

**HOLLISTON BOARD OF SELECTMEN
EXECUTIVE SESSION MEETING MINUTES
March 28, 2012**

The Board met at 6:01 p.m. in Room 105 at Town Hall. Present were Chairman Jay Marsden, Vice-Chairman Jay Leary, Clerk Kevin Conley, Town Administrator Paul Le Beau, Administrative Assistant Andrea Minihan and Treasurer/Collector Mary Bousquet.

The following representatives of the PEC joined the meeting: Catherine Simpson, Katrina Weiher, Therese Stewart, Lynne Bowler, Patti D’Innocenzo, Deborah Holleran, Lorraine Boles, Matt Waugh and Andrew Powell.

The Board and PEC reviewed and amended the draft Memorandum of Agreement that had been circulated on March 23.

MR. LEARY MOVED, MR. CONLEY SECONDED AND IT WAS VOTED BY ROLL CALL TO ACCEPT AND SIGN THE MEMORANDUM OF UNDERSTANDING WITH THE PEC.

	AYE	NAY	ABSENT
MR. MARSDEN	X		
MR. LEARY	X		
MR. CONLEY	X		

The Board and the PEC signed the Memorandum of Understanding (copy attached).

The Board and the PEC then reviewed and amended a draft press release announcing the agreement.

Copies of the signed agreement and the press release were distributed to all present.

MR. LEARY MOVED, MR. CONLEY SECONDED AND IT WAS VOTED BY ROLL CALL TO ACCEPT AND ISSUE THE PRESS RELEASE DATED MARCH 28, 2012.

	AYE	NAY	ABSENT
MR. MARSDEN	X		
MR. LEARY	X		
MR. CONLEY	X		

The Board thanked the PEC for an expeditious and successful process. It was agreed to schedule joint presentations to employee groups to explain the agreement, the plans to be offered and the HRA plan.

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AT 6:25 P.M., MR. LEARY MOVED, MR. CONLEY SECONDED AND IT WAS VOTED BY ROLL CALL TO ADJOURN THE EXECUTIVE SESSION.

	AYE	NAY	ABSENT
MR. MARSDEN	X		
MR. LEARY	X		
MR. CONLEY	X		

Respectfully submitted,

Approved: _____

Paul D. Le Beau
Town Administrator