

**BOARD OF WATER COMMISSIONERS  
APRIL 10, 2013  
MEETING ROOM 014**

Present: Brian Antonioli, Jeff Weise, Jared Adams  
Ron Sharpin, Doug Valovcin

Present: Steve De Francesco of AECOM

**Meeting began at 6:00pm.**

**RISING TIDE DEVELOPMENT'S REQUEST FOR HOLLISTON WATER**

Mr. Sharpin notified RISING TIDE Development that the Holliston Water Department will not be providing water to their development.

**WELL #4 TREATMENT PLANT**

Steve DeFrancesco of AECOM updated the Board on the Well #4 Treatment Plant project. He expects the project to be completed by the end of June 2013. The Board discussed the physical limitations of the ACTIFLOW System at the plant.

**WELL #6 TREATMENT PLANT**

Mr. Sharpin is waiting for a response from the DEP regarding the ACTION PLAN that was submitted by the department to the DEP.

Mr. DeFrancesco left at 6:15pm.

**WELL #7 PROJECT**

The Army Corps of Engineers has received the Well #7 project schedule and have indicated to Mr. Sharpin that they plan to visit the site.

**WATER SUPERINTENDENT SEARCH**

Mr. Adams, Chairman of the Water Superintendent Search Committee, informed the Board that invitations to interview are being offered to candidates.

**PAST-DUE ACCOUNTS**

The Water Department received some responses to the notices that were sent to property owners who have past-due accounts greater than 120 days. The Board decided to send notices again to those who did not respond to the first mailing.

Mr. Adams made a motion: **“Motion to mail notices to property owners whose accounts are greater than 120 days past-due on or before May 15, 2013”**

**Mr. Antonioli seconded the motion.**

**Mr. Adams, Mr. Antonioli, and Mr. Weise voted in favor of the motion.**

**“REVISED” SPREADSHEET**

The Board discussed spreadsheets that were distributed by Mr. Sharpin. The documents reviewed water usage, and billing information from 2008 through the fourth quarter of Fiscal Year 2013. Review of the information indicates that there has not been a decline in the volume of water used over this period of time.

Dave Keating arrived at 6:40pm.

The Board discussed various options for additional revenue, including instituting fire hydrant fees.

Mr. Sharpin will send a level budget (Budget Scenario “D” distributed at the Board’s April 2, 2013 meeting) to the Finance Committee.

**MASTER FIRE HYDRANT LIST**

Dave Keating updated the Board on his work to combine four lists into one Master Fire Hydrant List.

At the previous meeting, the Board instructed Mr. Valovcin to select a Systems Analyst to complete the list by conducting on-site visits to hydrants in question. Mr. Sharpin informed the Board at tonight’s meeting that there is no money remaining in the Overtime budget. Upon hearing of this last week, Mr. Valovcin has already directed one of the Systems Analysts from his normal duties to complete the list.

**HYDRANT FLUSHING**

Hydrant flushing began on April 8, 2013. Notices have been placed on the town’s website, in local newspapers, and in local on-line websites.

The Board discussed an e-mail from Paul LeBeau to Jackie Napolitano, Principal Clerk, regarding confusion about the location of the hydrant flushing map posted on the town’s website. The main page of the website contains a link to the map which displays the location of the department’s hydrant flushing. It will be updated as the staff moves through the town.

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The Board agreed with Mr. Valovcin that the link is correctly on the main page rather than on the Water Department's section of the website.

### **MINUTES REVIEW**

Mr. Adams made a motion: **“Motion to accept the minutes of February 6, 2013 as written”**

**Mr. Antonioli seconded the motion.**

Mr. Weise, Mr. Antonioli, and Mr. Adams voted in favor of the motion.

### **DOCUMENTS**

Zoning Board of Appeals notice

Complaint Log

“Revised” Spreadsheets – Billing/Water Usage – from 2008 to 1<sup>st</sup> Quarter FY2013

### **INVOICES AND CHANGE ORDERS**

Invoices and change orders were signed at the meeting.

Mr. Adams made a motion: **“Motion to adjourn”**

**Mr. Antonioli seconded the motion.**

**Mr. Weise, Mr. Adams, and Mr. Antonioli voted in favor of the motion.**

The meeting adjourned at 7:40pm.

**Next BWC meeting – WEDNESDAY APRIL 24, 2013 at 6:00pm**

Respectfully submitted,

Tricia Keating

Clerk

Approved 5/6/13 as written