

HOLLISTON BOARD OF SELECTMEN

Meeting Minutes

May 23, 2011

At 7:30 p.m., Chairman Porter convened the meeting with Vice Chairman McColl, Clerk Marsden and Town Administrator Le Beau present.

MR. MCCOLL MOVED, MR. MARSDEN SECONDED AND IT WAS VOTED TWO IN FAVOR, WITH MR. PORTER ABSTAINING TO APPROVE THE FOLLOWING FINANCIAL WARRANTS:

11-48	General Warrant	\$396,770.61
	Debt Service Town	641,902.27
	Medicare	853.90
	Student Activity	24,818.35
	Confiscated Trusts	180.00
	Performance Deposits	3,834.33
	High School Student Activity	21,050.00
	Payroll	<u>977,154.93</u>
	Total	\$2,066,564.39
	Accrued Deduction Liabilities Not Paid	\$193,047.10
	Wire to Health Insurance Trust	160,070.13

Public Comment

Mr. McColl said that he wanted to congratulate Maria Schmitt for appearing on Oprah today. He then said that his thought were with the residents of Missouri during there struggles with the weather. Lastly, he thanked the other Selectmen and the office staff for their assistance. His hope is that he remains in public service. Mr. Marsden reminded everyone of the Memorial Day events. Mr. Porter reminded everyone that tomorrow is election day and the polls will be open from 7 a.m. to 8 p.m. He said that the Holliston Youth Baseball-Softball Association will be having a golf tournament on June 3rd. There was going to be a Pop Warner Social coming up soon. Mr. Porter said that the Lions Club will be holding their annual carnival on June 24 through the 26th. And lastly, that Celebrate Holliston will be held in September.

Treasurer/Collector BANs – Ms. Bousquet was present to explain the Bond Anticipation Notes. The total amount is for \$1,770,000 and is broken out as follows: ladder truck for \$850,000, water meters for \$420,000 and \$500,000 for work at well #4. She received seven bids and a net interest rate of .74%. **MR. MARSDEN MADE THE FOLLOWING MOTIONS – I, JAY MARSDEN, CLERK OF THE BOARD OF SELECTMEN OF THE TOWN OF HOLLISTON, MASSACHUSETTS, CERTIFY THAT AT A MEETING OF THE BOARD HELD MAY 23, 2011, OF WHICH MEETING ALL MEMBERS OF THE BOARD WERE DULY NOTIFIED AND AT WHICH A QUORUM WAS PRESENT, THE FOLLOWING VOTES WERE UNANIMOUSLY PASSED, ALL OF WHICH APPEAR UPON THE OFFICIAL RECORD OF THE BOARD IN MY CUSTODY:**

VOTED TO APPROVE THE SALE OF A \$1,770,000 1.25 PERCENT GENERAL OBLIGATION BOND ANTICIPATION NOTE (THE "NOTE") OF THE TOWN DATED MAY 27, 3011, AND PAYABLE MAY 25, 2012, TO TD SECURITIES (USA) LLC AT APR AND ACCRUED INTEREST PLUS A PREMIUM OF \$8,903.10.

FURTHER VOTED THAT IN CONNECTION WITH THE MARKETING AND SALE OF THE NOTE, THE PREPARATION AND DISTRIBUTION OF A NOTICE OF SALE AND PRELIMINARY OFFICIAL STATEMENT DATED MAY 5, 2011, AND A FINAL OFFICIAL STATEMENT DATED MAY 12, 2011, EACH IN SUCH FORM AS MAY BE APPROVED BY THE TOWN TREASURER, BE AND HEREBY ARE RATIFIED, CONFIRMED, APPROVED AND ADOPTED.

FURTHER VOTED THAT THE CONSENT TO THE FINANCIAL ADVISOR BIDDING FOR THE NOTE, AS EXECUTED PRIOR TO THE BIDDING FOR THE NOTE, IS HEREBY CONFIRMED.

FURTHER VOTED THAT THE TOWN TREASURER AND THE BOARD OF SELECTMEN BE, AND HEREBY ARE, AUTHORIZED TO EXECUTE AND DELIVER A SIGNIFICANT EVENTS DISCLOSURE UNDERTAKING IN COMPLIANCE WITH SEC RULE 15C2-12 IN SUCH FORM AS MAY BE APPROVED BY BOND COUNSEL TO THE TOWN, WHICH UNDERTAKING SHALL BE INCORPORATED BY REFERENCE IN THE NOTE FOR THE BENEFIT OF THE HOLDERS OF THE NOTE FROM TIME TO TIME.

FURTHER VOTED THAT EACH MEMBER OF THE BOARD OF SELECTMEN, THE TOWN CLERK AND THE TOWN TREASURER BE AND HEREBY ARE, AUTHORIZED TO TAKE ANY AND ALL SUCH ACTIONS, AND EXECUTE AND DELIVER SUCH CERTIFICATES, RECEIPTS OR OTHER DOCUMENTS AS MAY BE DETERMINED BY THEM, OR ANY OF THEM, TO BE NECESSARY OR CONVENIENT TO CARRY INTO EFFECT THE PROVISIONS OF THE FOREGOING VOTES.

I FURTHER CERTIFY THAT THE VOTES WERE TAKEN AT A MEETING OPEN TO THE PUBLIC, THAT NO VOTE WAS TAKEN BY SECRET BALLOT, THAT A NOTICE STATING THE PLACE, DATE, TIME AND AGENDA FOR THE MEETING (WHICH AGENDA INCLUDED THE ADOPTION OF THE ABOVE VOTES) WAS FILED WITH THE TOWN CLERK AND A COPY THEREOF POSTED IN A MANNER CONSPICUOUSLY VISIBLE TO THE PUBLIC AT ALL HOURS IN OR ON THE MUNICIPAL BUILDING THAT THE OFFICE OF THE TOWN CLERK IS LOCATED OR, IF APPLICABLE, IN ACCORDANCE WITH AN ALTERNATIVE METHOD OF NOTICE

PRESCRIBED OR APPROVED BY THE ATTORNEY GENERAL AS SET FORTH IN 940 CMR 29.03(2)(b), AT LEAST 48 HOURS, NOT INCLUDING SATURDAY, SUNDAYS AND LEGAL HOLIDAYS PRIOR TO THE TIME OF THE MEETING AND REMAINED SO POSTED AT THE TIME OF THE MEETING, THAT NO DELIBERATIONS OR DECISIONS IN CONNECTION WITH THE SALE OF THE NOTE WERE TAKEN IN EXECUTIVE SESSION, ALL IN ACCORDANCE WITH GENERAL LAW CHAPTER 30A SECTIONS 18 THROUGH 25 AS AMENDED. DATED MAY 23, 2011, JAY MARSDEN CLERK OF THE BOARD OF SELECTMEN. MR. MCCOLL SECONDED AND IT WAS UNANIMOUSLY VOTED.

Board Business

Minutes - MR. MARSDEN MOVED, MR. MCCOLL SECONDED AND IT WAS UNANIMOUSLY VOTED TO APPROVE THE FOLLOWING MINUTES MARCH 14, MARCH 21, APRIL 4, APRIL 11, APRIL 19, APRIL 26, MAY 2, MAY 5 AND MAY 9, 2011. MR. MARSDEN MOVED, MR. PORTER SECONDED AND IT WAS VOTED TWO IN FAVOR WITH MR. MCCOLL ABSTAINING TO APPROVE THE FOLLOWING MINUTES DECEMBER 30, 2010. MR. MARSDEN MOVED, MR. MCCOLL SECONDED AND IT WAS VOTED TWO IN FAVOR WITH MR. PORTER ABSTAINING MARCH 7,

Executive Session Minutes - MR. MARSDEN MOVED, MR. MCCOLL SECONDED AND IT WAS UNANIMOUSLY VOTED TO APPROVE BUT NOT RELEASE THE FOLLOWING EXECUTIVE SESSION MINUTES OF MARCH 14, MARCH 21, APRIL 4, APRIL 11, MAY 2 AND MAY 9, 2011. MR. MARSDEN MOVED, MR. PORTER SECONDED AND IT WAS VOTED TWO IN FAVOR WITH MR. MCCOLL ABSTAINING TO APPROVE BUT NOT RELEASE THE FOLLOWING EXECUTIVE SESSION MINUTES DECEMBER 30, 2010.

Reserve Fund Transfer Request - MR. MCCOLL MOVED, MR. MARSDEN SECONDED AND IT WAS UNANIMOUSLY VOTED TO APPROVE THE RESERVE FUND TRANSFER REQUEST FROM THE CONSERVATION COMMISSION IN THE AMOUNT OF \$2,167.75 FOR LEGAL EXPENSES.

Salary and Benefit Agreements - MR. MCCOLL MOVED, MR. MARSDEN SECONDED AND IT WAS UNANIMOUSLY VOTED TO APPROVE THE SALARY AND BENEFIT CONTRACTS FOR THE FOLLOWING EMPLOYEES - MARY BOUSQUET, MICHAEL CASSIDY, CHUCK CORMAN, PAUL LE BEAU, ANDREA MINIHAN AND THOMAS SMITH.

Appointments - MR. MCCOLL MOVED, MR. MARSDEN SECONDED AND IT WAS UNANIMOUSLY VOTED TO APPOINT PETER BARBIERI TO THE ECONOMIC DEVELOPMENT COMMITTEE.

MR. MCCOLL MOVED, MR. MARSDEN SECONDED AND IT WAS UNANIMOUSLY VOTED TO APPOINT BRIAN REAM AND MICHAEL WOODS AS SPECIAL POLICE OFFICERS.

One Day Alcoholic Beverage – **MR. MCCOLL MOVED, MR. MARSDEN SECONDED AND IT WAS UNANIMOUSLY VOTED TO APPROVE A ONE DAY ALCOHOLIC BEVERAGE PERMIT FOR THE HANSEN WEDDING TO BE HELD IN UPPER TOWN HALL ON JUNE 18, 2011.**

MR. MCCOLL MOVED, MR. MARSDEN SECONDED AND IT WAS UNANIMOUSLY VOTED TO APPROVE A ONE DAY ALCOHOLIC BEVERAGE PERMIT FOR THE JOSLIN WEDDING TO BE HELD AT THE SENIOR CENTER ON JUNE 25, 2011.

Association Agreement - **MR. MCCOLL MOVED, MR. MARSDEN SECONDED AND IT WAS UNANIMOUSLY VOTED TO APPROVE AND SIGN THE AGREEMENT BETWEEN THE TOWN AND THE HOLLISTON POLICE ASSOCIATION.**

Road Acceptance Plans – **MR. MCCOLL MOVED, MR. MARSDEN SECONDED AND IT WAS UNANIMOUSLY VOTED TO SIGN THE ORIGINAL PLANS FOR THE ACCEPTED STREETS IN THE HIGHLANDS AT HOLLISTON DEVELOPMENT.**

Change Order – Mr. Smith explained the change order for the Washington Street Traffic Improvement project to cover the traffic signals for the Woodland/High/Washington intersection. **MR. MCCOLL MOVED, MR. MARSDEN SECONDED AND IT WAS UNANIMOUSLY VOTED TO APPROVE CHANGE ORDER NUMBER 2 FOR THE TRAFFIC LIGHT INSTALLATION AT THE CORNER OF WOODLAND, WASHINGTON AND HIGH STREETS.**

Late items – Event approvals - **MR. MCCOLL MOVED, MR. MARSDEN SECONDED AND IT WAS UNANIMOUSLY VOTED TO APPROVE A ONE DAY EVENT PERMIT FOR ERNIE’S RUN II TO BE HELD ON JUNE 18 AT KAMPERSAL FIELD.**

MR. MCCOLL MOVED, MR. MARSDEN SECONDED AND IT WAS UNANIMOUSLY VOTED TO APPROVE A ONE DAY EVENT PERMIT FOR A BLOCK PARTY ON MOHAWK PATH TO BE HELD ON MAY 28, 2011.

Other business – there was a discussion regarding the solar panel project on public buildings.

Mr. Porter and Mr. McColl then had some parting thoughts.

At 7:59 p.m., the family members of Mr. Porter and Mr. McColl joined the meeting with a cake for each. We wished them both the best and thanked them for their years of service.

Before adjourning for the last time together, **MR. MCCOLL MOVED, MR. MARSDEN SECONDED AND IT WAS UNANIMOUSLY VOTED TO APPROVE THE MINUTES OF THIS MEETING AS AMENDED.**

AT 8:00 P.M., MR. MCCOLL MOVED, MR. MARSDEN SECONDED AND IT WAS UNANIMOUSLY VOTED TO ADJOURN.

Respectfully submitted,

Approved: _____

Andrea Minihan
Recording Secretary