



**Town of Holliston
Traffic Advisory Committee Agenda**

Wednesday, December 11, 2019 703 Washington Street, Holliston

Room 105

7:00 pm Call to order

Approval of minutes

Department updates

Written communication: Petitioned requests

- a. Locust Street residents

Written communication: Non-petitioned requests

- a. Crossing guard on Woodland Street

Committee recommendations

Unfinished business

- a. Discussion - HPD Strategic Plan 2017-2022, focus area #2 (Traffic), recommendation # 3 (Reduction of Speed Limits)

New business

- a. Identify equipment needs and funding sources
- b. Data collection
- c. Delegation of tasks
- d. Next meeting date

8:30 pm Adjourn

MINUTES:

- A. Attendees: Jaime Sipsma, Tina Hein, Drew Horton, Maxwell Emery, Stacey Raffi, Sean Reese, Chief Stone, Chief Cassidy (briefly absent). Henry Dellicker absent.
- B. Minutes:
 - a. amend vice-chair as Chief Stone is double included
 - b. motion to approve minutes as amended by Drew Horton. Seconded by Stacy Raffi. Unanimously approved (Chief Stone abstained)
- C. Petition:
 - a. Recap from Jarod Lindros on [first petition](#)
 - b. street is considered 'very thickly settled'
 - c. residents have proposed a slew of different options, but are open to suggestions
 - i. speed humps?
 - ii. speed limit signs that track and display speed
 - iii. one way directional during rush hour?
 - d. there is posted weight limit that does not appear to be enforced
 - e. there is one small business on the street
 - f. how wide? 'basically enough for 2 cars' - no stripe
 - g. Posted at 30mph, but it is a statutory speed limit. With the new state law, the town can lower
 - i. Sean Reese and Max Emery are very against speed humps. Requested to start with speed enforcement
 - h. Chief Stone's observations:
 - i. any calming methods need a funding source
 - ii. currently, the evening PD shift is already tied up elsewhere
 - i. Tina Hein: quality of life is important. Locust is not the same as High street. Their needs to be a consideration for what the street was designed to handle vs. what it is currently seeing
 - j. Stacey Raffi asked Chief Stone if the PD has any data on what Natick has done? Or can you get any?
- D. Process to establish. For all petitions, what is our consistent approach?
 - a. we need an established ABCDE set of steps
 - i. Sean Reese asked: what are the steps to determine?
 - 1. when is the issue happening
 - a. time of day?
 - b. season?
 - 2. conduct a study
 - a. Committee to determine length of study
 - b. if the study supports the petition request
 - 3. Define expectations for response time
 - a. written response by X (30d?)
 - b. Committee review by Y (90d?)
 - c. Recommendation by Z (180d?)

- b. the state is very interested in solving this, so there are funding possibilities - grants?
- c. Options:
 - i. Speed Trailer can be deployed at will
 - 1. can other equipment be borrowed from MassDOT? From other towns?
 - ii. what else?
- E. Request for project to support this initiative
 - a. Equipment and funding?
 - i. community education?
 - 1. proactive outreach
 - ii. “traffic calming safety and measures”
 - iii. What sort of equipment and what cost would we need to address these petitions?
 - 1. radar?
 - 2. counters?
 - i. what is the State DOT requirement for traffic data?
 - ii. Chief Stone to check data and equipment
 - b. street strips?
 - c. manual counters?
 - d. stealth radars?
- F. Speed, Volume, Sidewalks
- G. Funding:
 - a. State funding
 - i. is it fast enough?
 - b. Capital requests
 - c. Mitigation from development
- H. Entering budget season...
 - a. Are there any traffic elements currently being requested?
 - i. School crossing guard would fall under HPD
 - b. The traffic advisory committee cannot actually make any budget commitments or expend any money. We need a sponsor from another group.
 - i. Concern is that any TAC requests may appear to come from Police or Fire
- I. Feedback: this committee would be wise to attempt to educate in presentation at Town Meeting
 - a. preferably not one of the department head/ reps
- J. Can we broadcast our charter?
 - a. HCAT?
 - b. Holliston Happy?
- K. Speed Limit Question:
 - a. Street by Street
 - b. Town wide
- L. Next Meeting: Wednesday, 1/15 @ 7pm

M. Motion to adjourn @ 8:36 by Stacey Raffi. Seconded by Chief Stone. Unanimously approved.