

**BOARD OF WATER COMMISSIONERS
JANUARY 23, 2013
MEETING ROOM Kitchen**

Present: Jared Adams, Brian Antonioli, Jeff Weise,
Ron Sharpin, Doug Valovcin

Meeting began at 5:30pm

WELL #8 – STATUS

The new day tanks at Well #8 have been installed. The well is now running for more hours than before the installation.

WELL #5 -REDUCTION IN OPERATING HOURS

Due to the day tanks installation, Well #5 is now running on a timer that shuts the well done at night.

COMPLAINT LOG

Due to on-going changes of direction in the flow of water, Mr. Valovcin expects that there will be more water quality complaints. .

WELL #4 TREATMENT PLANT PROJECT– STATUS

The Well #4 Treatment Plant project is on schedule. Ductwork has been completed. A Resident Inspector will be on-site for three times per week.

WELL #6 – STATUS

The department is proceeding cautiously by NOT running Well #6 while work at the nearby Well #7 area is being conducted.

Ali Parand of AP Associates will send a request to the DEP for an increase in the flow at Well #6 and Well #7, but he will first send a draft to Mr. Sharpin for his approval.

WELL #7 - STATUS

DeFelice Corporation, general contractor for the Well #7 project, has begun work on the water main element of the project. They have completed 1400 feet of pipe (total = 1800). There have been no issues, no concerns so far. There will be a meeting with DeFelice to urge him to receive commitments from his suppliers (which is a concern). Mr. Parand will meet every two weeks with DeFelice to stay on top of the project. Mr. Sharpin has received permission from the Town Planner and the Conservation Agent regarding erosion control.

PROPOSED HOURS CHANGE FOR TOWN HALL

Tricia Keating, secretary to the Board, will work 4:30pm to 7:00pm every Tuesday beginning on February 5, 2013.

FIRE HYDRANT LIST - CONDITIONS

Dave Keating is consolidating four lists into one for fire hydrant location.

Jay Leary, Selectman, arrived at 5:57pm.

The Board discussed the issue of firemen's inability to open some of the fire hydrants during two recent fires. Mr. Valovcin will contact the Fire Chief, and he hopes to conduct a training session with firemen after the consolidated list is completed by Mr. Keating.

TOWN MEETING WARRANT – ANNUAL TOWN MEETING

The Board plans to request a new vehicle for the department for Fiscal Year 2014. Mr. Sharpin asked that a master plan update be included in the Town Meeting Warrant.

The Board will meet with the Finance Committee on March 14, 2013 to discuss their Fiscal Year 2014 budget. The Finance Committee has requested the budget prior to that meeting date. The Finance Committee has requested two versions of the budget – one with a 1 ½ percent increase and one with zero increase.

The Board discussed two budget scenarios – one with a 2% water rate increase and one with a 5% water rate increase.

Mr. Leary announced that the Town of Holliston has told the matter of the overdue water bill at the Pinecrest Golf Course food service will be resolved soon.

The Board agreed that there is a need for one new employee because Well #4 will require a full-time System Operator on site, which would reduce the present manpower. The Board requested that the proposed FY14 budget include a dump truck, a vehicle, and a new employee.

Jay Marsden, Selectman, arrived at 6:25pm.

VALVE REPLACEMENT – MOTION

The Board questioned the property ownership of the Foundry at 269 Central Street. Mr. Leary said that he would contact the Town Administrator for the information.

Board of Water Commissioners

Minutes 01/23/13

Page 3

Mr. Valovcin presented a proposal for a change in the Rules and Regulations as it relates to the replacement of valves by Water Department employee.

Mr. Adams made a motion: **“Motion to accept the specific language in the proposal by Doug Valovcin for valve replacement by Water Department employees”**

Mr. Weise seconded the motion.

Mr. Weise, Mr. Antonioli, and Mr. Adams voted in favor of the motion.

RISING TIDE DEVELOPMENT

Representatives of the Rising Tide Development in Sherborn will appear before the board at their next meeting. They are requesting an inter-municipal agreement with the Water Department. The property is located in Zone 2 of Well #6. Proposed as Whitney Farms several years ago, a previous Board of Water Commissioners approved a water connection. A subsequent board denied the connection.

A Town of Sherborn official will also attend the next board meeting.

MINUTES REVIEW

Mr. Adams made a motion: **“Motion to accept the minutes of November 20, 2012 As amended”**

Mr. Antonioli seconded the motion.

Mr. Adams and Mr. Antonioli voted in favor of the motion. Mr. Weise abstained because he was not present at the meeting.

Mr. Adams made a motion: **“Motion to accept the minutes of December 5, 2012 as written”**

Mr. Antonioli seconded the motion.

Mr. Adams, Mr. Weise, and Mr. Antonioli voted in favor of the motion.

LIST OF DOCUMENTS

Complaint Log

Water Department Budget Scenarios 1/23/13

Change to Rules&Regulations of Water Department

INVOICES AND CHANGE ORDERS

Invoices and change orders were signed at the meeting.

Board of Water Commissioners

Minutes 01/23/13

Page 4

Mr. Weise made a motion: **“Motion to adjourn”**

Mr. Adams seconded the motion.

Mr. Adams, Mr. Weise, and Mr. Antonioli voted in favor of the motion.

The meeting adjourned at 6:56pm.

Next BWC meeting – WEDNESDAY, February 6, 2013 at 6:00pm

Respectfully submitted,

Tricia Keating

Clerk

Approved 4/2/13 as amended