

Finance Committee Draft Agenda—11/7/2023, 7pm, Virtual

**NOTE: This meeting will be held virtually using remote participation.** You can participate by connecting to Zoom at <https://zoom.us/j/232740250>. When prompted enter 13579 for password. You can also join by Phone only by calling 1-646-558-8656 then enter Meeting ID: 232 740 250 and when prompted for password enter: 13579

1. Approval of minutes; discussion of minute preparation efforts; any other administrative or routine financial business, including but not limited to line-item transfers or reserve fund transfers received prior to this meeting.
2. Updates from the Town Administrator. This includes any matters discussed during prior Select Board meetings that may need discussion by the Finance Committee.
3. Update on Free Cash certification.
4. Final report from town finance team on FY23.
5. Review of FY24 Q1 budget to actual expenses.
6. Budget issues, including but not limited to:
  - a. Replacement of facilities vehicle
  - b. Signage for Lowland Industrial Park
  - c. Bill for accounting services from 'gap' between Town Accountants
7. Initial discussion of biennial policy document update.
8. Liaison/capital subcommittee/working group updates (if any).

Public comment is at the discretion of the Chair and will be permitted (within reason) at the start of the meeting. The above represents the best information available at the time of posting and may be revised prior to the meeting. All times given are approximate; items are conducted consecutively in the order listed and may start slightly earlier or later than listed.