-----------------|-----------------------------|----------------------------|-----------------------|
| 2014               | 197,131                   | 2,672,306       | 2,170,957       | -52,319                     | 646,161                    | 1.64%                 |
| 2015               | 646,161                   | 3,098,464       | 2,911,482       | -23,574                     | 809,569                    | 2.00%                 |
| 2016               | 809,569                   | 3,186,138       | 2,569,602       |                             | 1,426,105                  | 3.34%                 |
| 2017               | 1,426,105                 | 2,925,975       | 2,561,977       |                             | 1,790,103                  | 4.03%                 |
| 2018               | 1,790,103                 | 2,832,573       | 2,780,302       |                             | 1,842,373                  | 3.96%                 |
| 2019               | 1,842,373                 | 2,950,043       | 3,494,046       |                             | 1,298,370                  | 2.71%                 |
| 2020               | 1,298,370                 | 2,702,346       | 2,299,156       | -267,591                    | 1,433,969                  | 2.86%                 |
| 2021               | 1,433,969                 | 2,956,659       | 2,206,387       | -75,000                     | 2,109,241                  | 4.13%                 |
| 2022               | 2,109,241                 | 2,835,171       | 2,504,264       | -234,250                    | 2,205,898                  | 4.18%                 |
| 2023               | 2,205,898                 | 2,194,403       | 2,600,856       | -816,000                    | 983,446                    | 1.81%                 |
| AVERAGE            | 1,375,892                 | 2,835,408       | 2,609,903       | -146,873                    | 1,454,524                  |                       |

**INFRASTRUCTURE FEE**

ALL CURRENT YEAR BALANCES AS OF MARCH 31

| <b>FISCAL YEAR</b> | <b>BALANCE<br/>JULY 1</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>TRANSFERS<br/>OUT</b> | <b>BALANCE<br/>JUNE 30</b> |
|--------------------|---------------------------|-----------------|-----------------|--------------------------|----------------------------|
| 2016               | 0                         | 951,340         |                 |                          | 951,340                    |
| 2017               | 951,340                   | 1,362,810       |                 | 948,000                  | 1,366,150                  |
| 2018               | 1,366,150                 | 1,399,738       |                 | 1,350,000                | 1,415,888                  |
| 2019               | 1,415,888                 | 1,418,689       |                 | 1,350,000                | 1,484,577                  |
| 2020               | 1,484,577                 | 1,420,989       |                 |                          | 2,905,566                  |
| 2021               | 2,905,566                 | 1,451,299       |                 | 2,800,000                | 1,556,865                  |
| 2022               | 1,556,865                 | 1,445,811       |                 | 800,000                  | 2,202,676                  |
| 2023               | 2,202,676                 | 1,209,268       |                 | 500,000                  | 2,911,944                  |
| AVERAGE            | 1,210,048                 | 1,181,335       | 0               | 906,000                  | 1,697,580                  |

**METER FEE**

ALL CURRENT YEAR BALANCES AS OF MARCH 31

| <b>FISCAL YEAR</b> | <b>BALANCE<br/>JULY 1</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>TRANSFERS<br/>OUT</b> | <b>BALANCE<br/>JUNE 30</b> |
|--------------------|---------------------------|-----------------|-----------------|--------------------------|----------------------------|
| 2016               | 0                         | 99,993          |                 |                          | 99,993                     |
| 2017               | 99,993                    | 142,480         |                 |                          | 242,473                    |
| 2018               | 242,473                   | 146,505         |                 |                          | 388,978                    |
| 2019               | 388,978                   | 148,367         |                 | 25,000                   | 512,345                    |
| 2020               | 512,345                   | 148,101         |                 | 60,000                   | 600,446                    |
| 2021               | 600,446                   | 152,965         |                 |                          | 753,411                    |
| 2022               | 753,411                   | 151,630         |                 |                          | 905,041                    |
| 2023               | 905,041                   | 126,686         |                 | 905,000                  | 126,727                    |
| AVERAGE            | 324,706                   | 123,755         | 0               | 10,625                   | 500,384                    |

**COMMUNITY PRESERVATION FUND**

ALL CURRENT YEAR BALANCES AS OF MARCH 31

| <b>FISCAL YEAR</b> | <b>BALANCE<br/>JULY 1</b> | <b>TAX<br/>REVENUES</b> | <b>STATE<br/>REVENUE</b> | <b>EXPENSES</b> | <b>BALANCE<br/>JUNE 30</b> |
|--------------------|---------------------------|-------------------------|--------------------------|-----------------|----------------------------|
| 2014               | 2,633,225                 | 429,599                 | 213,999                  | 278,770         | 2,998,053                  |
| 2015               | 2,998,053                 | 453,325                 | 132,448                  | 925,927         | 2,657,899                  |
| 2016               | 2,657,899                 | 488,493                 | 132,667                  | 868,372         | 2,410,687                  |
| 2017               | 2,410,687                 | 507,289                 | 98,843                   | 611,215         | 2,405,604                  |
| 2018               | 2,405,604                 | 568,057                 | 87,319                   | 1,023,291       | 2,037,689                  |
| 2019               | 2,037,689                 | 618,902                 | 101,840                  | 291,026         | 2,467,405                  |
| 2020               | 2,467,405                 | 626,754                 | 131,683                  | 85,959          | 3,139,883                  |
| 2021               | 3,139,883                 | 636,689                 | 167,015                  | 729,753         | 3,213,834                  |
| 2022               | 3,213,834                 | 596,502                 | 262,418                  | 144,454         | 3,928,300                  |
| 2023               | 3,928,300                 | 636,437                 | 190,493                  | 532,307         | 4,222,923                  |
| AVERAGE            | 2,789,258                 | 556,205                 | 151,873                  | 549,107         | 2,948,228                  |

**GOLF COURSE CAPITAL/REVOLVING ACCOUNT**

ALL CURRENT YEAR BALANCES AS OF MARCH 31

| <b>FISCAL YEAR</b> | <b>BALANCE<br/>JULY 1</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>ADJUSTMENTS</b> | <b>BALANCE<br/>JUNE 30</b> |
|--------------------|---------------------------|-----------------|-----------------|--------------------|----------------------------|
| 2014               | 3,881                     | 192,133         | 178,308         | -17,603            | 103                        |
| 2015               | 103                       | 193,161         | 166,719         | -17,778            | 8,767                      |
| 2016               | 8,767                     | 233,186         | 164,229         | 35,556             | 113,280                    |
| 2017               | 113,280                   | 212,493         | 185,125         |                    | 140,648                    |
| 2018               | 140,648                   | 222,096         | 237,154         |                    | 125,590                    |
| 2019               | 125,590                   | 262,347         | 179,965         |                    | 207,972                    |
| 2020               | 207,972                   | 258,531         | 241,202         |                    | 225,301                    |
| 2021               | 225,301                   | 309,183         | 165,412         |                    | 369,072                    |
| 2022               | 369,072                   | 317,315         | 181,975         |                    | 504,412                    |
| 2023               | 504,412                   | 217,889         | 110,302         |                    | 611,999                    |
| AVERAGE            | 169,903                   | 241,833         | 181,039         | 18                 | 230,714                    |



## OPEN SPACE ACQUISITION FUND

ALL CURRENT YEAR BALANCES AS OF MARCH 31

| <b>FISCAL YEAR</b> | <b>BALANCE<br/>JULY 1</b> | <b>CELL TOWERS<br/>AND<br/>INTEREST</b> | <b>EXPENSES</b> | <b>TRANSFERS</b> | <b>BALANCE<br/>JUNE 30</b> |
|--------------------|---------------------------|---|-----------------|------------------|----------------------------|
| 2014               | 314,596                   | 89,932                                  | 22,471          | -260,000         | 122,057                    |
| 2015               | 122,057                   | 79,452                                  |                 | -100,000         | 101,509                    |
| 2016               | 101,509                   | 57,826                                  |                 |                  | 159,335                    |
| 2017               | 159,335                   | 60,882                                  |                 | -150,000         | 70,217                     |
| 2018               | 70,217                    | 64,352                                  | 2,475           |                  | 132,094                    |
| 2019               | 132,094                   | 64,406                                  |                 |                  | 196,500                    |
| 2020               | 196,500                   | 70,476                                  |                 |                  | 266,976                    |
| 2021               | 266,976                   | 70,053                                  |                 |                  | 337,029                    |
| 2022               | 337,029                   | 81,371                                  | 5,000           |                  | 413,400                    |
| 2023               | 413,400                   | 49,189                                  |                 |                  | 462,589                    |
| AVERAGE            | 211,371                   | 68,794                                  | 2,995           | -51,000          | 226,171                    |

## CONSERVATION TRUST FUND

ALL CURRENT YEAR BALANCES AS OF MARCH 31

| <b>FISCAL YEAR</b> | <b>BALANCE<br/>JULY 1</b> | <b>REVENUE<br/>AND<br/>INTEREST</b> | <b>EXPENSES</b> | <b>TRANSFERS</b> | <b>BALANCE<br/>JUNE 30</b> |
|--------------------|---------------------------|-------------------------------------|-----------------|------------------|----------------------------|
| 2014               | 20,553                    | 50                                  | 5,477           |                  | 15,126                     |
| 2015               | 15,126                    | 39                                  | 2,127           |                  | 13,038                     |
| 2016               | 13,038                    | 886                                 | 1,350           |                  | 12,574                     |
| 2017               | 12,574                    | 1,449                               | 2,416           |                  | 11,607                     |
| 2018               | 11,607                    | 289                                 |                 |                  | 11,896                     |
| 2019               | 11,896                    | 150,405                             | 400             |                  | 161,901                    |
| 2020               | 161,901                   | 94                                  |                 |                  | 161,995                    |
| 2021               | 161,995                   | 295                                 | 8,225           |                  | 154,065                    |
| 2022               | 154,065                   | 451                                 | 6,500           |                  | 148,016                    |
| 2023               | 148,016                   | 194                                 |                 |                  | 148,210                    |
| AVERAGE            | 71,077                    | 15,415                              | 2,650           | 0                | 83,843                     |

PREVIOUSLY APPROVED WARRANT ARTICLE BALANCES (as of March 31, 2023)

| ORG   | OBJ   | ACCOUNT DESCRIPTION - WARRANT ARTICLE              | Authorization |              | ORIGINAL BUDGET  | 7/1/22<br>AVAILABLE BALANCE | FY23<br>EXPENDED/ENC. | 3/31/23<br>AVAILABLE BALANCE |
|-------|-------|--|---------------|--------------|------------------|-----------------------------|-----------------------|------------------------------|
|       |       |  | ART. #        | TOWN MEETING |                  |                             |                       |                              |
| 02122 | 58075 | Trash and Recycling Carts                          | 17            | 5/19         | 302,500          | 60,908                      | 2,200                 | 58,708                       |
| 02122 | 58098 | Land Donation - Legal Cost - Generazio             | 15            | 10/19        | 5,000            | 4,000                       | -                     | 4,000                        |
| 73122 | 58201 | Town Hall Septic Easement                          | 30            | 5/21         | 51,000           | 781                         | 781                   | -                            |
| 73145 | 58243 | Microfiche Machine (T/C)                           | 29            | 5/22         | 10,000           | 10,000                      | -                     | 10,000                       |
| 02122 | 58227 | Cable Renewal (Legal)                              | 7             | 10/21        | 25,000           | 21,205                      | 6,901                 | 14,304                       |
| 02220 | 58229 | Fire/EMS Organizational Evaluation                 | 8             | 10/21        | 28,000           | 9,470                       | -                     | 9,470                        |
| 02420 | 58205 | DPW Facility - Feasibility Study                   | 33            | 5/21         | 75,000           | 37,080                      | -                     | 37,080                       |
| 02122 | 58299 | DPW Facility - D&E (Partial, non-site specific)    | 18            | 10/22        | 500,000          | 500,000                     | -                     | 500,000                      |
| 02122 | 58242 | 300th Anniversary Celebration                      | 34            | 5/22         | 30,000           | 30,000                      | -                     | 30,000                       |
| 02122 | 58303 | Envisioning Future Holliston - Consulting Services | 26            | 10/22        | 80,000           | 80,000                      | -                     | 80,000                       |
| 02122 | 58269 | Streetlight LED Conversion                         | 30            | 5/22         | 354,900          | 354,900                     | 10,015                | 344,885                      |
| 73155 | 58218 | Town Telephone Replacement                         | 4             | 10/21        | 26,300           | 13,578                      | 2,719                 | 10,859                       |
| 73122 | 58232 | 9 Green St. - Construction                         | 10            | 10/21        | 300,000          | 262,519                     | 91,402                | 171,117                      |
|       |       | <b>Total 02122 SELECT BOARD / GENERAL ARTICLES</b> |               |              | <b>2,100,100</b> | <b>1,384,441</b>            | <b>114,018</b>        | <b>1,270,423</b>             |
| 02141 | 58062 | Valuation Services                                 | 7             | 10/18        | 54,900           | -                           | -                     | -                            |
|       |       | <b>Total 02141 ASSESSORS ARTICLES</b>              |               |              | <b>54,900</b>    | <b>-</b>                    | <b>-</b>              | <b>-</b>                     |
| 02161 | 58067 | Clerk Records Management                           | 17            | 5/19         | 5,000            | -                           | -                     | -                            |
|       |       | <b>Total 02161 TOWN CLERK ARTICLES</b>             |               |              | <b>5,000</b>     | <b>-</b>                    | <b>1,490</b>          | <b>(1,490)</b>               |
| 02122 | 58100 | Dam Inspection & Ownership                         | 18            | 10/19        | 45,000           | 972                         | 972                   | -                            |
| 02171 | 58027 | Dam Inspections                                    | 30            | 5/17         | 50,000           | -                           | -                     | -                            |
| 02122 | 58288 | Houghton Pond Dam - D&E, incl. Hydro               | 17            | 10/22        | 56,000           | 56,000                      | 7,000                 | 49,000                       |
|       |       | <b>Total 02171 CONSERVATION ARTICLES</b>           |               |              | <b>151,000</b>   | <b>56,972</b>               | <b>7,972</b>          | <b>49,000</b>                |
| 73210 | 58175 | Police Cruisers (3x) - Equipped                    | 5             | 12/20        | 151,525          | 1,228                       | 688                   | 540                          |
| 73210 | 58221 | Police Cruisers (3x) - Equipped                    | 4             | 10/21        | 160,617          | 65,768                      | 65,681                | 87                           |
| 73210 | 58278 | Police Cruisers (3x) - Equipped                    | 5             | 10/22        | 165,435          | 165,435                     | 97,313                | 68,122                       |
| 73210 | 58280 | Tasers (27 units)                                  | 5             | 10/22        | 93,600           | 93,600                      | 93,600                | -                            |
| 73210 | 58279 | Digital Recorder                                   | 5             | 10/22        | 75,000           | 75,000                      | -                     | 75,000                       |
| 73210 | 58191 | Police Voice Recorder                              | 20            | 5/21         | 10,000           | 33                          | -                     | 33                           |
|       |       | <b>Total 02210 POLICE DEPT ARTICLES</b>            |               |              | <b>880,527</b>   | <b>401,064</b>              | <b>257,282</b>        | <b>143,782</b>               |
| 02122 | 58187 | Traffic & Sound Engineering Studies                | 15            | 12/20        | 40,000           | 13,850                      | -                     | 13,850                       |
| 73210 | 58222 | Public Safety Cameras (Traffic Signals)            | 4             | 10/21        | 91,620           | 91,620                      | -                     | 91,620                       |
| 02122 | 58294 | Public Safety Signs (TAC)                          | 10            | 10/22        | 22,000           | 22,000                      | 1,892                 | 20,108                       |
| 73220 | 58165 | Public Safety Radios                               | 13            | 7/20         | 283,020          | 47,416                      | 4,423                 | 42,993                       |
|       |       | <b>Total PUBLIC SAFETY, INCL. TAC</b>              |               |              | <b>510,977</b>   | <b>174,886</b>              | <b>6,315</b>          | <b>168,571</b>               |

PREVIOUSLY APPROVED WARRANT ARTICLE BALANCES (as of March 31, 2023)

| ORG   | OBJ   | ACCOUNT DESCRIPTION - WARRANT ARTICLE                | Authorization |              | ORIGINAL BUDGET  | 7/1/22<br>AVAILABLE BALANCE | FY23<br>EXPENDED/ENC. | 3/31/23<br>AVAILABLE BALANCE |
|-------|-------|--|---------------|--------------|------------------|-----------------------------|-----------------------|------------------------------|
|       |       |  | ART. #        | TOWN MEETING |                  |                             |                       |                              |
| 02220 | 58063 | Wire Relocation                                      | 16            | 10/18        | 25,000           | 16,686                      | 295                   | 16,391                       |
| 73220 | 58048 | Structural Fire Gear                                 | 5             | 10/18        | 50,000           | 32,144                      | -                     | 32,144                       |
| 73220 | 58224 | Extrication Equipment                                | 4             | 10/21        | 20,000           | 20,000                      | 20,000                | -                            |
| 73220 | 58225 | Cascade System                                       | 4             | 10/21        | 30,000           | 30,000                      | 30,000                | -                            |
| 73220 | 58244 | Skid Unit - Brush Truck                              | 29            | 5/22         | 16,250           | 16,250                      | -                     | 16,250                       |
| 73220 | 58170 | Fire Air Pack/Bottle                                 | 5             | 12/20        | 370,000          | 58,389                      | 31,909                | 26,480                       |
|       |       | <b>Total 02220 FIRE DEPARTMENT ARTICLES</b>          |               |              | <b>561,250</b>   | <b>173,469</b>              | <b>82,204</b>         | <b>91,265</b>                |
| 73231 | 58223 | Ambulance Replacement                                | 4             | 10/21        | 285,000          | 285,000                     | -                     | 285,000                      |
| 73231 | 58245 | Medical CPR Device                                   | 29            | 5/22         | 15,950           | 15,950                      | 15,863                | 87                           |
| 73231 | 58172 | Ambulance Pagers                                     | 5             | 12/20        | 25,500           | 808                         | -                     | 808                          |
|       |       | <b>Total 02231 AMBULANCE ARTICLES</b>                |               |              | <b>326,450</b>   | <b>301,758</b>              | <b>15,863</b>         | <b>285,895</b>               |
| 02300 | 58055 | Energy Management System                             | 5             | 10/18        | 100,000          | 32,799                      | 825                   | 31,974                       |
| 02300 | 58056 | Auditorium Management Repair                         | 5             | 10/18        | 40,000           | 36,200                      | -                     | 36,200                       |
| 02300 | 58070 | Networking Infrastructure                            | 17            | 5/19         | 32,583           | 13,992                      | 13,992                | -                            |
| 02300 | 58074 | Exterior Security Camera System                      | 17            | 5/19         | 100,000          | 844                         | -                     | 844                          |
| 73300 | 58268 | Interior Security Camera System                      | 29            | 5/22         | 20,000           | 20,000                      | 19,999                | 1                            |
| 02300 | 58091 | School Curriculum                                    | 4             | 10/19        | 370,675          | 31,009                      | 8,330                 | 22,679                       |
| 73300 | 58161 | Miller Roof Replacement                              | 13            | 7/20         | 125,000          | 125,000                     | -                     | 125,000                      |
| 73300 | 58162 | Kamitian Field Turf                                  | 13            | 7/20         | 500,000          | 38,316                      | 34,789                | 3,527                        |
| 73300 | 58176 | H.S. Field House Insulation                          | 5             | 12/20        | 90,000           | 90,000                      | -                     | 90,000                       |
| 73300 | 58198 | Replace School Boilers                               | 20            | 5/21         | 55,000           | 27,455                      | -                     | 27,455                       |
| 73300 | 58199 | School Networking Infrastructure                     | 20            | 5/21         | 26,400           | 427                         | -                     | 427                          |
| 73300 | 58267 | School Technology                                    | 29            | 5/22         | 275,000          | 275,000                     | 156,761               | 118,239                      |
| 73300 | 58282 | Kindergarten Technology                              | 5             | 10/22        | 40,625           | 40,625                      | -                     | 40,625                       |
| 73300 | 58283 | Grades 5 & 8 Technology                              | 5             | 10/22        | 128,800          | 128,800                     | 128,800               | -                            |
| 73300 | 58281 | HS Lab Improvement                                   | 5             | 10/22        | 63,000           | 63,000                      | 49,861                | 13,139                       |
| 73300 | 58226 | School HVAC Roof Units                               | 4             | 10/21        | 500,000          | 500,000                     | 49,200                | 450,800                      |
|       |       | <b>Total 02300 SCHOOL DEPARTMENT ARTICLES</b>        |               |              | <b>2,467,083</b> | <b>1,423,467</b>            | <b>462,557</b>        | <b>960,910</b>               |
| 73420 | 58173 | Highway Trackless Mower                              | 5             | 12/20        | 166,125          | 1,251                       | 1,251                 | -                            |
| 73420 | 58180 | Mudville Roadwork                                    | 7             | 12/20        | 418,000          | 255,648                     | 19,009                | 236,639                      |
| 02122 | 58237 | Crosswalk Improvements                               | 13            | 10/21        | 84,000           | 83,313                      | 20,173                | 63,140                       |
| 73122 | 58236 | Sidewalk Improvement (Complete Streets)              | 12            | 10/21        | 230,000          | 230,000                     | 217,912               | 12,088                       |
| 73122 | 58290 | Sidewalks & Ramps (ADA) - Year 1                     | 20            | 10/22        | 1,250,000        | 1,250,000                   | -                     | 1,250,000                    |
| 73420 | 58257 | Five (5) Ton Trailer                                 | 29            | 5/22         | 16,250           | 16,250                      | 16,250                | -                            |
| 73420 | 58258 | Asphalt Roller                                       | 29            | 5/22         | 24,000           | 24,000                      | 24,000                | -                            |
| 73420 | 58262 | Leaf Vacuum (Grounds)                                | 29            | 5/22         | 13,005           | -                           | -                     | -                            |
| 73420 | 58277 | Debris Vacuum/Sweeper (Grounds)                      | 5             | 10/22        | 44,640           | 44,640                      | 33,646                | 10,994                       |
| 73420 | 58263 | Dump Truck (International)                           | 29            | 5/22         | 249,950          | 249,950                     | -                     | 249,950                      |
| 73420 | 58276 | Dump Truck Spreader                                  | 5             | 10/22        | 27,280           | 27,280                      | 27,280                | -                            |
| 73420 | 58219 | Truck with Brine Tank & Equipment                    | 4             | 10/21        | 90,500           | 72,250                      | 72,193                | 57                           |
| 73420 | 58275 | Tractors (2) with Attachments                        | 5             | 10/22        | 112,000          | 112,000                     | -                     | 112,000                      |
|       |       | <b>Total 02420 PUBLIC WORKS (NON-WATER) ARTICLES</b> |               |              | <b>2,828,340</b> | <b>2,366,582</b>            | <b>431,714</b>        | <b>1,934,868</b>             |

PREVIOUSLY APPROVED WARRANT ARTICLE BALANCES (as of March 31, 2023)

| ORG   | OBJ   | ACCOUNT DESCRIPTION - WARRANT ARTICLE      | Authorization |              | ORIGINAL BUDGET   | 7/1/22<br>AVAILABLE BALANCE | FY23<br>EXPENDED/ENC. | 3/31/23<br>AVAILABLE BALANCE |
|-------|-------|--|---------------|--------------|-------------------|-----------------------------|-----------------------|------------------------------|
|       |       |  | ART. #        | TOWN MEETING |                   |                             |                       |                              |
| 73422 | 58213 | Town Hall HVAC                             | 4             | 10/21        | 15,000            | 4,938                       | 4,938                 | -                            |
| 73422 | 58249 | Town Hall HVAC (2)                         | 29            | 5/22         | 12,150            | 12,150                      | 10,892                | 1,258                        |
| 73422 | 58247 | Town Hall Exterior Painting                | 29            | 5/22         | 65,000            | 65,000                      | 65,000                | -                            |
| 73422 | 58272 | Town Hall Generator                        | 5             | 10/22        | 75,000            | 75,000                      | -                     | 75,000                       |
| 73422 | 58193 | Municipal Security Cameras                 | 20            | 5/21         | 75,000            | 75,000                      | 7,843                 | 67,157                       |
| 73422 | 58194 | Central Fire Rehabilitation                | 20            | 5/21         | 50,000            | 14,178                      | 14,178                | -                            |
| 73422 | 58252 | Central Fire Rehabilitation (2)            | 29            | 5/22         | 120,000           | 115,306                     | 679                   | 114,627                      |
| 73422 | 58273 | Central Fire Rehabilitation (3)            | 5             | 10/22        | 160,000           | 160,000                     | -                     | 160,000                      |
| 73422 | 58253 | COA Exterior Improvements (incl. drainage) | 29            | 5/22         | 60,000            | 60,000                      | 55,264                | 4,736                        |
| 73422 | 58274 | COA HVAC Improvement                       | 5             | 10/22        | 10,000            | 10,000                      | -                     | 10,000                       |
| 73122 | 58168 | 1750 Washington Steps & Railings           | 5             | 12/20        | 10,000            | 4,500                       | 4,500                 | -                            |
| 73422 | 58194 | 1750 Washington - HVAC Units               | 20            | 5/21         | 33,500            | 4,436                       | -                     | 4,436                        |
| 73422 | 58208 | 1750 Washington - Front Entrance           | 4             | 10/21        | 45,000            | 220                         | 220                   | -                            |
|       |       | <b>Total 02422 FACILITIES ARTICLES</b>     |               |              | <b>844,850</b>    | <b>600,728</b>              | <b>163,514</b>        | <b>437,214</b>               |
| 20499 | 58297 | Stormwater Management (Year 5)             | 16            | 10/22        | 95,200            | 95,200                      | -                     | 95,200                       |
| 02449 | 58239 | Stormwater Management (Year 4)             | 14            | 10/21        | 90,000            | 69,630                      | 43,230                | 26,400                       |
| 02122 | 58184 | Stormwater Management (Year 3)             | 12            | 12/20        | 92,300            | 7,130                       | 7,130                 | -                            |
|       |       | <b>Total 02449 STORMWATER MANAGEMENT</b>   |               |              | <b>277,500</b>    | <b>171,960</b>              | <b>50,360</b>         | <b>121,600</b>               |
|       |       |  |               |              |                   | -                           |                       |                              |
| 02610 | 58301 | Library Feasibility Study                  |               | 10/22        | 12,000            | 12,000                      | -                     | 12,000                       |
| 02610 | 58178 | Library Interior Improvements              | 5             | 12/20        | 65,000            | -                           | -                     | -                            |
|       |       | <b>Total 02610 LIBRARY ARTICLES</b>        |               |              | <b>77,000</b>     | <b>12,000</b>               | <b>-</b>              | <b>12,000</b>                |
|       |       |  |               |              |                   | -                           |                       |                              |
| 02650 | 58079 | Infield Grooming Machine                   | 4             | 10/19        | 20,000            | -                           | -                     | -                            |
|       |       | <b>Total 02650 RECREATION ARTICLES</b>     |               |              | <b>20,000</b>     | <b>-</b>                    | <b>-</b>              | <b>-</b>                     |
|       |       |  |               |              |                   |                             |                       |                              |
| 02122 | 58231 | Phipps Tunnel Geotechnical                 | 9             | 10/21        | 9,500             | 9,500                       | -                     | 9,500                        |
| 73660 | 58217 | Rail Trail Fencing                         | 4             | 10/21        | 13,500            | 6,564                       | -                     | 6,564                        |
|       |       | <b>Total 02660 RAIL TRAIL ARTICLES</b>     |               |              | <b>69,000</b>     | <b>16,064</b>               | <b>-</b>              | <b>16,064</b>                |
|       |       |  |               |              |                   | -                           |                       |                              |
|       |       | <b>GENERAL FUND SUPPORTED ARTICLES</b>     |               |              | <b>11,173,977</b> | <b>7,083,392</b>            | <b>1,593,289</b>      | <b>5,490,102</b>             |

**PREVIOUSLY APPROVED WARRANT ARTICLE BALANCES (as of March 31, 2023)**

| ORG   | OBJ   | ACCOUNT DESCRIPTION - WARRANT ARTICLE           | Authorization |              | ORIGINAL BUDGET  | 7/1/22            | FY23           | 3/31/23           |
|-------|-------|---|---------------|--------------|------------------|-------------------|----------------|-------------------|
|       |       |   | ART. #        | TOWN MEETING |                  | AVAILABLE BALANCE | EXPENDED/ENC.  | AVAILABLE BALANCE |
| 62450 | 58028 | Mains / Booster Cedar                           | 8             | 10/17        | 1,700,000        | 183,572           | -              | 183,572           |
| 62450 | 58060 | Mudville Water Main                             | 17            | 10/18        | 1,800,000        | 729,485           | 13,895         | 715,590           |
| 62450 | 58093 | Emergency Generator                             | 4             | 10/19        | 200,000          | 149,705           | -              | 149,705           |
| 62450 | 58182 | Water System Modernization Plan                 | 9             | 12/20        | 75,000           | 40,910            | -              | 40,910            |
| 62450 | 58296 | Treatment Plant Improvements (Well 4 & Dopping) | 15            | 10/22        | 816,000          | 816,000           | 16,000         | 800,000           |
| 62450 | 58264 | Pickup Truck (Water Fleet)                      | 29            | 5/22         | 54,000           | 54,000            | 38,795         | 15,205            |
| 62450 | 58265 | Mini Excavator (Water Fleet)                    | 29            | 5/22         | 66,000           | 66,000            | 66,000         | -                 |
| 62450 | 58266 | Tilt Trailer (Water Fleet)                      | 29            | 5/22         | 16,250           | 16,250            | 16,250         | -                 |
| 62450 | 58295 | Meter Replacements                              | 13            | 10/22        | 905,000          | 905,000           | -              | 905,000           |
| 62450 | 58183 | Winter St - Water Main Replacement              | 10            | 12/20        | 2,800,000        | 1,021,632         | 420,125        | 601,507           |
| 62450 | 58271 | Water System Improv. - Central, Bullard, Fiske  | 31 & 14       | 5/22 & 10/22 | 1,300,000        | 1,300,000         | 88,500         | 1,211,500         |
| 62450 | 58235 | Design/Engineering Bullard, Central, Fiske      | 11            | 10/21        | 98,000           | 98,000            | -              | 98,000            |
|       |       | <b>WATER ENTERPRISE FUND SUPPORTED ARTICLES</b> |               |              | <b>9,948,046</b> | <b>5,380,554</b>  | <b>659,565</b> | <b>4,720,989</b>  |


**CAPITAL BUDGET REQUESTS - FY2024**

**Proposed for 2023 Annual Town Meeting (May 15, 2023) & Projected for 2023 Fall Town Meeting (Oct. 16, 2023)**

| #                             | Service Area   | Description  | Funding Source | May 2023 ATM        | Backup or Notes                      |
|-------------------------------|----------------|--|----------------|---------------------|--------------------------------------|
| 1                             | Facilities     | Town Hall - ADA Ramp, Front Stairs and Landing               | CapEx          | \$ 75,000           | Facilities Mgr - 5-Year CIP Form     |
| 2                             | Facilities     | Town Hall - HVAC Systems                                     | CapEx          | \$ 12,150           |                                      |
| 3                             | Facilities     | COA HVAC System  | CapEx          | \$ 12,500           | Facilities Mgr - 5-Year CIP Form     |
| 4                             | Facilities     | Central Fire - HVAC Systems                                  | CapEx          | \$ 21,910           | Facilities Mgr - 5-Year CIP Form     |
| 5                             | Facilities     | Police Department - HVAC Systems                             | CapEx          | \$ 35,000           | Facilities Mgr - 5-Year CIP Form     |
| 6                             | Schools        | Roof(s) - Complete Miller (Cafetorium) & Placentino Shingles | CapEx          | \$ 757,000          | Schools & Facilities Mgr. Evaluation |
| 7                             | Fire/Ambulance | Hybrid SUV, equipped - Asst. Fire Chief / EMS Director       | CapEx          | \$ 70,000           | New staff; EMS equipped              |
| 8                             | DPW - Hwy      | Front End Loader with attachments (less trade) (Repl. S18)   | CapEx          | \$ 220,000          | Quote updated                        |
| 8                             | DPW - Hwy      | 1k Gallon VSI Brine Sprayer (new)                            | CapEx          | \$ 24,500           | could be snow & ice expense          |
| 8                             | DPW - Hwy      | 12" Flat Bed Body for Existing Brine Sprayer                 | CapEx          | \$ 12,000           | could be snow & ice expense          |
| 9                             | DPW - Grounds  | Grounds - Capital Outlay                                     | CapEx          | \$ 30,000           | Quote updated                        |
| <b>CapEx Subtotal</b>         |                |  |                | <b>\$ 1,270,060</b> | <b>CAPITAL BUDGET - PROPOSED</b>     |
| 10                            | P&R            | Goodwill Park - Bathrooms, Paviolion, Courts                 | CPC            | \$ 1,100,000        | CPC recommending approval            |
| 11                            | Schools        | Chrome Books   | ESSR           | \$ 150,000          | Pending SC approval (3/16)           |
| 11                            | Schools        | Music Lab  | ARPA           | \$ 75,000           | discuss in April                     |
| 11                            | Schools        | HS Auditorium Lighting                                       | ARPA           | \$ 250,000          | discuss in April                     |
| 12                            | Facilities     | Pinecrest - HVAC Systems / Water Heater                      | Revolving      | \$ 28,000           | James - GCAC approved?               |
| 13                            | Facilities     | Pinecrest - Kitchen Equipment Replacement                    | Revolving      | \$ 39,000           | James - GCAC approved?               |
| <b>Other Funding Subtotal</b> |                |  |                | <b>\$ 1,642,000</b> |                                      |


| PROJECTED ONLY - SUBJECT TO CHANGE - TO GIVE SENSE OF MAY / OCT TOGETHER |  | Funding Source | Oct. 2023 ATM     | Backup or Notes                            |
|--|--|----------------|-------------------|--|
| DPW  | Chevy 5500 Bucket Truck with Chip Box                        | CapEx          | \$ 170,000        | Priority 1; Hook System moves to FY25 (#2) |
| HFD  | Replace Forest Fire 1  | CapEx          | \$ 112,354        | may move to FY25, timeline of MRI recs.    |
| HPD  | Police Vehicles (3, Fully Equipped) - EV or Hybrid Admin (1) | CapEx          | \$ 170,398        | quotes for EV/Hybrid needed prior to final |
| Facilities   | Library Windows  | CapEx          | \$ 120,000        | Facilities Mgr - 5-Year CIP Form           |
| Facilities   | 1750 Washington - HVAC                                       | CapEx          | \$ 20,000         | Facilities Mgr - 5-Year CIP Form           |
| Facilities   | Central Fire - Exterior Building                             | CapEx          | \$ 150,000        | Facilities Mgr - 5-Year CIP Form           |
| <b>CapEx Subtotal</b>  |  |                | <b>\$ 742,752</b> | <b>CAPITAL BUDGET - PROPOSED</b>           |
| P&R  | Stoddard Park Field Upgrades                                 | CPC            | \$ 200,000        | Pavilion removed, fields priority          |
| <b>Other Funding Subtotal</b>  |  |                | <b>\$ 200,000</b> |  |

|   |                     |                                      |
|---|---------------------|--------------------------------------|
| <b>CapEx Total May &amp; Oct 2023 Projected</b> | <b>\$ 2,012,812</b> | <b>CAPITAL BUDGETS - ASSUMPTIONS</b> |
| <b>Other Subtotal</b>                           | <b>\$ 1,842,000</b> |                                      |


| TOWN OF HOLLISTON - CAPITAL IMPROVEMENT PROGRAM - PROJECT REQUEST & FINANCING PLAN   |  |   |                                   | If existing asset is being replaced   |                   |  |         |         |                      |
|--|--|---|-----------------------------------|---|-------------------|--|---------|---------|----------------------|
| <b>Project Title:</b>  | Town Hall ADA Ramp, Front Stairs and Landing | <b>Department:</b>  | Facilities                        | <b>Yr. Acquired</b>   | <b>Est. Value</b> | <b>Disposition</b>   |         |         |                      |
| <b>Department Contact:</b>   | James Keast                                  | <b>Division/Location:</b>   | Town Hall - 703 Washington Street |   | \$ -              | \$ -   |         |         |                      |
| <p><b>Description, Justification and Life Expectancy:</b></p> <p><b>Option 1:</b> The ADA ramp, front steps, front landing and railings at the Town Hall are made from wood. The entire under-structure is made with pressure treated lumber that is held together with metal joist hangers and supports. The use of salt for deicing in the winter has lead to corrosion of the metal components. These metal components will need to be replaced before they fail. The structural integrity of the wooden components are in good condition over all but some replacement of the critical support areas are needed. All of the decking surfaces need to be power washed and sealed with a waterproof sealer.</p> <ul style="list-style-type: none"> <li>- Remove old brackets and supports. Install new brackets. Replace select wooden structural components: \$20,000</li> <li>- Powerwash all surfaces and reseal with water proof sealer: \$10,000</li> </ul> <p>Life expectancy 10 years.</p> <p><b>Option 2:</b> The existing ramp is techically not ADA compliant and unfortunately can not be made complaint in it's current location. To be complaint the ramp needs to be removed and an out door ADA lift installed to allow access to the building. The estimated cost of the lift, installation, electical and removal of the old ramp is \$75,000</p> |  |   |                                   | <p><b>Image/Map Attached:</b></p>  |                   | <p>Yes/No</p>  |         |         |                      |
| <p><b>Impact on Future Operating Budgets, and/or Impact on other Departments:</b></p>  |  |   |                                   |   |                   |  |         |         |                      |
| <b>RECOMMENDED FINANCING PLAN</b>  |  | Total Prior Year Expenditures   | Current Year Expenditure          | Estimated Expenditures by Fiscal Year   |                   |  |         |         |                      |
|  |  |   |                                   | FY 2023   | FY 2024           | FY 2025  | FY 2026 | FY 2027 | 5-Year Total FY22-26 |
| 1. Planning, Design, Engineering   |  |   |                                   |   |                   |  |         |         | \$ -                 |
| 2. Land, ROW, Site Improvements  |  |   |                                   |   |                   |  |         |         | \$ -                 |
| 3. Construction  |  |   |                                   |   | \$ 75,000         |  |         |         | \$ 75,000            |
| 4. Equipment   |  |   |                                   |   |                   |  |         |         | \$ -                 |
| 5. Other   |  |   |                                   |   |                   |  |         |         | \$ -                 |
| <b>TOTAL</b>   |  | \$ -  | \$ -                              | \$ -  | \$ 75,000         | \$ -   | \$ -    | \$ -    | \$ 75,000            |
| 6. Est. Annual Maint./Repair   |  |   |                                   |   |                   |  |         |         | \$ -                 |
| <b>Town Administrator Use Only</b>   |  |   |                                   |   |                   |  |         |         |                      |
| <p>APPROVED DENIED</p> <p>DEFERRED to FY_____</p> <p><u>Notes:</u></p>   |  | <p><u>Funding Sources:</u></p> <ol style="list-style-type: none"> <li>1. Operating Budget</li> <li>2. Cash for Capital- Free Cash or Capital Expenditure Fund</li> <li>3. Community Preservation Fund (CPF/CPC)</li> <li>4. G.O. Bond - General Fund</li> <li>5. G.O. Bond - Water Enterprise Fund</li> <li>6. Revolving Fund or Other</li> </ol> |                                   |   |                   | <p><u>Priority Category (1-6):</u></p> <ol style="list-style-type: none"> <li>1. Correct threat to health and safety</li> <li>2. Improve to avoid costly repair</li> <li>3. Replace to maintain service levels</li> <li>4. Meet legal requirement</li> <li>5. Improve productivity</li> <li>6. Meet new need or desired service level</li> </ol> |         |         |                      |

| TOWN OF HOLLISTON - CAPITAL IMPROVEMENT PROGRAM - PROJECT REQUEST & FINANCING PLAN   |                        |   |                                   | If existing asset is being replaced   |                   |  |           |           |                      |
|--|------------------------|---|-----------------------------------|---------------------------------------|-------------------|--|-----------|-----------|----------------------|
| <b>Project Title:</b>  | Town Hall HVAC Systems | <b>Department:</b>  | Facilities                        | <b>Yr. Acquired</b>                   | <b>Est. Value</b> | <b>Disposition</b>   |           |           |                      |
| <b>Department Contact:</b>   | James Keast            | <b>Division/Location:</b>   | Town Hall - 703 Washington Street |                                       | \$ -              | \$ -   |           |           |                      |
| <b>Description, Justification and Life Expectancy:</b>   |                        |   |                                   | <b>Image/Map Attached:</b>            | <b>Yes/No</b>     |  |           |           |                      |
| <p><b>HVAC</b></p> <p>-End of Life 2 Fan Coil Units (Grand Hall) \$35,200: Life expectancy 15 years. Currently 39 years old. Recommend replacement when fails.</p> <p>-End of Life 5 Fan Coil Units \$20,600: Life expectancy 15 years. Currently 15 years old. Recommend replacement when fails.</p> <p>-End of Life 4 Condensers \$17,000: Life expectancy 15 years. Currently 15 years old. Recommend replacement when fails.</p> <p>-End of Life 2 Condensers (Grand Hall) \$75,600: Life expectancy 15 years. Currently 39 years old. Recommend replacement when fails.</p> <p>-End of Life 2 Split System \$18,000: Life expectancy 15 years. Currently 15 years old. Recommend replacement when fails.</p> <p>Total \$174,400</p> <p>Notes:</p> <p>- Of the \$174,400 for HVAC replacement, \$110,800 is for the two large 20 ton AC Units in the Grand Hall. These units are technically at EOL but are rarely used and will likely continue to function beyond FY26.</p> <p>- Remaining \$63,600 (\$174,400 - \$110,800) can be spread equally over FY22 - FY26 as HVAC units will fail during this time frame.</p> <p>- These are EOL calculations from Dude Software and physical Condition Assessment. Units can operate past their EOL.</p> |                        |   |                                   |                                       |                   |  |           |           |                      |
| <b>Impact on Future Operating Budgets, and/or Impact on other Departments:</b>   |                        |   |                                   |                                       |                   |  |           |           |                      |
| <b>RECOMMENDED FINANCING PLAN</b>  |                        | Total Prior Year Expenditures   | Current Year Expenditure          | Estimated Expenditures by Fiscal Year |                   |  |           |           |                      |
|  |                        |   |                                   | FY 2023                               | FY 2024           | FY 2025  | FY 2026   | FY 2027   | 5-Year Total FY22-26 |
| 1. Planning, Design, Engineering   |                        |   |                                   |                                       |                   |  |           |           | \$ -                 |
| 2. Land, ROW, Site Improvements  |                        |   |                                   |                                       |                   |  |           |           | \$ -                 |
| 3. Construction  |                        |   |                                   |                                       |                   |  |           |           | \$ -                 |
| 4. Equipment   |                        |   |                                   | \$ 12,500                             | \$ 12,150         | \$ 12,150  | \$ 12,150 | \$ 12,150 | \$ 61,100            |
| 5. Other   |                        |   |                                   |                                       |                   |  |           |           | \$ -                 |
| <b>TOTAL</b>   |                        | \$ -  | \$ -                              | \$ 12,500                             | \$ 12,150         | \$ 12,150  | \$ 12,150 | \$ 12,150 | \$ 61,100            |
| 6. Est. Annual Maint./Repair   |                        |   |                                   |                                       |                   |  |           |           | \$ -                 |
| <b>Town Administrator Use Only</b>   |                        |   |                                   |                                       |                   |  |           |           |                      |
| APPROVED _____<br>DENIED _____<br>DEFERRED to FY _____<br>Notes:   |                        | <b>Funding Sources:</b><br>1. Operating Budget<br>2. Cash for Capital- Free Cash or Capital Expenditure Fund<br>3. Community Preservation Fund (CPF/CPC)<br>4. G.O. Bond - General Fund<br>5. G.O. Bond - Water Enterprise Fund<br>6. Revolving Fund or Other |                                   |                                       |                   | <b>Priority Category (1-6):</b><br>1. Correct threat to health and safety<br>2. Improve to avoid costly repair<br>3. Replace to maintain service levels<br>4. Meet legal requirement<br>5. Improve productivity<br>6. Meet new need or desired service level |           |           |                      |



| TOWN OF HOLLISTON - CAPITAL IMPROVEMENT PROGRAM - PROJECT REQUEST & FINANCING PLAN   |   |                                |                                       | If existing asset is being replaced   |  |                    |            |                         |
|--|---|--------------------------------|---------------------------------------|---|--|--------------------|------------|-------------------------|
| <b>Project Title:</b>  | COA HVAC Systems  | <b>Department:</b>             | Facilities                            | <b>Yr. Acquired</b>   | <b>Est. Value</b>  | <b>Disposition</b> |            |                         |
| <b>Department Contact:</b>   | James Keast   | <b>Division/Location:</b>      | Senior Center - 150 Goulding Street   |   | \$ -   | \$ -               |            |                         |
| <b>Description, Justification and Life Expectancy:</b>   |   |                                |                                       | <b>Image/Map Attached:</b>  |  | <b>Yes/No</b>      |            |                         |
| -End of Life 4 Fan Coil Units \$30,000: Life expectancy 15 years. Currently 15 years old. Recommend replacement when fails.<br>-End of Life 2 Condensers \$15,000: Life expectancy 15 years. Currently 15 years old. Recommend replacement when fails.<br><br>Note:<br>-\$45,000 can be spread equally over FY23 - FY27 as HVAC units will fail during this time frame.<br>-These are EOL calculations from Dude Software and physical Condition Assessment. Units can operate past their EOL. |   |                                |                                       |  |  |                    |            |                         |
| <b>Impact on Future Operating Budgets, and/or Impact on other Departments:</b>   |   |                                |                                       |   |  |                    |            |                         |
| <b>RECOMMENDED FINANCING PLAN</b>  | Total<br>Prior Year<br>Expenditures   | Current<br>Year<br>Expenditure | Estimated Expenditures by Fiscal Year |   |  |                    |            | 5-Year Total<br>FY22-26 |
|  |   |                                | FY<br>2023                            | FY<br>2024  | FY<br>2025   | FY<br>2026         | FY<br>2027 |                         |
| 1. Planning, Design, Engineering   |   |                                |                                       |   |  |                    | \$ -       |                         |
| 2. Land, ROW, Site Improvements  |   |                                |                                       |   |  |                    | \$ -       |                         |
| 3. Construction  |   |                                |                                       |   |  |                    | \$ -       |                         |
| 4. Equipment   |   |                                | \$ 10,000                             | \$ 12,500   | \$ 10,000  | \$ 12,500          | \$ -       |                         |
| 5. Other   |   |                                |                                       |   |  |                    | \$ -       |                         |
| <b>TOTAL</b>   | \$ -  | \$ -                           | \$ 10,000                             | \$ 12,500   | \$ 10,000  | \$ 12,500          | \$ -       |                         |
| 6. Est. Annual Maint./Repair   |   |                                |                                       |   |  |                    | \$ -       |                         |
| <b>Town Administrator Use Only</b>   |   |                                |                                       |   |  |                    |            |                         |
| APPROVED _____<br>DENIED _____<br>DEFERRED to FY _____<br><br>Notes:   | <b>Funding Sources:</b><br>1. Operating Budget<br>2. Cash for Capital- Free Cash or Capital Expenditure Fund<br>3. Community Preservation Fund (CPF/CPC)<br>4. G.O. Bond - General Fund<br>5. G.O. Bond - Water Enterprise Fund<br>6. Revolving Fund or Other |                                |                                       |   | <b>Priority Category (1-6):</b><br>1. Correct threat to health and safety<br>2. Improve to avoid costly repair<br>3. Replace to maintain service levels<br>4. Meet legal requirement<br>5. Improve productivity<br>6. Meet new need or desired service level |                    |            |                         |

| TOWN OF HOLLISTON - CAPITAL IMPROVEMENT PROGRAM - PROJECT REQUEST & FINANCING PLAN  |                          |  |                                | If existing asset is being replaced   |                   |   |           |           |                      |
|---|--------------------------|--|--------------------------------|---------------------------------------|-------------------|---|-----------|-----------|----------------------|
| <b>Project Title:</b>   | HVAC Systems Replacement | <b>Department:</b>   | Facilities                     | <b>Yr. Acquired</b>                   | <b>Est. Value</b> | <b>Disposition</b>                        |           |           |                      |
| <b>Department Contact:</b>  | James Keast              | <b>Division/Location:</b>                                  | Fire Station 59 Central Street |                                       | \$ -              | \$ -                                      |           |           |                      |
| <b>Description, Justification and Life Expectancy:</b><br>-Approaching End of Life 3 Fan Coil Units \$10,000/each: Life expectancy 15 years. Currently 13 years old. Recommend replacement when fails.<br>-Approaching End of Life 3 Condensers \$10,000/each: Life expectancy 15 years. Currently 13 years old. Recommend replacement when fails.<br><br>-Approaching End of Life 8 Exhaust Fans \$27,640: Life expectancy 25 years. Currently 21 years old. Recommend replacement when fails.<br><br>Note:<br>- \$60,000 can be spread equally over FY23 - FY27 as HVAC units will fail during this time frame.<br>- \$27,640 can be spread equally over over 4 years (\$6,910) starting in FY25.<br>- These are EOL calculations from Dude Software and physical Condition Assessment. Units can operate past their EOL. |                          |  |                                | <b>Image/Map Attached:</b>            |                   | Yes/No                                    |           |           |                      |
| <b>Impact on Future Operating Budgets, and/or Impact on other Departments:</b>  |                          |  |                                |                                       |                   |   |           |           |                      |
| <b>RECOMMENDED FINANCING PLAN</b>   |                          | Total Prior Year Expenditures                              | Current Year Expenditure       | Estimated Expenditures by Fiscal Year |                   |   |           |           |                      |
|   |                          |  |                                | FY 2023                               | FY 2024           | FY 2025                                   | FY 2026   | FY 2027   | 5-Year Total FY22-26 |
| 1. Planning, Design, Engineering  |                          |  |                                |                                       |                   |   |           |           | \$ -                 |
| 2. Land, ROW, Site Improvements   |                          |  |                                |                                       |                   |   |           |           | \$ -                 |
| 3. Construction   |                          |  |                                |                                       |                   |   |           |           | \$ -                 |
| 4. Equipment  |                          |  |                                | \$ 10,000                             | \$ 21,910         | \$ 16,910                                 | \$ 21,910 | \$ 16,910 | \$ 87,640            |
| 5. Other  |                          |  |                                |                                       |                   |   |           |           | \$ -                 |
| <b>TOTAL</b>  | \$ -                     | \$ -   | \$ 10,000                      | \$ 21,910                             | \$ 16,910         | \$ 21,910                                 | \$ 16,910 | \$ 16,910 | \$ 87,640            |
| 6. Est. Annual Maint./Repair  |                          |  |                                |                                       |                   |   |           |           | \$ -                 |
| <b>Town Administrator Use Only</b>  |                          |  |                                |                                       |                   |   |           |           |                      |
| APPROVED  | DENIED                   | <b>Funding Sources:</b>                                    |                                |                                       |                   | <b>Priority Category (1-6):</b>           |           |           |                      |
|   | DEFERRED to FY _____     | 1. Operating Budget  |                                |                                       |                   | 1. Correct threat to health and safety    |           |           |                      |
| <b>Notes:</b>   |                          | 2. Cash for Capital- Free Cash or Capital Expenditure Fund |                                |                                       |                   | 2. Improve to avoid costly repair         |           |           |                      |
|   |                          | 3. Community Preservation Fund (CPF/CPC)                   |                                |                                       |                   | 3. Replace to maintain service levels     |           |           |                      |
|   |                          | 4. G.O. Bond - General Fund                                |                                |                                       |                   | 4. Meet legal requirement                 |           |           |                      |
|   |                          | 5. G.O. Bond - Water Enterprise Fund                       |                                |                                       |                   | 5. Improve productivity                   |           |           |                      |
|   |                          | 6. Revolving Fund or Other                                 |                                |                                       |                   | 6. Meet new need or desired service level |           |           |                      |

| TOWN OF HOLLISTON - CAPITAL IMPROVEMENT PROGRAM - PROJECT REQUEST & FINANCING PLAN  |   |                                |  | If existing asset is being replaced   |  |                    |            |                         |
|---|---|--------------------------------|--|---|--|--------------------|------------|-------------------------|
| <b>Project Title:</b>   | HPD HVAC Systems  | <b>Department:</b>             | Facilities                                       | <b>Yr. Acquired</b>   | <b>Est. Value</b>  | <b>Disposition</b> |            |                         |
| <b>Department Contact:</b>  | James Keast   | <b>Division/Location:</b>      | Holliston Police Station - 550 Washington Street |   | \$ -   | \$ -               |            |                         |
| <b>Description, Justification and Life Expectancy:</b>  |   |                                |  | <b>Image/Map Attached:</b>  | <b>Yes/No</b>  |                    |            |                         |
| <p>-End of Life 2 Variable Speed heating and cooling circulator pumps. One pump has failed and other is leaking. \$12,000 to replace both pump, controls and wiring</p> <p>-End of Life indirect hot water tank. Current tank has small leak due to corrosion. Commercial ASTM rated tank \$5000</p> <p>Note:</p> <p>-Entire HVAC system needs to be updated due to 20 year old EMS system, leaking zone valves and chiller that has one of the two cooling stages broken. Currently working with a firm to come up with a plan to modernize system..</p> <p>- Boiler and burner is also reaching end of life and should be part of the system modernization project.</p> |   |                                |  |  |  |                    |            |                         |
| <b>Impact on Future Operating Budgets, and/or Impact on other Departments:</b>  |   |                                |  |   |  |                    |            |                         |
| <b>RECOMMENDED FINANCING PLAN</b>   | Total<br>Prior Year<br>Expenditures   | Current<br>Year<br>Expenditure | Estimated Expenditures by Fiscal Year            |   |  |                    |            | 5-Year Total<br>FY24-28 |
|   |   |                                | FY<br>2024                                       | FY<br>2025  | FY<br>2026   | FY<br>2027         | FY<br>2028 |                         |
| 1. Planning, Design, Engineering  |   |                                |  |   |  |                    | \$ -       |                         |
| 2. Land, ROW, Site Improvements   |   |                                |  |   |  |                    | \$ -       |                         |
| 3. Construction   |   |                                |  |   |  |                    | \$ -       |                         |
| 4. Equipment  |   |                                | \$ 17,000  | \$ 35,000   | \$ 200,000   |                    | \$ -       |                         |
| 5. Other  |   |                                |  |   |  |                    | \$ -       |                         |
| <b>TOTAL</b>  | \$ -  | \$ -                           | \$ 17,000  | \$ 35,000   | \$ 200,000   | \$ -               | \$ 252,000 |                         |
| 6. Est. Annual Maint./Repair  |   |                                |  |   |  |                    | \$ -       |                         |
| <b>Town Administrator Use Only</b>  |   |                                |  |   |  |                    |            |                         |
| APPROVED _____<br>DENIED _____<br>DEFERRED to FY _____<br>Notes:  | <b>Funding Sources:</b><br>1. Operating Budget<br>2. Cash for Capital- Free Cash or Capital Expenditure Fund<br>3. Community Preservation Fund (CPF/CPC)<br>4. G.O. Bond - General Fund<br>5. G.O. Bond - Water Enterprise Fund<br>6. Revolving Fund or Other |                                |  |   | <b>Priority Category (1-6):</b><br>1. Correct threat to health and safety<br>2. Improve to avoid costly repair<br>3. Replace to maintain service levels<br>4. Meet legal requirement<br>5. Improve productivity<br>6. Meet new need or desired service level |                    |            |                         |

| TOWN OF HOLLISTON - CAPITAL IMPROVEMENT PROGRAM - PROJECT REQUEST & FINANCING PLAN |  |                    |                       | If existing asset is being replaced |            |             |
|--|--|--------------------|-----------------------|-------------------------------------|------------|-------------|
| Project Title:   | Woodland Street Schools Miller/Placentino Roof | Department:        | Facilities-Schools    | Yr. Acquired                        | Est. Value | Disposition |
| Department Contact:  | James Keast                                    | Division/Location: | Schools - Woodland St |                                     | \$ -       | \$ -        |

**Description, Justification and Life Expectancy:**  
**FY2024**  
 The roof is 25 years old and in a failed condition requiring immediate attention. There is a total of 107,000 sqft of flat EPDM (rubber) roof and a total of 55,500 sqft of asphalt shingle roof. There are 32 skylights of various sizes and configurations. A recent inspection has determined that all of the skylights have failed and most allow water to enter the building. The flat roof sections have various areas of failure with open conditions throughout. There is significant ponding of water on the original Miller roof section due to improper pitch to the roof drains.  
 -Immediate repair to the flat roof area to address open conditions is highly recommended for a total cost of \$5,470.  
 -Immediate replacement of the Miller (over cafetorium) shingled roof is recommended for an estimated cost of \$185,000.  
 -Immediate replacement of the Placentino shingled roof is recommended for an estimated cost of \$915,000.  
 By combining both shingled roof replacement projects we can expect \$200,000 savings from economies of scale and one site mobilization for a total estimated cost of \$950,000. These roof sections will have a 25 year warranty. Note that the Skylights are scheduled to be removed the summer of 2023. The Placentino skylights should be removed before shingling that section of roof.  
**FY2025-26**  
 For the EPDM flat sections, additional analysis is needed to determine if these areas need to be replaced or can be restored for less cost. Highly recommend that an Infrared Scan scan be performed to determine if there is substantial water damage under the EPDM membrane. Cost of this scan is \$6,850. If the scan determines there is substantial water damage the entire roof will need to be removed and replaced. If no water damage, the roof can be restored.  
 -Total estimated cost to restore the flat roof with a polyester reinforced liquid applied monolithic layer on top of the existing roof is \$2,575,000. These areas will have a 20 year warranty.  
 -If the roof needs to be replaced the total estimated cost is \$4,662,000.  
**With both scenarios the poor drainage on the original Miller roof will be corrected. Due to the large expense for either option we have the ability to break the project into Impact on Future Operating Budgets, and/or Impact on other Departments:**  
 Ongoing planned maintenance is required and can be done in house.



| RECOMMENDED FINANCING PLAN       | Total Prior Year Expenditures | Current Year Expenditure | Estimated Expenditures by Fiscal Year |              |              |         |         | 5-Year Total FY22-26 |
|----------------------------------|-------------------------------|--------------------------|---------------------------------------|--------------|--------------|---------|---------|----------------------|
|                                  |                               |                          | FY 2024                               | FY 2025      | FY 2026      | FY 2027 | FY 2028 |                      |
| 1. Planning, Design, Engineering |                               |                          |                                       |              |              |         |         | \$ -                 |
| 2. Land, ROW, Site Improvements  |                               |                          |                                       |              |              |         |         | \$ -                 |
| 3. Construction                  |                               |                          | \$ 937,000                            | \$ 1,250,000 | \$ 1,250,000 |         |         | \$ 3,437,000         |
| 4. Equipment                     |                               |                          |                                       |              |              |         |         | \$ -                 |
| 5. Other                         |                               |                          |                                       |              |              |         |         | \$ -                 |
| <b>TOTAL</b>                     | \$ -                          | \$ -                     | \$ 937,000                            | \$ 1,250,000 | \$ 1,250,000 | \$ -    | \$ -    | \$ 3,437,000         |
| 6. Est. Annual Maint./Repair     |                               |                          |                                       |              |              |         |         | \$ -                 |

| Town Administrator Use Only                       |   |  |
|---|---|--|
| APPROVED DENIED<br>DEFERRED to FY _____<br>Notes: | <b>Funding Sources:</b><br>1. Operating Budget<br>2. Cash for Capital- Free Cash or Capital Expenditure Fund<br>3. Community Preservation Fund (CPF/CPC)<br>4. G.O. Bond - General Fund<br>5. G.O. Bond - Water Enterprise Fund<br>6. Revolving Fund or Other | <b>Priority Category (1-6):</b><br>1. Correct threat to health and safety<br>2. Improve to avoid costly repair<br>3. Replace to maintain service levels<br>4. Meet legal requirement<br>5. Improve productivity<br>6. Meet new need or desired service level |

| <b>STRUCTURES</b>                            |                         | <b>Goodwill Park Cost Projections (1 of 2) - Article 25 of May 2023 ATM Warrant</b> |                       |
|--|-------------------------|---|-----------------------|
| <b>PAVILION</b>                              |                         |   |                       |
| PAVILION STRUCTURE                           |                         |   | \$500,000.00          |
| BLEACHERS                                    |                         |   | \$8,500.00            |
|  | <b>TOTAL</b>            |   | <b>\$508,500.00</b>   |
| <b>RECREATION BUILDING</b>                   |                         |   |                       |
| RECREATION BUILDING ADDITION                 |                         |   | \$250,000.00          |
| RECREATION BUILDING RENOVATION               |                         |   | \$100,000.00          |
|  | <b>TOTAL</b>            |   | <b>\$350,000.00</b>   |
| <b>COMFORT STATION</b>                       |                         |   |                       |
| COMFORT STATION DELIVERED FROM (GREEN FLUSH) |                         |   | \$213,000.00          |
| METAL ROOF                                   |                         |   | \$9,000.00            |
| CANOPY                                       |                         |   | \$5,000.00            |
| TRIM / MISC.                                 |                         |   | \$6,000.00            |
| COMPOSITE SHAKE SIDING                       |                         |   | \$8,000.00            |
| CULTURED STONE VENEER                        |                         |   | \$20,000.00           |
|  | <b>TOTAL</b>            |   | <b>\$261,000.00</b>   |
|  | <b>TOTAL STRUCTURES</b> |   | <b>\$1,119,500.00</b> |

HOLLISTON PARKS & RECREATION  
 30 GREEN STREET HOLLISTON, MA 01746  
 DATE: 2/23/2023  
 GOODWILL PARK COST SAVINGS

| <b>STRUCTURES</b>                              |                     |                     |
|--|---------------------|---------------------|
| <b>STONE BUILDING</b>                          | <b>PROPOSED</b>     | <b>ALTERNATE</b>    |
| OVERHEAD GARAGE DOOR                           | \$40,376.00         | \$6,000.00          |
| ROOFING / METAL VS ASPHALT                     | \$24,000.00         | \$8,000.00          |
| TIMBER FRAME / WOOD STUD WALLS                 | \$216,000.00        | \$176,400.00        |
| REMOVE (1) PORTICO ENTRY                       |                     | \$8,000.00          |
| <b>TOTAL</b>                                   | <b>\$280,376.00</b> | <b>\$198,400.00</b> |
| <b>COMFORT STATION</b>                         | <b>PROPOSED</b>     | <b>ALTERNATE</b>    |
| ENTRY CANOPY / REMOVE                          | \$5,000.00          |                     |
| ROOFING / METAL VS ASPHALT                     | \$4,500.00          | \$1,500.00          |
| <b>*TOILETS / STAINLESS STEEL VS PORCELAIN</b> | \$14,400.00         | \$1,200.00          |
| <b>*SINKS / STAINLESS STEEL VS PORCELAIN</b>   | \$4,600.00          | \$600.00            |
| <b>*URINAL / STAINLESS STEEL VS PORCELAIN</b>  | \$1,700.00          | \$300.00            |
| <b>TOTAL</b>                                   | <b>\$25,200.00</b>  | <b>\$3,600.00</b>   |
| <b>ENTERTAINMENT STAGE</b>                     | <b>PROPOSED</b>     | <b>ALTERNATE</b>    |
| ROOFING / METAL VS EPDM MEMBRANE               | \$30,000.00         | \$11,000.00         |
| <b>TOTAL</b>                                   | <b>\$30,000.00</b>  | <b>\$11,000.00</b>  |
| <b>TOTAL PROPOSED VS ALTERNATE SAVINGS</b>     | <b>\$360,776.00</b> | <b>\$213,000.00</b> |
| <b>TOTAL SAVINGS</b>                           |                     | <b>\$147,776.00</b> |

**\* - NOT RECOMMENDED FOR SUSTAINABILITY & LIFE CYCLE COST OF BUILDING**

| TOWN OF HOLLISTON - CAPITAL IMPROVEMENT PROGRAM - PROJECT REQUEST & FINANCING PLAN  |  |   |                                       | If existing asset is being replaced |  |                    |                  |                      |
|---|--|---|---------------------------------------|-------------------------------------|--|--------------------|------------------|----------------------|
| <b>Project Title:</b>   | Pinecrest HVAC Systems/Water Heater Replacer | <b>Department:</b>  | Facilities                            | <b>Yr. Acquired</b>                 | <b>Est. Value</b>  | <b>Disposition</b> |                  |                      |
| <b>Department Contact:</b>  | James Keast                                  | <b>Division/Location:</b>   | Pinecrest 212 Prentice Street         |                                     | \$ -   | \$ -               |                  |                      |
| <b>Description, Justification and Life Expectancy:</b>  |  |   |                                       | <b>Image/Map Attached:</b>          | Yes/No   |                    |                  |                      |
| <p><u>FY2023-FY2027</u></p> <p>-End of Life 1 Air Handling Unit \$20,000 each: Life expectancy 20 years. Currently 19 years old. Recommend replacement when fails.</p> <p>-End of Life 4 Fan Coil Units \$17,600: Life expectancy 15 years. Currently 19 years old. Recommend replacement when fails.</p> <p>-End of Life 3 Condensers \$13,850: Life expectancy 15 years. Currently 19 years old. Recommend replacement when fails.</p> <p>-End of Life 3 Roof Top Exhaust Fans \$7,100: Life expectancy 15 years. Currently 19 years old. Recommend replacement when fails.</p> <p>Total \$58,550</p> <p><u>FY2024</u></p> <p>-End of Life Commercial Grade Water Heater \$16,600: Life expectancy 20 years. Currently 19 years old. Recommend replacement in FY24.</p> <p>Note:</p> <p>- \$58,550 can be spread equally over FY23 - FY27 as HVAC units will fail during this time frame.</p> |  |   |                                       |                                     |  |                    |                  |                      |
| <b>Impact on Future Operating Budgets, and/or Impact on other Departments:</b>  |  |   |                                       |                                     |  |                    |                  |                      |
| RECOMMENDED FINANCING PLAN  | Total Prior Year Expenditures                | Current Year Expenditure  | Estimated Expenditures by Fiscal Year |                                     |  |                    |                  |                      |
|   |  |   | FY 2023                               | FY 2024                             | FY 2025  | FY 2026            | FY 2027          | 5-Year Total FY22-26 |
| 1. Planning, Design, Engineering  |  |   |                                       |                                     |  |                    |                  | \$ -                 |
| 2. Land, ROW, Site Improvements   |  |   |                                       |                                     |  |                    |                  | \$ -                 |
| 3. Construction   |  |   |                                       |                                     |  |                    |                  | \$ -                 |
| 4. Equipment  |  |   | 11,710                                | \$ 28,000                           | \$ 11,710  | \$ 11,710          | \$ 11,710        | \$ 63,130            |
| 5. Other  |  |   |                                       |                                     |  |                    |                  | \$ -                 |
| <b>TOTAL</b>  | <b>\$ -</b>                                  | <b>\$ -</b>   | <b>\$ 11,710</b>                      | <b>\$ 28,000</b>                    | <b>\$ 11,710</b>   | <b>\$ 11,710</b>   | <b>\$ 11,710</b> | <b>\$ 63,130</b>     |
| 6. Est. Annual Maint./Repair  |  |   |                                       |                                     |  |                    |                  | \$ -                 |
| Town Administrator Use Only   |  |   |                                       |                                     |  |                    |                  |                      |
| APPROVED _____ DENIED _____<br>DEFERRED to FY _____   |  | <b>Funding Sources:</b><br>1. Operating Budget<br>2. Cash for Capital- Free Cash or Capital Expenditure Fund<br>3. Community Preservation Fund (CPF/CPC)<br>4. G.O. Bond - General Fund<br>5. G.O. Bond - Water Enterprise Fund<br>6. Revolving Fund or Other |                                       |                                     | <b>Priority Category (1-6):</b><br>1. Correct threat to health and safety<br>2. Improve to avoid costly repair<br>3. Replace to maintain service levels<br>4. Meet legal requirement<br>5. Improve productivity<br>6. Meet new need or desired service level |                    |                  |                      |
| <b>Notes:</b>   |  |   |                                       |                                     |  |                    |                  |                      |

| TOWN OF HOLLISTON - CAPITAL IMPROVEMENT PROGRAM - PROJECT REQUEST & FINANCING PLAN   |   |   |                                 | <i>If existing asset is being replaced</i> |                   |  |          |          |                      |
|--|---|---|---------------------------------|--|-------------------|--|----------|----------|----------------------|
| <b>Project Title:</b>  | Pinecrest Kitchen Equipment Replacement | <b>Department:</b>  | Facilities                      | <b>Yr. Acquired</b>                        | <b>Est. Value</b> | <b>Disposition</b>   |          |          |                      |
| <b>Department Contact:</b>   | James Keast                             | <b>Division/Location:</b>   | Pinecrest - 212 Prentice Street |  | \$ -              | \$ -   |          |          |                      |
| <b>Description, Justification and Life Expectancy:</b>   |   |   |                                 | <b>Image/Map Attached:</b>                 |                   | Yes/No   |          |          |                      |
| <p><u>FY2023-FY2027</u></p> <p>-Several pieces of equipment are approaching End of Life; Walk-in Cooler, Range, Dishwasher, Griddle, Warmer, Exhaust Hood, Slicer, Freezer and Oven. \$45,000. Recommend replacement as each unit fails.</p> <p>-Floor replacement main (restaurant) level \$30,000</p> <p>Note that the walk-in-cooler has been an issue for the past few years with several service calls. We may consider replacement when next issue arises. \$19,600 of the \$45,000.</p> <p>Note:</p> <p>- As it is hard to predict the exact date of failure for these types of items, replacement costs are spread equally over FY23 - FY27.</p> <p><b>Impact on Future Operating Budgets, and/or Impact on other Departments:</b></p> |   |   |                                 |  |                   |  |          |          |                      |
| <b>RECOMMENDED FINANCING PLAN</b>  |   | Total Prior Year Expenditures   | Current Year Expenditure        | Estimated Expenditures by Fiscal Year      |                   |  |          |          |                      |
|  |   |   |                                 | FY 2023                                    | FY 2024           | FY 2025  | FY 2026  | FY 2027  | 5-Year Total FY22-26 |
| 1. Planning, Design, Engineering   |   |   |                                 |  |                   |  |          |          | \$ -                 |
| 2. Land, ROW, Site Improvements  |   |   |                                 |  |                   |  |          |          | \$ -                 |
| 3. Construction  |   |   |                                 |  | \$ 30,000         |  |          |          | \$ 30,000            |
| 4. Equipment   |   |   |                                 | \$ 9,000                                   | \$ 9,000          | \$ 9,000   | \$ 9,000 | \$ 9,000 | \$ 45,000            |
| 5. Other   |   |   |                                 |  |                   |  |          |          | \$ -                 |
| <b>TOTAL</b>   |   | \$ -  | \$ -                            | \$ 9,000                                   | \$ 39,000         | \$ 9,000   | \$ 9,000 | \$ 9,000 | \$ 75,000            |
| 6. Est. Annual Maint./Repair   |   |   |                                 |  |                   |  |          |          | \$ -                 |
| <b>Town Administrator Use Only</b>   |   |   |                                 |  |                   |  |          |          |                      |
| APPROVED DENIED<br>DEFERRED to FY ____   |   | <b>Funding Sources:</b><br>1. Operating Budget<br>2. Cash for Capital- Free Cash or Capital Expenditure Fund<br>3. Community Preservation Fund (CPF/CPC)<br>4. G.O. Bond - General Fund<br>5. G.O. Bond - Water Enterprise Fund<br>6. Revolving Fund or Other |                                 |  |                   | <b>Priority Category (1-6):</b><br>1. Correct threat to health and safety<br>2. Improve to avoid costly repair<br>3. Replace to maintain service levels<br>4. Meet legal requirement<br>5. Improve productivity<br>6. Meet new need or desired service level |          |          |                      |
| <b>Notes:</b>  |   |   |                                 |  |                   |  |          |          |                      |