

HOLLISTON BOARD OF SELECTMEN

October 3, 2012
7:30 P.M.

Selectmen's Meeting Room
Town Hall

Present; Jay Marsden, Chairman; Jay Leary, Vice Chairman; Kevin Conley, Clerk, Paul Le Beau, Town Administrator and Andrea Minihan, Administrative Assistant.

MR. CONLEY MOVED TO APPROVE THE FOLLOWING WARRANT

13-15	GENERAL WARRANT	\$ 398,367.17
	DEBT SERVICE TOWN (001)	\$ 356,125.00
	STUDENT ACTIVITY (8030) MIDDLE SCHOOL	\$ 12,090.00
	COMMUNITY PRESERVATION (265)	\$ 8,353.61
	GIFT ACCOUNTS POLICE LAW ENF (245)	\$ 500.00
	HEALTH INSURANCE TRUST (701)	\$ 391,220.95
	PERFORMANCE DEPOSITS (801)	\$ 625.00
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 1,021.00
	COMMUNITY PRESERVATION (265) PAYROLL	\$ 336.00
	GENERAL PAYROLL WARRANT	\$ 97,528.63
	TOWN PAYROLL	\$ 98,885.71
	TOTAL WARRANT	\$1,266,167.44

ACCOUNTANT'S NOTE:

ACCRUED DEDUCTION LIABILITIES NOT PAID	\$ 27,275.42
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TREASURER'S NOTE:

WIRE TO HEALTH INSURANCE TRUST	\$ 16,364.90
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THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

PROCLAMATION FOR AMERICAN LEGION DAY

Mr. Marsden read and presented Steve Bradford with the Proclamation for the American Legion.

COMMENTS FROM THE BOARD

Mr. Le Beau said that the Park Department sent a letter of appreciation to all the Town Departments that helped with the opening of the new playground at Goodwill Park.

PUBLIC COMMENT

William Dowd, 95 Shaw Farm Road, spoke about the West Suburban Health Group. He said that the Town buys its health insurance from them. He said that the group is made up of 16 Towns.

See attached.

Rebecca Donham, 43 Arch Street, said that on July 15th the Lake Winthrop Water Shed Association had an event by pulling the water chestnuts weeds from the lake. She said that 40 residents volunteered their time. She said that all volunteers were asked to sign

insurance waivers. Ms. Donham said that there needs to be a policy in place for insurance waivers. The Board thanked Ms. Donham for her time.

LEO SULLIVAN – GLOBAL MONTELLO GROUP

Mr. Marsden said that Mr. Sullivan works for a company that offers an alternative for electrical supply and could save the Town some money.

Mr. Sullivan said that he has a program that was designed by the State DPU and the Department of Energy that allows the Town to aggregate the electric load of all the electric customers including business and residential. He said that this would only be for the energy portion of the bill, not the delivery. He said that delivery and meter reading and services with the power will still be handled by NStar. Mr. Sullivan said that there is no cost to the Town and no penalties are involved. Mr. Sullivan said that this company will watch the market and check the up and downs and lock in prices. Mr. Sullivan said that there could be a savings of 7% but it could be even more. Mr. Sullivan presented a sample of the rate savings. Mr. Sullivan said that the economy and the weather plays a big part in the electric rates. Mr. Sullivan said that they need Town Meeting approval before this program can be used in Town.

Mr. Sullivan said that the entire Cape and Martha's Vineyard all belong to this program. He also said that Marlboro and Ashland are in this program. He said that the Town of Natick will have this on their Town Meeting Warrant for the fall. Mr. Sullivan said that the rates change all the time. Mr. Conley said this is a favorable thing for the Town. Mr. Leary asked about the rate and is it locked in. Mr. Sullivan said yes it is locked in for 6 month or 12 months or even 18 months. Mr. Sullivan said that he recommends locking in for 6 months because NStar and National Grid will only announce rates for 6 months at a time. Mr. Leary asked Mr. Dowd what he thought of this presentation. Mr. Leary said that Mr. Dowd was in the energy field. Mr. Dowd said that once you leave the utility's rate it can be difficult to return to them. Mr. Sullivan said that if you leave a utility and go with Global Montello then change your mind you can go right back to your original utility company. Mr. Dowd said that he did not think that was true. Mr. Sullivan said that it was deregulation. Mr. Dowd said that he thought that there were windows when you can go back to a utility. Mr. Sullivan said that the utility would need one month before you can re-join them. Mr. Marsden said that if there is a service issue it belongs to NStar. Mr. Marsden asked if there was the possibility that we could be paying more. Mr. Sullivan said not if you sign on for 6 months at a time. He said that by then they would know what NStar's rate would be.

Mr. Le Beau said that if the Town were to move forward on this option it would have to be by Town Meeting vote.

MR. LEARY MOVED TO OPEN THE WARRANT TO ADD THE PROPOSAL FROM GLOBAL MONTELLO. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. LEARY MOVED TO CLOSE THE WARRANT. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

CAPITAL REQUEST – HIGHWAY DEPARTMENT

Tom Smith, Highway Superintendent, was present. Mr. Smith said that the backhoe is in need of replacement. He said that he would like to step down to a mini-excavator. He said that he rented one last summer for a project and it worked very well. He said that it was efficient and easier to use. He also said that it is \$35,000 dollars less than a backhoe. Mr. Smith said that they also need a new dump truck. Mr. Smith said that he is afraid to use the truck for a snow storm. He said that he would like to replace the truck and the plow. Mr. Smith said that this past summer they did drainage work on Pleasant Street now they will have to maintain it. He said that the mini-excavator will do the job just fine and it will not take up that much room. Mr. Smith said that he would like to order a few attachments. Mr. Leary said that this mini-excavator can't be driven down a road it would have to be trailered. Mr. Smith said that he has a trailer that can handle it. **MR. LEARY MOVED TO APPROVE THE CAPITAL REQUEST FOR THE HIGHWAY DEPARTMENT FOR A NEW DUMP TRUCK WITH PLOW AND A MINI-EXCAVATOR WITH ATTACHMENTS. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.**

ROAD IMPROVEMENT – CENTRAL PLAZA

Peter Barbieri and Dan Nissi were present. Attorney Barbieri said that Mr. Nissi purchased the property at Central Street and Fruit Street about one year ago. Attorney Barbieri said that the Zoning Board of Appeals has approved a second floor on the plaza. Attorney Barbieri said that the Conservation Commission was concerned about drainage. Attorney Barbieri said that they plan on putting in drainage material to help. He also said that there are plans to upgrade the portion of the building on Charles Street. Attorney Barbieri said that he would like help from the Town for drainage at the corner of Fruit Street and Charles Street. He said that in the winter it freezes and it is hard to get around. If the Highway Department could improve the drainage it would help. Mr. Smith said that the water comes from Central Street down Fruit Street and pools on Charles Street. Attorney Barbieri said that trucks back into the ramp behind the building to unload. Mr. Smith is asking for a curb to be put in not a stone wall at the loading dock ramp. He said that a plow can follow a curb but not a stone wall. Mr. Smith said that when the curbing is moved it will break so his suggestion is to have the contractor re-curb from Fruit Street down Central Street to the driveway opening. Attorney Barbieri is asking the Town to investigate the possibility of a sidewalk with curbing and drainage control for catch basins along Charles Street to control the drainage running back onto the plaza property and a neighbors property. Attorney Barbieri said that they are not adding any additional drainage; he said that this has been an on-going problem. Mr. Smith said that there is no drainage on Charles Street. He said that all the roof drains go into a basin in the front parking lot, and from the side of the building it discharges into the brook. He said that the catch basin in the front lot drains down to the catch basin in the lower lot. Mr. Smith said that he would like the contractor to put in the curbing.

Mr. Smith said that the Highway Department will put in the sidewalk. Mr. Smith said that when a developer starts digging up a portion of a parking lot he should finish it the correct way, not by putting in cold patch. Mr. Smith said that it will need a berm. Mr. Nissi said is it really his responsibility for the curbing, he is trying to improve a building. Attorney Barbieri said that if this was a concern it should have been brought up at a Planning Board meeting. Attorney Barbieri said that they made agreements with the Conservation Commission. Attorney Barbieri said that they have no issues with Fruit Street. His request to the Board is for drainage control on Charles Street. Mr. Smith said that he does not have an issue on Charles Street. Attorney Barbieri said that the Conservation Commission does. Attorney Barbieri said that the pavement is breaking apart. The Selectmen will talk to Karen Sherman the Town Planner. Mr. Smith said that he had a call from Carl Damigella about an MWRTA bus they would like to sell it to the Town for \$1.00. Mr. Smith said that it has a new motor and runs well. The Board had no problem with the MWRTA bus going to the Highway Department as a service vehicle.

CASEY'S CROSSING – ANNUAL LICENSE FEE

John McCarthy was present. Mr. Conley said that Mr. McCarthy had mentioned to him that the cost of an all alcoholic beverage license is too expensive. Mr. Conley said that the cost is high and it should be lowered. Mr. Conley said that Holliston charges 333% more than surrounding Towns.

Mr. McCarthy said there has to be a reason for the amount of the fee. Mr. McCarthy said that reviewing the surrounding towns is a good step. Mr. Leary said that he would like to expand the survey to more than 5 towns. Mr. McCarthy said that he has looked at 20 towns. Mr. Leary said yes lets survey 20 towns. Mr. McCarthy said that it would bring the rate down more. Mr. Marsden said that if they were to do a re-balancing of the fees it should wait until the end of the year when the license is to be renewed. Mr. Le Beau said that many years ago the highest that a town could charge for a full all alcoholic beverage license was \$5,000. He said that about fifteen years ago there was a request to drop the rate. The Board dropped the rate to \$4,500 at that time. Mr. Le Beau said that there are 3 all alcoholic beverage licenses in Town. Mr. Le Beau said that all three are paying the same fee of \$4,500. Mr. Leary said that they should look at all the licenses fees. Mr. McCarthy thanked the Board for their time and consideration.

FIRE CHIEF – FIREFIGHTER STIPENDS

Chief Michael Cassidy was present. Chief Cassidy said that he was hired over 20 years ago by the fire department. He said that the Fire Department works hand in hand with the Police and the Highway Department to clean hazards from the road. He said that the Fire Department responds to many different calls. He said that the firefighters train twice a month and they train extra when they get new equipment. He said that they do not get overtime, training pay, holiday pay or longevity pay. Chief Cassidy said that they have a waiting list of applicants for the department. Chief Cassidy said that the firefighters need a compensation package to maintain the staffing level of professionals who will come

when the pager goes off at a moment's notice. He said that these professionals make sacrifices all year long. Chief Cassidy passed out a copy of the suggested rate increase for the on-call firefighters.

Mr. Marsden said that in 2007 there was an increase of 49%, and in 2008 there was a 34% increase. Chief Cassidy said that it come out to \$24.64 per day. He said that the firefighters are getting \$1.03 per hour to carry the pager. He said for a Lieutenant it is \$1.16 per hour for a Captain it is \$1.30 per hour and the Deputy it is \$1.57 per hour. Chief Cassidy said the fire department responded to 1,500 calls on average per year. He said that there are on average 900 medicals and the remaining would be fire calls. Chief Cassidy said that the entire fire department does not respond to all calls. He said that on average they are each out 10 to 12 hours per month. Chief Cassidy said that they also have covered for mutual aid to Millis and Medway in the past few weeks.

Mr. Conley asked about personnel costs does it include the insurance or not. Chief Cassidy said that it is just payroll not the insurance. Chief Cassidy said that 29 of the 50 firefighters are receiving health benefits. Chief Cassidy said that it is 60% of the department that receives health benefits.

Mr. Marsden said that the Town pays 60% of the insurance and the firefighter is responsible for the balance. Chief Cassidy said that the firefighters are on the clock 24 hours a day and 7 days per week. Mr. Marsden said that the firefighters are appreciated with all the time the effort the energy and the commitment and the sacrifice that they put in. Mr. Marsden said that the Board does appreciate the firefighters, that is why they have a new ladder truck. Chief Cassidy said that they also put in additional hours of training depending on the individual between 20 and 100 extra hours of training to make sure that they can operate the equipment safely. Mr. Marsden said that he would rather take current dollars that we might spend on salaries and professional services and apply them to the benefits that we may not need now but at some given point it would be more important. Chief Cassidy said that he understands long term planning and the concern for the liabilities for the future but the current members of the Fire Department were promised a stipend in the past. Mr. Marsden said that he would like to put money into other promises that were made.

Mr. Leary said that the Board has looked at the Stone Consulting recommendations from the compensation study. Mr. Leary said that the Board needs to look into the compensation issue. Mr. Leary also said that we need to look at things that have been promised and have not been followed through with. Mr. Leary said that he works in Marlboro and he was talking to a firefighter and he said that it wasn't that long ago that Marlboro had an on-call fire department. Mr. Leary said that it was about fifteen years ago.

Chief Cassidy said that the Town of Holden is primarily on-call their budget is 1.2 million dollars. He said that the Town of Ipswich has a 1.4 million dollar budget also the Town of Sturbridge eight hundred sixteen thousand. Chief Cassidy said that there are other departments that are compensating their departments. Mr. Leary asked when Chief Cassidy was going to have his meeting with the Finance Committee. Chief Cassidy said next week. Mr. Leary said that he would be interested in the thoughts of the Finance Committee.

Mr. Leary said that he would like to look at another model as far as the amount of the stipend.

Mark Heavner said that the firefighters are looking for the funds that they were promised a few years ago. Mr. Leary said that the firefighters could have asked to pass an over-ride at Town Meeting in order to get what was promised to them. Mr. Leary said that the fire fighters shot it down. Mr. Leary said that he keeps bringing it up because he wants it clear that they chose not to go for the over-ride.

Mr. Heavner said that the firefighters took a vote not to ask for the override and now they think that they should have gone for it. Mr. Dellicker said that the Fire Department has been providing a service to this town for a fraction of the cost of other towns. Mr. Heavner said that the Fire Department is the only department not fully funded by the Town. Mr. Heavner said that Mr. Conley said that the firefighters are appreciated, Mr. Heavner said that it is hard to sit and listen to this because they do not feel appreciated. Mr. Conley said that he wants to look at the number more and study it again. Mr. Conley said that the firefighters should be compensated fairly when they are called out on a holiday. Mr. Heavner said that if they did not carry the pager the Town would not have the response that they get for every call. Mr. Heavner said that when Holliston has a call almost everyone shows up. If another town has a call, they have to call in more help. Mr. Heavner said that does not happen here. He said that they are well prepared.

BOARD BUSINESS

MR. CONLEY MOVED TO APPROVE THE MINUTES OF MARCH 5, 2012, AS WRITTEN. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

MR. CONLEY MOVED TO APPROVE THE MINUTES OF MAY 7, 2012, AS WRITTEN. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

MR. CONLEY MOVED TO APPROVE THE MINUTES OF SEPTEMBER 12, 2012, AS WRITTEN. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

MR. CONLEY MOVED TO APPROVE THE MINUTES OF SEPTEMBER 26, 2012, AS WRITTEN. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

APPOINTMENT – PAMELA SEROCKI AS AN EMT

MR. CONLEY MOVED TO APPOINT PAMELA SEROCKI AS AN EMT. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

EVENT PERMIT – WALK AGAINST BREAST CANCER

MR. CONLEY MOVED TO APPROVE THE EVENT PERMIT FOR WALK AGAINST BREAST CANCER ON OCTOBER 14, 2012, FROM 1:30 P.M. TO 4:00 P.M. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

FEE WAIVER REQUEST – WALK AGAINST BREAST CANCER

Mr. Marsden said that registration will take place in the Upper Town Hall on October 14, 2012. **MR. CONLEY MOVED TO APPROVE THE WAIVER OF FEES FOR THE WALK AGAINST BREAST CANCER FOR THE REGISTRATION THAT WILL TAKE PLACE IN THE UPPER TOWN HALL ON OCTOBER 14, 2012. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.**

SECOND BANNER LOCATION REQUEST – MISSION POSSIBLE

MR. CONLEY MOVED TO APPROVE THE REQUEST OF MISSION POSSIBLE FOR THE SECOND LOCATION FOR THE BANNER ADVERTISING THE ROAD RACE ON NOVEMBER 4, 2012. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

ONE DAY ALCOHOLIC BEVERAGE LICENSES – NEWCOMERS CLUB AND SENIOR SUPPORT FOUNDATION

MR. CONLEY MOVED TO APPROVE A ONE DAY ALCOHOLIC BEVERAGE LICENSE FOR THE NEWCOMERS WINE AND CHEESE GATHERING AT THE HISTORICAL SOCIETY BARN ON OCTOBER 27, 2012. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

MR. CONLEY MOVED TO APPROVE A ONE DAY ALCOHOLIC BEVERAGE LICENSE FOR THE SENIOR SUPPORT FOUNDATION FOR A HALLOWEEN PARTY AT THE SENIOR CENTER ON OCTOBER 27, 2012. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

DISBAND COMMITTEES – ENERGY STUDY COMMITTEE, PINECREST GOLF COURSE BUSINESS PLAN COMMITTEE, PINECREST RFP FOOD SERVICE COMMITTEE, AND POLICE CHIEF SELECTION COMMITTEE.

Mr. Marsden said that this is the request of Town Clerk Elizabeth Greendale.

MR. CONLEY MOVED TO DISBAND THE ENERGY STUDY COMMITTEE, PINECREST GOLF COURSE BUSINESS PLAN COMMITTEE, PINECREST RFP FOOD SERVICE COMMITTEE AND POLICE CHIEF SELECTION COMMITTEE. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

LIAISON ASSIGNMENTS – POSTPONED

TRAILS GRANT AGREEMENT AND FEMA REIMBURSEMENT AGREEMENT

Mr. Marsden said that the Trails Committee has a change in the standard State grant form. Mr. Marsden said that they need a motion to authorize the Chairman to sign.

MR. LEARY MOVED TO AUTHORIZE THE CHAIRMAN TO SIGN THE TRAILS COMMITTEE GRANT AGREEMENT. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

Mr. Marsden said that they also have an agreement with FEMA for a reimbursement from last year's Halloween snow storm. Mr. Marsden said that this is for authorization for the Chairman to sign.

MR. LEARY MOVED TO AUTHORIZE THE CHAIRMAN TO SIGN THE FEMA REIMBURSEMENT FOR THE 2011 HALLOWEEN SNOW STORM. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

WARRANT FOR OCTOBER 29, 2012 SPECIAL TOWN MEETING

Mr. Marsden said that they removed the Water Articles and the GIS Article from the Warrant. Mr. Marsden thanked Ms. Minihan for following through and receiving a grant for the GIS program. Mr. Marsden spoke about the OPEB Trust for the warrant. Mr. Marsden said that he would be in favor of going for special legislation and putting the OPEB Trust together and funding it ourselves. Mr. Conley said that he agrees. Mr. Marsden said that they have had a few people come in to talk about managing the OPEB Trust. Mr. Le Beau said that both special legislation and Chapter 32B should both be on the Warrant. It will give the voters two choices at Town Meeting and the opportunity to create a trust in one form or another. The Board agreed to have two articles at the Special Town Meeting.

Mr. Marsden discussed the OPEB Trust Committee should include the Treasurer, Town Administrator, Chairman of the Selectmen and Chair of the Finance Committee.

Mr. Le Beau said the Town of Franklin has the Town Administrator, School Superintendent and Treasurer/Collector.

Mr. Leary said that he would like a separate Committee of five people. Mr. Leary suggested the Treasurer/Collector, Town Administrator, Chairman of the Board of Selectmen, School Business Manager and a citizen. Mr. Le Beau said to have an odd number would work out well.

CPA SURCHARGE

Mr. Le Beau said that we do not have a classified tax rate so we are not able to get the exemption for industrial property. Mr. Le Beau said that we have a uniform rate. Mr. Le Beau said that the law was amended last summer to give all towns the option to grant the exemption for commercial and industrial properties. Mr. Conley said that the Selectmen should sponsor this Article.

VETERANS TAX CREDIT

Mr. Le Beau said that this Article is being recommended by Mary Bousquet, Town Treasurer/Collector. Mr. Le Beau said that this is new legislation that was passed this past summer. He said that it would work as a parallel program, almost like the tax work off program. He said that this would be a separate program just for Veterans. Mr. Le Beau said that it should be capped at the number of hours worked not the hourly rate.

Mr. Le Beau spoke about a continuous reserve fund that would pay for approved absences. Mr. Le Beau said in the past we have had to use it for retirees. If the funds are not used it goes back to the General Fund. A new law would allow the fund to build from year to year. Mr. Leary said that we do not need a second reserve fund. Mr. Conley said that this is a duplication of effort and we do not need a second reserve fund.

Mr. Marsden spoke about Curve Street easement. Mr. Marsden said that this needs to go on the Warrant. Mr. Marsden said that we did a temporary fix with the understanding that in the fall they would put together a permanent easement.

Mr. Le Beau said that the warrant will have to be published by the 15th of October. He also said that it has to be advertised in the newspaper.

Mr. Leary asked if the Board could meet next week October 10, 2012, at this same time and not have the 7:00 a.m. morning meeting so that they can wrap up everything. Mr. Marsden said he could not make the evening meeting.

Mr. Leary said that the COA is requesting a capital allotment to renovate the kitchen at the Senior Center. Mr. Marsden said that the request is to renovate the kitchen with all new appliances. Mr. Marsden said that they want to make the parking lot bigger because their population is growing. He said that there is no more room for parking lot expansion. He said that they made a loop by taking out the bocce court so that the bus can turn around.

Mr. Leary said that the heat at the Senior Center is not working properly and needs to be fixed. He also said that they want to renovate a closet. Mr. Marsden said that they have asked Keefe Tech to re-do the closet. Mr. Le Beau said that the materials and supplies to renovate the closet would cost about \$3,600 and to renovate the kitchen it is \$16,000 so the total would be \$19,600. Mr. Le Beau said that they are also asking for an additional \$2,500 for the heating system. Mr. Marsden said that they are also asking to have the building insulated and that would cost \$40,000. Mr. Le Beau said that in discussion with the Finance Committee the parking lot and the insulation that is requested would be deferred, until they decide what the future of the building would be.

Mr. Marsden said that the dishwasher is in bad shape.

Mr. Conley said that when he bought his business there was an old truck that he kept putting money into and finally almost everything was replaced then the following week the motor on the truck went. He said that he put more money into that old truck all for

nothing. He said that he just should have dumped the truck before he put all that money into it. Mr. Marsden said that is what he is concerned with.

Mr. Conley said that they disbanded a few Boards and Committees tonight. He said they should form a new committee to look into the future of the Senior Center. Mr. Leary said that this renovation request is for now. Mr. Conley asked if they could wait a few months so that they can form a committee to look into the improvements for the building. Mr. Marsden and Mr. Leary said that if they wanted to spend any money it should be on the heating system. Mr. Marsden said not to spend any money unless something breaks. Mr. Leary said that they should fix the heating system.

MR. LEARY MOVED TO APPROVE THE REQUEST OF \$2,500.00 FOR THE SENIOR CENTER TO FIX THE HEATING SYSTEM. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

Mr. Marsden said that he would be in touch with the Director to talk about some options for the Center. He said that they will talk about forming a committee to look at the up grade of the building or even a new location.

Mr. Marsden said that he would be at Coffee Haven on Saturday October 6th from 8:00 a.m. to 9:00 a.m. if anyone had any questions or comments.

AT 10:40 P.M., MR. LEARY MOVED TO ADJOURN. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

Respectfully submitted,

Donna A. Muzzy

approved_____