

HOLLISTON BOARD OF SELECTMEN

May 21, 2012
8:30 P.M.

Selectmen’s Meeting Room
Town Hall

Present; Jay Marsden, Chairman; Jay Leary, Vice Chairman; Kevin Conley, Clerk; Paul Le Beau, Town Administrator and Andrea Minihan, Administrative Assistant.

MR. CONLEY MOVED TO APPROVE THE FOLLOWING WARRANT:

12-48	GENERAL WARRANT	\$ 501,539.75
	VOIDS:	\$ (3,134.00)
	STUDENT ACTIVITY (8030) MIDDLE SCHOOL	\$ 11,515.05
	MEALS TAX (220)	\$ 42.34
	STUDENT ACTIVITY (8030) MILLER	\$ 1,755.00
	EXPENDABLE TRUST(722) AFFORDABLE HOUSING TRUST	\$ 9.00
	PERFORMANCE DEPOSITS (801)	\$ 812.50
	AGENCY (890) VETERANS DISTRICT	\$ 1,107.68
	PAYROLL	\$1,016,647.33
	TOTAL WARRANT	\$1,530,294.55

ACCOUNTANT’S NOTE:

ACCRUED DEDUCTION LIABILITIES NOT PAID

\$ 197,825.23

TREASURER’S NOTE:

WIRE TO HEALTH INSURANCE TRUST

\$ 163,531.73

THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

COMMENTS FROM THE BOARD

Mr. Conley said that he attended a Conservation Commission meeting last week with the Trails Committee looking for approval of a portion of the Trail. Mr. Conley said that he attend an America in Bloom meeting as well. He said that Bobby Blair and Mary Greendale attended the meeting. Mr. Conley said that they are going to do a lot of plantings of trees, shrubs and flowers. Mr. Conley said that he went to Goodwill Park and helped spread mulch for Mission Possible. He said that the park is almost complete. Mr. Leary said that they want to do an update of the Open Space and Recreation Plan. He said that this is to receive State reimbursement. Mr. Leary said that there is a survey on Survey Monkey.com. He is asking everyone to go on-line and take this survey. He said that on May 24th, there will be an open forum to discuss the Town’s Open Space and Recreational needs.

Mr. Marsden said that the Memorial Day parade will be on Monday May 28th, at 11:00 a.m., starting at the VFW and ends at Town Hall.

Mr. Marsden said that Tuesday, May 22, 2012, is the Town Election. Please come out and vote.

AUXILIARY POLICE

Sergeant Craig Denman was present to promote Edward Loftus to Captain of the Auxiliary Police. Sergeant Denman thanked the following: Chief John Moore, Lieutenant Shawn Moore, Elizabeth Greendale, Town Clerk, and the members of the Auxiliary Police for showing their support. Sergeant Denman said that Edward Loftus has been with the Auxiliary Police for 14 years. He said that he has served for the past 5 years as Corporal. Sergeant Denman said that he has the support and confidence of the Police Chief and Lieutenant and the membership of the Auxiliary Police.

MR. LEARY MOVED TO PROMOTE EDWARD LOFTUS TO CAPTAIN OF THE AUXILIARY POLICE DEPARTMENT. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

Ms. Greendale, Town Clerk, was present and swore in Captain Loftus. Captain Loftus thanked the Board of Selectmen, Sergeant Denman, Chief Moore and Lieutenant Moore. Captain Loftus thanked the Auxiliary Police for all their support. Sergeant Denman thanked David Ruth who just retired after 40 years as an Auxiliary Police Officer.

Mr. Ruth gave Captain Loftus his Captain bars and badge.

CIVILIAN DISPATCHERS

Chief John Moore was present to discuss civilian dispatchers. He said in early February, Lieutenant Moore was appointed and was given the task of hiring civilian dispatchers. Lieutenant Moore put together a committee to help with the hiring process. He said that they had 32 applications for the positions. He said that the committee narrowed down the applicants to the top 10. Each one was interviewed by the Committee. The Committee picked Kasey Richards and Kate Hickey. Chief Moore said that they both passed public safety questioner and a back ground check. He said that Ms. Richards graduated from Curry College with a Bachelors of Arts Degree and she was dispatch trained in 2010. She currently works as a dispatcher for the Ashland Police Department. He said that Kate Hickey graduated with a Bachelors of Science Degree from UMass Lowell. She received dispatcher training in 2011 and she currently works as a Dispatcher for the Medway Police and Fire.

Mr. Conley asked what hours would the civilian dispatchers be working.

Chief Moore said one will work midnight to eight and the other four to twelve. He said that they both will be on a four and two schedule like the police officers.

Mr. Leary said that they both have dispatching experience.

Mr. Le Beau said that the review committee through the Police Department, looked at all the applicants and they did the interviews. He said that there was a representative from each of the three shifts and every rank. He said that it was a well thought out process.

MR. LEARY MOVED TO APPROVE KASEY RICHARDS AND KATE HICKEY AS THE NEW CIVILIAN DISPATCHERS. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

Chief Moore thanked Lisa Zais who organized a dog walk as a fundraiser for the K9 unit. He said that the dog walk was on May 6th, and it was a great success.

Chief Moore spoke about a memo that he sent to the Board about the transition from shot guns to rifles in the cruisers. Chief Moore said that all the necessary steps will be followed. The Board had no objections to this. Chief Moore said he sent a memo in the beginning of May, about a safety concern of the residents of Cutler Heights. About taking a left hand turn from Jasper Hill onto Washington Street. He said that Safety Officer Jim Ward looked into this and made a recommendation that two of the parking spaces in front of Town Hall be blocked off. He said that it would help with cars taking a left onto Washington Street, and the visibility of pedestrians in the crosswalk. The suggestion made by Mr. Le Beau was to make one of the spots handicap and remove the other. Both Mr. Conley and Mr. Leary agreed.

Chief Moore said that the station will be participating in the prescription medication drop off program. There will be a container in the lobby for anyone to drop off expired drugs. This will start on June 1, 2012.

Chief Moore also said that they are starting a project called "Coffee with Cops". It will start on May 26, 2012, from 9:00 a.m. to 11:00 a.m. at the Senior Center.

Mr. Leary asked when the dispatchers will be starting? Chief Moore said that he would like them to start in June. There will be funding available to cover the cost. He said that it will save the department money.

Chief Moore said that he would like to keep all the applications on file. He said that most were very qualified.

SOUTH STREET PARKING

Mr. Le Beau said that he put together revised Traffic Rules & Orders for South Street, to prohibit parking near the crossing of the Rail Trail. Mr. Leary said that the stop sign on South Street will be moved back because of a sight line issue.

COMMENTS FROM THE AUDIENCE

Mr. Le Beau said that Sheri O'Brien of the Conservation office completed training and was recognized by the Mass Association of Conservation Commissions. Mr. Le Beau thanked Ms. O'Brien for all her hard work. He also said that Town Accountant, Dave Nalchajian, completed his continuing education requirements. He has been re-certified as a Massachusetts Municipal Accountant. Mr. Le Beau thanked Mr. Nalchajian for all his hard work.

PEJAMAJO CAFÉ' REQUEST FOR OUTSIDE SEATING

Peter Savas said that they wanted to put in 9 tables with 18 chairs on the sidewalk. Mr. Le Beau said that he has spoken with the Building Inspector and the Town Planner and this request would have to go before the Zoning Board of Appeals for approval. Mr. Le Beau thought that the Board should look at this first, because the Board holds the liquor license and on the Central Street part of the building, the seating would encroach onto one foot of the public sidewalk. He said that on the Washington Street side it would

all be on private property. Mr. Savas said that the seating would be for everyone, not just the customers of Pejamajo Cafe'. Mr. Savas said that seating would be available during the daylight hours. He said that no alcohol would be served outside. Mr. Savas said that everyone downtown is looking for outside seating. He said that he has spoken with other owners in the downtown area, and everyone gave him positive feedback. He said that there could be more shoppers to Holliston if there was outside seating. He said that they would also put flowers on the tables. Mr. Leary asked about the public way.

Mr. Le Beau said that the Police Chief and the Fire Chief were concerned about the space and want to make sure that there was free movement for pedestrians on the sidewalk. Mr. Le Beau said that in general, there would be 9 feet of clearance remaining on the Washington Street side after the tables and 6 feet of clearance on the Central Street side. Mr. Le Beau said that a typical sidewalk is 5 feet wide. Mr. Le Beau said that if this does go the Zoning Board, there will be questions about whether or not alcohol will be served outside.

Mr. Le Beau did say that if they were going to serve alcohol outside it would have to come back before the Selectmen then back to the ABCC. Mr. Le Beau said that it would be an entire separate process. Mr. Savas said that they do not want to serve alcohol outside.

Mr. Marsden said that if this does not work and alcohol is going outside, can the Board of Selectmen call them into a meeting to explain that this is not working and pull the license?

Mr. Le Beau said that if they are not going to serve alcohol outside then there is no need to change the liquor license. He said that he can't speak for the Board of Health, they issue food permits. Mr. Le Beau said that when an application comes in to the Zoning Board and the Board of Health, Conservation, Building Inspector, Selectmen, Fire and Police all get a copy to review and then comment on the application.

Mr. Marsden asked if permission is granted for the outside seating, how do we get rid of the outside seating if it becomes a problem? We revisit just this issue or the entire license.

Mr. Le Beau said that if the Zoning Board approves this there would be conditions.

Mr. Marsden said that he likes the idea of tables and chairs.

Mr. Marsden said that this could move forward to the next step.

Mr. Le Beau told Mr. Savas that he would need to fill out and file an application to the Zoning Board of Appeals.

MWRTA AGREEMENT – CARL DAMIGELLA

Mr. Damigella said that he and Linda Marshall from the Senior Center took 28 seniors on a MWRTA bus for an adventure. He said that the first ride was at 9:00 a.m., and they went to the Hub in Framingham for light refreshments. Mr. Damigella said that it was a lesson in using public transportation. He said that the MWRTA is available for anyone who needs a ride. He said that parking is getting crowded at the Senior and if some of the residents could park at Mission Springs, then they could take the bus to the Senior Center and it would cut down on the number of cars.

He said that on the second run, they had 16 seniors take the ride. He said that it went well. He said on June 15th, he is taking 12 seniors from Mission Springs for the same bus ride, but the ending location would be the Natick Mall. Mr. Damigella spoke about the turn around at the Senior Center. He said that the MWRTA buses go to the Senior Center four times a day, and the parking lot was full of cars. Mr. Damigella said that the MWRTA does not like the bus to back up for safety reasons. He said that at this time the bus pulls in and then backs up to the garage and then exits the parking lot. He said that there are five parking spaces that are in front of the old bocce court and they are going to move the spaces back and pave the area so that there will be a turn around for the bus. He said that the Senior Center bus can use the turn around, and then they do not have to worry about backing up. Mr. Damigella said that when he first started to look at this, he wanted to make this the most simple of things and not create expense for the Town. He said that they wanted to put stone dust down, but on the recommendation of the Highway Superintendent, it would be less of a maintenance issue if the area was paved. He said the drivers know the parking area. Mr. Damigella said that the MWRTA has also increased the amount of funds that the Senior Center receives by \$4,800. Mr. Damigella said that the total assessment that is paid is \$28,980. He said that this helps pay the driver's salaries. He also said that there are funds set aside for a rainy day fund. Mr. Leary asked about the parking lot re-vamp? Mr. Le Beau said that it would be a few years down the road. Mr. Le Beau said that it would cost about \$100,000 to re-do the parking lot. Mr. Leary asked about Conservation issues? Mr. Damigella said that would not be a big issue. Mr. Le Beau said that he hopes it will not be a big issue. He said that they have been advised by the staff that there are not any issues. Mr. Le Beau said that it does have to be confirmed by the Commission. Mr. Leary said that paving is the way to go.

Mr. Conley said paving is best. There will not be any ruts and it is easier to plow.

Mr. Le Beau said that the expense of the paving would be absorbed by the Highway Department. Mr. Le Beau said that it would be handled in FY 13 and that starts on July 1, 2012.

Mr. Damigella said that it would be safer with a turn around.

Mr. Marsden asked if this can wait until FY 2013.

Mr. Damigella said yes and it would be a better fit for the Highway Department.

MR. LEARY MOVED TO APPROVE AND SIGN THE ONE YEAR CONTRACT WITH THE MWRTA FOR BUS SERVICE. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

Mr. Damigella said that he would like to remain on the Board of the MWRTA as the Town Representation.

Mr. Damigella invited the Selectmen to go the MWRTA meeting on June 11. Mr. Damigella said that there has been talk about discontinuing the bus service to Milford. He said that since they have talked about it, they received letters from the Town of Milford and residents asking to continue the route service to Milford. Mr. Damigella said that Milford does not get an assessment from the MWRTA like all the other member towns. He said that they would have to raise funds to continue the bus service. He said

that they run two buses into Milford, one in the early morning and one late in the afternoon. He said that it is a commuter bus. That is always full and it is self funded by ridership. Mr. Damigella said that the retiring Chairman of the MWRTA would like to see Milford put in their fair share. Mr. Damigella said that he and Mr. Le Beau have had several meetings with Milford and it appears that this is not important to them. He said that there are riders from Mendon and Hopedale that pickup the bus in Milford. Mr. Damigella said that the Director of Milford Regional Medical Center would like to have the bus come to Milford so they could drop off patients for appointments.

He said that Milford Regional Medical Center has expanded with the new Dana Faber Medical Center. He said that if the bus continues to go to Milford, it would bring shoppers. Mr. Damigella said that the bus service has expanded and now twice a week they go to Boston hospitals. Mr. Damigella said you need a reservation to take the bus into Boston and it costs \$2.00 each way.

**BANS – LADDER TRUCK, WELL 4 AND WATER METERS
MR. CONLEY READ THE FOLLOWING AND MOVED TO APPROVE.**

VOTE OF THE BOARD OF SELECTMEN

I, the Clerk of the Board of Selectmen of the Town of Holliston, Massachusetts, certify that at a meeting of the board held May 21, 2012, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: to approve the sale of a \$1,560,000 1.00 percent General Obligation Bond Anticipation Note (the "Note") of the Town dated May 25, 2012, and payable May 24, 2013, to TD Securities (USA) LLC at par plus a premium of \$8,346.

Further Voted: that in connection with the marketing and sale of the Note, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated May 10, 2012, and a final Official Statement dated May 16, 2012, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Note for the benefit of the holders of the Note from time to time.

Further Voted: that we authorize and direct the Treasurer to establish post issuance federal tax compliance procedures in such form as the Treasurer and bond counsel deem sufficient, or if such procedures are currently in place; to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Note and such other bonds and notes as the Town may issue from time to time.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 23.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberation in connection with the sale of the Note were taken in executive session, all in accordance with G.L. c.30A, sections as amended.

Dated: May 21, 2012

Kevin Conley, Clerk

THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

Mr. Marsden said that they received a resignation from the Trails Committee. He said that Nik Parrish will be moving out of Town. Mr. Marsden thanked Mr. Parrish for his four years served.

**ONE DAY ALCOHOLIC BEVERAGE PERMIT – CURRIER & CHIVES
MR. LEARY MOVED TO APPROVE A ONE DAY ALCOHOLIC BEVERAGE
LICENSE FOR CURRIER & CHIVES ON JUNE 30, 2012 AT THE HISTORICAL
SOCIETY. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN
FAVOR.**

COUNTRY FARM – KENO TO GO

Mr. Leary asked what is Keno to go? He said that he read that it was television screen mounted in the store where you can follow Keno numbers. Mr. Le Beau said that they do not have a license for Keno but would like it.

Mr. Marsden said that it is not a good location for people to hang around.

**MR. MARSDEN MOVED TO FILE AN OBJECTION FOR KENO TO GO AT
COUNTRY FARMS, WASHINGTON STREET, BECAUSE OF POTENTIAL
LOITERING. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN
FAVOR.**

COMMON VICTUALLER'S LICENSE – LIONS CLUB

**MR. LEARY MOVED TO APPROVE THE COMMON VICTUALLER'S
LICENSE FOR THE LIONS' CLUB FOR THE ANNUAL CARNIVAL JUNE 27TH
THROUGH JUNE 30TH. THE MOTION WAS SECONDED BY MR. MARSDEN.
TWO IN FAVOR. MR. CONLEY ABSTAINED.**

ECONOMIC DEVELOPMENT COMMITTEE REQUEST

Mr. Marsden said that they would like to join the Metrowest Chamber of Commerce.

**MR. LEARY MOVED TO APPROVE THE ECONOMIC DEVELOPMENT
COMMITTEE REQUEST TO JOIN THE METROWEST CHAMBER OF
COMMERCE, IN THE AMOUNT OF \$350.00. THE MOTION WAS SECONDED
BY MR. CONLEY. ALL IN FAVOR.**

SOUTH STREET PARKING

Mr. Marsden said that this is an amendment to the Traffic Rules and Orders to prohibit parking on South Street in the area the Rail Trail is crossing the street.

Mr. Marsden said that Mr. Weidknecht said that this was in the terms when the property was donated to the Trail.

**MR. LEARY MOVED TO AMEND THE TRAFFIC RULES AND ORDERS TO
PROHIBIT PARKING ON SOUTH STREET IN THE AREA OF THE RAIL
TRAIL CROSSING. THE MOTION WAS SECONDED BY MR. CONLEY. ALL
IN FAVOR.**

PARK DESIGNATION – ACROSS FROM CVS

Mr. Marsden said that many residents want to name the Park. He said that there is no formal name yet. Mr. Conley said that they should call the area Memorial Park. He said that residents can purchase benches and have their loved ones names put on them. He said a stone or a brick if not a bench. Mr. Marsden said that they will talk about the name in the next few weeks.

Mr. Marsden said that on June 13th, there will be a meeting about the proposed Casino.

MINUTES

MR. LEARY MOVED TO APPROVE THE MEETING MINUTES FOR DECEMBER 27, 2011, AS WRITTEN. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE THE MEETING MINUTES OF FEBRUARY 13, 2012, AS WRITTEN. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE THE MEETING MINUTES OF MARCH 19, 2012, AS WRITTEN. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE THE MEETING MINUTES OF MARCH 28, 2012, AS WRITTEN. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

RESERVE FUND TRANSFER – HIGHWAY DEPARTMENT

MR. LEARY MOVED TO APPROVE A RESERVE FUND TRANSFER IN THE AMOUNT OF \$11,000.00, FOR THE HIGHWAY DEPARTMENT, FOR TREE WORK. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE A LINE ITEM TRANSFER IN THE AMOUNT OF \$1,500.00 FOR THE TREASURER/COLLECTOR FOR TONER CARTRIDGES. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE A RESERVE FUND TRANSFER IN THE AMOUNT OF \$650.00 FOR THE SENIOR CENTER TO CONTROL THE ANT PROBLEM. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

EAGLE SCOUT LETTER – DEFEUDIS

Mr. Le Beau said that Mr. DeFeutis achieved the rank of Eagle Scout and his ceremony will be on June 2, 2012. Mr. Le Beau and the Board congratulated Mr. DeFeudis.

AT 10:10 P.M., MR. CONLEY MOVED TO ADJOURN TO SIGN THE BANS AND NOT TO RE-ENTER INTO OPEN SESSION. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

Respectfully submitted,

Donna A. Muzzy

approved_____

in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Note were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended.

Dated: May 21, 2012

Clerk of the Board of Selectmen

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