

## HOLLISTON BOARD OF SELECTMEN

July 25, 2011  
7:30 P.M.

Town Hall  
Selectmen's Meeting Room

Present: Jay Marsden, Chairman; Jay Leary, Vice Chairman; Kevin Conley, Clerk; Paul D. Le Beau, Town Administrator and Andrea Minihan, Administrative Assistant.

**MR. CONLEY MOVED TO APPROVE THE FOLLOWING WARRANTS:**

11-56	GENERAL WARRANT	\$27,617.56
	VOID PAYROLL CHECK	\$ (891.13)
	TOTAL WARRANT	\$26,726.43

**TREASURER'S NOTE:**

**WIRE TO HEALTH INSURANCE TRUST**

\$ 2,196.00

**THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.**

**MR. CONLEY MOVED TO APPROVE THE FOLLOWING WARRANTS:**

12-05	GENERAL WARRANT	\$ 367.84
	MEDICARE (001)	\$ 1,707.80
	PAYROLL	\$ 98,640.00
	TOTAL WARRANT	\$100,715.64

**TREASURER'S NOTE:**

**WIRE TO HEALTH INSURANCE TRUST**

\$ 18,684.25

**THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.**

**COMMENTS FROM THE BOARD**

Mr. Leary said the Fire Department has been very busy with the structure fire in Holliston then again in Millis. He also said that on August 2<sup>nd</sup>, at Goodwill park, there will be National Night Out with the Police. Residents are invited to come meet and greet the town officers.

Mr. Conley said the Arts Council is having a concert in the park.

Mr. Marsden said that Police Department has been very busy and they are handling the problems in town in a professional manner. He also thanked the Highway Department for the great work that was done on Marked Tree Road. Mr. Marsden said that the Board received a letter of praise from a resident of Marked Tee Road.

There were no comments from the audience.

**MR. CONLEY MOVED TO APPROVE THE MINUTES OF JUNE 27, 2011, AS WRITTEN. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.**

**MR. LEARY MOVED TO APPROVE THE MINUTES OF JULY 11, 2011, AS WRITTEN. THE MOTION WAS SECONDED BY MR. MARSDEN. TWO IN FAVOR. MR. CONLEY ABSTAINED.**

**FEMA FLOOD MAP LETTER**

Mr. Marsden said that the Board accepts the letter as proposed by Mr. Le Beau. He said that they will sign the letter and send it to Representative McGovern's Office. Mr. Marsden said that this pertains to the flooding around Lake Winthrop and the Winthrop canal.

Mr. Thomas volunteered to look into this and he said that the FEMA maps are wrong. He said that some of the properties have never had any problems with flooding and now FEMA is requiring them to get extra flood insurance. Mr. Thomas said that those homes should not be included in the flood plan.

**MR. LEARY MOVED TO ACCEPT THE LETTER AS WRITTEN TO JAMES MCGOVERN AND FEMA ABOUT THE CONCERNS ABOUT THE FLOOD PLAN. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.**

**MR. LEARY MOVED TO APPROVE THE EVENT PERMIT FOR ROLLING THUNDER ON AUGUST 14<sup>TH</sup>, AT 11:45 A.M. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.**

**SAMPLE SURVEY – WEBSITE DEVELOPMENT**

Mr. Marsden said that Mr. Conley put this together and he is hoping the residents give us feed-back.

Mr. Conley said that there will be a few questions about the service that you received.

Mr. Conley said that with this ten question survey it will help us be better public servants.

Mr. Leary said that this is a good idea. He thinks fewer questions on a post card might be better.

Mr. Marsden said that he likes the number of questions, he thinks seven would be better.

Mr. Marsden asked how long would they keep the survey going? Mr. Conley suggested this be an on going link on the Town webpage.

Mr. Conley said if they put it on-line, it will only take 60 seconds. He thinks that the survey should be on-going. He said that customer service never ends.

Mr. Leary said that it should be on the Web page.

Mr. Conley said that the web-site is the front door to Town. He said that it is the first contact if someone wants to move to Town. Mr. Conley passed out information on two companies that do government Web sites. He also said that the public can be your eyes and ears. He also said that he has spoken with the president of HBA, and he thinks it is a wonderful idea.

Mr. Leary said that they have been thinking of forming a committee to expand on this idea.

Mr. Marsden asked how much is this going to cost?

Mr. Conley said that they will be looking into the costs.

Mr. Le Beau suggested that the draft be circulated to all the department heads, elected officials and the appointed officials and get feed back.

### **COMPENSATION STUDY**

Ken Szajda, Finance Committee was present. He said that the Finance Committee will be discussing the Compensation Study at their next meeting.

Mr. Le Beau said that the OPEB study is done every two years. He said that if they take the information that has been developed and look at the bottom line and suggest options and possibilities and to address the liability, rather than doing the analysis.

Mr. Leary said that we are going to have to hire someone to do it because it needs to be done. Mr. Le Beau said that this would look at positions and the pay scale and the benefits program.

Mr. Conley said that the private sector should be included in any survey.

Mr. Leary asked about Planet Aid on Cross Street, and getting permits. Mr. Le Beau said the property owner is delinquent by several years in taxes. Mr. Le Beau said that a meeting will be set up with the Collector of Taxes, the property owner, Planet Aid and the Selectmen's Office to discuss the delinquency of taxes.

Mr. Leary said that Planet Aid was looking for guidance to see if they are doing things correctly in the permit process. Mr. Le Beau said that the property has the DEP involved with the clean up.

Mr. Leary spoke about the strategic plan. He said that several Committees are planning to do surveys. He suggested that they discuss the strategic plan at the All Boards meeting.

Mr. Marsden said the All Boards meeting is the place to talk about it.

Fran Colantonio spoke about the Economic Development Committee. He said that they should be part of the meeting because they have been working on a plan that they are willing to share. He also asked that the Board appoint Greg Carey to the Committee.

Mr. Leary thanked Mary Greendale who has been helping with the Regionalization Advisory Committee. Mr. Leary said that this will give us the opportunity to apply for grant money for projects.

### **APPOINTMENT – ECONOMIC DEVELOPMENT COMMITTEE**

**MR. LEARY MOVED TO APPOINT GREG CAREY TO THE ECONOMIC DEVELOPMENT COMMITTEE. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.**

**AT 8:26 P.M., MR. CONLEY MOVED TO ADJOURN. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.**

Respectfully submitted,

Donna A. Muzzy

approved\_\_\_\_\_