



ANNUAL TOWN MEETING WARRANT

JULY 20, 2020 PLACENTINO/MILLER ELEMENTARY SCHOOL CAFETORIUM

TOWN OF HOLLISTON

Commonwealth of Massachusetts

Middlesex, ss.

Town of Holliston

To any Constable of the Town of Holliston, Greetings:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of the Town of Holliston who are qualified to vote in Town affairs to meet in the Placentino/Miller Elementary School Cafetorium on:

Monday,	July 20, 2020
Tuesday,	July 21, 2020 (if necessary)
Wednesday,	July 22, 2020 (if necessary)
Thursday,	July 23, 2020 (if necessary)

at 7:30 p.m. to act on the following Articles, to wit:

ARTICLE 1. HEAR REPORT OF THE SELECT BOARD

To hear and act on the report of the Select Board.

SPONSORED BY: Select Board

COMMENTS: The Select Board will provide a report on activities of the Board since the last Annual Town Meeting. This is a standard article that allows reports commissioned by the Town to be heard.

ARTICLE 2. HEAR REPORT OF THE FINANCE COMMITTEE

To hear and act on the report of the Finance Committee.

SPONSORED BY: Finance Committee

COMMENTS: The Chairman of the Finance Committee will provide a report regarding the Town's overall financial condition.

ARTICLE 3. AUTHORIZE TREASURER/COLLECTOR TO SELL FORECLOSED TAX TITLE PROPERTIES

SPONSORED BY: Select Board

To see if the Town will vote to authorize the Town Treasurer/Collector, subject to the approval of the Select Board, to sell property acquired through foreclosure of tax titles by the Town and other real estate, after first giving notice of the time and place of the sale by posting such notice of sale in some convenient place in the Town, by publishing such notice of such sale in a newspaper having general circulation in the Town and by posting such notice on a Holliston Cable Access Television (HCAT) bulletin board and on the Town's website at least fourteen (14) days before the sale. The Treasurer/Collector shall also give notice of such sale to the Executive Director of the Holliston Housing Authority, the Chair of the Holliston Housing Trust and the Chair of the Holliston Housing Committee or its subsequent equivalent by first class letter at least forty-five (45) days before the sale. The Treasurer/Collector may hold a public auction and may reject any bid which she/he deems inadequate, and any such advertisement, notice or indication that real property is to be offered for sale by the Town of Holliston, or any department, commission, or other subdivision of the Town shall

include the following statement: "Buyers should be aware that the Town of Holliston does not guarantee this property to be in conformity with existing zoning bylaws."

Whenever the proceeds of the sale or other disposal of real estate, other than that acquired through tax title foreclosure, by the Town of Holliston exceed five hundred dollars, the same shall be applied to the payment of indebtedness incurred in acquiring such real estate or shall be added to the sinking fund, if any, from which said indebtedness is payable, or if no such indebtedness is outstanding will be applied to the Town's Capital Expenditure Fund as established by Chapter 46 of the Acts of 1993. The proceeds of a sale in excess of five hundred dollars of any park land by the Town shall be used only by the Town for acquisition of land for park purposes or for capital improvements to park land; or take any action relative thereto.

COMMENTS: From time to time, the Treasurer/Collector takes personal property (mostly real estate) with the approval of the Land Court due to delinquency to make property tax payments. This article would allow the Treasurer/Collector to dispose of those properties.

ARTICLE 4. COMPENSATION FOR ELECTED OFFICIALS

SPONSORED BY: Select Board

To see if the Town will vote to raise and appropriate or transfer from available funds for the purposes of fixing the salaries and compensation of all elected officers of the Town effective July 1, 2020, which salaries and compensation are printed below.

COMPENSATION SCHEDULE – ELECTED OFFICIALS	FY2020	FY2021
Board of Assessors	\$7,500	\$7,500
Select Board	\$175	\$175
Town Clerk (Salary)	\$69,519	\$77,917
Town Clerk		\$6,798
(FY21 Salary Adjustment which shall sunset effective June 30, 2021)		

or take any action relative thereto.

COMMENTS: Based on advice from the Massachusetts Department of Revenue Town Meeting must approve the annual compensation for all elected Town officials. In reference to the Town Clerk's salary above, this additional compensation would bring the position of Town Clerk in alignment and schedule of other Department Heads. The \$84,715 is the total compensation for FY21 and this includes an additional \$6,798 which represents the increase she should have received in FY20, consistent with the Department Heads salaries and at market value; however, because the Town Clerk is an elected official, Town Meeting must set the salary at the Annual Town Meeting.

ARTICLE 5. AMEND CONSOLIDATED PERSONNEL BY-LAW
SECTION 29, JOB AND WAGE CLASSIFICATION PLAN

SPONSORED BY: Town Administrator

To see if the Town will vote to amend the Consolidated Personnel By-law Section 29, Job and Wage Classification Plan, by reflecting those revisions, deletions and/or additions to be effective as of July 1, 2020; or take any action relative thereto.

Job and Wage Classification Plan
(Full and Part-Time Employees)

POSITION	Grade	POSITION	Grade
Administrative Assessor	400	Custodian	100
Assistant Clerk	200	Dispatcher	200
Assistant, Senior Center Director	400	Head Dispatcher	400
Assistant Director, Library	500	Head of Circulation, Library	400
Assistant, Recreation Director	400	Library Page	50
Assistant, Town Clerk	400	Matron, Police	100
Assistant, Treasurer/Collector	400	Outreach Coordinator	400
Cataloger, Library	300	Principal Clerk	300
Children's Librarian	400	Program Coordinator	200
Crossing Guard	100	Reference Librarian	400
Court Diversion/Community Therapist	500	Technician, Library	100
		Van Driver	100

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
50	11.43	12.15	12.66	12.98	13.29	13.84	14.12
100	16.96	18.05	18.81	19.27	19.66	20.48	20.92
200	20.13	21.41	22.30	22.85	23.31	24.29	24.81
300	20.76	22.09	23.01	23.56	24.05	25.05	25.58
400	23.90	25.43	26.48	27.13	27.69	28.84	29.46
500	25.93	27.59	28.73	29.44	30.03	31.28	31.97

Position	Grade	Position	Grade
Building Inspector	M2	Police Chief	M5
COA Director	M2	Police Lieutenant	M4
Conservation Agent	M2	Principal Assessor	M3
DPW Director	M4	Recreation Director	M2
Facilities Manager	M3	Town Accountant	M3
Fire Chief	M5	Town Administrator	M6
Health Agent/Director	M2	Town Planner	M2
Highway Superintendent	M3	Treasurer/Collector	M4
IT Director	M3	Youth & Family Services Director	M2
Library Director	M2		

JOB AND WAGE CLASSIFICATION PLAN-ADMINISTRATIVE SUPPORT

GRADE	MIN	1/3 POINT	MIDPOINT	2/3 POINT	MAX
A1-35 HR/WK	45,721	51,100	53,788	56,478	61,857
A2-40 HR/WK	57,667	64,420	67,798	71,175	77,928

JOB AND WAGE COMPENSATION PLAN-INTERMITTENT AND FIRE DEPARTMENT POSITIONS

INTERMITTENT RATES (Temporary, Seasonal and Per Diem)

Position	Beginning Rate	Each Year Returning	Max Rate
Clerks to the Boards/Committees	\$18.00	.25 per hour	\$22.00
Per Diem Dispatchers	\$20.00	.25 per hour	\$24.81
Camp Director	\$20.00		\$24.00
Camp Supervisor	\$14.00		\$18.00
Lifeguard Supervisor	\$16.00		\$20.00
Camp Counselors	Minimum Wage	.25 per hour	\$15.00
Life Guards	Minimum Wage plus \$1	.25 per hour	\$15.00
Gate Guards	Minimum Wage	.25 per hour	\$15.00
Clinic Assistants	Minimum Wage	.25 per hour	\$15.00
Program Assistants	Minimum Wage	.25 per hour	\$15.00
Landscaper	Minimum Wage	.25 per hour	\$15.00
Bathroom Cleaners	\$25 per cleaning		
Clinic Counselors	\$25		\$25.00
Multi-Sport Counselor	60% of the clinic revenues		
Recycle Center Supervisor	\$20	.25 per hour	\$24.00
Temporary Clerical Employees	\$18.00	.25 per hour	\$22.00
Temporary DPW Employees	\$15	.25 per hour	\$19.00

FIREFIGHTERS RATES

Deputy Chief		Monthly	\$778.75
Captain		Monthly	\$515.75
Lieutenant		Monthly	\$472.25
Firefighter		Monthly	\$466.00
Fire-Weekend	Deputy, Captain, Lieutenant	Weekend	\$402.75
Fire-Weekend	Firefighters	Weekend	\$100.00
Fire Hourly	Firefighter	Hourly	\$33.55
	Lieutenant	Hourly	\$34.15
	Captain	Hourly	\$35.75
	Deputy	Hourly	\$38.95
Training		Training	\$75.00

Ambulance/EMT

AMB/EMT	First Responder/EMT-Basic	Hourly	\$22.00
AMB/EMT	EMT-Advanced	Hourly	\$23.55
AMB/EMT	EMT-Paramedic	Hourly	\$24.15
EMT/SHIFT STIPEND	First Responder	Shift	\$78.75
	EMT-Basic	Shift	\$84.05
	EMT-Advanced	Shift	\$86.65
	EMT-Paramedic	Shift	\$94.85
Deputy Fire Chief	Deputy/EMS Supervisor	Monthly	\$890.65

COMMENTS: This is the job and wage classification plan for all town employees pursuant to the revised Personnel By-Laws that were adopted at the May 2019 Town Meeting.

**ARTICLE 6. AUTHORIZE THE SELECT BOARD TO SELL
SURPLUS EQUIPMENT**

SPONSORED BY: Select Board

To see if the Town will vote to authorize the Select Board to hold a public auction for the purpose of disposing of surplus departmental equipment; or take any action relative thereto.

COMMENTS: This standard article allows the Town to sell used vehicles, equipment or other personal property.

**ARTICLE 7. AUTHORIZATION TO EXPEND CHAPTER 90 (STATE
AID FOR HIGHWAYS PROGRAM)**

SPONSORED BY: Select Board

To see if the Town will vote to authorize the Department of Public Works, with the approval of the Select Board, to use and expend sums received from the Commonwealth of Massachusetts as reimbursements under the Chapter 90 State Aid to Highways program for further construction, reconstruction and improvements, including surface treatments of approved public ways within the Town; or take any action relative thereto.

COMMENTS: Annually, the Commonwealth provides state assistance to cities and towns in support of road reconstruction and maintenance projects. Holliston is projected to receive \$510,535 during FY21. This article would allow the Select Board to receive and expend these funds.

ARTICLE 8. AMEND INTEREST RATE PER ANNUM

SPONSORED BY: Board of Assessors

To see if the Town will vote to amend the interest rate per annum from 8% to 6% under the provisions of Massachusetts General Laws Chapter 59, Section 5, clause 41A, which regulates tax deferral for homeowners 65 years or older, pursuant to the authority contained in Chapter 136 of the Acts of 2005, thereby amending said clause 41A; or take any action relative thereto.

COMMENTS: Residents who are 65 and older may take advantage of this option at an annual rate of 6%. This Article requires annual approval at Town Meeting.

ARTICLE 9. AMEND INCOME REQUIREMENTS

SPONSORED BY: Board of Assessors

To see if the Town will vote to accept the provisions of section 51 of Chapter 184 of the Acts of 2002, amending the income requirements under Massachusetts General Laws Chapter 59, section 5, clause 41C; or take any action relative thereto.

COMMENTS: This would allow the Town to increase the statutory income requirements to \$20,000 for single and \$30,000 for married couples from \$10,000-\$12,000. The Article was originally adopted by the Town in 2006. This Article requires annual approval at Town Meeting.

ARTICLE 10.**REVOLVING FUND SPENDING LIMITS****SPONSORED BY:****Select Board**

To see if the Town will vote to authorize the spending limits of the following revolving funds established under the Town Bylaw and General Laws Chapter 44, Section 53E ½:

Revolving Fund	Spending Limit
Wetlands Filing Fee	\$40,000
Council on Aging	\$5,000
Composting Kit	\$3,000
Response and Recovery	\$25,000
Abutters List	\$5,000
Building Inspection	\$100,000
Town Hall Rental	\$25,000
Senior Center Van	\$10,000
Agricultural Commission	\$10,000
Sealer of Weights and Measures	\$5,000
Fluorescent Bulb Recycling	\$3,000
Banner	\$5,000
Accident Fee	\$5,000
Inoculation	\$20,000
Cost of Prosecution	\$30,000
Nutrition	\$10,000
Pinecrest Golf Course	\$200,000
Technology Repair and Replenish	\$75,000

COMMENTS: This is a recurring Article that must be approved annually.

ARTICLE 11.**FISCAL YEAR 2021 BUDGET****SPONSORED BY:****Finance Committee (Omnibus Budget)**

To see what money the Town will vote to raise and appropriate or transfer from available funds to meet expenses and outlays to Town departments, salaries of Town Officers, sundry and miscellaneous but regular expenditures, for a Reserve Fund, and to appoint trustees or caretakers or authorize the Select Board to appoint caretakers of the cemeteries of the Town not otherwise provided for, the ensuing year; or take any action relative thereto.

COMMENTS: See Report of the Finance Committee.

**ARTICLE 12. TRANSFER FROM AVAILABLE FUNDS A SUM OF MONEY
FOR THE CAPITAL EXPENDITURE FUND**

SPONSORED BY: Select Board

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Capital Expenditure Fund; or take any action relative thereto.

COMMENTS: It has been the custom of the Town to annually transfer from reserves a sum of money to the Capital Expenditure Fund to be used at the October Special Town Meeting to fund capital expenditure requests.

ARTICLE 13. CAPITAL EXPENDITURES

SPONSORED BY: Select Board

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of capital expenditures, including replacement and new vehicles and equipment, for the Schools, Police, Select Board, Fire, and authorize the Select Board to trade or sell used equipment toward part of the purchase price; or take any action relative thereto.

Department	Item/Activity	Estimated Cost
School Committee	Miller Roof	\$125,000
School Committee	Kamitian Field	\$500,000
School Committee	Technology	\$122,214
Select Board	1750 Washington Street Improvements	\$8,600
Select Board	Public Safety Interoperability Improvements	\$283,020
		\$1,038,834

COMMENTS: The Town normally purchases capital items at the October Special Town Meeting. However, from time to time, departments need to purchase capital items in advance of that date, usually due to seasonal issues.

**ARTICLE 14. REPORT OF THE COMMUNITY PRESERVATION
COMMITTEE**

SPONSORED BY: Community Preservation Committee

To see if the Town will vote to act on the report of the Community Preservation Committee for the fiscal year 2021 community preservation budget and to appropriate or reserve for later appropriation monies from Community Preservation Fund annual revenues or available funds for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the year:

Reserves

Community Housing Reserve	\$ 66,600
Open Space Reserve	\$ 66,600
Historic Resources Reserve	\$ 66,600
Community Preservation Fund Budget Reserve	\$466,200

Appropriations

Administrative Functions to support the Committee	\$5,000;
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Total: \$671,000

or take any action relative thereto.

**ARTICLE 15. TRANSFER FROM AVAILABLE FUNDS A SUM OF MONEY
FOR THE STABILIZATION FUND**

SPONSORED BY: Select Board

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Stabilization Fund; or take any action relative thereto

COMMENTS: The Stabilization Fund is a long range financial planning tool that the Town can lawfully set aside revenues and fund large unforeseen expenses. It is similar to a savings account.

**ARTICLE 16: SOLAR PANELS AT LANDFILL
SPONSORED BY: Select Board**

To see if the Town will vote to change the use of the top three (3) feet of the landfill located at Marshall Street from landfill purposes to general municipal purposes and authorize the Select Board to enter into a Lease Agreement for up to twenty-five years for the reuse of the former landfill off Marshall Street for the purposes of installing and operating a solar photovoltaic facility on terms and conditions which the Board determines are in the best interest of the Town, and further to enter into a Power Purchase Agreement for periods of up to twenty-five years for the purchase of the solar energy generated by the facility, and further in accordance with G.L. c. 59, Sec 38H to authorize the Select Board and the Board of Assessors to negotiate and enter into a tax agreement for the payment of personal property taxes on the solar facility for a period of up to 25 years, or take any action relative thereto.

COMMENTS: Through a grant received from the Department of Energy Resources, the Town was able to hire a consultant to develop, issue and review responses to a recently issued Request for Proposals. If approved and once completed the Town/School electric bills should realize an annual credit.

**ARTICLE 17: CENTRAL STREET FIRE STATION EASEMENT AGREEMENT FOR
SOLAR ELECTRIC POWER**

SPONSORED BY: Select Board

To see if the Town will vote to grant an easement, license agreement and or lease agreement with the approval of Town Counsel and the Select Board, and to authorize the Town Administrator to sign the appropriate documents on behalf of the Town for the installation of a roof top solar panels and any related equipment at the 59 Central Street Fire Station, or take any action relative thereto.

COMMENTS: The Select Board approved this installation. Given this will be a long term agreement for the use of real property Town Meeting must also approve the installation. The Town will receive electric power credits to off-set electric expenses at the Fire Department at a discounted rate.

**ARTICLE 18: ESTABLISH REVOLVING FUND FOR THE COMMUNITY FARM
COMMITTEE**

SPONSORED BY: Select Board

To see if the Town will vote to accept Massachusetts General Law, 53E ½ for the purposes of accepting grants and donations to the Community Farm Committee for rentals and fees for payment of utilities, repairs and maintenance with a limit of \$5,000 per year, or take any action relative thereto.

ARTICLE 19. ROAD ACCEPTANCES

SPONSORED BY: Select Board

To see if the Town will vote to accept as public ways, Hopping Brook Road (Sta. 0+00 to Sta. 40+93.02) and Boynton Road in the Hopping Brook Definitive Subdivision, as shown on the plan entitled "Roadway Acceptance Plan in Holliston, MA" dated October 18, 2001 (revised through December 2002), prepared by Schofield Brothers of New England, Inc., Deer Run (Sta. 0+00 to Sta. 6+77.43) in the Courtland Square Definitive Subdivision as shown on a plan entitled "Acceptance Plan 'Deer Run' Holliston, MA" dated September 20, 2011, prepared by GLM Engineering Consultants, Inc., and Indian Ridge Road South (Station 0+25 to 10+51.55) in the Clearview Estates II Subdivision as shown on the plan entitled "Street Acceptance Indian Ridge South (formerly James Road) Clearview Estates II in Holliston, MA" dated March 13, 2014, prepared by Guerriere & Halnon, Inc. such ways having been laid out as Town Ways by the Select Board and will further vote to authorize the Select Board and acquire by donation, purchase or eminent domain, rights sufficient to use Hopping Brook Road, Boynton Road, Deer Run and Indian Ridge Road South all purposed for which public ways are used in the Town of Holliston, or take any action relative thereto.

COMMENTS: All of the ways have been previously accepted by actions of Town Meeting and have been subject to prior public hearings by the Select Board per M.G.L. c.82.

ARTICLE 20. WASHINGTON STREET AT WOODLAND AND HIGH STREET TRAFFIC SIGNAL LED UPGRADE

SPONSORED BY: Select Board

ESTIMATED COST: \$5,740

To see if the Town will vote to raise and appropriate or transfer from available funds \$5,740.00 for labor, materials, and equipment for the installation and upgrades of a traffic signal at Washington, Woodland and High streets, or take any action relative thereto.

COMMENTS: At Town Meeting.

ARTICLE 21. STORMWATER AND LAND DISTURBANCE BY-LAW AMENDMENTS

SPONSORED BY: Planning Board

To see if the Town will vote to amend General By-Law Article XLI Stormwater Management and Land Disturbance By-Law adopted in May 2008 as follows to reflect goals of the Town's 2019 Stormwater Management Program Plan. New text is represented by ***bold italic*** text and text to be removed is represented by ~~strikethrough~~ text:

A. Purpose

The purpose of this by-law is to control the adverse impacts of increased post-development stormwater runoff, nonpoint source pollution associated with development and redevelopment as well as erosion and sedimentation associated with land disturbance and construction. Increased and contaminated stormwater runoff associated with developed land uses and the accompanying increase in impervious surface are major causes of: impairment of water quality and flow, contamination of drinking water supplies, erosion of stream channels, alteration or destruction of habitat and flooding.

This bylaw seeks to meet the following objectives:

- Minimize damage to public and private property and infrastructure;

- Safeguard the public health, safety, environment and general welfare;
- Protect water resources and prevent contamination of drinking water supplies;
- Require practices that limit soil erosion and sedimentation on construction sites;
- Require practices that control volume and rate of stormwater runoff resulting from land disturbance activities;
- Establish the Town of Holliston's legal authority to ensure compliance with the provisions of this by-law through permitting, inspection, monitoring and enforcement.

B. Authority

This bylaw is adopted under the authority granted by the Home Rule Amendment of the Massachusetts Constitution and the Home Rule statutes, pursuant to the regulations of the federal Clean Water Act, found at 40 CFR 122.34. This bylaw is intended to meet certain provisions of the Town's requirement to comply with the National Pollutant Discharge Elimination System (NPDES) Regulations (Phase I and II Rules).

C. Applicability

No person shall undertake an activity which may include clearing, *grubbing*, grading, *placement of fill*, excavation *of soil* or other site work that will result in a land disturbance exceeding any of the following thresholds, without a Land Disturbance Permit from the Planning Board.

There are two levels of review based on the amount of proposed land to be disturbed as part of a single project as follows:

Minor Land Disturbance Permit (total project disturbance is less than 40,000 s.f.)

1. Any activity that will result in soil disturbance of 10,000 s.f. or more, or more than 25% of the parcel or lot, whichever is less;
2. Paving in excess of a total of 500 s.f. of commercial and industrial driveways, parking lots and other impervious non-roadway surfaces;
3. Any activity that will disturb over 250 s.f. of land with 10% or greater slope.

Major Land Disturbance Permit

1. *Any activity that will result in disturbance of 40,000 s.f. or more of land;*
2. *Projects that disturb less than 40,000 s.f. if the project is part of a larger common plan of development or redevelopment which disturbs 40,000 s.f. or more;*
3. 4. An alteration, redevelopment or conversion of land use involving the following: auto fueling, service and sale facilities, fleet storage yards, commercial nurseries and landscaping facilities.

D. Exemptions

1. ~~Projects which require a Special Permit, Site Plan Review or Definitive Subdivision approval from the Planning Board or which require an Order of Conditions from the Conservation Commission* or requires Board of Health approval of a septic system upgrade.~~
2. Normal maintenance and improvement of land in agricultural or logging use which is consistent with MGL, c. 40A, s. 3 and 310 CMR 10.04.

3. Construction of *fencing and* utilities other than drainage *that disturbs less than 40,000 s.f. and* which will not alter terrain or drainage patterns.
4. Maintenance of existing dwellings, including landscaping, utility connections and driveways, provided such maintenance does not *disturb 40,000 s.f. or more or* alter drainage patterns.
5. Repairs to any stormwater treatment facility deemed necessary by the Planning Board and maintenance, reconstruction or resurfacing of any public way.

~~* For projects and/or activities within the currently regulated jurisdiction of the Conservation Commission or Planning Board as noted above, these specific application submission requirements, public notices, and fee requirements shall apply.~~

E. Administration

1. Authority. The primary authority for the administration, implementation, and enforcement of this bylaw lies with the Planning Board.
2. Land Disturbance Permits. The Planning Board shall have the authority to issue a permit for projects subject to this bylaw. Any such permit requirements may be defined and included as part of any Regulations promulgated as a result of this bylaw.
3. Regulations. The Planning Board shall adopt and periodically amend Regulations which establish and collect permit application fees, inspection fees, and in special cases, consultant fees for review of applications. Such regulations shall elaborate on the terms, conditions, definitions, enforcement, procedures and administration of this bylaw. For execution of the provisions of this bylaw, the Planning Board will utilize the policy, criteria and information, including specifications and standards of the latest editions of the Massachusetts Stormwater Management Policy and Technical Handbooks and Massachusetts Erosion and Sediment Control Guidelines for Urban and Suburban Areas, or local equivalents based on improvements in engineering, monitoring and local maintenance experience. The regulations shall be adopted after a public hearing.
4. Waiver. The Board may waive strict compliance with any requirement of this by-law where such action is allowed by federal, state and local statutes and/or regulations, is in the public interest, and is not inconsistent with the purpose and intent of this by-law.
5. Delegation of Authority. The Planning Board may choose to delegate, in writing, its authority in whole or in part, to a qualified representative.

F. General Permit Procedures and Requirements

1. Entry. Filing an application for a permit grants the Planning Board and its agents permission to enter the site to verify the information in the application and to inspect for compliance with permit conditions.
2. Fee Structure. The Board shall obtain with each submission an Application Fee established by the Board to cover expenses connected with ~~the public hearing and~~ application review. ***The Board may, at the applicant's expense per the provisions of G.L. Chapter 44, Section 53G, retain a Registered Professional engineer or other professional consultant to advise the Board on any or all aspects of the application.***

3. Permits. The Planning Board shall, within ~~30~~ **45** days of the receipt of a completed application:
 - a. Approve the application upon finding that the proposed plan will protect water resources and meets the objectives and requirements of this bylaw;
 - b. Approve the permit with conditions, modifications or restrictions that are required to ensure that the project will protect water resources and meets the objectives and requirements of this bylaw;
 - c. Disapprove the application if the proposed plan will not protect water resources or fails to meet the objectives or requirements of this bylaw.

After an application has been submitted, no tree removal, no utility installation, no ditching, grading or construction of drives, no grading of lots or land, no excavation except for purposes of soil testing, no dredging or filling, and no construction of buildings or structures shall commence on any part of the development site until the application has been reviewed and approved in accordance with this by-law and its' implementing regulations.

4. Failure of the Planning Board to take final action upon an application within 30 calendar days of receipt of a complete application shall be deemed to be approval of such application. Upon certification by the Town Clerk that the allowed time has passed without action by the Planning Board, the Permit shall be issued.
5. Project Completion. At completion of the project, the permittee shall submit as-built drawings of all structural stormwater controls and treatment best management practices required for the site. ***The as-built drawing shall document deviations from the approved plans, if any, and be certified by a registered professional engineer.*** This requirement may be waived at the Planning Board's discretion. No occupancy permit shall be granted unless and until the construction of all site improvements are complete or the work remaining to be done is secured.

G. Appeals. A decision of the Planning Board shall be final.

H. Enforcement. The Planning Board or an authorized agent shall enforce this bylaw and its implementing regulations and may pursue all civil and criminal remedies for such violations. Enforcement shall be further defined and included as part of any regulations promulgated as permitted under this bylaw.

I. Severability. If the provisions of any portion of this by-law shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of the by-law, or take any action relative thereto.

COMMENTS: These amendments have been prepared by the Town's engineering consultant and are part of implementation of the Town's 2019 Stormwater Management Program Plan.

ARTICLE 22. PROTECTING CONSUMERS AND ANIMALS IN HOLLISTON

SPONSORED BY: Petitioners

"A significant number of puppies, kittens, and rabbits sold at local pet shops come from large-scale, commercial breeding facilities (puppy mills) where the health and welfare of the animals are not adequately provided for. The ordinance proposed for the Holliston Town Meeting is as follows:

Section 1. Restrictions on the Sale of Animals No pet store shall sell, deliver, offer for sale, barter, auction, give away, or otherwise transfer or dispose of cats or dogs or rabbits, except for a dog, cat or

rabbit displayed by a shelter or animal rescue organization.

Nothing in this section shall prohibit pet stores from collaborating with an animal care facility or animal rescue organization to offer space for such entities to showcase adoptable dogs and cats. The animal rescue organizations must be in compliance with all relevant local, state, and federal guidelines, including but not limited to registration and approval as a 501C3 nonprofit charity, in possession of a current Certificate of Solicitation from the Massachusetts Attorney General's Office, in compliance with state and local kennel bylaws, and be listed as an approved animal rescue operation by the Massachusetts Department of Agricultural Resources.

Section 2. Transparency. Any pet shop operating within Holliston, Massachusetts must display prominently a sign next to each available animal the name of the organization and location the animal was received from, and make documentation validating this statement available to consumers as well as animal control officers and other town officials upon request.

Section 3. Recordkeeping. Each pet shop shall maintain records sufficient to document the source of each animal it acquires, for at least a period of two years following the date of acquisition. Such records shall be made available immediately upon request to the Holliston Animal Control Officer, Holliston Animal Inspector, Holliston Police or any of their designees.

Section 4. Penalties. Any person or entity, except as provided by law, who sells a dog, cat, or rabbit in violation of these bylaws shall be fined three hundred (\$300.00) dollars per violation.

Each animal sold or offered for sale in violation of this bylaw shall constitute a separate offense. Any animal being offered for sale or transferred, or displayed in violation of any of these sections may be seized or impounded.

Section 5. Enforcement. The Holliston Animal Inspector, Holliston Animal Control Officer,

Holliston Police, or any of their designees shall have the authority to enforce all violations of these sections.

Any animal being offered for sale or transfer, or displayed in violation of these sections, may be seized or impounded, unless the enforcing officer determines that seizure or impoundment will be detrimental to the safety and/or health of the animal.

Animals seized pursuant to this section will be held for a period of seven days. The person or entity in violation of these sections may file an administrative hearing to appeal the seizure within seven days of the seizure of the animal(s). If after seven days, the person or entity fails to file an appeal the animal(s) shall be surrendered to Holliston Animal Control.

Section 6. Severability. If any section, subsection, paragraph, sentence, clause or phrase of this Ordinance shall be declared invalid for any reason whatsoever, such decision shall not affect the remaining portions of this Ordinance which shall continue in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

Section 7. Applicability. If any provision of these sections imposes greater restrictions or obligations than those imposed by any other general law, special law, regulations, rule, ordinance, order, or policy, then the provisions of these sections shall control.

Section 8. Effective Date. This ordinance shall become effective 90 days after passage.

Definitions

Animal care facility means an animal control center or animal shelter, maintained by or under contract with any state, county, or municipality, whose mission and practice is, in whole, or significant part, the rescue and placement of animals in permanent homes or rescue organizations.

Animal rescue organization means any not-for-profit organization which has tax-exempt status under Section 501(c)(3) of the United States Internal Revenue Code, whose mission and practice is, in whole or in significant part, the rescue and placement of animals in permanent homes. This term does not include any entity housed on the premises of a breeder or broker, obtains dogs from a breeder or broker in exchange for payment or compensation, or resells dogs obtained from a breeder or broker and provides payment or compensation to such breeder or broker.

Breeder means a person who maintains dogs, cats, or rabbits for the purposes of breeding and selling its offspring.

Broker means a person who transfers dogs, cats, or rabbits at wholesale for resale by another.

Cat means a member of the species of domestic cat, *Felis catus*, including kittens.

Dog means a member of the species of domestic dog, *Canis familiaris*, including puppies.

Flea market means a building, structure, or open area occupied by one or more vendors, other than retail stores, for sale to the public of new or used goods or products.

Offer for sale means to sell, offer for sale or adoption, advertise for the sale of, barter, auction, give away or otherwise dispose of a dog or cat.

Pet shop means a retail establishment where dogs and cats are sold, exchanged, bartered or offered for sale as pet animals to the general public at retail. Such definition shall not include an animal care facility or animal rescue organization, as defined.

Rabbit means a small mammal of the family Leporidae of the order Lagomorpha Oryctogus cuniculus”

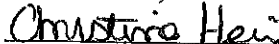
NAME	SIGNATURE	ADDRESS

And you are directed to serve this Warrant by posting true copies thereof, attested, on and within the Town Hall seven days at least before the date of said meeting. Hereof fail not and make return of this Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 8th day of July A.D. 2020.


 John Cronin, Chairman

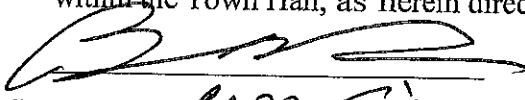
SELECT BOARD


 Christine Hein

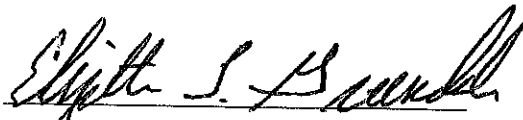
Tina Hein, Vice Chair


 Benjamin Sparrell, Clerk

I have this 8 day of July 2020, posted true copies, attested, of the within Warrant on and within the Town Hall, as herein directed.


 Constable **BARRY SIMS**

A true record, ATTEST:


 Elizabeth Greendale, Town Clerk

A true copy of record
 Attest: Elizabeth T. Greendale
 Town Clerk
 Holliston, MA 01746

