

HOLLISTON BOARD OF SELECTMEN

August 22, 2012
6:30 P.M.

Selectmen’s Meeting Room
Town Hall

Present; Jay Marsden, Chairman; Jay Leary, Vice Chairman; Kevin Conley, Clerk;
Paul Le Beau, Town Administrator and Andrea Minihan, Administrative Assistant.

AT 6:30 P.M., MR. CONLEY MOVED TO ENTER INTO EXECUTIVE SESSION TO DISCUSS PENDING LITIGATION – LEVINE V HOLLISTON. THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

MR. MARSDEN SAID THAT A PUBLIC DISCUSSION MAY HAVE A DETRIMENTAL AFFECT ON THE TOWN. HE SAID THAT EXECUTIVE SESSION WOULD LAST APPROXIMATELY ONE HOUR. A ROLL CALL VOTE WAS TAKEN.

	AYE	NAY
Mr. Marsden	X	
Mr. Leary	X	
Mr. Conley	X	

AT 7:25 P.M., THE BOARD EMERGED FROM EXECUTIVE SESSION

MR. CONLEY MOVED TO APPROVE THE FOLLOWING WARRANT

13-09 GENERAL WARRANT	\$ 33,535.76
VOIDS:	\$ (80.21)
COMMUNITY PRESERVATION (265)	\$ 127.75
EXPENDABLE TRUST (772) HOUSING TRUST	\$ 24,837.85
PERFORMANCE DEPOSITS (801)	\$ 1,406.25
AGENCY (890) VETERANS DISTRICT	\$ 178.20
AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 1,021.08
COMMUNITY PRESERVATION (265) PAYROLL	\$ 1,056.00
GENERAL PAYROLL WARRANT	\$ 101,736.05
TOWN PAYROLL	\$ 103,813.13
TOTAL WARRANT	\$ 163,818.73

ACCOUNTANT’S NOTE:

ACCRUED DEDUCTION LIABILITIES NOT PAID:

\$ 27,056.42

TREASURER’S NOTE:

WIRE TO HEALTH INSURANCE TRUST

\$ 16,261.04

THE MOTION WAS SECONDED BY MR. LEARY. ALL IN FAVOR.

COMMENTS FROM THE BOARD

Mr. Conley said that business was great at Long Distance Tire over the tax free weekend,

but the following weekend it not was not good at all. He said that he was in Denver, Colorado with the Mudville Baseball team over the weekend. He said that they became the champions of the vintage league.

Mr. Leary said that school starts next week. He said that traffic will be increased.

Mr. Marsden said that he went to Carolyn Dykema's barbeque for the seniors. He said that the weather was great and there was a big turn out.

Comments from the audience

William Dowd, 95 Shaw Farm Road, asked about the open positions on the Finance Committee. Mr. Marsden said that Friday August 17th, was the deadline for applications. Mr. Marsden said that the Selectmen will look over the applications and so will the Finance Committee.

Mr. Leary said that there are 6 or 7 applicants and there will be a joint meeting between the Selectmen and the Finance Committee to vote on filling the vacancies.

CABLE ADVISORY COMMITTEE

Barry Sims said that ComCast Cable Television license will expire in June 2013 and we have completed the ascertainment process. Mr. Sims said that the Committee has put together a list of the recommendations for the RFP for the contract with ComCast. See attached

APPOINTMENTS CONSERVATION COMMISSION

Alan Rutberg was present with the two recommendations to fill the vacancies Jim McGrath and Shaw Lively. Mr. Rutberg said that both of the applicants applied a second time for the position. Mr. Rutberg said that the Commission was very impressed with them. Mr. Rutberg said that Mr. Lively is a wild-life biologist and he is experienced in soil conservation. Mr. McGrath is an engineer and has done Storm Water Management, Plant Management and water testing. He said that both of the applicants live in Town and are available for meetings and site visits.

MR. LEARY MOVED TO APPOINT JAMES MCGRATH AND SHAW LIVELY TO THE CONSERVATION COMMISSION FOR A THREE YEAR TERM. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

Alan Rutberg said that he has been touch with the Highway Department and he would like to keep the line of communication open. He said that the Conservation Commission is open to new ideas. Mr. Leary asked about the Pleasant Street project. He said that he and Mr. Conley have walked it and he said that they saw the pre- and the post cleanup. It looks wonderful. He said that the drainage channels are all taken care of. Mr. Leary asked when the Conservation Agent is not available and a decision needs to be made, how do we handle that so that projects do not come to a grinding halt? Mr. Rutberg said that they will establish a chain of command. Mr. Rutberg said that the plans are the plans, but if there is a project and it needs to increase it by a few feet, it is really not a problem. But, if it has to increase it by 50% then you would need to talk to the

Commission or the Agent. Mr. Leary asked that if the Highway Superintendent spoke with the Conservation Agent about a project, can he go forward on it or would he have to wait until the Board made the decision? Mr. Rutberg said that the Agent can make the decision, but if it is complicated then the Agent would have to go to a Board member. Mr. Rutberg said that they should get everything in writing. Mr. Leary said that when they were making the plan for the bus turn around at the Senior Center, they were told up front that there was not a problem with Conservation. But when the project was started, all of a sudden there was a problem. That is something that Mr. Leary does not want to happen. It made the project come to a stop until the Conservation Commission and the Highway Department found a solution.

SECOND BANNER LOCATION

Mr. Marsden said the HBA is looking to use the second banner location for a banner advertising the Brewfest at the Historical Society.

MR. LEARY MOVED TO APPROVE THE SECOND LOCATION FOR THE BANNER REQUEST FOR HBA ADVERTISING THE BREWFEST ON OCTOBER 10, 2012. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

ONE DAY ALCOHOLIC BEVERAGE LICENSE – SPECIAL OCCASION SERVERS

MR. LEARY MOVED TO APPROVE AN ALCOHOLIC BEVERAGE LICENSE FOR A WEDDING IN THE UPPER TOWN HALL ON OCTOBER 13, 2012, FROM 3:00 P.M. TO 11:00 P.M. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

STATE PRIMARY NOTICE

MR. LEARY MOVED TO APPROVE THE WARRANT FOR THE STATE PRIMARY ON SEPTEMBER 6, 2012. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

EVENT PERMIT – CYSTIC FIBROSIS CYCLE FOR LIFE

MR. LEARY MOVED TO APPROVE THE CYSTIC FIBROSIS CYCLE FOR LIFE BIKE RIDE ON OCTOBER 6, 2012. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. LEARY MOVED TO APPROVE A ONE DAY BEER LICENSE AT THE FATIMA SHRINE ON OCTOBER 6, 2012, FOLLOWING THE BIKE RIDE. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

AMENDMENT TO TRAFFIC RULES & ORDERS – WASHINGTON STREET

Mr. Leary would like to amend the traffic rules and orders for Washington Street from the east side beginning at 260 feet north of the intersection of Linden Street for a distance of 450 feet with no parking.

Mr. Smith, Highway Superintendent, asked if they are going to request no parking in yellow in the street? Mr. Leary said some striping with no parking in the street. Mr. Smith said that they could put no parking in yellow in front of the Police Station and the Doyle's house on Washington Street. Mr. Leary also said that Lieutenant Moore said that the police will be enforcing the no parking signs when functions are taking place at the Historical Society.

MR. LEARY MOVED TO APPROVE THE NO PARKING IN YELLOW IN FRONT OF THE POLICE STATION AND IN FRONT OF THE DOYLE'S HOUSE ON WASHINGTON STREET. 260 FEET FROM LINDEN STREET NORTH A DISTANCE OF 455 FEET. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

GOALS AND OBJECTIVES

Mr. Marsden said that they put together a consolidated list of goals and objectives. Mr. Conley said that it is good to have goals so that you can track and follow. Mr. Conley said that all goals need to be measured so they will know what they have accomplished. He said that some goals are more obtainable than others. He said that goals should be split into two categories large and small. He said like a no parking sign on South Street, and when that is completed you can check it off on your list. He said that larger goals will need a project sheet. He said that he is concerned about the weeds at Lake Winthrop and what will it look like, how long it will take, and who will be involved. With a project sheet, you can check off everything that has been done and work your way down the list. Mr. Leary said that he likes that idea, that way you know how far you are into a project. Mr. Leary said that sometimes we need to use an outside vendor and it is harder to control. He said that he would like to see the Website operational. He said that it would be a huge value to the Town. He said that Town Meeting is in October and they can seek funding. Mr. Marsden said that they should take a few projects and put a deadline on it for completion. Mr. Leary spoke about the Andrews School. Mr. Marsden said that we are still waiting for a clear title and deed. He said that in the mean time, we could reach out to the neighbors and some developers or anyone that is interested in the building.

Mr. Marsden said the OPEB Trust has to be completed by Town Meeting. Mr. Marsden said that will set the timeline itself. Mr. Leary said that we have to meet in between meetings to get things going. He said that it would be a brainstorm meeting. Mr. Marsden and Mr. Conley agreed. Mr. Conley said that they could meet first thing in the morning before work.

Mr. Marsden read the list of goals.

Website upgrade; OPEB Trust get it funded by June 2015, Andrews School for a clean title and deed; permitting and what steps are involved by each department and get the

Economic Development Committee involved; infrastructure like the roof at the Senior Center; Highway Department; the Foundry and the golf course,; increase capital funding; stabilization and capital expenditure; benefits study; reduce the solid waste fee; revisit the stipends; better history of the snow and ice budget over the past ten years; an all Chairs Meeting once a month; more Department Head meetings to address issues; revisit the concept of forming a DPW; contract renewal cycle; strategic plan; regionalization; GIS; increased solar energy and team building. Mr. Marsden said that there are more items on the goal list, and they will put the list in order of what they, as a Board, would like to accomplish first. He said that he will commit to the list. Mr. Marsden said that the Selectmen plan on being more available to the public for comments and ideas. They plan on having office hours. Mr. Leary said that if you can't make a Selectmen's Meeting, is there a way to have a resident e-mail a question or comment to the Board and have it answered on air? He said that he would like to have that capability to do this at Town Meeting as well. Mr. Conley said that we should meet on Wednesday, August 29th, at 7:00 a.m. and every other Wednesday. Mr. Leary asked about Mr. Sullivan, Global Company, and what happened. Mr. Le Beau said that they met last Monday and he was going to collect data from NStar about the electric usage of Town owned buildings and all Holliston customers. Mr. Le Beau said that once Mr. Sullivan gets all his information together he will submit a proposal.

Mr. Conley asked Warren Chamberlain if he had any questions for the Board? Mr. Chamberlain said that he thought that there was going to be a discussion on the downtown traffic study.

Mr. Leary said that they are moving forward in that direction. He said that Chief Moore did a presentation. He also said that they are going to try and work with MA DOT for information. Mr. Leary said that if you put in lights then the neighborhoods will be swamped with cars trying to out run the red light. Mr. Chamberlain said that we do not want the cars to back up at the lights. Mr. Leary said that there could be 50 to 60 cars at each light during rush hour. Mr. Chamberlain said that the blinking yellow light is a distraction. He said that the lights are inconsistent. Mr. Chamberlain asked if we can improve the safety of the walkers without destroying the flow of traffic. He said that it would take an engineering study. Mr. Conley said that the process has started. Mr. Smith is looking into strobe lights. Mr. Marsden said that the MA DOT will do the study free of charge.

AT 9:07 P.M., MR. LEARY MOVED TO ADJOURN. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

Respectfully submitted,

Donna A. Muzzy

approved_____

