

HOLLISTON BOARD OF SELECTMEN

June 27, 2011
7:30 P.M.

Town Hall
Selectmen's Meeting Room

Present; Jay Marsden, Chairman; Jay Leary, Vice Chairman, Kevin Conley, Clerk; Paul Le Beau, Town Administrator and Andrea Minihan, Administrative Assistant.

MR. CONLEY MOVED TO APPROVE THE FOLLOWING WARRANT:

12-01	GENERAL WARRANT	\$1,646,481.08
	TOTAL WARRANT	\$1,646,481.08

THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

MR. CONLEY MOVED TO APPROVE THE FOLLOWING WARRANTS:

11-53	GENERAL WARRANT	\$113,700.73
	MEALS TAX (220)	\$ 72.57
	RECREATION BANK TRANSFER	\$ 4,000.00
	STUDENT ACTIVITY (8030)	\$ 10,439.19
	COMMUNITY PRESERVATION (265)	\$ 9,613.27
	BIKE TRAIL	\$ 1,203.97
	PAYROLL	\$138,196.41
	TOTAL WARRANT	\$277,226.14

ACCOUNTANT'S NOTE:

ACCRUED DEDUCTION LIABILITIES NOT PAID

\$ 18,388.85

TREASURER'S NOTE:

WIRE TO HEALTH INSURANCE TRUST

\$ 7,304.74

THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

COMMENTS FROM THE BOARD

Mr. Leary thanked the Fire Department and the Police Department for their work at the carnival. He also thanked the surrounding Towns for their help with keeping things organized with all the activities that took place over the weekend.

Mr. Leary also thanked Chief Cassidy and the Blackboard communication system that was put to use this past weekend. Mr. Leary also wished his wife Karen a happy anniversary.

Mr. Conley said that Holliston was very busy this weekend. He said that the Lions' Club had the carnival and the Triathlon. Mr. Conley also said that the Braggville Senior softball league who won the championship.

Mr. Marsden said that the Fire Department and the Police Department did a wonderful job keeping things in order.

There were no comments from the audience

ANNUAL APPOINTMENTS

**MR. CONLEY MOVED TO APPROVE THE FOLLOWING APPOINTMENTS:
ANTHONY LULEK, JANET HORN AND DONNA KRAMER TO THE
AGRICULTURAL COMMISSION FOR A THREE YEAR TERM. STEPHEN
CRAIG AND PETER WESTLAND AS ASSOCIATE MEMBERS OF THE
AGRICULTURAL COMMISSION FOR A ONE YEAR TERM.**

**MICHAEL PELON TO THE COMMUNITY PRESERVATION COMMITTEE,
FOR A THREE YEAR TERM.**

**PETER ROSATI AND ALLEN RUTBERG TO THE CONSERVATION
COMMISSION FOR A THREE YEAR TERM.**

**CRAIG DENMAN, NORMAN GILLEN, SHAWN MOORE, DAVID MOORE,
JAMES PETERSON AND JAMES DELUCA AS CONSTABLES FOR A ONE
YEAR TERM.**

**SOPHIA DOWLING AND MILDRED BEDARD TO THE COUNCIL ON AGING
FOR A THREE YEAR TERM.**

**ARCANGELINA ARENA-DEROSA AS THE DIRECTOR OF THE COUNCIL
OF AGING FOR A ONE YEAR TERM.**

**ROBERT GIANOPOULOS, RANDOLPH CATLIN III, SCOTT DEGANNE,
PAUL COFFEE, JAMES MARTIN AND ERICH BOUTHILLETTE TO
EMERGENCY MANAGEMENT FOR A ONE YEAR TERM.**

**MICHAEL CASSIDY AS THE DIRECTOR OF THE EMERGENCY
MANAGEMENT FOR A ONE YEAR TERM.**

**CHRYSSO LAWLESS TO THE GOLF COURSE ADVISORY COMMITTEE
FOR A THREE YEAR TERM.**

**BRYAN CLANCY, MICHAEL STEPANSKY AND THOMAS DUMAS TO THE
HOUSING TRUST FOR A THREE YEAR TERM.**

**JOHN VOSBURG TO THE OPEN SPACE COMMITTEE FOR A THREE YEAR
TERM.**

**JOHN VARGA TO THE RECYCLING COMMITTEE FOR A THREE YEAR
TERM.**

JAMES LANE TO THE TAXATION AID COMMITTEE FOR A THREE YEAR TERM.

JOANNE HULBERT TO THE TOWN FOREST COMMITTEE FOR A THREE YEAR TERM.

NATHAN PARRISH, KENNETH HENDERSON, MARC CONNELLY AND MATTHEW VARRELL TO THE TRAILS COMMITTEE FOR A THREE YEAR TERM.

KENNETH BELSON, EDWARD CONNORS, CRAIG DENMAN, BRYAN DIGIORGIO, SCOTT DOWNEY, DAVID GATCHELL, DANIEL GRIFFITH, TODD HAGAN, TIMOTHY HENEY, GEORGE LEURINI, MARK LEWIS, ANDREW MACGRAY, CHAD THOMPSON, MATTHEW STONE, MATTHEW WAUGH, CIARA RYAN, JOHN SCANLON AND JOHN MOORE AS WEIGHER MEASURES & SURVEYORS OF COMMODITIES FOR A ONE YEAR TERM.

MARK GABRIEL, RICHMOND MANN, MATTHEW ANTONIOLI, JAMES PORCELLO, JERROLD HILLIARD AND LOUIS ABRAMO AS WEIGHTERS (NEW ENGLAND EMULSIONS CORP) FOR A ONE YEAR TERM.

CRAIG DENMAN, ELLEN GALLIVAN AND DARLENE VITTORI-MARSELL TO THE YOUTH ADVISORY COMMITTEE FOR A THREE YEAR TERM.

JOHN LOVE TO THE ZONING BOARD OF APPEALS FOR A THREE YEAR TERM.

PAUL D. LE BEAU AS THE AFFIRMATIVE ACTION OFFICER, AFFIRMATIVE MARKETING CONSTRUCTION OFFICER, CHIEF PROCUREMENT OFFICER, CONSTRUCTION OFFICER, CONTRACT COMPLIANCE OFFICER, FAIR HOUSING OFFICER, MUNICIPAL HEARING OFFICER AND TOWN ADMINISTRATOR FOR A ONE YEAR TERM.

WILLIAM MAYER AS TOWN COUNSEL FOR A ONE YEAR TERM.

KEITH EDISON AS POLICE LIEUTENANT FOR A ONE YEAR TERM.

DANIEL P. KELLEY (KELLEY & RYAN) DEPUTY TAX COLLECTOR AND PARKING CLERK FOR A ONE YEAR TERM.

MICHAEL CASSIDY COMMUNITY EMERGENCY RESPONSE COORDINATOR, E911 COORDINATOR, FIRE CHIEF, FOREST WARDEN,

MAPC NATURAL HAZARDS MITIGATION PLANNING TEAM, EMERGENCY MANAGEMENT DIRECTOR AND HAZARDOUS WASTE COORDINATOR FOR A ONE YEAR TERM.

ARTHUR MOORE AS DEPUTY FIRE CHIEF FOR A ONE YEAR TERM.

THOMAS SMITH AS HIGHWAY SUPERINTENDENT FOR A ONE YEAR TERM.

MARIANNE BRIGHAM AND MARY BOUSQUET AS WEST SUBURBAN HEALTH GROUP REPRESENTATIVES FOR A ONE YEAR TERM.

KAREN FUNG AS THE DAM INSPECTOR FOR A ONE YEAR TERM.

CARL DAMIGELLA TO THE METROWEST REGIONAL TRANSIT AUTHORITY FOR A ONE YEAR TERM.

PETER TARTAKOFF AS THE INSPECTOR OF BUILDINGS FOR A ONE YEAR TERM.

WILLIAM ERICKSON AS THE WIRING INSPECTOR FOR A ONE YEAR TERM.

LOU TRAVAGLINI AS THE DEPUTY WIRING INSPECTOR FOR A ONE YEAR TERM.

PAUL ELDER AS THE PLUMBING INSPECTOR AND GAS INSPECTOR FOR A ONE YEAR TERM.

JOSEPH ZACCHILLI AS THE ASSISTANT GAS INSPECTOR AND ASSISTANT PLUMBING INSPECTOR FOR A ONE YEAR TERM.

MARY BOUSQUET AS THE CUSTODIAN OF TAX TITLE AND THE TREASURER/COLLECTOR FOR A ONE YEAR TERM.

RICHARD TWOMEY AS THE SMOC REPRESENTATIVE FOR A ONE YEAR TERM.

JOHN WALSH AS THE SEALER OF WEIGHTS AND MEASURES FOR A ONE YEAR TERM.

JOANNE HULBERT AS THE TOWN HISTORIAN FOR A ONE YEAR TERM.

CHERYL RUDOLPH AS THE ANIMAL CONTROL DIRECTOR FOR A ONE YEAR TERM.

ALAN JOHNSON AS AN ANIMAL CONTROL OFFICER FOR A ONE YEAR TERM.

THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

**COUNCIL ON AGING AND HOUSING TRUST APPOINTMENTS
MR. CONLEY MOVED TO APPOINT MARC AHRONIAN TO THE COUNCIL ON AGING. FOR A THREE YEAR TERM. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.**

MR. MARSDEN MOVED TO APPOINT KEVIN CONLEY TO THE HOUSING TRUST. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. CONLEY ABSTAINED.

MR. CONLEY MOVED TO APPROVE THE MINUTES OF JUNE 20, 2011, AS WRITTEN. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

MR. CONLEY MOVED TO APPROVE AND NOT RELEASE THE EXECUTIVE SESSION MINUTES FOR JUNE 20, 2011. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

ONE DAY ALCOHOLIC BEVERAGE LICENSE – CYSTIC FIBROSIS FOUNDATION.

MR. CONLEY MOVED TO APPROVE A ONE DAY BEER AND WINE LICENSE FOR THE CYSTIC FIBROSIS FOUNDATION ON OCTOBER 1, 2011, FROM 11:00 A.M. TO 3:00 P.M. AT THE FATIMA SHRINE. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

7:45 P.M. CABLE ADVISORY COMMITTEE

Barry Sims and Jenny McGee were present to talk about the renewal of the Comcast cable license. Mr. Sims said that they will be going into negotiations with cable companies. The Committee wants to hear from the residents on what they want for services. He did say that they can't negotiate rates. He said that they will get in touch with department heads to see what they would like for services. Ms. McGee asked if she could come to a department head meeting to get feed back.

Mr. Le Beau said the next meeting will be on July 15th.

Mr. Sims said that the more people know that we are going to go into contract negotiations the more feed-back they will get

BUDGET LINE TRANSFERS

MR. CONLEY MOVED TO APPROVE A LINE ITEM TRANSFER FOR THE LIBRARY IN THE AMOUNT OF \$2,544.00. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

MR. CONLEY MOVED TO APPROVE A LINE ITEM TRANSFER FOR THE PLANNING BOARD IN THE AMOUNT OF \$4,000.00. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE A LINE ITEM TRANSFER FOR THE ZONING BOARD OF APPEALS IN THE AMOUNT OF \$3,794.45. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. CONLEY MOVED TO APPROVE A LINE ITEM TRANSFER FOR THE TECHNOLOGY DEPARTMENT IN THE AMOUNT OF \$840.14. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

MR. MARSDEN MOVED TO APPROVE A LINE ITEM TRANSFER FOR THE TECHNOLOGY DEPARTMENT IN THE AMOUNT OF \$69.86. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE A LINE ITEM TRANSFER FOR THE CONSERVATION COMMISSION IN THE AMOUNT OF \$43.75. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE A LINE ITEM TRANSFER FOR THE POLICE DEPARTMENT IN THE AMOUNT OF \$1,116.00. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE A LINE ITEM TRANSFER FOR THE TOWN ACCOUNTANT IN THE AMOUNT OF \$200.00. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE A LINE ITEM TRANSFER FOR THE COUNCIL OF AGING IN THE AMOUNT OF \$500.00. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE A LINE ITEM TRANSFER FOR THE COUNCIL OF AGING IN THE AMOUNT OF \$500.00. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE A LINE ITEM TRANSFER FOR THE BOARD OF HEALTH IN THE AMOUNT OF \$1,510.00. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

RESERVE FUND TRANSFER

MR. LEARY MOVED TO APPROVE A RESERVE FUND TRANSFER FOR THE ZONING BOARD OF APPEALS IN THE AMOUNT OF \$1,262.89. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE A RESERVE FUND TRANSFER FOR SNOW AND ICE IN THE AMOUNT OF \$11,933.07. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE A RESERVE FUND TRANSFER FOR SNOW AND ICE IN THE AMOUNT OF \$114,915.20. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. CONLEY MOVED TO APPROVE A RESERVE FUND TRANSFER FOR SNOW AND ICE IN THE AMOUNT OF \$42,664.82. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

MR. LEARY MOVED TOA APPROVE A RESERVE FUND TRANSFER FOR THE CONSERVATION COMMISSION IN THE AMOUNT OF \$928.00. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE A RESERVE FUND TRANSFER FOR THE COUNCIL OF AGING IN THE AMOUNT OF \$1,987.58. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

EVENT PERMIT – CELEBRATE HOLLISTON

MR. LEARY MOVED TO APPROVE THE PARADE PERMIT FOR CELEBRATE HOLLISTON ON SEPTEMBER 24, 2011. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

BOOT DRIVE REQUEST – DEPUTY MOORE

MR. LEARY MOVED TO APPROVE THE BOOT DRIVE ON AUGUST 27, 2011, AT ROSSINI CORNER, FROM 9:00 A.M. TO 2:00 P.M. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

CHAPTER 90 REIMBURSEMENT REQUESTS

MR. LEARY MOVED TO APPROVE THE CHAPTER 90 REIMBURSEMENT REQUEST IN THE AMOUNT OF \$27,676.93 FOR THE GORWIN DRIVE CULVERT. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE THE CHAPTER 90 REIMBURSEMENT REQUEST IN THE AMOUNT OF \$6,845.57 FOR THE HIGHLAND STREET SIDEWALK PROJECT. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

CONSERVATION AGENT WAGE & BENEFIT AGREEMENT

MR. LEARY MOVED TO APPROVE THE CONTRACT FOR THE CONSERVATION AGENT CHARLES KATUSKA, FOR THREE YEARS. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

8:00 P.M. - POLICE DEPARTMENT FEE HEARING

Mr. Conley read the hearing notice for the alcohol server I.D. fee. Police Chief John Moore was present. He said that they are asking for a small increase from \$5.00 to \$10.00. He also said that they would like to increase the solicitor fee from \$10.00 to \$25.00. He said that the \$10.00 fee for the solicitor was put in place in 1988 and has not been increased. He said on the alcoholic servers I.D. card is good for three years. He said that both increases are for time and materials fees. Chief Moore said that this year they have only issued three solicitors licenses for the day. He said that they have issues sixteen alcohol servers cards so far. Mr. Leary said that at Town Meeting in May, the increase fee for the solicitor was approved.

AT 8:05 P.M., MR. MARSDEN MOVED TO CLOSE THE HEARING. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

MR. CONLEY MOVED TO APPROVE THE FEE INCREASE TO \$10.00 FOR THE ALCOHOL SERVER I.D. CARD. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

CHIEF MOORE – NEW POLICE INITIATIVES

See attached: about Community Resource Brochure, Strategic Plan for the Holliston Police and the Lieutenant Position.

AT 8:46 P.M., MR. LEARY MOVED TO ENTER INTO EXECUTIVE SESSION TO DISCUSS COLLECTIVE BARGAINING. THE MOTION WAS SECONDED BY MR. CONLEY. A ROLL CALL VOTE WAS TAKEN.

	AYE	NAY
Mr. Marsden	X	
Mr. Leary	X	
Mr. Conley	X	

MR. MARSDEN SAID A PUBLIC DISCUSSION MIGHT HAVE AN ADVERSE AFFECT ON THE TOWNS NEGOTIATING POSITION. HE SAID THE EXECUTIVE SESSION WOULD LAST ABOUT 15 MINUTES.

AT 9:15 P.M., THE BOARD EMERGED FROM EXECUTIVE SESSION AND MOVED TO ADJOURN.

Respectfully submitted,

Donna A. Muzzy

approved _____