

TOWN OF HOLLISTON  
ANNUAL TOWN MEETING  
May 10 & 11, 2021  
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ARTICLE 1	PASSED	To hear and act on the report of the Select Board
ARTICLE 2	PASSED	To hear and act on the report of the Finance Committee
ARTICLE 3	PASSED	To authorize the Treasurer to sell foreclosure tax title property at public auction.
ARTICLE 4	PASSED	Compensation for Elected Officials
ARTICLE 5	PASSED	Pay Unpaid Bills
ARTICLE 6	PASSED	Current Fiscal Year Transfers
ARTICLE 7	PASSED	Amend Consolidated Personnel By-Law Sec. 29, Job and Wage Classification Plan
ARTICLE 8	PASSED	Amend Consolidated Personnel By-Law
ARTICLE 9	FAILED XXIII	Amend General By-Law Article XLVI, Amend Article IV & Delete
ARTICLE 10	PASSED	Amend General By-Law Article I & Article III
ARTICLE 11	PASSED	Amend General By-Laws, Non-Substantive Numbering Changes
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ARTICLE 36	FAILED	Create Sec. 9 of By-Law Chapter XXXVI – Town Owned Email Acct.
ARTICLE 37	INDEF POSTPONED	Amend By-Law Ch. XXVI, Sec. 9 – Select Board from 3 to 5 Members

TOWN OF HOLLISTON  
ANNUAL TOWN MEETING  
May 10, 2021

The Holliston Annual Town Meeting of May 10, 2021 was held at the High School Auditorium, with overflow rooms in the Field House and Cafeteria, was brought to order by Moderator, William Mayer at 7:38 PM, with a quorum of 206 and growing.

Prior to the start of regular business, Fire Chief Michael Cassidy explained the logistics relating to the Pandemic protocol for the meeting. The Moderator read the warrant and went over the preliminary rules for Town Meeting then read the following Motion as required by the Town By-Laws.

**PRIOR TO ARTICLE 1**

**MOTION:** Moved that the following non-residents and non-voting Town officials and consultants to committees be allowed to speak during the course of this Annual Town Meeting:

Scott Moles	Health Director / Agent
Leslie McDonnell	Library Director
Sharon Emerick	Town Accountant
Kathryn Peirce	Principal Assessor
Susan Kustka	Superintendent of Holliston Public Schools
Dan MacLeod	Director of Technology, Holliston Public Schools
Sean Reese	DPW Director
Karen Sherman	Town Planner
Mark Kaferlein	Building Commissioner
Matt Stone	Police Chief
Chris Meo	Technology Director
Ryan Clapp	Conservation Agent
Jon Evans	Superintendent, Keefe Regional Technical School
Dolores Sharek	Finance Director, Keefe Regional Technical School
Travis Ahern	Town Administrator
Mary Bousquet	Treasurer/Collector
Jason Talerman	Town Counsel
Dan Brown	Special Labor Counsel
Jaelyn Winer	Youth & Family Services Director
Lisa Borchetta	Senior Center Director
Dona Walsh	Animal Control Officer
Mark Frank	Director of Parks & Recreation
Matt Zettek	Sustainability Coordinator

**SECONDED**

**DISCUSSION:** Our By-laws require that the Town Meeting vote to allow non-residents and non-voters to address the Town Meeting

**VOTE:** Passed by unanimous voice vote.

## **CONSENT AGENDA**

**SUGGESTED EXPLANATION:** In order to expedite the consideration of routine items, Articles 3, 11, 12, 13, 14, 15, 16, and 17 will be considered for approval in a single vote, without debate. I will read each article's number and title and if seven members of the Meeting rise to say "hold", the item will be removed so that it may be debated in the normal course. The remaining articles will be considered individually as printed in the Warrant.

**ARTICLE 3: AUTHORIZE TREASURER/COLLECTOR TO SELL FORECLOSED TAX TITLE PROPERTIES**

**ARTICLE 11: NON-SUBSTANTIVE BY-LAW NUMBERING CHANGES**

**ARTICLE 12: AUTHORIZE THE SELECT BOARD TO SELL SURPLUS EQUIPMENT**

**ARTICLE 13: AUTHORIZATION TO EXPEND CHAPTER 90 (STATE AID FOR HIGHWAYS PROGRAM)**

**ARTICLE 14: AMEND INTEREST RATE PER ANNUM**

**ARTICLE 15: AMEND INCOME REQUIREMENTS**

**ARTICLE 16: VETERANS' TAX EXEMPTIONS**

**ARTICLE 17: REVOLVING FUND SPENDING LIMITS**

**MOTION:** Move to approve the articles in the Consent Agenda, as those articles are printed in the Warrant.

**SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept the Consent Agenda as stated in the motion

### **ARTICLE 1. HEAR REPORT OF THE SELECT BOARD**

To hear and act on the report of the Select Board.

**SPONSORED BY: Select Board**

**MOTION:** Moved that the Annual Report for the Town for the 12 month period ending June 30, 2020, be accepted.

**SECONDED**

**DISCUSSION:** John Cronin, 40 Holly Ln., gave an update on the state of the Town.

**VOTE:** Unanimously passed by voice call vote to accept Article 1 as stated in the motion.

**ARTICLE 2. HEAR REPORT OF THE FINANCE COMMITTEE**  
**SPONSORED BY: Finance Committee**

To hear and act on the report of the Finance Committee.

**MOTION:** Moved that the Annual Report of the Finance Committee be received.

**SECONDED**

**DISCUSSION:** Ken Szajda, 676 Fiske St. and Chairperson of the Finance Committee, gave a presentation updating Town Meeting on the finances of the town.

**VOTE:** Unanimously passed by voice call vote to accept Article 2 as stated in the motion.

**ARTICLE 3. AUTHORIZE TREASURER/COLLECTOR TO SELL**  
**FORECLOSED TAX TITLE PROPERTIES**

**SPONSORED BY: Select Board**

To see if the Town will vote to authorize the Town Treasurer/Collector, subject to the approval of the Select Board, to sell property acquired through foreclosure of tax titles by the Town and other real estate, after first giving notice of the time and place of the sale by posting such notice of sale in some convenient place in the Town, by publishing such notice of such sale in a newspaper having general circulation in the Town and by posting such notice on a Holliston Cable Access Television (HCAT) bulletin board and on the Town's website at least fourteen (14) days before the sale. The Treasurer/Collector shall also give notice of such sale to the Executive Director of the Holliston Housing Authority, the Chair of the Holliston Housing Trust and the Chair of the Holliston Housing Committee or its subsequent equivalent by first class letter at least forty-five (45) days before the sale. The Treasurer/Collector may hold a public auction and may reject any bid which she/he deems inadequate, and any such advertisement, notice or indication that real property is to be offered for sale by the Town of Holliston, or any department, commission, or other subdivision of the Town shall include the following statement: "Buyers should be aware that the Town of Holliston does not guarantee this property to be in conformity with existing zoning bylaws."

Whenever the proceeds of the sale or other disposal of real estate, other than that acquired through tax title foreclosure, by the Town of Holliston exceed five hundred dollars, the same shall be applied to the payment of indebtedness incurred in acquiring such real estate or shall be added to the sinking fund, if any, from which said indebtedness is payable, or if no such indebtedness is outstanding will be applied to the Town's Capital Expenditure Fund as established by Chapter 46 of the Acts of 1993. The proceeds of a sale in excess of five hundred dollars of any park land by the Town shall be used only by the Town for acquisition of land for park purposes or for capital improvements to park land; or take any action relative thereto.

**MOTION:** Moved that this Article be approved as presented in the Warrant.

**CONSENT AGENDA**

**ARTICLE 4. COMPENSATION FOR ELECTED OFFICIALS**

**SPONSORED BY: Select Board**

To see if the Town will vote to raise and appropriate or transfer from available funds for the purposes of fixing the salaries and compensation of all elected officers of the Town effective July 1, 2021, which salaries and compensation are printed below.

<b>COMPENSATION SCHEDULE – ELECTED OFFICIALS</b>	<b>FY2021</b>	<b>FY2022</b>
Board of Assessors (3 members)	\$7,500	\$7,500
Select Board (3 members)	\$175	\$175
Town Clerk (Salary)	\$77,917	\$79,475

or take any action relative thereto.

**MOTION:** Moved that this Article be approved as presented in the Warrant, and that the Stipend Committee's recommendations, as shown in Exhibit A of the Warrant, be accepted.

**SECONDED**

**DISCUSSION:** None

**VOTE:** Passed by voice call vote to accept Article 4 as stated in the motion.

**ARTICLE 5. PAY UNPAID BILLS**

**SPONSORED BY: Select Board**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for unpaid bills from prior years; or take any action relative thereto.

<b>Vendor</b>	<b>Fiscal Year</b>	<b>Amount</b>	<b>Board</b>
Mead, Talerman & Costa	2020	\$111.31	Select Board
Mead, Talerman & Costa	2020	\$74.47	Select Board

**MOTION:** Moved that the Town appropriate \$185.78 from the Reserve Fund for the purpose stated in the article.

**SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 5 as stated in the motion.

**ARTICLE 6. CURRENT FISCAL YEAR TRANSFERS**

**SPONSORED BY: Select Board**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of supplementing various accounts of the Town's Fiscal Year 2021 annual operating budget, previously voted by the Town under Article 11 of the Warrant for the July 20, 2020 Annual Town Meeting, and under Article 1 of the Warrant for the December 5, 2020 Special Town Meeting; or take any action relative thereto.

<u>Department</u>	<u>Amount</u>	<u>Source</u>
Snow & Ice	\$138,100	Reserve Fund
Water	\$55,000	Water Retained Earnings

**MOTION:** Moved that the Town appropriate \$138,100 from the Reserve Fund for Snow & Ice and \$55,000 from Water Retained Earnings for the purpose stated in the article.

**SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 6 as stated in the motion.

**ARTICLE 7.            AMEND CONSOLIDATED PERSONNEL BY-LAW  
SECTION 29, JOB AND WAGE CLASSIFICATION PLAN**

**SPONSORED BY: Town Administrator**

To see if the Town will vote to amend the Consolidated Personnel By-law Section 29, Job and Wage Classification Plan, by reflecting those revisions, deletions and/or additions to be effective as of July 1, 2021; or take any action relative thereto.

**MOTION:** Moved that this Article be approved as presented in the Warrant.

**SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 7 as stated in the motion.

**ARTICLE 8.            AMEND CONSOLIDATED PERSONNEL BY-LAW**

**SPONSORED BY: Select Board**

To see if the Town will vote to amend the Consolidated Personnel By-law by including a new article [Section 30] as follows: Employees shall cease accruing paid time off in the event they are absent from work for two consecutive calendar months; accrual of paid time off shall cease anytime an employee is in an unpaid status;

To see if the Town will vote to amend the Consolidated Personnel By-law for Sections 8, 10 and 23 from a ninety (90) day probationary period to a 6 month probationary period; or take any action relative thereto.

**MOTION:** Moved that this Article be approved as presented in the Warrant.

**SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 8 as stated in the motion.

**ARTICLE 9. AMEND GENERAL BY-LAW ARTICLE XLVI, AMEND ARTICLE IV & DELETE XXXIII**

**SPONSORED BY: Governance Committee**

To see if the Town will vote to amend its General By-Laws by: (1) adding a new Article XLVI, entitled Fiscal Procedures; and (2) amending Article IV, entitled Finance Committee; and (3) deleting Article XXXIII, entitled Capital Improvement Program, all as shown on Exhibit B, attached to this Warrant.

**MOTION:** Moved that this article be approved as presented in Exhibit B of the Warrant Document, with "strikethrough" used to indicate the removal of language from existing By-Laws, and "bold type" to indicate new language.

**SECONDED**

**DISCUSSION:** Len Engel, 660 Winter St., made a presentation on behalf of the Governance Committee, and the process for which they came to the proposed by-law changes. Scott McKechnie, 215 Dalton Rd., explained the proposed changes. Sam Tyler, 353 Chamberlain St., read a statement from fellow committee member Paul LeBeau, who could not be at Town Meeting. Ken Szajda stated that the Finance Committee does not support this Article. They feel that it will transfer more authority to the Select Board and restrict financial checks and balances. Ben Sparrell, 9 Forest Park Dr., stated that he is currently a member of the Select Board and a past member of the Finance Committee, he supports this article because he feels it will generate transparency and clarity to the process, because it outlines who is doing what and when. He also feels that this by-law is about the future of Holliston and how the process should work in the years to come. Mary Greendale, 198 Highland St., gave a presentation in favor of this article. Pam Zicko, 180 Fiske St., asked for Town Counsel's opinion with regards to this article. Jay Talerman, Town Counsel, said that many towns do things a little differently, but the checks and balances are pretty much the same between the two boards. He states that the statutes are clear, in that the Select Board is in charge of creating the warrant and in the warrant is the budget. The Finance Committee is charged with the ability to submit a recommendation including a budget to Town Meeting, the Select Board could submit their own budget, the idea is that the two boards would work together to see if it's the same, and if it's not the primacy is that of the Select Board. The creation and submission of the budget to Town Meeting is from the Select Board, and the



Finance Committee has an advisory role, and could make amendments to the budget. This Article creates a timeline and a little more structure to the process, but the roles are already set by statute. Ms. Zicko encourages Town Meeting to vote against this article, suggesting a strategic plan be created. Sam Tyler explained that the Governance Committee went through a very extensive process to research other towns, then identified comparable towns, then narrowed it down to 50 towns that had good budget by-laws that they could use as models. They spoke extensively with those communities' Town Managers and Finance Directors to learn more about their process. He further stated that town government has increasingly changed, in that it's more complex and demanding. Towns are investing more in their financial management teams with more qualified positions, and Holliston hasn't done that, we're trying to catch up starting with the budget development process. There is still more work to be done over the next 3 years. We have a new Town Administrator with expert municipal financial background, we have a strong experienced Collector Treasurer, Principal Assessor and Accountant, who make up our financial team, and they should be preparing the budget. Jay Marsden, 32 Wendy Ln., thinks this article is a solution looking for a problem. He recalls that a few years ago there were frequent vacancies on the Finance Committee and the town had difficulty filling them, an article was put forth for an appointed Finance Committee, and Town Meeting overwhelmingly voted it down. Mark Ahronian, 107 Concord St., recalls when he was on the Select Board residents were confused about the budget process, and he feels this Article would make the process clearer. Joan Shaughnessy, 87 Morton St., would like to hear the opinion of Town Administrator Travis Ahern, on whether the model in Danvers was beneficial and if the current model in Holliston is impeding the process. Town Administrator Ahern said that he is not taking a side on this Article, and this being his first budget process in Holliston there were few issues with the process. His experience in Danvers and Weston were more like the plan laid out in Article 9, however, he does not see that we can't come to a similar end result using our existing process. Ultimately, he would like to see a budget laid out before Town Meeting exhibiting the Department's requested budget, the TA's recommendation, the Select Board's recommendation, and the Finance Committee's recommendation, therefore Town Meeting would be able to see where there are similarities and differences. John Cronin, 40 Holly Ln., thanked everyone for their robust discussion on this Article, and wants to remind people to ask themselves "can we do better", and not just go with the philosophy of "if it isn't broken, don't fix it".

**VOTE:** Article 9 failed to pass by hand count vote. Yes: 91 No: 133

**ARTICLE 10. AMEND GENERAL BY-LAW ARTICLE I & ARTICLE III**

**SPONSORED BY: Governance Committee**

To see if the Town will vote to amend its General By-Laws by amending Article I, entitled Town Meetings and Article III, entitled Select Board, all as shown on Exhibit C, attached to this Warrant.

**MOTION:** Moved that this article be approved as presented in Exhibit B of the Warrant Document, with "strikethrough" used to indicate the removal of language from existing By-Laws, and "bold type" to indicate new language.

**SECONDED**

**DISCUSSION:** Len Engel, 660 Winter St., explained that this article would change the dates of the Annual Town Meeting to the 2<sup>nd</sup> Monday in May, and the Fall Town Meeting to the 3<sup>rd</sup> Monday in October. It would also create a talent bank on the Town's website noting any board or committee vacancies.

**VOTE:** Unanimously passed by voice call vote to accept Article 10 as stated in the motion.

**ARTICLE 11. NON-SUBSTANTIVE BY-LAW NUMBERING CHANGES**

**SPONSORED BY: Select Board**

To see if the Town will vote to amend the General By-laws by inserting a new Section as follows; or take any action relative thereto.

Non-Substantive Renumbering

The Town Clerk, or an agent designated by the Town Clerk, shall be authorized to assign appropriate numbers to sections, subsections, paragraphs and subparagraphs of Town general bylaws and zoning bylaws, where no such numbers are approved by Town Meeting, and if such are approved by Town Meeting, after consultation with the Town Administrator, to make non-substantive, editorial revisions to ensure consistent and appropriate sequencing and numbering, provided that such editorial revisions shall be identified by a footnote or other convention, or take any other action relative thereto.

**MOTION:** Moved that this Article be approved as presented in the Warrant.

**CONSENT AGENDA**

**ARTICLE 12. AUTHORIZE THE SELECT BOARD TO SELL SURPLUS EQUIPMENT**

**SPONSORED BY: Select Board**

To see if the Town will vote to authorize the Select Board to hold a public auction for the purpose of disposing of surplus departmental equipment; or take any action relative thereto.

**MOTION:** Moved that the Town vote to authorize the Select Board to dispose of surplus equipment, including office equipment, property, and or vehicles during Fiscal Year 2022.

**CONSENT AGENDA**

**ARTICLE 13. AUTHORIZATION TO EXPEND CHAPTER 90 (STATE AID FOR HIGHWAYS PROGRAM)**

**SPONSORED BY: Select Board**

To see if the Town will vote to authorize the Department of Public Works, with the approval of the Select Board, to use and expend sums received from the Commonwealth of Massachusetts as reimbursements under the Chapter 90 State Aid to Highways program for further construction, reconstruction and improvements, including surface treatments of approved public ways within the Town; or take any action relative thereto.

**MOTION:** Moved that the Department of Public Works with the approval of the Select Board, be authorized to use and expend sums received from the Commonwealth of Massachusetts as reimbursements under the Chapter 90 State Aid to Highways program for further construction, reconstruction and improvements, including surface treatments of approved public ways within the Town.

**CONSENT AGENDA**

**ARTICLE 14. AMEND INTEREST RATE PER ANNUM**

**SPONSORED BY: Board of Assessors**

To see if the Town will vote to amend the interest rate per annum from 8% to 6% under the provisions of Massachusetts General Laws Chapter 59, Section 5, clause 41A, which regulates tax deferral for homeowners 65 years or older, pursuant to the authority contained in Chapter 136 of the Acts of 2005, thereby amending said clause 41A; or take any action relative thereto.

**MOTION:** Moved that the Town vote pursuant to the provisions of clause 41A as amended of section 5 of General Laws Chapter 59, as amended by Chapter 136 of the Acts of 2005, amending the interest rate per annum from 8% to 6% for tax deferrals for homeowners 65 years or older, for the fiscal year commencing June 1, 2021.

**CONSENT AGENDA**

**ARTICLE 15. AMEND INCOME REQUIREMENTS**

**SPONSORED BY: Board of Assessors**

To see if the Town will vote to accept the provisions of section 51 of Chapter 184 of the Acts of 2002, amending the income requirements under Massachusetts General Laws Chapter 59, section 5, clause 41C; or take any action relative thereto.

**MOTION:** Moved that the Town vote to accept the provisions of section 51 of Chapter 184 of the Acts of 2002, amending the income requirements under Massachusetts General Laws Chapter 59, section 5, clause 41 C, for the fiscal year commencing July 1, 2021.

**CONSENT AGENDA**

**ARTICLE 16. VETERANS' TAX EXEMPTIONS**

**SPONSORED BY: Board of Assessors**

To see if the Town will vote to accept the following statutory provisions affording tax exemptions:

M.G.L. Chapter 59 Section 5 Clause 22G (inserted by Chapter 218 of the Acts of 2018 known as an Act Relative to Veterans' Benefits, Rights, Appreciation, Validation, and Enforcement ("BRAVE Act")), signed into law August 28, 2018, which provides for a property tax exemption for any real estate that is the domicile of a person but is owned by a trustee, conservator or other

fiduciary for the person's benefit if the real estate would be eligible for exemption under clause 22, 22A, 22B, 22C, 22D, 22E, or 22F if the person were the owner of the real estate;

M.G.L. Chapter 59 Section 5, Clause 22H (inserted by Chapter 218 of the Acts of 2018 known as an Act Relative to Veterans' Benefits, Rights, Appreciation, Validation, and Enforcement ("BRAVE Act")), signed into law August 28, 2018, which provides for a property tax exemption for real estate to the full amount of the taxable valuation of the real property of the surviving parents or guardians of soldiers and sailors, members of the National Guard and Veterans who: (i) during active duty service, suffered an injury or illness documented by the United States Department of Veteran Affairs or a branch of the armed forces that was a proximate cause of their death; or (ii) are missing in action with a presumptive finding of death as a result of active duty service as members of the Armed Forces of the United States; provided, however, that the real estate shall be occupied by the surviving parents or guardians as the surviving parents' or guardians' domicile; and provided further that the surviving parents or guardians shall have been domiciled in the commonwealth for the 5 consecutive years immediately before the date of filing for an exemption pursuant to this clause or the soldier or sailor, member of the National Guard or veteran was domiciled in the commonwealth for not less than 6 months before entering service. Surviving parents or guardians eligible for an exemption pursuant to this clause shall be eligible regardless of when the soldier, sailor, member of the National Guard or veteran died or became missing in action with a presumptive finding of death; provided however, that the exemption shall only apply to tax years beginning on or after January 1, 2019. Such exemption shall be available until such time as the surviving parents or guardians are deceased. No real estate shall be so exempt which has been conveyed to the surviving parents or guardians to evade taxation; and

That Veterans must have (1) been domiciled in Massachusetts for at least 6 consecutive months before entering military service, or (2) lived in Massachusetts for at least 1 consecutive year before the tax year begins;

Or take any action relative thereto.

**MOTION:** Move to accept Chapter 59 Section 5 Clause 22G and Clause 22H as printed in the warrant

## **CONSENT AGENDA**

### **ARTICLE 17. REVOLVING FUND SPENDING LIMITS**

**SPONSORED BY: Select Board**

To see if the Town will vote to authorize the spending limits of the following revolving funds established under the Town Bylaw and General Laws Chapter 44, Section 53E ½:

<b>Revolving Fund</b>	<b>Spending Limit</b>
Wetlands Filing Fee	\$40,000
Council on Aging	\$5,000
Composting Kit	\$3,000

Response and Recovery	\$25,000
Abutters List	\$5,000
Building Inspection	\$100,000
Town Hall Rental	\$25,000
Senior Center Van	\$10,000
Agricultural Commission	\$10,000
Sealer of Weights and Measures	\$10,000
Fluorescent Bulb Recycling	\$3,000
Banner	\$5,000
Accident Fee	\$5,000
Inoculation	\$20,000
Cost of Prosecution	\$30,000
Nutrition	\$10,000
Pinecrest Golf Course	\$200,000
Technology Repair and Replenish	\$75,000

**MOTION:** Moved that the Town vote to authorize spending limits for the revolving funds as they are printed in the Warrant pursuant to Massachusetts General Laws, Chapter 44, Section 53 E1/2.

## CONSENT AGENDA

### ARTICLE 18. FISCAL YEAR 2022 BUDGET SPONSORED BY: Omnibus Budget

To see what money the Town will vote to raise and appropriate or transfer from available funds to meet expenses and outlays to Town departments, salaries of Town Officers, sundry and miscellaneous but regular expenditures, for a Reserve Fund, and to appoint trustees or caretakers or authorize the Select Board to appoint caretakers of the cemeteries of the Town not otherwise provided for, the ensuing year; or take any action relative thereto.

**MOTION:** Move that the Town raise and appropriate \$64,059,082 and appropriate \$2,513,721 from the Water Enterprise Fund to meet the expenses and outlays for Town departments, salaries of Town Officers, sundry and miscellaneous but regular expenditures, for a Reserve Fund, and all other expenses of the Town not otherwise provided for, with all departmental expenses reflected in the 'recommended' column of the Omnibus Budget as presented in the Warrant Document on pages 50 through 53.

## SECONDED

**DISCUSSION:** Scott McKechnie, 215 Dalton Rd., asked why the Police Budget had a 52% increase. Ken Szajda, 676 Fiske St., responded that during the height of the pandemic the Police scaled back on their budget and this increase is from items being added back. John Varrell, 928 Washington St., asked what percent of this allocation will be addressing the decline in our standing with national polls, US News & World Reports. Susan Kustka, Supt. of Schools, said she has been reviewing some of the previous speakers concerns, and one of the

issues she is addressing is the learning gaps with our students related to COVID-19. They have added additional tutors, a Director of Social & Emotional Learning to support trauma in students, and intervention programs. Additionally she will implement a new strategic planning process, likely to begin in Sept. or Oct, for a 4 year strategic plan. They don't have all the answers, but they are putting a plan in place to make Holliston great again.

Mr. McKechnie asked what the balance of the Debt Service currently is. Travis Ahern, Town Administrator, referred to page 59 of the Town Meeting Warrant, which shows the breakdown of the debt service.

**VOTE:** As read, each article was voted on and passed by at least a majority voice vote to accept the motions in Article 18.

**ARTICLE 19.           TRANSFER FROM AVAILABLE FUNDS A SUM OF MONEY FOR THE CAPITAL EXPENDITURE FUND**

**SPONSORED BY:**                 **Select Board**   **Estimated Cost: \$1,750,000**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Capital Expenditure Fund; or take any action relative thereto.

**MOTION:** Move that the Town raise and appropriate \$1,750,000 for the Capital Expenditure Fund.

**SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 19, as stated in the motion.

**ARTICLE 20.                 CAPITAL EXPENDITURES**

**SPONSORED BY:**                 **Select Board**

To see if the Town will vote to raise and appropriate or transfer from available funds, or borrow a sum of money for the purpose of capital expenditures, including replacement and new vehicles and equipment, for the Schools, Facilities Maintenance, Police and Public Works Departments, and authorize the Select Board to trade or sell used equipment toward part of the purchase price; or take any action relative thereto.

<u>Department</u>	<u>Item / Activity</u>	<u>Estimated Cost</u>
Police	Building Battery Back-Up System	\$13,750
Police	Replace Telephone System	\$11,600
Police	Voice Recorder System	\$10,000
Police	Electronic Key Door System	\$54,000
Facilities	Security Cameras (Municipal Buildings)	\$75,000
Facilities	Central Fire – Rehabilitation	\$50,000
Facilities	1750 Washington – HVAC “Package” Units	\$33,500
DPW	Radio Replacement – UHF Frequency	\$47,590
DPW	Pickup Truck with Rack Body (Equipped)	\$55,000
School	Replace Boilers	\$55,000
School	Networking Infrastructure	\$26,400
		<b>\$431,840</b>

**MOTION:** Move that the Town vote to appropriate \$431,840 from the Capital Expenditure Fund to fund the purchase of the items listed in the Article as printed.

**SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 20, as stated in the motion.

**A Motion was made, seconded and unanimously voted to adjourn to tomorrow evening at 7:30 pm**

**May 11, 2021 Town Meeting reconvened at 7:48 pm with a quorum of 100 registered voters.**

**ARTICLE 21. REPORT OF THE COMMUNITY PRESERVATION COMMITTEE**

**SPONSORED BY: Community Preservation Committee**

To see if the Town will vote to act on the report of the Community Preservation Committee for the Fiscal Year 2022 community preservation budget and to appropriate or reserve for later appropriation monies from Community Preservation Fund annual revenues or available funds for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the year:

**Reserves**

Community Housing Reserve	\$ 70,000
Open Space Reserve	\$ 70,000
Historic Resources Reserve	\$ 70,000
Community Preservation Fund Budget Reserve	\$490,000
	<b>Total: \$700,000</b>

**Appropriations**

Administrative Functions to support the Committee	\$5,000;
Dock System for Stoddard Park (Parks & Recreation)	\$5,812;
Improvements to Community Farm (Comm. Farm Adv. Comm.)	\$52,100;

To see if the Town will vote to extend the sunset date from October 28, 2020 to June 30, 2021 for the appropriation in the amount of \$100,000 from the CPC General Reserve approved by the October 2019 Town Meeting for the purpose of assisting the Holliston Parks and Recreation Department with renovations to Town-owned youth baseball fields; or take any action relative thereto.

**MOTION:** Move to appropriate annual Community Preservation reserves and appropriate from General Reserve (undesignated fund balance) the amounts printed in the Warrant, with the exception of deleting the figure "\$52,100" from the line item entitled "Improvements to Community Farm" and replacing it with "\$55,000."





Center located at Marshall Street, as shown on the table below, and to set a FY2022 expenditure limit of \$60,000 for such fund, or take any action relative thereto.

Revolving Fund	Authorized to Spend	Fees / Charges / Receipts	Expenses Payable	Restrictions	Other Requirements	Fiscal Years
Recycling Fund	Select Board and Town Administrator	Payments to Town under solar Net Metering Agreements; Energy Aggregation; receipts from Recycling Center	Costs, wages and expenses relating to both operation of the recycling center and sustainability projects in the Town of Holliston	None	None	Beginning July 1, 2021; initial spending limit of \$60,000

**MOTION:** Move that the Town approve the Article as printed in the Warrant.

**SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 24, as stated in the motion.

**ARTICLE 25: ESTABLISH REVOLVING FUND FOR THE PURPOSE OF SUPPORTING EV CHARGING STATIONS IN TOWN**

**SPONSORED BY:** Select Board

To see if the Town will vote to accept Massachusetts General Law, 53E ½ for the purposes of accepting grants, fees or donations for EV Charging Stations in Town to pay the cost of utilities, repairs and maintenance, as shown on the table below, and to set a FY2022 expenditure limit of \$100,000 for such fund, or take any action relative thereto.

Revolving Fund	Authorized to Spend	Fees / Charges / Receipts	Expenses Payable	Restrictions	Other Requirements	Fiscal Years
EV Charging Fund	Select Board and Town Administrator	Grant funding or donations for purchasing EV charging equipment, credit card revenue from users per kWh	Costs and expenses relating to operation of the EV charging stations, including depreciation of the asset(s)	None	The Town will set a rate per kWh that meets or exceeds the cost of electricity	Beginning July 1, 2021; initial spending limit of \$100,000

**MOTION:** Move that the Town approve the Article as printed in the Warrant.

**SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 25, as stated in the motion.

**ARTICLE 26. ROAD ACCEPTANCE – SUMMITPOINTE DRIVE**

**SPONSORED BY: Select Board**

To see if the Town will vote to authorize the Select Board to accept the road known as Summit Pointe Drive as a public way and which layout is shown more fully on a plan entitled “Plan of Acceptance of Summit Point Drive, Sta. 0+00 to Sta. 18+96.49, in Holliston, Massachusetts.”, Dated September 10, 2020, Scale: 1”=40’, Prepared for: Nature Walk Development LLC, 148 Park Street, North Reading, Massachusetts, 01864, Prepared by Connorstone Engineering Inc., 10 Southwest Cutoff, Northborough, Mass., 01532, 2 sheets, and further if the Town will accept the following easements:

- “Drainage and Maintenance Easement”
- “Drainage and Maintenance and Access Easement”
- “Sight Distance Easement,” and
- “Fire Cistern Easement”

All as shown thereon the Plan which is on file with the Town Clerk’s Office, and further that the Board be authorized to enter into any and all documents and agreements necessary to effectuate same, or take any action relative thereto.

**MOTION:** Move to accept the street acceptance as printed in the Warrant Document and to authorize the Select Board to take any and all actions associated therewith, including the acceptance of deeds and appurtenant easements with respect thereto.

**SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 26, as stated in the motion.

**ARTICLE 27. REMOVAL OF TEMPORARY MORATORIUM ON RECREATIONAL MARIJUANA RETAILERS**

**SPONSORED BY: Select Board**

To see if the Town will vote to amend the Zoning Bylaw by deleting Section VIII - Temporary Moratorium on Recreational Marijuana Retailers. The effective date of the temporary moratorium has expired (June 15, 2019). Actions of the Special Town Meeting in October 2018 prohibit Marijuana Retailers in all zoning districts.

**~~SECTION VIII. — TEMPORARY MORATORIUM ON MARIJUANA RETAILERS~~  
~~VIII-A PURPOSE.~~**

~~By vote at the State election on November 8, 2016, the voters of the Commonwealth approved a law entitled the Regulation and Taxation of Marijuana Act, Regulation of the Use and Distribution of Marijuana Not Medically Prescribed, as amended by Chapter 351 of the Acts of 2016 and Chapter 55 of the Acts of 2017, codified in G.L. c. 94G (the “Act”), regulating the control, production and distribution of marijuana under a system of licenses and regulations. In May, 2017, the Town voted affirmatively, through a local ballot measure, to prohibit Marijuana Retailers in the Town of Holliston. Thereafter, HB 3818 was enacted, which modified the process to prohibit Marijuana Retailers. The Town has reviewed its original ballot vote to~~

prohibit Marijuana Retailers and has, as a conservative measure, drafted a bylaw regarding the same. To ensure its enforceability, this bylaw must be ratified by a second ballot vote which cannot occur until the Annual Town Election occurring in the Spring of 2019. This bylaw, and a companion bylaw allowing other types of Marijuana Establishments, including Cultivators, Product Manufacturers, and Testing Facilities, is being presented to Town Meeting concurrently with this moratorium. Consequently, the Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Marijuana Retailers to permit the Town to ratify its prohibitive bylaw through a local ballot measure as required by Chapter 94G.

**VIII-B — DEFINITIONS**

1. All terms herein shall have the meanings set forth in the Act.

**VIII-C — TEMPORARY MORATORIUM**

For the reasons set forth above, and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for Marijuana Retailers as defined by the Act, which shall not include Medical Marijuana Treatment Centers, Marijuana Cultivators, Marijuana Product Manufacturers, or Marijuana Testing Facilities. No building permit, special permit, variance, site plan or other permit may be issued under this zoning by-law for the purpose of establishing Marijuana Retailers. The moratorium shall remain in effect through June 15, 2019. During the moratorium period, the Town shall prepare a ballot question for approval of the voters at the Annual Town Election in May, 2019. Or take any action relative thereto.

**MOTION:** Move that the Town accept the Zoning By-Law amendment as printed in the Warrant Document.

**SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 27, as stated in the motion.

**ARTICLE 28. CHANGE USE REGULATIONS – SECTION 3, SECTION F**

**SPONSORED BY: Zoning Board of Appeals**

To see if the Town will vote to amend the Zoning By-Laws at Section III (F)(2) to require large-scale solar power generation systems to acquire a Special Permit. Current by-law prohibitions are not consistent with provisions of MGL, c. 40A, s. 3 “Dover Amendment” with regard to solar access. (Note: Existing notations shown in ~~strike~~through text and proposed shown in ***bold italic***.)

**SECTION III**

<b>F. ENERGY RELATED USES</b>	District							
	<b>AR-1</b>	<b>AR-2</b>	<b>R-1</b>	<b>VR</b>	<b>C-1</b>	<b>VC</b>	<b>I</b>	<b>APT</b>
2. Large-scale solar power generation system	<del>N</del> <b><i>SP</i></b>	<del>N</del> <b><i>SP</i></b>	<del>N</del> <b><i>SP</i></b>	N	SP	N	SP	N

**MOTION:** Move that the Town vote to indefinitely postpone this Article.

**SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to Indefinitely Postpone Article 28, as stated in the motion.

**ARTICLE 29. SCENIC ROAD DESIGNATION – SOUTH STREET & KAMPERSAL ROAD**

**SPONSORED BY: Planning Board**

To see if the Town will vote to declare the following public ways to be scenic roads in accordance with the provisions of Section 15C of MGL, Chapter 40 and as governed locally by the Planning Board per provisions of the Town General By-Law, Article IX, Section 3: South Street, Kampersal Road; or take any action relative thereto.

**MOTION:** Move that the Town vote to approve South Street and Kampersal Road as scenic roads in accordance with the provisions of Section 15C of MGL, Chapter 40.

**SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 29, as stated in the motion.

**ARTICLE 30. EASEMENT – FIRST CONGREGATIONAL CHURCH**

**SPONSORED BY: Select Board**

**ESTIMATED COST: \$51,000**

To see if the Town will vote to authorize the Select Board to purchase, take or otherwise acquire a non-exclusive easement for purposes of installation and maintenance of a septic system (“System”) for the Holliston Town Hall in, over or under that land shown as “Proposed 9,750 ± S.F. Construction Easement”, as shown on a plan entitled “Exhibit A”, by Applewood Survey, Inc., Holliston, Massachusetts”, on file with the Town Clerk from First Congregational Church of Holliston (of the United Church of Christ) and to transfer from available funds a sum of money to acquire the same; and to authorize the Select Board to execute any documents or instruments necessary to effect said easement upon such terms as they deem to be in the best interest of the Town, or pass any vote or take any action relative thereto.

**MOTION:** Move that the Town authorize the Select Board to purchase, accept or take an easement as described in the warrant and appropriate \$51,000 from the appropriation of Article 5 of the December 2020 Special Town Meeting for said purposes.

**SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 30, as stated in the motion.

**ARTICLE 31. BLAIR SQUARE DESIGN/ENGINEERING**

**SPONSORED BY: Select Board**

**ESTIMATED COST: \$45,000**

To see if the Town will vote to raise and appropriate or transfer from available funds \$45,000 for design and engineering services to produce construction documents based on preliminary design of the Blair Square area or take any action relative thereto.

**MOTION:** Move that the Town vote to raise and appropriate \$45,000 for the purpose stated in the article.

**SECONDED**

**DISCUSSION:** Frank Chamberlain, 333 Hollis St., wanted to inform Town Meeting that they have met with the Blair Square Committee, but have not voted on a final proposal as yet.

**VOTE:** Unanimously passed by voice call vote to accept Article 31, as stated in the motion.

**ARTICLE 32. DEMOLITION OF STRUCTURE AT 9 GREEN STREET**

**SPONSORED BY: Select Board**

**ESTIMATED COST: \$118,500**

To see if the Town will vote to raise and appropriate or transfer from available funds \$118,500 for the demolition of the 9 Green Street structure and related costs, or take any action relative thereto.

**MOTION:** Move that the Town vote to raise and appropriate \$118,500 for the purpose stated in the article.

**SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 32, as stated in the motion.

**ARTICLE 33. FEASIBILITY STUDY FOR DPW FACILITY**

**SPONSORED BY: Select Board**

**ESTIMATED COST: \$75,000**

To see if the Town will vote to raise and appropriate or transfer from available funds \$75,000 for design and engineering services to produce a feasibility study for planning of the future facility needs of the Department of Public Works or take any action relative thereto.

**MOTION:** Move that the Town vote to raise and appropriate \$75,000 for the purpose stated in the article.

**SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 33, as stated in the motion.

**ARTICLE 34. PUBLIC SAFETY – SIGNS & EQUIPMENT**

**SPONSORED BY: Select Board**

**ESTIMATED COST: \$21,837**

To see if the Town will vote to raise and appropriate or transfer from available funds \$21,837 for the purposes of acquiring and installing signs and equipment recommended by the Traffic Advisory Committee (TAC) at Woodland Street, at Church and Railroad Streets, and Elm Street, or take any action relative thereto.

**MOTION:** Move that the Town vote to appropriate \$21,837 from Article 4 of the October 2019 Special Town Meeting for the purpose stated in the article.

**SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 34, as stated in the motion.

**ARTICLE 35. CREATION OF A COMPREHENSIVE LONG RANGE PLAN COMMITTEE**

**SPONSORED BY: Citizen's Petition**

To see if the town will vote to authorize the creation of a Comprehensive Long-Range Planning Committee to develop "Envisioning Future Holliston," a Vision Statement, as Phase 1 of a Comprehensive Long-Range Plan that will guide government and other local actions for the next 10 to 15 years and will protect Holliston's assets and character, enhance its quality of life and balance Town needs with the ability to pay, or take any relative thereto.

**MOTION:** Move that the Town approve the Article as printed in the Warrant.

**SECONDED**

**DISCUSSION:** Mary Greendale, 198 Highland St., noted that there are several plans for different facets of town, and some are obsolete, she feels it's time to put them all under one plan for the long term.

**VOTE:** Unanimously passed by voice call vote to accept Article 35, as stated in the motion.

**ARTICLE 36. CREATE SECTION 9 OF BY-LAW CHAPTER XXVI**

**SPONSORED BY: Citizen's Petition**

To see if the Town will vote to amend chapter XXVI of the General By-laws by adding a new section 9 as follows: "Section 9. All elected town officials shall be provided with a town-owned email account for the duration of their service to the town. Appointed committee members may also be provided with a town-owned email account at the discretion of the Town Administrator. Any elected or appointed official who receives a town-owned email account shall use the town-owned email account for all official communication related to their office until they no longer hold the elected or appointed position." or take any action relative thereto.

**MOTION:** Move that the Town approve the Article as printed in the Warrant.

## **SECONDED**

**DISCUSSION:** Dan Alfred, 315 High St., is the sponsor of this article, and feels that if this is enacted it would protect the Town where public records requests are concerned, especially if a request came for emails from a committee member who is no longer associated with the town. Additionally he feels it would protect people who use their work or personal email from being subject to searches. He also thinks that it would make it easier for residents to get in touch with board/committee members, and having less confusion with email accounts that are no longer being used on a regular basis. John Cronin, 40 Holly Ln., recalls when he was first on the Select Board, recognizing that there was a need for town issued email accounts, however, this should not be a Town By-Law because it is not enforceable and email as we currently know it could become obsolete in the future. Board and Committee members are made aware of the opportunity to have a town email, and also informed of the risk in using their personal accounts for town business. Mr. Cronin and the Select Board would like this to remain an option for members, and urge residents to not approve this article. Pam Zicko, 180 Fiske St., said that she thinks this article is too restrictive. Lisa Kocian, 158 Winthrop St., asked how resident would contact board/committee members without a town issued email account. Travis Ahern, Town Administrator, stated that on the Town's website there is email contact information listed for Department Heads, and they would be responsible for notifying their members. He also noted that upon election or appointment they are notified of the availability of a town account through the IT Director, as well as the risks in using their personal accounts. Ann Marie Pilch, 107 Juniper Rd., is a member of the Open Space Comm. and agrees with the need for town issued email accounts, but does not feel it is necessary to have a by-law requiring it.

**VOTE:** Article 36 Failed to pass by voice vote.

## **ARTICLE 37. AMEND BY-LAW CH. XXVI, SECTION 9**

### **SPONSORED BY: Citizen's Petition**

To see if the Town will vote to expand the Select Board to five (5) members, by replacing Article III, section #1 of the Town of Holliston General By-Laws with the following:

"#1. MEMBERSHIP AND TERM OF OFFICE. The Town shall have a Select Board, consisting of five (5) members, elected for a term of three (3) years each, and so elected that the term of no more than two (2) shall expire in any one year."

By directing the Select Board to hold a special election within 180 days from the conclusion of the 2021 Annual Town Meeting for the purpose of electing two new members, with one member being elected to a two (2) year term and one member being elected to a three (3) year term, and by raising and appropriating an amount sufficient to fund the costs of the special election, or take any action relative thereto.

**MOTION:** Move that the Town replace Article III, Section 1 of the Town of Holliston General By-Laws with the following:

#1. MEMBERSHIP AND TERM OF OFFICE. The Town shall have a Select Board, consisting of five (5) members, elected for a term of three (3) years each, and so elected that the term of no more than two (2) shall expire in any one year. And that the two new positions be filled by adding them to the ballot of the 2022 Annual Town Election, with one new member elected to a two (2) year term, and the other elected to a three (3) year term.

**SECONDED**

**DISCUSSION:** Tim Maxwell, 118 Norfolk St., read a statement from Finance Committee member Suzanne Nercessian, who could not be at Town Meeting tonight. In her statement she said that in her research that more towns are moving toward a 5 member Select Board, and they are better able to distribute the work load, and have a more diverse perspective, with a broader representation from their town. John Cronin, 40 Holly Ln, stated that this item is currently being reviewed by the Governance Committee, although he is interested in the possibility of moving in this direction, he would like to see it through with the Governance Committee's full research. He and the Select Board, urge residents not to approve this article at this time, we will be receiving quite a lot of data over the coming year on how Holliston should look in the next several years. Fire Chief Micahel Cassidy, 51 Burnap Rd., said that given the fact that this will be reviewed by the Governance Committee, as well as outside resources, he would like to make a motion to indefinitely postpone Article 37.

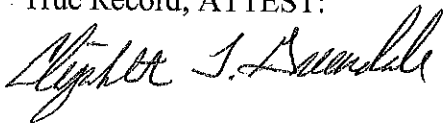
**MOTION:** To indefinitely postpone Article 37.

**DISCUSSION:** None

**VOTE:** Passed by voice call vote to Indefinitely Postpone Article 37.

The Meeting was adjourned at 8:52 pm.

True Record, ATTEST:



Elizabeth Turner Greendale, CMC/CMMC  
Town Clerk



DEPARTMENT	DEPT. NO.	ACCT. NO.	ACCOUNT NAME	RECOMMENDED FISCAL YEAR 2022
SELECT BOARD	01122	51000	PERSONAL SERVICES	336,482
		57000	OTHER EXPENSES	117,133
		<b>TOTAL</b>	<b>SELECT BOARD</b>	<b>453,615</b>
FINANCE COMMITTEE	01131	51000	PERSONAL SERVICES	1,220
		57000	OTHER EXPENSES	305
		<b>TOTAL</b>	<b>FINANCE COMMITTEE</b>	<b>1,525</b>
OTHER FINANCIAL ADMINISTRATION	01132	57810	RESERVE FOR TRANSFERS	325,000
		<b>TOTAL</b>	<b>RESERVE FUND</b>	<b>325,000</b>
TOWN ACCOUNTANT	01135	51000	PERSONAL SERVICES	145,747
		57000	OTHER EXPENSES	34,378
		<b>TOTAL</b>	<b>TOWN ACCOUNTANT</b>	<b>180,125</b>
BOARD OF ASSESSORS	01141	51000	PERSONAL SERVICES	212,240
		57000	OTHER EXPENSES	48,440
		<b>TOTAL</b>	<b>BOARD OF ASSESSORS</b>	<b>260,680</b>
TREASURER/ COLLECTOR	01145	51000	PERSONAL SERVICES	365,443
		57000	OTHER EXPENSES	61,798
		<b>TOTAL</b>	<b>TREASURER/COLLECTOR</b>	<b>427,241</b>
TECHNOLOGY	01155	51000	PERSONAL SERVICES	112,409
		57000	OTHER EXPENSES	135,786
		58000	CAPITAL OUTLAY	46,226
<b>TOTAL</b>	<b>TECHNOLOGY</b>	<b>294,421</b>		
TOWN CLERK	01161	51000	PERSONAL SERVICES	163,920
		57000	OTHER EXPENSES	9,890
		<b>TOTAL</b>	<b>TOWN CLERK</b>	<b>173,810</b>
ELECTIONS	01162	51000	PERSONAL SERVICES	8,635
		57000	OTHER EXPENSES	5,899
		<b>TOTAL</b>	<b>ELECTIONS</b>	<b>14,534</b>

DEPARTMENT	DEPT. NO.	ACCT. NO.	ACCOUNT NAME	
AMBULANCE	01231	51000	PERSONAL SERVICES	423,934
		57000	OTHER EXPENSES	163,150
		<b>TOTAL</b>	<b>AMBULANCE</b>	<b>587,084</b>
BUILDING INSPECTION	01241	51000	PERSONAL SERVICES	150,379
		57000	OTHER EXPENSES	17,700
		<b>TOTAL</b>	<b>BUILDING INSPECTION</b>	<b>168,079</b>
EMERGENCY MANAGEMENT	01291	51000	PERSONAL SERVICES	5,000
		57000	OTHER EXPENSES	17,589
		<b>TOTAL</b>	<b>EMERGENCY MANAGEMENT</b>	<b>22,589</b>
ANIMAL CONTROL OFFICER	01292	52000	ANIMAL CONTROL OFFICER	38,000
SCHOOL	01300	51000	PERSONAL SERVICES	29,987,048
		57000	OTHER EXPENSES	6,906,168
		58000	CAPITAL OUTLAY	205,307
		<b>TOTAL</b>	<b>SCHOOL</b>	<b>37,098,523</b>
KEEFE TECHNICAL SCHOOL	01371	56000	KEEFE TECHNICAL SCHOOL	1,421,995
DEPARTMENT OF PUBLIC WORKS - HIGHWAY	01420	51000	PERSONAL SERVICES	843,626
		57000	OTHER EXPENSES	307,891
		58000	CAPITAL OUTLAY	320,875
		<b>TOTAL</b>	<b>DPW - HIGHWAY</b>	<b>1,472,392</b>
FACILITIES MANAGER	01422	51000	PERSONAL SERVICES	97,597
		57000	OTHER EXPENSES	177,288
		<b>TOTAL</b>	<b>FACILITIES MANAGER</b>	<b>274,885</b>

DEPARTMENT	DEPT. NO.	ACCT. NO.	ACCOUNT NAME	
DEPARTMENT OF PUBLIC WORKS - SNOW AND ICE REMOVAL	01423	51000	PERSONAL SERVICES	50,000
		57000	OTHER EXPENSES	200,000
		<b>TOTAL</b>	<b>DPW - SNOW AND ICE</b>	<b>250,000</b>
<b>STREET LIGHTING</b>	01424	52100	<b>STREET LIGHTING</b>	<b>67,470</b>
<b>SOLID WASTE</b>	01433	52910	<b>SOLID WASTE</b>	<b>1,318,183</b>
<b>WASTEWATER TREATMENT</b>	01440	57000	<b>WASTEWATER TREATMENT</b>	<b>97,700</b>
<b>OTHER PUBLIC WORKS</b>	01499	54000	<b>MOTOR VEHICLE FUELS</b>	<b>105,000</b>
BOARD OF HEALTH	01512	51000	PERSONAL SERVICES	160,150
		57000	OTHER EXPENSES	8,450
		<b>TOTAL</b>	<b>BOARD OF HEALTH</b>	<b>168,600</b>
COUNCIL ON AGING	01541	51000	PERSONAL SERVICES	206,668
		57000	OTHER EXPENSES	54,200
		<b>TOTAL</b>	<b>COUNCIL ON AGING</b>	<b>260,868</b>
YOUTH SERVICES	01542	51000	PERSONAL SERVICES	148,304
		57000	OTHER EXPENSES	13,226
		<b>TOTAL</b>	<b>YOUTH SERVICES</b>	<b>161,530</b>
VETERANS' SERVICES	01543	57000	OTHER EXPENSES	44,433
		57000	BENEFITS	50,000
		<b>TOTAL</b>	<b>VETERANS' SERVICES</b>	<b>94,433</b>
LIBRARY	01610	51000	PERSONAL SERVICES	361,252
		57000	OTHER EXPENSES	166,556
		<b>TOTAL</b>	<b>LIBRARY</b>	<b>527,808</b>

DEPARTMENT	DEPT. NO.	ACCT. NO.	ACCOUNT NAME	
PARKS	01650	51000	PERSONAL SERVICES	132,174
		57000	OTHER EXPENSES	9,755
		<b>TOTAL</b>	<b>PARKS</b>	<b>141,929</b>
RAIL TRAIL	01660	52000	PURCHASED SERVICES	1,000
CELEBRATIONS	01692	54000	SUPPLIES & MATERIALS	2,000
DEBT SERVICE	01710	52000	PURCHASED SERVICES	4,000
		59000	DEBT SERVICE	2,401,138
		<b>TOTAL</b>	<b>DEBT SERVICE</b>	<b>2,405,138</b>
COUNTY RETIREMENT	01911	51000	BENEFITS	2,375,731
WORKERS' COMPENSATION	01912	51000	BENEFITS	311,589
UNEMPLOYMENT	01913	51000	BENEFITS	100,000
EMPLOYEE BENEFITS	01914	51750	INSURANCE	6,185,029
		51790	BENEFITS	1,546,470
		<b>TOTAL</b>	<b>EMPLOYEE BENEFITS</b>	<b>7,731,499</b>
LIABILITY INSURANCE	01945	57000	OTHER EXPENSES	320,291
<b>TOTAL GENERAL FUND</b>				<b>64,059,082</b>
DEPARTMENT OF PUBLIC WORKS - WATER	61450	51000	PERSONAL SERVICES	935,745
		57000	OTHER EXPENSES	772,071
		58000	CAPITAL OUTLAY	15,000
		59000	DEBT SERVICE	790,905
		<b>TOTAL</b>	<b>DPW - WATER</b>	<b>2,513,721</b>
<b>TOTAL OMNIBUS BUDGET</b>				<b>66,572,803</b>

EXHIBIT A

MEMORANDUM

April 12, 2021

To: Holliston Select Board

From: Holliston Stipend Committee

Re: Report summary and findings

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By Memorandum of February 8, 2021, the Holliston Stipend Committee ("HSC") outlined its charter, methodology and findings to the Select Board. The outcomes in that document were partially based on faulty data, which came to light after the fact. As such, the HSC reconvened and re-verified all the data contained in its initial report. Based on the revised data and upon review of its initial charter, the HSC is prepared to render a recommendation that departs from *its* original.

General statistics findings:

- > In the identified peer universe {Governance Committee plus three: Hopkinton, Medfield and Hanover), 55% towns offer some manner of stipends to their elected/appointed boards. [10/18]
  - 70% of these towns offer stipends to their Select Board [7/10]
  - 50% of these towns offer stipends to their Board of Assessors [5/10]
  - 50% of these towns offer stipends to their Town Moderator [5/10]
    - 30% of these towns offer stipends to their Moderator only
- > Surveys conducted by the Stipend Committee *did* not hold any statistically significant data upon which to base any conclusions. {38% response rate}.

Attached to this memorandum is a spreadsheet reflecting the stipends offered, with the following summative data (the averages were calculated by excluding Holliston for comparison purposes):

- Select Board average stipend is \$1,316 (Holliston \$50)
- Board of Assessors average stipend is \$1,150 (Holliston \$2,500)
- Town Moderator average stipends is \$200 (Holliston \$0)

The Stipend Committee also affirms and states anew several universal truths:

- Every town struggles at times to fill volunteer posts, particularly those that are less visible.
- In Holliston, those individuals who volunteer do so in the name of service to the Town.
- Every board is a "working board" in Holliston, comprised of individuals who care deeply about the

## EXHIBIT A

Assessors. As this memo has laid out, changes within the last few years in the training requirement has made the Assessor training platform similar to that of many other key committee and board roles in Town.

There are two Boards in Holliston currently offered a stipend: Select Board and Board of Assessors. As outlined herein, the stipend offered to Holliston's Select Board is considerably lower than those of other towns, \$1,316 average versus \$50; and our Board of Assessors is a statistical outlier at \$2,500, which is more than twice the average stipend offered in other towns of \$1,150.

The HSC reaffirms that the question of stipends is a matter for the taxpayers to decide. Relying on data collection, common practices of similar towns, interviews, and survey results, the HSC finds that there is no differentiating factor that distinguishes any one Board from another in terms of dedication, intellectual capital expended, time spent, and expertise required prior to election and/or appointment. The offering of stipends in Holliston, much like many similar towns, is that of legacy and not another distinguishing factor that sets those Boards who are offered a stipend as more valuable so as to avail itself to a stipend. The HSC find that the offering of stipends, however large or miniscule, to any particular "volunteer" board over another is an inequitable practice, and should be phased out.

The Stipend Committee recommends:

- Ceasing the practice of offering stipends to any elected or appointed boards/committees in Holliston.
- Maintain the current stipend offered to those officeholders who ran for their current term with the stipend in place.
- Once the current term expires, no future stipends be offered to future officeholders.

We are grateful for the opportunity to have served on this Committee and welcome any questions or comments.

Respectfully,

Holliston Stipend Committee:

Shelley Bochner

Tom Dumas

Erica Plunkett

Joan Shaughnessy, Chair

Daniel Whynot

## Exhibit B

Furthermore, such officers, department heads, committees and boards authorized to expend funds, shall submit a capital budget for the upcoming fiscal year to the Town Administrator and Capital Planning Committee no later than the agreed upon date, in both instances as authorized by the Town Administrator special act (Ch.94, Acts of 1994). All budgets submitted shall be consistent with the policy direction contained in the budget development message and shall be accompanied by sufficient explanation and supporting data to support the amounts described.

The proposed budget request as adopted by an elected official, board, committee or commission shall be submitted to the Town Administrator on such date as specified so as to allow sufficient time to enable consideration of its effect on the total budget.

**2-4 School Committee Budget-** The proposed budget request as adopted by the School Committee shall be submitted to the Town Administrator on such date as specified so as to allow sufficient time to enable consideration of its effect on the total Town budget.

Upon submission of the Superintendent's recommended budget to the School Committee for the ensuing year, the Superintendent will provide for the posting of the budget on the School Department's website. The submittal of the final school committee budget shall be in accordance with applicable law.

**2-5 The Budget -** The proposed operating budget shall provide a complete financial plan for all Town funds and activities for the ensuing year, including the budget adopted by the School Committee. Except as may otherwise be required by the General Laws, it shall be in the form as the Town Administrator deems appropriate after consultation with the Finance Committee and the Select Board. In the presentation of the budget, the Town Administrator shall utilize current concepts of fiscal presentation so as to furnish a maximum amount of information and the best financial control.

The operating budget shall be arranged to show in detail the actual and estimated income and expenditures for the previous, current and ensuing fiscal years; and shall indicate separately:

- (a) Proposed expenditures for current operations during the ensuing fiscal year and the proposed method of financing such expenditures;
- (b) Proposed capital expenditures during the ensuing fiscal year, detailed by Town agency and the proposed method of financing such expenditures;
- (c) Estimated surplus revenue and free cash at the end of the current fiscal year, including estimated balances in any special accounts established for specific purposes; and
- (d) Revenue, expenses and general subsidies for any and all enterprise funds and revolving accounts for all Town departments, agencies and boards and the School Department.

**2-6 Action on the Operating Budget-** The Town Administrator shall review the budgets submitted and hold such hearings or meetings as deemed necessary. The Town Administrator shall, no later than 110 days prior to the scheduled date of the Spring Annual Town Meeting, adopt and file with the Select Board a draft proposed comprehensive operating budget for all town and school department operations and capital expenses for the ensuing fiscal year with an accompanying budget message, budget summary, and supporting documents. The draft budget will be posted on the Town's official website as soon as practicable following its filing. The

## Exhibit B

Section 5 Presentation to Town Meeting - The Select Board shall meet with the Finance Committee and consider its proposed recommendations. The Select Board will adopt a proposed budget for the ensuing fiscal year to present to Town Meeting. The Finance Committee shall present its recommendations to Town Meeting and shall be given first opportunity at Town Meeting to propose amendments, if any, to the budget.

The Select Board's proposed budget accompanied with the Finance Committee's recommendations will be available at least seven days prior to the date on which the Town Meeting acts on the proposed budget. Such report will be posted on the Town's official website as soon as practicable following its filing, and will note on the website the availability of printed copies of the Annual Town Meeting report at the Town Hall, Public Library and Senior Center. The submission of such budgets may not be construed as prohibiting subsequent changes either before or at Town Meeting.

Section 6 Capital Improvement Program - The Town Administrator shall annually compile a five-year capital improvement program consistent with M.G.L. Chapter 44, sections 7 & 8. The capital improvement program shall be based on material prepared by the Capital Planning Committee of the Town, and it shall include: (a) A clear, concise, general summary of its contents; (b) A list of all capital improvements proposed to be undertaken, by years, during the next five fiscal years, together with supporting information as to the need for each such expenditure; (c) Cost estimates, methods of financing, and recommended time schedules for each improvement; and (d) The estimated annual cost of operating and maintaining any new facility or piece of major equipment involved. The above information shall be annually revised by the Town Administrator and shall be extended each year with regard to capital improvements still pending or in the process of being acquired, improved or constructed.

6-1 Submission to Select Board and Finance Committee- The Town Administrator shall submit to the Select Board the proposed capital improvement program at least thirty (30) days before the date fixed for submission of the proposed operating budget. The Select Board shall act thereon within 20 days and shall then submit the proposed capital improvement program to the Finance Committee, which shall issue its recommendations as part of its report to Town Meeting. The Select Board shall be responsible for submitting the proposed capital improvement program to the Town Meeting.

6-2 Available to Public- Upon submission of the capital improvement program to the Finance Committee, the Town Administrator shall provide for the posting of the proposed capital improvement program on the Town's official website and note on the website the availability of printed copies of the proposed capital budget at the Town Hall, Public Library and Senior Center.

### 6-3 Capital Planning Committee

A. Appointments - The Capital Planning Committee shall consist of five registered voters appointed to three-year terms - one to be appointed by the Moderator and one to be appointed from its membership by each of the following: Select Board, Finance Committee, School



Exhibit B

**ARTICLE IV FINANCE  
COMMITTEE**

**Section 1.** The Town shall have a Finance Committee, consisting of seven members, elected for a term of three years each, and so elected that the term of no more than three nor less than two shall expire in any one year.

**Section 2.** No person holding any other elected or appointed office and no person employed by the Town, shall be eligible to serve as a member of the Finance Committee, except that, any member of the Finance Committee who holds another appointed office on the effective date of this amendment shall be allowed to continue in such appointed office for so long as he or she remains as a member of the Finance Committee, except as allowed by state law or the General By-laws of the Town of Holliston or by a vote of Town Meeting.

**Section 3.** The Finance Committee shall, promptly after the Town's annual election and assumption of office of new members, meet for the purpose of organization, and shall elect from its members a Chairman, Vice Chairman and Clerk.

**Section 4.** The Finance Committee shall consider any and all municipal questions for the purpose of making reports or recommendations to the Town, including but not limited to matters relating to the Appropriation, the borrowing and the expenditure of money, municipal debt, property valuations and assessments, and the administration of the Town offices and departments.

The Finance Committee shall have the authority to consider any and all municipal questions for the purpose of making reports or recommendations to the Town, as provided in M.G.L. Ch.39, s 16. The Finance Committee shall have the authority to vote transfers from the reserve fund as provided in M.G.L. Ch.40, s. 6. The Finance Committee shall have the authority to approve, in concurrence with the Select Board, transfers of appropriations as provided in M.G.L. Ch. 44, s. 33B. The Finance Committee shall consider all fiscal questions, including, but not limited to matters related to the appropriation, the borrowing and the expenditure of money, municipal debt, property valuation and assessments, long-term unfunded liabilities and the raising of money. The Finance Committee may consider proposed action under all articles in the warrant for a Town Meeting and questions regarding the administration of Town offices and departments for the purpose of making reports and recommendations to the Town. No financial article shall be presented to any Annual or Special Town Meeting that has not been previously submitted to the Finance Committee for review.

**Section 5.** The various Town boards, officers and committees involved with the expenditure of money shall, on or before a date specified by the Finance Committee, prepare detailed estimates of the amounts deemed by them necessary for the administration of their respective offices and departments for the ensuing fiscal year, with explanatory statements of the reasons for any changes from the amounts appropriated for the same purpose in the preceding year.

## Exhibit B

member of the Finance Committee, no person holding any Town office, elected or appointed and no employee of the Town shall be eligible to serve as a voting member on any capital improvement review sub committee. The Executive Secretary shall be a nonvoting member of any such subcommittee for the purpose of fulfilling those duties outlined in Article XXXV of this By law. The Finance Committee may appoint other Town employees or persons holding Town office as nonvoting ex officio members of any such sub committee. *Amended 8.T.M.*

*11/21/1991*

Section 4. REPORT. The resulting revised and summary shall be known as the Annual Capital Improvement Summary. This summary, along with the Finance Committee's relevant recommendations, shall be included and published as a separate Section in the Annual Finance Committee Report and in the Town Report.

**Note; Article XXXIII is deleted because it is replaced by provisions in the Fiscal Procedures Article.**

Exhibit C

- c. posting an attested copy of the warrant on the Town's website and in a conspicuous place or places on or within the Town Hall at least seven (7) days before the date of the Meeting; and
  - d. distributing printed copies of the warrant and the Finance Committee's recommendations to voters at the Senior Center, the Town Hall and the Public Library; and posting the warrant and Finance Committee's recommendations to voters on the Town's website in a form capable of being copied; both at least seven (7) days prior to the date of the meeting.
- ;-encl

#4. CALLING OF SPECIAL MEETINGS. The Select Board may call Special Town Meetings from time to time at such times as they may deem necessary in accordance with the General Laws. In addition, the Select Board shall call a Special Town Meeting upon the request in writing of two hundred (200) registered voters or twenty (20%) percent of the total number of registered voters of the Town, whichever number is the lesser. Such Meeting shall be held not later than forty-five (45) days after the receipt of such request.

#5. WARRANT OF SPECIAL MEETINGS. The warrant for a Special Meeting shall state the time and place of holding the Meeting and the subjects to be acted upon. No action shall be valid and no motion shall be entertained *unless* the subject matter thereof is contained in the warrant. The Select Board may insert in the warrant for a Special Town Meeting any subject they deem appropriate and shall insert all subjects legal articles, the insertion of which shall be requested of them in writing by the petition calling the Meeting and all subjects, the insertion of which shall be requested of them in writing by petition in writing from (100) registered voters of the Town or by ten (10%) percent of the total registered voters of the Town, whichever number is the lesser. Once the warrant for a Special Town Meeting is opened by the Select Board, the warrant shall remain open for at least forty-eight (48) hours. No article proposing to amend, alter or in any way change the General By-laws or Zoning By-laws will be included in any warrant for a Special Town Meeting unless the requirements of Section 10 of Chapter 39 of the General By-laws have been met or unless the Select Board initiate such proposal.

#6. NOTICE OF SPECIAL MEETING. The Select Board shall give notice of all Special Town Meetings at least fourteen (14) days before the date of the Meeting by:

- a. sending a copy of the warrant to the Moderator and to the Chairperson of the Finance Committee forthwith after the completion of the warrant by the Select Board; and
- b. publishing notice of the Meeting in one or more newspaper having a substantial circulation in the Town including therein the notice of the Meeting and on the Town's website including a summary of each article in the warrant in numerical order; and
- c. posting notice of the Meeting and an attested copy of the warrant in a conspicuous place or places on or within the Town Hall and, at the discretion of the Select Board, other public places in the Town; and.



## Exhibit C

votes cast. Any vote tellers required shall first be selected from the members of the Board of Registrars present and then from such other registered voters appointed by the Moderator who have not previously spoken at the Meeting on the subject to be voted. The Town Clerk shall have ready at each Town Meeting an up-to-date voter registration list and a sufficient supply of ballots. All ballots used on any vote shall be identical. Ballots used on subsequent votes shall be easily distinguishable from ballots used in a previous vote.

**#17. ADJOURNMENT.** No new article or line item may be considered at any Town Meeting after 11:00 p.m. unless two-thirds (2/3) of the voters present and voting vote to continue the session. Any adjournment shall be to a date, time and place specified by vote of the Meeting unless the warrant is completely acted upon or unless otherwise provided by these By-laws.

### ARTICLE III SELECT BOARD

**#1. MEMBERSHIP AND TERM OF OFFICE.** The Town shall have a Select Board, consisting of three (3) members, elected for a term of three (3) years each, and so elected that the term of only one (1) shall expire in any one year.

**#2. GENERAL POWERS & DUTIES.** The Select Board shall have any and all powers granted to them under General Laws and shall serve as the Chief Executive Board of the Town. They shall have general supervision over all matters not assigned by the General Laws or these By-laws to other Town officers, boards, committees or commissions.

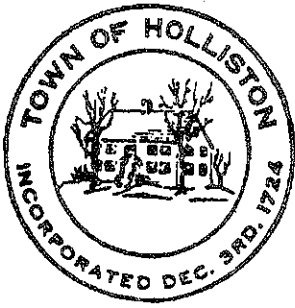
**#3. POWER TO ENFORCE BY-LAWS.** The Select Board shall have the power and responsibility to enforce the provisions of these By-laws.

**#4. POWER TO APPOINT.** The Select Board shall have the power to appoint various officers, constables and members of Town boards, commissions and committees as provided or allowed by the General Laws, legislative special acts and these By-laws.

**#5. POWER OVER POLICE DEPT.** The Select Board shall be responsible for the direction of the police department and shall appoint a chief of police and such other officers and special officers as the Board deems necessary, subject to legislative special acts.

**#6. POWER OVER FIRE DEPT.** The Select Board shall be responsible for the direction of the fire department and shall appoint a chief of the fire department and such other officers and firemen firefighters as the Board deems necessary, subject to legislative special acts.

**#7. POWER TO INVESTIGATE.** The Select Board may investigate the conduct and operation of any Town department and may hold hearings on matters within its authority at which the Board shall have the power to summon witnesses to testify and produce records concerning any Town office or department.



**TOWN OF HOLLISTON  
PLANNING BOARD**

703 Washington Street  
Holliston, MA 01746  
(508)429-0635

May 5, 2021

William Mayer, Town Moderator  
c/o Elizabeth Greendale, Town Clerk  
703 Washington Street  
Holliston, MA 01746

RE: Article # 27 - Zoning By-Law Amendment

Dear Town Moderator:

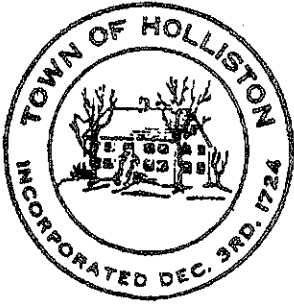
With regards to the proposed amendment to the Zoning By-Laws at Section VIII, Temporary Moratorium on Recreational Marijuana, I would respectfully report that the Planning Board held a public hearing as required by MGL, c.40A, s. 5 on April 29, 2021. The members voted 4-0 to recommend support of the proposed article as printed in the Warrant.

If you should have any questions regarding this matter, Board members will be present at Town Meeting.

Sincerely,

David Thorn  
Chairman

cc Elizabeth Greendale, Town Clerk



**TOWN OF HOLLISTON  
PLANNING BOARD**

703 Washington Street  
Holliston, MA 01746  
(508)429-0635

May 7, 2021

William Mayer, Town Moderator  
c/o Elizabeth Greendale, Town Clerk  
703 Washington Street  
Holliston, MA 01746

RE: Article # 28 - Zoning By-Law Amendment

Dear Town Moderator:

With regards to the proposed amendment to the Zoning By-Laws at Section III.F.2 Large-scale Solar Power Generation System allowing the use by Special Permit in the AR-1, AR-2, and R-1 zoning districts where it is currently prohibited, I would respectfully report that the Planning Board held a public hearing as required by MGL, c.40A, s. 5 on April 29, 2021. The members voted 4-0 to recommend support of the proposed articles a printed in the Warrant.

If you should have any questions regarding this matter, Board members will be present at Town Meeting.

Sincerely,

David Thorn  
Chairman

cc Elizabeth Greendale, Town Clerk