

HOLLISTON BOARD OF SELECTMEN

February 6, 2012
8:00 P.M.

Selectmen’s Meeting Room
Town Hall

Present, Jay Marsden, Chairman, Kevin Conley, Clerk; Paul D. Le Beau, Town Administrator and Andrea Minihan, Administrative Assistant. Jay Leary, Vice Chairman was absent.

MR. CONLEY MOVED TO APPROVE THE FOLLOWING WARRANT:

12-33GENERAL WARRANT	\$425,185.66
CONFISCATED TRUSTS (300)	\$ 2,765.00
CAPITAL PROJECTS FIRE TRUCK (3900)	\$ 7,352.35
EXPENDABLE TRUST (722) AFFORDABLE HOUSING TRUST	\$ 37,317.85
PERFORMANCE DEPOSITS (801)	\$ 125.00
TOTAL PAYROLL	\$124,723.26
TOTAL WARRANT	\$597,469.12
ACCOUNTANT’S NOTE:	
ACCRUED DEDUCTION LIABILITIES NOT PAID	
	\$ 34,340.53
TREASURER’S NOTE	
WIRE TO HEALTH INSURANCE TRUST	
	\$ 22,985.85

THE MOTION WAS SECONDED BY MR. MARSDEN. TWO IN FAVOR. MR. LEARY WAS ABSENT.

COMMENTS FROM THE BOARD

Mr. Conley said that the Boston Celtics and Boston Bruins both won yesterday.
Mr. Marsden said that he had a great time at the Souper Bowl held in the Upper Town Hall. All proceeds went to the Holliston Pantry Shelf.

There were no comments from the audience

BOARD BUSINESS – MINUTES (CASINO MEETING)

MR. CONLEY MOVED TO APPROVE THE MINUTES OF JANUARY 26, 2012, AS WRITTEN. THE MOTION WAS SECONDED BY MR. MARSDEN. TWO IN FAVOR. MR. LEARY WAS ABSENT.

ONE DAY ALCOHOLIC BEVERAGE PERMIT – HOLLISTON BUSINESS ASSOCIATION

MR. CONLEY MOVED TO APPROVE A ONE DAY BEER AND WINE LICENSE FOR THE HOLLISTON BUSINESS ASSOCIATION FOR THEIR COMEDY NIGHT ON MARCH 30, 2012, FROM 6:00 P.M. TO 11:00 P.M., AT ST. MARY’S CCD CENTER. THE MOTION WAS SECONDED BY MR. MARSDEN. TWO IN FAVOR. MR. LEARY WAS ABSENT.

CONSTABLE APPOINTMENT

MR. CONLEY MOVED TO APPOINT ROBERT GUYON AS A BONDED CONSTABLE FOR A TERM TO EXPIRE JUNE 2015. THE MOTION WAS SECONDED BY MR. MARSDEN. TWO IN FAVOR. MR. LEARY WAS ABSENT.

AUXILIARY POLICE BUDGET

Sergeant Craig Denman was present. He passed out an informational page with all the hours that the Auxiliary Police worked this past Fiscal Year. He said that they worked 2,188 hours. Which is a savings of \$91,655 to the Town. Sergeant Denman said that the Auxiliary Police received a grant from the Newcomers Club in the amount of \$4,203 for training. He also said that the Lions' Club donated \$2,000 for training and equipment. He said that Celebrate Holliston donated \$595 to update police car markings. Sergeant Denman said that they patrolled over five thousand miles and covered many events in Town. Sergeant Denman said that they have 18 Officers. The Board thanked Sergeant Denman and all the Auxiliary Police for being so dedicated to the Town.

YOUTH & FAMILY SERVICES BUDGET

Margaret Fitzpatrick, Director was present. Mr. Marsden asked if getting to the budget guideline was challenging. She said that it is difficult to have part time employees because they have gotten more clients because of the poor economy. Ms. Fitzpatrick said that they did have an intern who is a Graduate student who worked after school. Ms. Fitzpatrick said that they do not have any outside professional services. Mr. Conley asked if Ms. Fitzpatrick was able to take care of the Town's needs. Ms. Fitzpatrick said that they did the best they could with the funds available. She said that they could always do more if they had more funds. Mr. Conley asked about cyber bullying. Ms. Fitzpatrick said that it is a growing issue. She said that with new and improved technology, bullying is happening more and more. Ms. Fitzpatrick said that she and her staff put together a manual with all the professional help that they can recommend to clients if they can't help them.

SELECTMEN'S BUDGET

Paul Le Beau, Town Administrator, presented the budget. He said that he was able to meet budget guideline. He said that the largest line item is Liability Insurance. He said that this budget covers the insurance for all departments. He said that this includes all the buildings, vehicles, equipment, Town Officials, employees, appointed officials and special coverage for law enforcement. Mr. Le Beau said that we were able to save over ten thousand dollars by paying the insurance in full at the beginning of the Fiscal Year. Mr. Le Beau said that there is a 1% increase for the staff pending the results of the Compensation and Benefits Study. He also said there is a small increase for longevity for the staff. Mr. Le Beau said that the Selectmen also pick up the Professional Services for any opinion by Town Counsel so that line item is a little more than last year.

Mr. Le Beau said that all departments will see a modest decrease in the phone bill now that the new system is in place. He said that we may be able to remove some of the lines coming into Town Hall. Mr. Le Beau also noted that the Board has talked about the possibility that we re-join the Metro west Collaborative. He said that it will cost \$5,500. per year. Mr. Marsden said that the Collaborative has been very helpful with all the information concerning the proposed casino.

PRESIDENTIAL PRIMARY

MR. CONLEY MOVED TO AUTHORIZE THE PRESIDENTIAL PRIMARY ON MARCH 6TH, 2012, WITH VOTING TO TAKE PLACE AT 370 HOLLIS STREET, HIGH SCHOOL GYM FROM 7:00 A.M. TO 8:00 P.M. THE MOTION WAS SECONDED BY MR. MARSDEN. TWO IN FAVOR. MR. LEARY WAS ABSENT.

RESERVE FUND TRANSFER – ZONING BOARD OF APPEALS

MR. CONLEY MOVED TO APPROVE A RESERVE FUND TRANSFER IN THE AMOUNT OF \$2,225.00 FOR LITIGATION FOR THE ZONING BOARD OF APPEALS. THE MOTION WAS SECONDED BY MR. MARSDEN. TWO IN FAVOR. MR. LEARY WAS ABSENT.

At 8:35 p.m. Mr. Leary joined the meeting.

FIRE, AMBULANCE & EMERGENCY MANAGEMENT BUDGETS

Chief Cassidy was present. Chief Cassidy said that the Emergency Management budget does not meet guideline. He said that in order to meet guideline, he would not be able to pay for the Community Notification System. Chief Cassidy said that they have used it 28 times since it was put on-line. Chief Cassidy said that the Emergency Management has prepared for any and all emergencies.

Chief Cassidy said that the fire budget did meet the guideline. Chief Cassidy said that they responded to just shy of 800 calls last year. Chief Cassidy said that during the tropical storm that we had in August, they were called out 48 times over two days. Chief Cassidy said that they have shifted some of the expenses from the Fire Budget to the Ambulance Budget. He said that on the Fire Budget, because of the line item transfers, it is not a true figure of operating the Fire Department.

Mr. Marsden said that the Compensation and Benefits Study is due soon. Chief Cassidy said that for the past few years he has been trying to get the stipend raised for the On-Call firefighters. He said that they are well below the average. He said that some of the On-Call firefighters get a bill for their portion of health insurance at the end of the month.

Mr. Le Beau said that we should establish a clear standard between the Fire and the Ambulance and then adjust the budgets. Mr. Le Beau said that we all have been experiencing a cut into budgets. He said that this might be an opportunity, given the fact that we are looking at the health insurance changes to step-up the stipend. Mr. Leary said that he would like to see how far behind we are in the stipend. Chief Cassidy said that

the On-Call Firefighter makes \$410.25 per month and the employee share for health insurance is \$719.20. He said that the rate saver would be \$611.00. He said that there is still a difference. Chief Cassidy said that all the firefighters get the stipend of \$410.25 plus if they are called for a fire or emergency they get an hourly rate of \$18.00 on top.

Ambulance

Chief Cassidy said that in the past they have been able to put funds away for a future purchase of an ambulance. He said that they have shifted to fire expenses.

Chief Cassidy said that he like to stagger his purchases from year to year.

Chief Cassidy said that he and Mr. Leary have discussed the raising of fees for the ambulance. Chief Cassidy said that some towns in the area charge up to \$100.00 to \$200.00 more than we do.

Mr. Le Beau said that we received a note from Rochelle Wagner (The Wine House) asking to withdraw her application for a transfer of location from 76 Central Street to 92 Central Street.

MR. LEARY MOVED TO ACCEPT THE WITHDRAWAL OF THE CHANGE OF LOCATION FOR ROCHELLE WAGNER, OWNER OF THE WINE HOUSE, FROM 76 CENTRAL STREET TO 92 CENTRAL STREET. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

AT 8:50 P.M., MR. CONLEY MOVED TO ADJOURN. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

Respectfully submitted,

Donna A. Muzzy

approved_____