

**TOWN OF HOLLISTON**  
**SELECT BOARD**

September 9, 2020  
7:35 P.M.

Town Hall  
703 Washington Street

**Present:** John Cronin, Chair; Tina Hein, Vice Chair; Ben Sparrell, Clerk

**Also Present:** T. Ahern, Town Administrator; Michael Cassidy, Fire Chief; Matt Zetteck, Sustainability Coordinator.

At 7:35pm J. Cronin called the meeting to order.

**COVID-19 UPDATE:**

Chief Cassidy reported that the Town has moved back to Green on the State map. The current number of cases is 74, 4 of which are active. The Chief has been working with the schools to insure that they have everything needed to have a safe in-person opening next week. He noted that the Business Manager, acting Superintendent, Principals and school nurses have put in a lot of time and effort to have a plan in place.

The Chief presented a request from Youth & Family Services for technology to support staff to expand the tele-health care services in the amount of \$380 to be funded through the CARES Act.

T. Hein made a motion to approve \$380 to be funded through the CARES Act for Youth & Family Services for technology to assist in the expansion of tele-health care services. B. Sparrell second. Vote 3-0.

The Chief has received guidance from the State. He now has a directive to report monies funded by the CARES Act quarterly. The first report is due September 25<sup>th</sup>, 2020.

In conclusion the Chief reminded all residents to stay safe.

**WARRANT:**

B. Sparrell made a motion to approve the Warrant in the amount of \$492,204.06. T. Hein second. Vote 3-0.

**PUBLIC COMMENT:**

B. Sparrell thanked the Town Clerks Office and all those who volunteered for the Election.

J. Cronin stated that the work toward a successful primary election was extraordinary and also expressed his thanks. He also wanted to remind residents to take care when parking up at the Pinecrest Golf Course as the police will actively be monitoring that area in an effort to protect the land there.

Anne Marie Dorning a resident remotely joined the meeting to state her concern over a wedding recently held at the Historical Society. When she drove by she noticed that guests were not wearing masks, although the bartender appeared to be. She did not witness any social distancing. She wanted to know what the procedure in Town is regarding enforcing the protocol set by the State. Chief Cassidy responded to her inquiry by stating that the Historical Society is private property and therefore he has no access to contracts for events. He will follow up to inquire how to address this issue going forward.

#### **COMMENTS FROM THE TOWN ADMINISTRATOR:**

There will be a presentation by the American Legion Post 47 on Friday September 11, 2020 in front of Town Hall to the Holliston Police and Fire Departments.

T. Ahern expects to hear as soon as tomorrow (Thursday September 10, 2020) if the Town is awarded the Shared Streets and Spaces Grant. He plans to put the information on the website. The Town was awarded a Green Community Grant in the amount of \$173,701. To be distributed as follows: \$70,608. Miller School LED lighting and controls; \$50,000. High School weatherization; \$19,200. Police boiler upgrade and \$33,893. Pinecrest LED lighting and controls. T. Ahern thanked C. Meo and J. Keast for their work on the above mentioned projects. T. Ahern continues to work on updating the Department Head Contracts. He has ongoing conversations with the various Boards and Committees regarding past evaluations and going forward looking to develop and establish measurable goals. He plans to have updated contracts within the next several weeks.

#### **CAPITAL REQUEST UPDATE:**

T. Ahern and B. Sparrell met with the FinCom and the Sub-committee regarding the process around Capital Requests. T. Ahern will present a draft to the Select Board on Friday September 11, 2020, this is 35 days prior to Special Town Meeting on October 26, 2020. He is working towards a five year Capital Improvement Plan. This would include items not being presented at Town Meeting. J. Cronin stated he would like to see more consideration by Boards and Committees around CPC funding.

#### **SUSTAINABILITY COORDINATOR UPDATE:**

Sustainability Coordinator Matt Zetteck joined the meeting remotely to update the Board on various projects. The MAPC grant, which involves a tree inventory survey is a one year grant which should be announced by late October 2020. There are several other grants tied into Climate Change and its effects on communities. He is also looking into waste reduction through expanding food composting, as well as looking at the effect COVID is having on adding to the amount of solid waste and recycling throughout town. In addition M. Zetteck is looking at ongoing proposals, such as Blair Square, Marshall Street Solar project and several others and looking to get involved.

In conclusion the Board asked the he put together a spreadsheet, an overview of the grants and status of each.

**BOARD BUSINESS:**

B. Sparrell made a motion to approve the Meeting Minutes of August 3 and August 17, 2020 as written. T. Hein Second. Vote 3-0.

T. Hein made a motion to appoint Thomas Dumas as the fifth and final member to the Stipend Committee. B. Sparrell second. Vote 3-0.

B. Sparrell made a motion to appoint Amber Hebb and Robert Hanson as on-call EMT's for the Holliston Fire Department. T. Hein second with a question to Chief Cassidy regarding Covid training. Vote 3-0. He responded that Covid training will part of the overall training provided.

**OTHER BUSINESS:**

T. Hein updated the Board on a recent Metrowest Regional Council meeting she attended. A regional traffic study will be conducted in the near future to look at the impact of truck traffic throughout Holliston.

J. Cronin stated the Board plans to meet with MassDOT next week as a follow up to the Lowland Industrial Park public forum. He added that the project at 555 Hopping Brook Project is ongoing and the Select Board is continuing to be aware of the process there. J. Cronin encouraged residents to reach out with their concerns and comments as this moves forward.

At 9:06pm B. Sparrell made a motion to adjourn. T. Hein second. Vote 3-0.

Respectfully submitted;

Margaret Driscoll

Approved\_\_\_\_\_