

Holliston Council on Aging

Minutes of the Meeting

January 9, 2013

Members Present: Frank Caron, Millie Bedard, Sophia Dowling, Mark Ahronian, Carmen Chiango, Lois Hosmer, Michele Goldberg

Members Absent: Muriel Berman, Bob Malone, Teresa Davis

Associate Members Present: Kay McGilvray, Carol Curnyn

Associate Members Absent:

Staff Present: Lina Arena DeRosa, Linda Marshall

Stan Feinberg of SSF was present

Public Comments

Mark mentioned the positive publicity the Center has been receiving in the press. He said articles were well written and in depth.

Minutes: Youth centric regarding the Task Force was incorrect. The Council has greater representation. Kevin Conley is 56. Miller School students delivered the gift baskets. Sophia moved to accept the minutes as amended. Frank seconded. All agreed.

Committee Reports

Sophia recommended Frank Caron for Vice -chair. Sophia moved to accept the nomination. Millie seconded. All agreed.

Building Committee

Mark said the new signs giving directions to the Center are up.

Task Force

Michele reported on the Task Force meeting that took place on Jan.8 She said locations, uses for the building, and what would go into the building were discussed. The Park Dept. as well as the School Department were represented. She said the Council and the Park Dept. had the most input. The Park Dept. foresees after school programs. Other groups in town, especially some that have been displaced, may desire space. Sophia asked if the library were involved. Michele said all groups, including the library, will be contacted to assess their needs.

A comprehensive list of spaces is being assembled. Flagg School was discussed and dismissed. One member of the Task Force was on the previous one ten years ago so provides a history of past efforts.

Director's Report

Budget/Building Updates 2013-2014

Everyone received a budget sheet for FY2013-2014 that represented a 1.5% increase and a new line under Personnel for a part-time assistant at \$18,000 annually.

Everyone also received a sheet outlining the hours and duties of the part-time assistant. This was discussed at length.

Michele said some of the tasks seemed to be what the tax relief person would do. So then what would the tax relief person do? Lina can put in a request for a tax relief person but this help is not a certainty.

Michele also said that having the part-timer oversee the evening hours eliminated the usual interface with regular staff members when someone comes to the Center.

Lina said the employee could be an intermediary for the staff and report to them.

Mark said the pay rate of \$16.77-\$17.95 per hour was not likely to attract professionally trained applicants. Michele said this rate of pay is competitive in the Social Work field.

Michele said the daytime hours proposed are the same as what's here now. She suggested staggering the hours to allow the Center to be open more often.

Mark said this is a trial schedule so the new hire can learn the ins and outs of the Center. Lina said it would be helpful as she and Linda are out in the community quite often. Mark said the new hire could leave Lina and Linda free to pursue more

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professional tasks.

Sophia move to approve the budget. Frank seconded. All approved.

Sophia made a motion to accept the part-time job description. Frank seconded. Michele voted no. The rest approved.

Other

Lina said the VFW closing benefitted the Center as catering supplies , chairs, and dishes were donated to the Center. She also said the Center received great press in Dec.

SSF Requests

\$250 for St. Patrick's Day Luncheon supplies

Millie moved to accept the SSF request. Carmen seconded. All agreed.

Treasurer's Report - Carmen

We are at 51.1% of the budget for the year. We are a month behind on MWRTA payments.

Sophia moved to accept the Treasurer's Report. Lois seconded. All approved.

Old Business

FY2014 Budget recommendations

No Old Guys Breakfast in Feb.

Keefe Tech coming in Feb to work on closet project

New Business

Next meeting Feb.20 2013

Mark moved to adjourn the meeting. Frank seconded. All agreed. Mark adjourned the meeting at 3:12P.M.

Respectfully submitted:

Lois Hosmer

Feb. 20,2013