

**HOLLISTON PUBLIC SCHOOLS**  
Holliston, MA 01746

**SCHOOL COMMITTEE MEETING**  
**HOLLISTON HIGH SCHOOL LIBRARY**

**Time: 6:00 p.m.**  
**Date: August 25, 2022**

**AGENDA**

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|-------------|--|------|
| <b>I.</b>   | <b>Call to Order</b>   | 6:00 |
| <b>II.</b>  | <b>Executive Session:</b> Level 3 Grievance<br>Executive session (6-7pm) |      |
| <b>III.</b> | <b>Consent Agenda:</b>   | 7:00 |

*"All items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the Committee so requests, in which event the item will be considered in its normal sequence on the agenda."*

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|-----------|--|-------------|
| <b>A.</b> | <b>Minutes from the following School Committee Meetings:</b>                       | 7:05 - 7:10 |
|           | <ul style="list-style-type: none"> <li>● June 16, 2022, Regular Session</li> </ul> |             |

**B. Warrants:**

Report from the Chair on Warrants Signed on Behalf of the Committee

- School Committee Warrant #22SCH-51 for \$82,561.75
- School Committee Warrant #22SCH-52 for \$93,106.50
- School Committee Warrant #22SCH-53 for \$132,668.49
- School Committee Warrant #22SCH-54 for \$95,448.71
- School Committee Warrant #22SCH-55 for \$186,886.99
- School Committee Warrant #23SCH-02 for \$100,617.67
- School Committee Warrant #23SCH-03 for \$28,175.92
- School Committee Warrant #23SCH-04 for \$164,852.60
- School Committee Warrant #23SCH-05 for \$65,648.92
- School Committee Warrant #23SCH-06 for \$104,703.64
- School Committee Warrant #23SCH-07 for \$304,618.76
- Cafeteria Bill Warrant dated 6/21/22 for \$9,614.26
- Cafeteria Bill Warrant dated 6/30/22 for \$3,039.25
- A direct payment warrant for the high school for \$9,977.48
- Student Activity Replenishment Account Warrant for the middle school for \$14,215.15
- Student Activity Replenishment Account Warrant for the high school for \$9,152.61

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| <b>IV.</b> | <b>Communications:</b>                  | 7:10 – 7:30 |
|            | 1. School Committee Individual Comments |             |

**Note:** The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may, in fact, be discussed; and other items not listed may also be brought up for discussion to the extent permitted by law.

2. Opportunity for Public to Address School Committee
- To participate in public comment, please register upon arrival with your name, address, and relationship to HPS
- IV. Presentations:** 7:30 – 8:15
- A. Proposal for Athletic Hall of Fame - Don Quindley, Alex Strum
- V. Policy:** 8:15 – 8:30
- A. [BB - School Committee Legal Status](#) - Non-substantive change
- B. [GBEA - Staff Ethics/Conflict of Interest](#) - First reading
- C. [IGD-Curriculum Adoption](#)-First reading
- D. [IHAMA-Parental Notification Relative to Sex Education](#)-Non-substantive change
- E. [JICK - Harassment of Students](#) - First reading
- F. [JJD - Student Athletic & Activity Fees](#) - Non-substantive change
- G. [KF - Use of School Facilities](#) - Non-substantive change
- H. [KF-P - Use of School Facilities Guidelines](#) - Non-substantive Change
- VI. Central Office Administrators' Updates** 8:30 - 8:45
- Superintendent
  - Assistant Superintendent for Curriculum and Instruction
  - Assistant Superintendent for Finance and Operations
- VII. Personnel:**
- VIII. Reports from Subcommittees:** 8:45 – 8:50
- A. Communications, Policy, Budget, Superintendent's Evaluation
- B. School Start Times
- IX. Old Business:** 8:50 – 9:10
- A. Outdoor Learning Alliance
- XI. New Business:** 9:10 - 9:30
- A. Review and approve non-substantive changes job descriptions:
- a. [PreK-12+ STEM Curriculum Coordinator](#)
  - b. [PreK-12+ Unified Arts Curriculum Coordinator](#)
  - c. [PreK-12+ Humanities Curriculum Coordinator](#)
  - d. [Curriculum Specialist: Grades 6-8](#)
  - e. [High School Department Leaders](#)
  - f. [Executive Assistant/Human Resources Supervisor](#)
  - g. [Human Resources Administrative Assistant](#)
  - h. [Administrative Asst: Registration/Central Office Operations \(NEW\)](#)
- B. Zoom Participation
- C. Superintendent Contract
- D. Code of Conduct for town officials
- XII. Items of Information:**

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**XIII. Next Meeting Date**  
September 15, 2022

**XIV. Adjournment of Open Session**

**XV. Executive Session** (if necessary)

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**HOLLISTON SCHOOL COMMITTEE  
HOLLISTON, MASSACHUSETTS**

Welcome to the meeting of the Holliston School Committee. Committee meetings generally take two forms: an official business meeting, conducted under a prepared agenda distributed to the School Committee and posted as required by the Open Meeting laws; and a Public Hearing which ordinarily focuses on a specific subject and extensive public comments and occasionally public discussion occurs.

Although this meeting is NOT a Public Hearing, the Committee does set aside a fixed portion of its agenda (not to exceed 15 minutes in length) to provide the public with an opportunity to address the School Committee. Individuals or group representatives who have registered to speak will be invited to address the Committee during the Public Comment portion of the agenda. If four (4) or fewer speakers request to participate in public comment, then each speaker will be allowed up to three (3) minutes to address the Committee. If five (5) or more speakers register to participate in public comment, then each speaker will be allowed up to two (2) minutes each to address the Committee. Comments that exceed these time limits may be provided to the Committee in writing either before or after the meeting for their review and consideration. Large groups addressing the same topic are encouraged to consolidate their remarks and/or select a spokesperson to comment on their behalf.

All speakers are encouraged to present their remarks in a respectful manner. Speakers must begin their remarks by stating their name, town or city of residence, and affiliation with the Holliston Public Schools. All remarks should be addressed through the Chair of the Committee. Public comments may concern items that are not on the Committee's agenda but should be directly related to matters within the scope of the Committee's authority: the budget for the Holliston Public Schools; the performance of the Superintendent of Schools; or the educational goals and/or policies of the Holliston School Committee.

The Chair of the meeting may not interrupt speakers who have been recognized to speak; however, the Chair reserves the right to terminate speech which is not Constitutionally protected because it constitutes true threats; incitement to imminent lawless conduct; comments that were found by a court of law to be defamatory; and/or sexually explicit comments made to appeal to prurient interests. Verbal comments will also be terminated by the Chair should they exceed the time limits outlined above.

The School Committee appreciates your assistance in helping it discharge its duties properly. The Committee would welcome any comments relative to possible improvement. We also invite you to visit our website at: [www.holliston.k12.ma.us](http://www.holliston.k12.ma.us).

**Committee Members:**

Catherine Savard, Chair  
Minnie Gupta, Vice Chair  
Amanda Bigelow  
Lisa Kocian  
Cynthia Listewnik  
Dawn Neborsky  
Stacey Raffi

**Central Office Administrators:**

Dr. Susan E. Kustka, Superintendent of Schools  
Ms. Joanne Menard, Assistant Superintendent  
Keith Buday, Assistant Superintendent of Finance and Operations  
Jessica Beattie, Interim Director of Student Support Services  
Jariel Vergne, Director of Social-Emotional Learning and Equity  
Daniel McLeod, Director of Technology and Digital Learning

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