

## HOLLISTON BOARD OF SELECTMEN

January 24, 2011  
7:30 P.M.

Town Hall  
Selectmen's Meeting room

Present: Andrew Porter, Chairman; William McColl, Vice Chairman; Jay Marsden, Clerk; Paul D. Le Beau, Town Administrator and Andrea Minihan, Administrative Assistant.

### **MR. MARSDEN MOVED TO APPROVE THE FOLLOWING WARRANTS:**

|       |                           |               |
|-------|---------------------------|---------------|
| 11-31 | GENERAL WARRANT           | \$213,347.67  |
|       | MEDICARE (001)            | \$ 853.90     |
|       | PERFORMANCE DEPOSIT (801) | \$ 660.00     |
|       | PAYROLL                   | \$ 88,070.43  |
|       | TOTAL                     | \$ 302,932.00 |

### **ACCOUNTANT'S NOTE:**

#### **ACCRUED DEDUCTION LIABILITIES NOT PAID**

\$ 28,224.75

### **TREASURER'S NOTE:**

#### **WIRE TO HEALTH INSURANCE TRUST**

\$ 18,112.75

**THE MOTION WAS SECONDED BY MR. MCCOLL. TWO IN FAVOR. MR. PORTER ABSTAINED.**

### **COMMENTS FROM THE BOARD**

Mr. McColl said that the Highway Department and the contractors did a great job in keeping the roads plowed and sanded. He also said that all the fire hydrants need to be shoveled out.

Mr. Marsden said that your trash and recycling barrels should be at the end of your driveway, not out in the road.

Mr. Porter said that the Lions' Club received a Proclamation from the Selectmen for their 70<sup>th</sup> anniversary. He said that the Souperbowl to support the Pantry Shelf would be in the Upper Town Hall on Saturday. He also said that on Sunday the Lions' Club would be serving breakfast at the High School.

### **Comments from the audience**

Jack Blais, 25 Mitchell Road, said that the Town of Holliston gets the revenue as the landlord for the property where the cell antennae's are located. He thinks that the Highway Department should be removing the snow from the property not an independent contractor.

### **BUILDING INSPECTOR BUDGET**

Peter Tartakoff, Building Inspector, was present. Mr. Porter said that there are two different budgets. Mr. Tartakoff said that they both meet the guidelines. He did say that

they were able to get new computers this year so their supply line item will not be as much as last year's. Mr. Porter asked about continuing education. Mr. Tartakoff said that all of the inspectors have their certifications. Mr. McColl said that there are arrangements for outside help covering vacations or an illness.

### **ZONING BOARD OF APPEALS BUDGET**

Henry Dellicker, Chairman was present. He said that his budget is the same as last fiscal year. He said that the clerical will remain the same because they have been sharing with the Planning Board. He said that the clerk has reduced her hours with the Planning Board and has a full time job and is working part-time for the Zoning Board. Mr. Dellicker said that they are averaging three hearings a month. Mr. Porter said that there is an opening for an Associate member of the Zoning Board of Appeals.

### **TREASURER/COLLECTOR**

Mary Bousquet, Treasurer, was present. She said that in order to make the guideline, they had to cut the hours of the Assistant Treasurer, from 28 hours to 26 hours. She also said that any extra clerical that they were looking for would be eliminated.

Ms. Bousquet said that on all 14 thousand excise bills, there is a memo asking for everyone to go green, by creating an e-mail account to pay your bills. Ms. Bousquet said that we now accept credit cards but there is a fee to the resident who uses the credit card. Mr. Le Beau said the Treasure's Office over sees Employee Benefits and trouble shoots the Munis system.

### **DEBT AND EMPLOYEE BENEFITS**

Mary Bousquet said there was a small reduction in debt service. There was a brief discussion about a Land Court issue.

Ms. Bousquet said that Health Insurance is projected to go up 8%. She also said that there were not a lot of lay-offs, so the un-employment line is not as high as last fiscal year. Ms. Bousquet said that they are hoping to see more employees will change over to Rate Saver Programs.

### **BOARD BUSINESS**

In a memo, Tom Smith, Highway Superintendent, is asking permission to overspend the snow and ice budget.

**MR. MCCOLL MOVED TO APPROVE THE REQUEST FROM HIGHWAY SUPERINTENDANT TOM SMITH TO OVERSPEND ON THE SNOW AND ICE BUDGET. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

### **SEALER, ANIMAL CONTROL AND PUBLIC BUILDINGS**

Mr. Le Beau said that we share a contract with Framingham for the Sealer. Mr. Le Beau said that they have budgeted \$1,000 for this line. A few years ago, we set up a revolving account and now it almost pays for itself.

**ANIMAL CONTROL BUDGET**

Mr. Porter said that this is a department that we share with Ashland. Mr. Le Beau said in prior years we paid a portion of the salary. He said that we have changed it to purchased services with the Town of Ashland. Mr. Porter asked where do the violation funds go? Mr. Le Beau said that if it is from Holliston it would go to the general fund. If it were an Ashland violation, it would go to Ashland. Mr. Le Beau said that it is a few hundred dollars per year.

**PUBLIC BUILDINGS BUDGET**

Mr. Le Beau said the bulk of the expense is utilities for Town Hall and a modest portion to the Flagg Cole Building. He also said that a huge expense is for the testing at the former landfill on Marshall Street. Mr. Le Beau said that all the Munis Software and licensing for the Town is paid from this line. Mr. Le Beau said that the Club House is in need of repairs. He said that all the appliances are ten years old.

**MINUTES**

**MR. MCCOLL MOVED TO APPROVE THE MEETING MINUTES OF DECEMBER 13, 2010, AS WRITTEN. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**MR. MARSDEN MOVED TO APPROVE THE MINUTES OF JANUARY 21, 2011, AS WRITTEN. THE MOTION WAS SECONDED BY MR. PORTER. TWO IN FAVOR. MR. MCCOLL ABSTAINED.**

**MR. MCCOLL MOVED TO APPROVE THE ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR THE UNITARIAN UNIVERSALIST CHURCH FOR THE AUCTION ON APRIL 9<sup>TH</sup>, 2011, IN THE UPPER TOWN HALL FROM 6:00 P.M. TO MIDNIGHT. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

**RENTAL FEE WAIVER REQUEST – PANTRY SHELF**

**MR. MARSDEN MOVED TO WAIVE THE RENTAL FEE FOR THE PANTRY SHELF FOR THE SOUPERBOWL ON FEBRUARY 5<sup>TH</sup>, IN THE UPPER TOWN HALL. THE MOTION WAS NOT SECONDED. NO ACTION WAS TAKEN.**

**POLICE CHIEF SEARCH**

Information from the Committee was presented to the Board for review. Mr. Porter said that at the last meeting the Committee presented two applicants to the Board. It is up the Selectmen to make the decision about whether they want to interview them or not. They could also throw it all out and start over or they can add to the applicants. Mr. Porter said that each Selectmen will make an appointment to go and review each of the personnel files. Mr. McColl said that he wanted to look at three personnel files, the three that made it to the final round with the police Chief Screening Committee.

Mr. Porter said that the Search Committee did not get a chance to look at the personnel records. Mr. Porter said that they would have to reach out to the third person who was not recommended about the file.

Mr. Le Beau said that if a file was going to be looked at, each person should be notified.

Ms. Duffey asked a question. Mr. Porter said that they were all set.

Mr. McColl said that he would like to look at three files. He may find something in one of the files that he does not like.

Mr. Marsden said that he disagrees. It should only be the files of the recommended two. He said that they started this off by keeping it in house. They formed a Committee who put in a lot of time. He said that the Committee did everything that they, as a Board asked. He said that the Committee gave us the finalist then to pull someone in the mix, Mr. Marsden said that it was not right. Mr. Porter said that he disagrees with that. Mr. Porter said that he does not see the harm in looking at another file.

Mr. Porter said that the Committee did not get a chance to see the files, there may be something that is not good. Mr. Marsden said that the files should have been available to the Committee. Mr. Porter said that they can't. It is not legal.

Mr. Marsden said that he is not in favor of another person being added. He said that if the Committee thought that there should have been three, then ok, but they only recommended two.

Mr. McColl said that Mr. Marsden was reading into way too much into this.

**MR. MCCOLL MOVED TO REVIEW THE PERSONNEL FILES OF THREE CANDIDATES. THE MOTION WAS SECONDED BY MR. PORTER. TWO IN FAVOR. MR. MARSDEN OPPOSED.**

**AT 8:40 P.M., MR. MCCOLL MOVED TO ADJOURN TO SIGN DOCUMENTS ALREADY APPROVED. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.**

Respectfully submitted,

Donna A. Muzzy

Approved \_\_\_\_\_