

**HOLLISTON PUBLIC SCHOOLS**  
**Holliston, MA 01746**

**SCHOOL COMMITTEE MEETING**  
**HOLLISTON HIGH SCHOOL LIBRARY**  
**Remote participation option (see below)**

**Time: 6:00 p.m.**  
**Date: December 21, 2023**

**AGENDA**

- I. Call to Order** 6:00
- II. Executive Session**
- A. To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares (Strategy related to CB with HFT).
- III. Regular Session** 7:00
- IV. Consent Agenda** 7-7:05
- "All items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the Committee so requests, in which event the item will be considered in its normal sequence on the agenda."*
- A. Minutes from the following School Committee Meetings:
1. November 30, 2023
- B. Warrants:
1. School Committee Warrant #24SCH-15 in the amount of \$450,969.96
2. School Committee Warrant #24SCH-16 in the amount of \$277,831.60
3. School Committee Warrant #24SCH-17 in the amount of \$260,655.32
4. School Committee Warrant #24SCH-18 in the amount of \$99,255.72
5. School Committee Warrant #24SCH-19 in the amount of \$498,640.69
6. School Committee Warrant #24SCH-20 in the amount of \$293,108.16
7. School Committee Warrant #24SCH-21 in the amount of \$311,063.64
8. School Committee Warrant #24SCH-22 in the amount of \$230,497.38
9. Miller School Activity Acct in the amount of \$2,775.00 dated October 2, 2023
10. Cafeteria Revolving Acct. in the amount of \$43,75819 dated November 10, 2023
11. High School Activity Acct in the amount of \$7,936.96 dated November 21, 2023
12. Cafeteria Revolving Acct. in the amount of \$23,862.97 dated November 29, 2023
- V. Communications:** 7:05-7:20
- A. Report from Student Representatives
- B. School Committee Individual Comments
- C. Opportunity for Public to address School Committee: To participate in public comment, please register upon arrival with your name, address and relationship to the Holliston Public Schools

**Note:** The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may, in fact, be discussed; and other items not listed may also be brought up for discussion to the extent permitted by law.

- VI. Presentations:** 7:20-8:20
  - A. Data & Assessment (Rankings)
  - B. FY25 Budget Presentation including fixed costs
  - C. Admin Update on Science/Health Transition for 3rd/4th Grade starting in January
- VII. Policy:** 8:20-8:30
  - A. IMGA - Service Animals in School
- VIII. Central Office Administrators' Update** 8:30-8:45
  - A. Superintendent
  - B. Assistant Superintendent for Curriculum and Instruction
  - C. Assistant Superintendent for Finance and Operations
- IX. Personnel:** 8:45-8:45
  - A.
- X. Reports from Subcommittees:** 8:45-9:00
  - A. Communications
  - B. Policy
  - C. Budget
  - D. Superintendent's Evaluation
- XI. Old Business:** 9:00-9:30
  - A. Update on Holliston Coalition Against Hate & Bias
  - B. Update from Equity Audit Steering Committee (Appoint HSC Rep)
  - C. Facilities usage - HHS Auditorium (potential vote)
  - D. SOI Update
- XII. New Business:** 9:30-9:45
  - A. Overnight Field Trip Request Approval: Global Citizens Program Italy (per policy IJOA)
  - B. Newsletter
- XIII. Items of Information:** 9:45-9:45
  - A. Policy Subcommittee Minutes of October 17, 2023
- XIV. Next Meeting Date:** January 4, 2024
- XV. Adjournment of Open Session**
- XVI. Executive Session** (if needed to continue from earlier session)

**Join Zoom Meeting**

<https://holliston-k12-ma-us.zoom.us/j/88344207664?pwd=c0hwUE1RdWN1L2FtWVhXRnhBOEs0UT09>

Meeting ID: 883 4420 7664

Passcode: 228669

+1(309)20-53325

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**To watch live meeting (or prior recordings) via YouTube:**

Navigate to the Holliston Hub-HCAT page: <https://www.youtube.com/@hollistoncableaccess5756>

Click the “LIVE” tab on the page

Public Comment can be sent to the School Committee in advance of the meeting to Daniel Alfred [alfredd@hsc.holliston.k12.ma.us](mailto:alfredd@hsc.holliston.k12.ma.us) During the meeting, if attending remotely, the Chair will recognize the in-person and remote audience under “Public Comment” on the agenda

Those interested in public comment by using the “Chat” function on Zoom, or by using the “Raise Hand” function found under the “Reaction” button. If participating remotely via phone, when invited to add Public Comment, press \*9 to indicate you would like to speak. Once recognized, you must use \*6 to unmute [the Zoom moderator will automatically mute all participants when they join].

***Remote meeting statement:** Pursuant to the Governor’s July 16, 2022 Act relative to extending certain COVID-19 measures adopted during the state of emergency suspending certain provisions of the Open Meeting Law G.L. c 30A paragraph 20..... the Holliston School Committee will be using remote participation for this meeting. The audio of this meeting is being recorded and will be posted to the Town’s webpage as soon as possible in accordance with keeping the public informed of actions during this meeting.*

*At this time, a roll call attendance vote will be taken.*

*(The Chair (or acting chair) will perform a roll call vote for each member.)*

*(All votes taken during the meeting need to be performed through a roll call vote.)*

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**HOLLISTON SCHOOL COMMITTEE  
HOLLISTON, MASSACHUSETTS**

Welcome to the meeting of the Holliston School Committee. Committee meetings generally take two forms: an official business meeting, conducted under a prepared agenda distributed to the School Committee and posted as required by the Open Meeting laws; and a Public Hearing which ordinarily focuses on a specific subject and extensive public comments and occasionally public discussion occurs.

Although this meeting is NOT a Public Hearing, the Committee does set aside a fixed portion of its agenda (not to exceed 15 minutes in length) to provide the public with an opportunity to address the School Committee. Individuals or group representatives who have registered to speak will be invited to address the Committee during the Public Comment portion of the agenda. If four (4) or fewer speakers request to participate in public comment, then each speaker will be allowed up to three (3) minutes to address the Committee. If five (5) or more speakers register to participate in public comment, then each speaker will be allowed up to two (2) minutes each to address the Committee. Comments that exceed these time limits may be provided to the Committee in writing either before or after the meeting for their review and consideration. Large groups addressing the same topic are encouraged to consolidate their remarks and/or select a spokesperson to comment on their behalf.

All speakers are encouraged to present their remarks in a respectful manner. Speakers must begin their remarks by stating their name, town or city of residence, and affiliation with the Holliston Public Schools. All remarks should be addressed through the Chair of the Committee. Public comments may concern items that are not on the Committee's agenda but should be directly related to matters within the scope of the Committee's authority: the budget for the Holliston Public Schools; the performance of the Superintendent of Schools; or the educational goals and/or policies of the Holliston School Committee.

The Chair of the meeting may not interrupt speakers who have been recognized to speak; however, the Chair reserves the right to terminate speech which is not Constitutionally protected because it constitutes true threats; incitement to imminent lawless conduct; comments that were found by a court of law to be defamatory; and/or sexually explicit comments made to appeal to prurient interests. Verbal comments will also be terminated by the Chair should they exceed the time limits outlined above.

The School Committee appreciates your assistance in helping it discharge its duties properly. The Committee would welcome any comments relative to possible improvement. We also invite you to visit our website at: [www.holliston.k12.ma.us](http://www.holliston.k12.ma.us).

**Committee Members:**

Daniel Alfred, Chair  
Dawn Neborsky, Vice Chair  
Amanda Bigelow  
Sarah Fitzgerald  
Minnie Gupta  
Lisa Kocian  
Cynthia Listewnik

**Central Office Administrators:**

Dr. Susan E. Kustka, Superintendent of Schools  
Dr. Joanne Menard, Assistant Superintendent of Curriculum and Instruction  
Keith Buday, Assistant Superintendent of Finance and Operations  
Jessica Beattie, Director of Student Services  
Jariel Vergne, Director of Social-Emotional Learning and Equity  
Daniel McLeod, Director of Technology and Digital Learning

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