

TOWN OF HOLLISTON

SELECT BOARD

October 30, 2023
7:00PM

Town Hall
703 Washington Street

Present: John Cronin, Chair; Tina Hein, Vice Chair; Ben Sparrell, Clerk;

Also Present: Kathleen Buckley, Assistant Town Administrator/HR Director; Deborah Moore, Golf Course Advisory Committee Chair; Melanie Hamblen, part-time Economic Development Coordinator and Hamed Chalak, owner of Holliston Gas, LLC.

At 7:00pm J. Cronin called the meeting to order.

INTRODUCTION OF PART-TIME ECONOMIC DEVELOPMENT COORDINATOR:

Kathleen Buckley, the Assistant Town Administrator/HR Director introduced Melanie Hamblen, the Part-time Economic Development Coordinator, a position which was approved at the 2023 May Town Meeting. M. Hamblen stated that she has a background in research science. She has been the Chair of the Economic Subcommittee in Franklin where she resides. M. Hamblen and her husband own the Franklin Agway Hardware Store. Her goal as Holliston's Part-time Economic Development Coordinator is to reach out to the businesses within Town and be the connection that will guide them through various interactions, create a network of information. Each Board Member took the opportunity to welcome M. Hamblen and ask several questions. K. Buckley noted that a letter will be sent to the local businesses introducing M. Hamblen to the community along with her contact information.

WARRANTS:

B. Sparrell made a motion to approve the Weekly Warrant in the amount of \$825,002.11. T. Hein second. Vote 3-0.

PUBLIC COMMENT:

B. Sparrell will hold his monthly Select Chat on Friday November 3, 2023 at the Senior Center at 9:30. All are welcome.

COMMENTS FROM THE TOWN ADMINISTRATOR:

K. Buckley stated that the Draft of the 5 Year Strategic Plan has been sent to Boards and Committees and awaiting feedback to be discussed at the November 13, 2023 Select Board Meeting.

The Humanitarian Awards will be presented on November 13, 2023 at 6:00pm prior to the Select Board Meeting.

The Holliston Police Department sponsored the Pumpkin Patrol on Sunday October 29, 2023. It was well attended.

The Park and Recreation Department hosted a Haunted House at 1750 Washington Street this past week. J. Cronin added that the Community Farm also sponsored a Haunted Walk this past Saturday, October 28, 2023.

K. Buckley noted that a Citation from the State Senate Office was received for the official opening of the newly renovated Blair Square.

BOARD BUSINESS:

B. Sparrell made a motion to ratify the Side Letter as presented between the Town of Holliston and the Mass Northern New England Laborers District Council as presented for an agreement on the handling of the Hoisting License for two existing DPW staff with a long term agreement to be negotiated with a successor collective bargaining agreement finalized for July 1, 2024. T. Hein second. Vote 3-0.

B. Sparrell made a motion to appoint Zach Lyczuk as an Associate Member of the Golf Course Advisory Committee through June 30, 2024. T. Hein second. Vote 3-0.

B. Sparrell made a motion to appoint Mary Kinsella as a registrar with a term to expire April 2026. T. Hein second. Vote 3-0.

B. Sparrell made a motion to approve a One Day Beer and Wine Permit for WSK located at 24 Water Street on November 4, 2023 from 3:00pm – 6:30pm, to be served by a TIP Certified bartender. T. Hein second. Vote 3-0.

B. Sparrell made a motion to waive the fee for a One Day Wine and Beer Permit for the Holliston Lions/Veteran's Luncheon on November 11, 2023 from 11:00am – 2:00pm. T. Hein second. Vote 3-0.

B. Sparrell made a motion to approve the One Day Wine and Beer Permit for the Holliston Lions/Veteran's Luncheon to be held on November 11, 2023 from 11:00am – 2:00pm. T. Hein second. Vote 3-0.

B. Sparrell made a motion to accept a donation to the Holliston Senior Center Nutrition Program in the amount of \$400 from the Holliston Superette. T. Hein second. Vote 3-0.

B. Sparrell made a motion to approve the Meeting Minutes of September 25, 2023 and October 2, 2023. T. Hein second. Vote 2-0. J. Cronin abstained.

OTHER BUSINESS:

B. Sparrell made a motion to approve a One Day Beer and Wine Permit for the Saint Francis Xavier Foreign Mission also known as the Fatima Shrine for Saturday November 4, 2023 from 5:00pm – 9:00pm. T. Hein second. Vote 3-0.

PUBLIC HEARING FOR HOLLISTON GAS LLC: WINE & MALT APPLICATION:

At 7:45pm B. Sparrell made a motion to open the Chapter 138, Public Hearing, for the Holliston Select Board to consider an application for a Wine and Malt Retail License for Holliston Gas LLC, located at 585 Norfolk Street. T. Hein second. Vote 3-0.

Hamed Chalak, the owner of Holliston Gas LLC joined the meeting. He has owned the business since 2011. H. Chalak stated that customers have inquired about sales of beer and wine when

they come in his store. He would like to make it “a one stop shop”. H. Chalak noted that he has the space in his store at this time to accommodate the addition of beer and wine placement. H. Chalak stated that the cases would be visible from the register within the store in response to a question from B. Sparrell. J. Cronin noted that the abutters had been notified via a letter and there had not been any responses as of yet. J. Cronin asked that the Public Hearing remain open and revisit the request in the next two weeks.

B. Sparrell made a motion to continue the Public Hearing for Holliston Gas LLC till November 13, 2023, time to be determined to allow for additional public comment and any additional requested research information. T. Hein second. Vote 3-0.

PUBLIC COMMENT:

B. Sparrell summarized an email from Max Emery, 100 Exchange Street, regarding the crosswalk signs on Central Street in front of the Fire Station. B. Sparrell noted that the plans for the crosswalk signage is complete, however there is not a timeline yet for installation. B. Sparrell added that placement of the signs must not impede the visibility of the Fire Trucks.

Zach Luczyk joined the meeting and introduced himself as the newest Associate Member of Golf Course Advisory Committee. Z. Luczyk stated that he is looking forward to working with committee.

At 7:56pm B. Sparrell made a motion to adjourn. T. Hein second. Vote 3-0.

Respectfully submitted;

Margaret Driscoll

Approved_12-11-23

