

**HOLLISTON BOARD OF SELECTMEN
MEETING MINUTES
September 26, 2012**

The Board convened in the Johnson Memorial Training Room at the Holliston Police Department at 10:30 a.m. Present from the Board of Selectmen were Chairman Jay Marsden, Vice-Chairman Jay Leary and Clerk Kevin Conley. Also present were Town Planner Karen Sherman, Highway Superintendent Tom Smith, Fire Chief Michael Cassidy, Police Chief John Moore, Planning Board member Jack Donovan, Representative Carolyn Dykema, Police Officers Scott Downey and Matt Waugh, Keri Pyke, Lisa Schletzbaum and several other people associated with the Massachusetts Department of Transportation and Town Administrator Paul Le Beau. Doug Schmidt and Pamula Zicko were also present.

MR. LEARY MOVED, MR. CONLEY SECONDED AND IT WAS UNANIMOUSLY VOTED TO APPROVE A WAARANT OF \$130,301.86 FOR GENERAL EXPENSES AND \$1,036,582.94 FOR PAYROLL FOR A TOTAL OF \$1,166,884.80.

MR. LEARY MOVED, MR. CONLEY SECONDED AND IT WAS UNANIMOUSLY VOTED TO APPOINT ELIZABETH NEWLANDS TO THE COMMUNITY PRESERVATION COMMITTEE FOR THE TERM EXPRING IN JUNE 2015.

Ms. Schletzbaum reviewed the schedule for today's road safety audit of the downtown section of Washington Street, noting that there would be an overview of speed regulations, crash history and current conditions followed by a site visit to the study area and then a discussion of potential observations and potential changes/improvements.

Ms. Pike noted that the speed limit is 30 m.p.h. and that the information they have reviewed indicates issues such as a high number of "courtesy crashes", traffic backup during rush hours, congestion in the area from Hollis Street to Central Street, distracted drivers, weekend activity at Green Street, jaywalking, U-turns, the width of the road, on-street parking and ambulance and fire emergency services based on Central Street.

At 11:00 a.m. a site visit of the area from the Town Hall to the Mobil station was conducted.

The group reconvened at the Holliston Police Station at 11:45 a.m. A discussion of observations and potential changes/improvements included the following:

- narrow the road in the area of Church Street or install a raised island with landscaping;
- "do not block" signs at the Hollis/Charles intersection;
- additional controls at Hollis/Charles (roundabout, 4-way stop, signals)
- move curbing out into roadway at Hollis/Charles;
- reverse the angle parking spaces at St. Mary's Church;

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- angle parking spaces where possible;
- install indicator to let pedestrians know the crosswalk light is on;
- extend time for crossing lights;
- install “bump outs” at crosswalks;
- deactivate motion sensors on crosswalk lights;
- install crosswalk lights on posts;
- install audible signals for crosswalk lights;
- realign area between Central Street and Exchange/Green;
- signals at Central/Washington, push curbing out at corners of intersection; and
- different crossing lights at mid-block crosswalk.

Mr. Conley left the meeting at 2:00 p.m.

Additional observations and potential changes/improvements included:

- connect parking lots behind buildings;
- better signage for public parking lot; and
- “clean-up” signage.

Ms. Schletzbaum said that a draft report would circulate as early as next week and a final report should be ready an about one month.

AT 2:15 P.M. MR. LEARY MOVED, MR. MARSDEN SECONDED AND IT WAS VOTED TWO IN FAVOR WITH MR. CONLEY ABSENT TO ADJOURN THE MEETING.

Respectfully submitted,

Paul D. Le Beau, Town Administrator

Approved: _____

