

Holliston Park Commission
Minutes of April 9, 2013
7:00pm 100 Linden St.

Present: Brett Morrison, Kristen Hedrick, Melissa Kaspern, Inge Daniels, Paul Healy, Tom Chipman, Maureen Korson, Bob Nemet

Inge Daniels gave a brief update on the April 6th Goodwill Park clean-up day and said that it was a successful event with approximately twelve volunteers. Additional mulch will be needed for the garden beds; there had been an offer of a potential mulch donation from the Lion's Club. Maureen Korson will follow up regarding this, and also stated that little dust pans and brooms have been ordered to place at the sandbox.

Carolyn and David Dykema arrived at 7:15 to propose refurbishing the kiosk at Stoddard Park and building a new one at Pleasure Point. The kiosk at Stoddard will be painted, re-shingled and the back bulletin board will be replaced, before the beach season opens. The new kiosk to be built at Pleasure Point will occur later in the summer. Melissa Kaspern asked that careful notes be kept and in the event the Park Commission wishes to build another at another location. Kristen Hedrick said that the location at Pleasure Point should be discussed prior to the installation. The Park Commission said they prefer the kiosks to be painted green.

Maureen Korson handed out an updated Goodwill Maintenance plan. Melissa Kaspern said the items calling for professional services should all be done as soon as possible.

Melissa Kaspern made a motion to accept the Ahronian Landscape quote for spring services as outlined on the maintenance plan with the exception of slice seeding. Paul Healy seconded. All in favor.

Maureen Korson said that a seasonal park person will be hired to work approximately 6-8 hours per week, with additional hours for the open/clean/close bathrooms for facility requests. Melissa Kaspern said money from the Goodwill programs should be set aside to pay for the position. Inge Daniels said that a "friends" group for Goodwill Park should be established to help with raising money for Goodwill playground.

Brett Morrison made a motion to advertise and hire for a seasonal part time park maintenance employee to work between 6-8 hours per week with additional hours for facility requests as needed. Tom Chipman seconded. All in favor.

Maureen Korson said that she had received a quote from Northeast Playground Builders to perform a safety check at the playgrounds at Pleasure Point and Stoddard Park. Maureen Korson said new swings, new equipment and repairs need to be made at the playgrounds; Northeast Playgrounds will also be scheduled to come in and help with the installation of the cool toppers at Goodwill Playground. Maureen Korson said she has arranged with ME O'Brien to perform the safety check at Goodwill Playground.

Tom Chipman made a motion to accept the quote for Northeast Playground Builders to come and perform the safety inspections at Pleasure Point and Stoddard playgrounds for \$400.00. Brett Morrison seconded. All in favor.

Maureen Korson said she has received a quote for beach sand replenishment. A total of 120 yards were purchased for the last replenishment, 90 yards were placed at Stoddard and 30 yards at Pleasure Point. The Commissioners said the sand should be in place prior to Memorial Day.

Tom Chipman stated he will drill the holes at Goodwill Park fences.

Tennis Courts

There was much discussion about the Premier tennis court product; including paint layers, durability, and maintenance.

David Lapointe of Beals and Thomas is reworking the contract as the scope of work has changed with the consideration of installing the Premier Court. Melissa Kasporn said she will contact the Community Preservation Committee to discuss the change in scope for the tennis court project.

Paul Healy said new basketball nets should be put up.

Field Expense & Income

There was much discussion on field income. Kristen Hedrick said there is a deficit in income. Melissa Kasporn said the deficit should be offset, we should charge more. Kristen Hedrick said there is a formula that is used to come up with a rate. There is a separate line item for Kamitian revenue. Melissa Kasporn said some of that revenue should be included so there is no deficit. Inge Daniels said the rates should be increased for the future.

Melissa Kasporn made a motion to increase the field rental rate from \$5.00 to \$6.00 per hour effective fall of 2013. Paul Healy seconded. All in favor.

Kristen Hedrick stated a new field paint machine is needed at a cost of \$6,000.00. Inge Daniels said Newcomer's Club should be contacted to see if they can help pay for this item. Kristen Hedrick stated that she will ask about the Lion's Club paying a portion.

Melissa Kasporn made a motion to purchase a new line paint machine not to exceed \$6,000.00. Tom Chipman seconded. All in favor.

Kristen Hedrick said Simply Safer presented a contract and there would be savings if the contract were paid in full upfront, however the Town Accountant would not approve this in the past. Kristen Hedrick stated the Simply Safer invoice includes work at the High School that should be paid for by the School Department and she will contact Keith Buday to arrange to have them pay their portion.

MISC

Kristen Hedrick said she will post for open positions for the summer programs; she will send out the information about the positions to Holliston teachers.

Kristen Hedrick stated she has met with the new website company that will be providing services for the Town and the new site will be up soon.

Kristen Hedrick stated that a letter had been received from the Board of Health regarding the placement of sandbags on goals during and after use. Sandbags have been ordered so that goals can be secured properly. Melissa Kasporn said that HYSA needs to do a better job of advising those teams using the fields to be sure to weight the goals after use.

Melissa Kasporn made a motion: field use groups who fail to properly place sandbag weights on goals after use will result in a field violation. Tom Chipman seconded. All in favor.

Kristen Hedrick passed out a community center survey. The Commission decided the Recreation Department would need:

- The facility would be used mornings, afternoons, evenings and weekends
- Up to 30 parking spaces for staff and participants would be needed
- Office space with an entrance and up to two offices
- Kitchen facilities, classrooms & open space
- The facility would be used for social events, there should be a pool, gym, room for physical activities & a game room

Kristen Hedrick said she would like to set aside a certain amount of money from each program to fund a future recreation center.

Once Around

Bob Nemet: The galvanized posts for the dug-outs are very expensive; a smaller pipe will be used; materials for the roof will be arriving shortly.

Melissa Kaspert: The CPC received a report from the Conservation Agent regarding Lake Winthrop. It was discovered that the Commonwealth of Massachusetts owns the lake. There was discussion about laying tarps in the swimming areas. Bob Nemet stated he will get in touch with Carol Hildreth, formerly on the Lake Winthrop Watershed Committee, to provide additional information about the lake.

Paul Healy:

- What will happen with the lights at Goodwill Park this summer? Kristen Hedrick stated she will contact Chief Moore to work out a plan with the Police Department for light usage at night and keeping Goodwill Park open.
- Paul Healy thanks Brett Morrison for his years of service on the Park Commission.

Kristen Hedrick: Mr. Art Winters, a potential candidate for the Park Commission would like to attend an upcoming meeting and was invited to attend the May meeting.

There was discussion about setting meeting dates for May but a date was not determined.

Motion to Adjourn 9:00pm. All in favor.