## <u>Finance Committee Capital Sub-Committee Draft Agenda—7/16/2019, 6:30pm, Holliston Town Hall</u> Room 105

- 1. Approval of minutes; any other administrative business.
- 2. Review of draft memo concerning capital request preparation for October Special Town Meeting.
- 3. Updates/changes to asset management spreadsheet or spreadsheet revision process, if necessary (no changes known at this time).
- 4. Upcoming meeting schedule and plans for meetings during the summer season.

Public comment is at the discretion of the Chair and will be permitted (within reason) at the start of the meeting. The above represents the best information available at the time of posting and may be revised prior to the meeting. All times given for budget reviews are approximate; reviews are conducted consecutively in the order listed and may start slightly earlier or later than listed.