

TOWN OF HOLLISTON FALL TOWN MEETING

Commonwealth of Massachusetts

Middlesex, ss.

Town of Holliston

To any Constable of the Town of Holliston, Greeting:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of the Town of Holliston who are qualified to vote in Town Affairs to meet in the Holliston High School Auditorium, 370 Hollis Street, Holliston, MA:

MONDAY, OCTOBER 18, 2021

at 7:30 p.m. to act on the following Articles, to wit:

Appendix A: Summary of the financial impacts of the Articles as described below

Appendix B: Links to support documentation for Articles 11, 12, 13

Appendix C: Design schematics for 9 Green Street (Article 10)

Appendix D: Summary of balances of previous Town Meeting Warrant Articles

ARTICLE 1: GENERAL STABILIZATION FUND

SPONSORED BY: Select Board

ESTIMATED COST: \$1,565,000

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the General Stabilization Fund; or take any action relative thereto.

SELECT BOARD COMMENTS: The Stabilization Fund, with Town Meeting approval can be used to address extraordinary expenses. For example, to balance the FY21 Operating Budget during the initial response to COVID-19, the use of \$400,000 was approved at the July 20, 2020 Annual Town Meeting, which was later replenished at the December 2020 Special Town Meeting, after which the balance of the Fund was \$7.25 million (approximately). This article uses Free Cash (certified by MassDOR at \$3,657,905) to keep the balance of the Stabilization Fund in alignment with the financial policies adopted by the Town, at a projected 13% of Omnibus Budget. *(\$1,565,000 from Free Cash)*

ARTICLE 2: PENSION STABILIZATION FUND

SPONSORED BY: Select Board

ESTIMATED COST: \$250,000

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Pension Stabilization Fund; or take any action relative thereto.

SELECT BOARD COMMENTS: The May 2021 Annual Town Meeting established a fund to address the unfunded liability associated with pensions of municipal employees. State statute dictates that pension systems must be fully funded by 2040, and both the Middlesex County Retirement System (MCRS) and the Massachusetts Teachers Retirement System (MTRS) are approximately 50% funded. The Fund will allow the Town to address its unfunded liability between now and 2037 while continuing to meet its current obligations. Should the legally

required contributions to MCRS increase significantly in future years, this fund can also be used to protect the Town from negative budget impacts. **(\$250,000 from Free Cash)**

ARTICLE 3: CAPITAL EXPENDITURE FUND

SPONSORED BY: Select Board

ESTIMATED COST: \$1,400,000

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Capital Expenditure Fund; or take any action relative thereto.

SELECT BOARD COMMENTS: The Capital Expenditure Fund is used to fund capital expenses. An illustrative example of those capital expenses can be found under Capital Budget Article in this Warrant. With the proposed use of the Capital Expenditure Fund in other articles (including Article 4), this article would offset the use of Capital Expenditure Fund monies by transferring \$1,400,000 from Free Cash (certified by MassDOR at \$3,657,905) to the Capital Expenditure Fund, resulting in a projected balance of \$7.90 million, based on proposed use in Articles 4, 10 and 12 below. See Appendix A for summary. **(\$1,400,000 from Free Cash)**

ARTICLE 4: CAPITAL BUDGET

SPONSORED BY: Select Board

ESTIMATED COST: \$1,313,037

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money for the purpose of capital expenditures, including replacement of old vehicles and equipment, for the following departments: Select Board, Police, Fire, Ambulance, DPW (Highway), Facilities, Technology, Schools, and authorize the Select Board to trade or sell equipment toward part of the purchase price; or take any action relative thereto.

Project	Department	Estimated Amount
1750 Washington St. – Front Entrance	Facilities	\$45,000
Town Hall Doors – Electronic Access	Facilities	\$10,000
Town Hall HVAC (phased replacement)	Facilities	\$15,000
Town Hall – HR Office Development	Facilities	\$15,500
Senior Center Electrical Panel Replacement	Facilities	\$10,000
Fencing – Rail Trail Grant Match	Rail Trail	\$13,500
Town Telephone Handset Replacement	Technology	\$26,300
Truck with Brine Tank & Applicator	Highway (Snow & Ice)	\$90,500
3 Police Vehicles (Equipped)	Police	\$160,617
Public Safety Cameras on Traffic Signals	Public Safety	\$91,620
Ambulance A-3 (Replacement)	Ambulance	\$285,000
Extrication Equipment (Replacement)	Fire	\$20,000
Cascade System (Replacement)	Fire	\$30,000
HVAC (incl. Rooftop Units) Set Aside	School	\$500,000
Total:		\$1,313,037

SELECT BOARD COMMENTS: It is the custom of the Town to fund and appropriate to departments specific project requests during the Fall Special Town Meeting. At the May Annual Town Meeting, \$431,840 was authorized to be spent from the Capital Expenditure Fund. With

the \$1,313,037 proposed in this article, a total of \$1,744,877 would be authorized for these purposes in total for May and October 2021. The May Annual Town Meeting added \$1.75 million to the Fund from the Tax Levy, and Article 3 above adds an additional \$1.40 million for a projected ending balance of \$7.90 million in the fund if the above list were approved as presented by Town Meeting. See Appendix A for summary. ***(\$1,313,037 from Capital Expenditure Fund)***

ARTICLE 5: FUND TRANSFER TO AFFECT THE TAX RATE

SPONSORED BY: Select Board

To see if the Town will vote to transfer from available funds a sum of money for the purpose of reducing the amount of money to be raised through property taxes for Fiscal Year 2022; or take any action relative thereto.

ARTICLE 6: COMMUNITY PRESERVATION COMMITTEE REPORT

SPONSORED BY: Community Preservation Committee

To see if the Town will vote to accept the report of the Community Preservation Committee; or take any action relative thereto.

Reserves	Balance June 30, 2021
CPA General	\$2,550,998
CPA Open Space	\$158,049
CPA Historic	\$70,261
CPA Community Housing	\$228,449
Total	\$3,007,756

CPC COMMENTS: At Town Meeting, if necessary.

ARTICLE 7: FUND LEGAL SUPPORT FOR CABLE LICENSE RENEWAL

SPONSORED BY: Select Board

ESTIMATED COST: \$25,000

To see if the Town will vote to raise and appropriate or transfer from available funds \$25,000 for legal services to support the Cable Advisory Committee and the Select Board in the negotiations and license renewal proceedings for a new long-term license Agreement(s) and related documents, or take any action relative thereto for a twenty-four (24) month period commencing, November 1, 2021 or take any action relative thereto.

SELECT BOARD COMMENTS: With the recommendation of the Cable Advisory Committee and associated legal counsel, the Select Board recently approved a multi-year agreement with Verizon. The Town of Holliston has two cable providers that require agreements and the next negotiation will be with Comcast for a 10-year agreement. The duration of negotiations is expected to take up to two years due to the complexity of these types of contractual agreements. ***(\$25,000 from Free Cash)***

ARTICLE 8: FIRE / EMS ORGANIZATIONAL EVALUATION

SPONSORED BY: Select Board

ESTIMATED COST: \$28,000

To see if the town will vote to raise and appropriate or transfer from available funds \$28,000 for the purpose of engaging a consulting firm to evaluate the service model that the Town employs for Fire and Emergency Medical Services (EMS), otherwise known as “Ambulance” service, or take any action relative thereto.

SELECT BOARD COMMENTS: The Town is licensed by the Department of Public Health to operate an ambulance service for the assessment, treatment and emergency transport of patients to appropriate health care facilities. The ambulance is staffed by paid on-call Emergency Medical Technicians who are paid on-call members of the Fire Department, and the service is licensed at the Basic Life Support service level. This appropriation would bring in an outside consultant to evaluate the Town’s level of service, deployment, and response times; to ensure that the Town is optimizing its allocation of resources for the delivery of pre-hospital emergency medical services to our community. These types of organizational studies generally look to benchmark existing conditions against other service models; including but not limited to other certification levels, staffing models, regionalization, and privatization. *(\$28,000 from Free Cash)*

ARTICLE 9: PHIPPS TUNNEL RESTORATION (PHASE I - GEOTECHNICAL)

SPONSORED BY: Select Board

ESTIMATED COST: \$9,500

To see if the town will vote to raise and appropriate or transfer from available funds \$9,500 for the purpose of a geotechnical investigation and evaluation of Phipps Tunnel, or take any action relative thereto.

SELECT BOARD COMMENTS: The Town, in support of the Trails Committee’s efforts to maintain the Upper Charles Rail Trail, will evaluate a potential future restoration project for Phipps Tunnel. There are potential funding sources, such as the Community Preservation Fund or grant opportunities, that the Town will explore for a future restoration project. This preliminary evaluation is necessary to determine the scale and scope of such a project. *(\$9,500 from Free Cash)*

ARTICLE 10: CONSTRUCTION OF 9 GREEN STREET

SPONSORED BY: Select Board

ESTIMATED COST: \$300,000

To see if the town will vote to raise and appropriate or transfer from available funds \$300,000 for the purpose of constructing a municipal parking lot at 9 Green Street with the associated professional services, stormwater management, furnishings, and landscaping costs, or take any action relative thereto.

SELECT BOARD COMMENTS: The December 2020 Special Town Meeting appropriated funds for design/engineering services to (1) demolish the building at 9 Green Street, (2) design a stormwater management system, and (3) site plan design. The May 2021 Annual Town Meeting appropriated funds for the demolition of the 9 Green Street building, as overseen by PARE Engineering. PARE has presented a conceptual design for the site plan of 9 Green Street with a cost estimate.

With the attached design for “Sketch A, B & C” (Appendix B) the Town is looking to move ahead with a public parking lot at 9 Green Street to support the local businesses in the area, and provide additional parking to Town assets such as Goodwill Park and ancillary parking to the public library which is across Washington Street with pedestrian access. The Town is currently pursuing potential funding sources through the Commonwealth of Massachusetts and various grant opportunities but to ensure that the project moves ahead, this article would appropriate from the Capital Expenditure Fund the funding necessary to complete the project. Should other funding sources come to fruition, these funds would be returned to the Town for future appropriation. *(\$300,000 from the Capital Expenditure Fund)*

ARTICLE 11: WATER SYSTEM IMPROVEMENTS

SPONSORED BY: Select Board

ESTIMATED COST: \$98,000

To see if the Town will vote to raise and appropriate or transfer from available funds \$98,000 for permitting, design and engineering services for water main from Central Street at Gretchen Lane to existing water main in Bullard Lane along with the same permitting and design of a new water main across the existing culvert in Fiske Street; or take any action relative thereto.

SELECT BOARD COMMENTS: The December 2020 Special Town Meeting appropriated funds for a Water Modernization Study. The Town engaged an engineering firm to conduct the study and the presentation from the consultant is now available online (link is [here](#); full URL in Appendix B). While the long-term strategy for replacing water mains and modernizing the water system is anticipated to be a discussion for the May 2022 Annual Town Meeting, the Stantec report specifically identifies this project as the top priority with time sensitivity based on the anticipated completion of the Water Treatment Plant of Well No. 5 in 2022. This article specifically looks to begin the design/engineering/permitting process for approximately 4,300 feet of water main from (1) Central Street at Gretchen Lane to existing water main on Bullard Lane, as well as (2) new water main across the existing culvert under Fiske Street.

The current water main on Central Street ends at Gretchen Lane, the intent of this project is to extend the water main from Gretchen Lane connecting to the water main in the Fiske Street areas of the distribution system. This project is closely related to the new water treatment facility on Central Street, eliminates two dead ends, provides bi-directional flow from the new treatment facility at Well No. 5, and improves system hydraulics and water quality. The scope of work also includes reconnection of the water main on both sides of a Fiske Street culvert, eliminating an additional two dead ends. As part of the design phase services and completion of contract documents a detailed construction estimate will be prepared for funding consideration at a future Town Meeting. *(\$98,000 from Water Retained Earnings)*

ARTICLE 12: SIDEWALK IMPROVEMENTS

SPONSORED BY: Select Board

ESTIMATED COST: \$230,000

To see if the Town will vote to raise and appropriate or transfer from available funds \$230,000 for engineering and construction services to address Americans with Disabilities Act (ADA) compliance of the Town’s sidewalk network and ramps access points; or take any action relative thereto.

SELECT BOARD COMMENTS: The December 2020 Special Town Meeting appropriated funds for a Sidewalk Prioritization Study. The Town engaged an engineering firm (Stantec) to evaluate the Town's sidewalk infrastructure and identify potential areas to increase connectivity through efforts to improve existing sidewalks or by constructing additional sidewalks. The Town has been engaged with Massachusetts Department of Transportation (MassDOT) Complete Streets program to improve access and safety for all road users since 2020. The report from Stantec and the Complete Streets Prioritization Plan (links [here](#); full URL in Appendix B) identified areas of the current infrastructure that should be improved to comply with the Americans with Disabilities Act (ADA). These reports also identified improvements to sidewalks, crosswalks, intersections, and transit facilities to benefit all modes of transportation (bike, pedestrian, vehicular, transit).

The Complete Streets Tier III grant provides up to \$400,000 every 4 years. The Stantec report recommends investing \$630,000 per year to maintain the existing sidewalk network. The initial nine (9) projects described below are identified from both the Prioritization Plan and Stantec report. These projects are included in the Complete Street Tier III grant application.

The specific impacts of this article are as follows: Central Street at Fire Station Pedestrian Mobility and ADA Accessibility (project 1), Washington Street Downtown Accommodations and Safety Improvements (project 3), Central Street at Norfolk Street Pedestrian Safety and ADA Improvements (project 18), Exchange Street to Washington Street Trail Connection and Pedestrian Safety Improvements (project 21, partial), ADA accessibility for Railroad Street at Central Street and Railroad Street at Exchange Street (project 34, partial), ADA accessibility for Elm Street at Irving Place and Winthrop Street at Central Street (project 39, partial), ADA and Pedestrian Safety Improvements for Hollis Street at Jasper Hill Road (project 53), and Washington Street Bus Stop Improvements for Charles Street and Church Street (project 66). *(\$230,000 from Capital Expenditure Fund)*

ARTICLE 13: CROSSWALK SAFETY IMPROVEMENTS

SPONSORED BY: Select Board

ESTIMATED COST: \$84,000

To see if the Town will vote to raise and appropriate or transfer from available funds \$84,000 for engineering and construction services to improve crosswalk safety; or take any action relative thereto.

SELECT BOARD COMMENTS: Several downtown crosswalks require safety enhancements to improve access for people who walk and bike in Holliston. The Town has been engaged with Massachusetts Department of Transportation (MassDOT) Safe Routes to School (SRTS) and Complete Streets programs and it is through these programs that several crosswalk improvement projects have been identified. The Sidewalk Prioritization Plan supports these projects as well.

Funding for crosswalk improvements at Linden and Washington Street, Prospect and Washington Street, and School and Washington Street is being requested at this time. The Town of Holliston remains committed to seeking all potential sources of funding, including State and Federal grant programs, to improve safe access and connectivity for people who walk and bike.

However, the safety concerns and lack of current, active grant programs necessitate the request at this Town Meeting. *(\$84,000 from Free Cash)*

ARTICLE 14: STORM WATER MANAGEMENT (MS4 YEAR 4)

SPONSORED BY: Select Board

ESTIMATED COST: \$90,000

To see if the Town will vote to raise and appropriate or transfer from available funds \$90,000 for engineering services related to compliance with the EPA and MassDEP Municipal Storm Water Management Regulations. Funds to be used to develop regulatory mechanism assistance, operations and maintenance plan, Storm Water pollution prevention plan preparation, public education assistance, integrated GIS data collection, field work BMP inspections, phosphorous control plan, and annual report; or take any action relative thereto.

SELECT BOARD COMMENTS: The U.S. Department of Environmental Protection and the Massachusetts Department of Environmental Protection requires communities to be in compliance with Storm Water regulations. These funds would be used to develop regulatory mechanism assistance, operations and maintenance plan, Stormwater pollution prevention plan preparation, public education assistance, integrated GIS data collection, field work BMP inspections, phosphorous control plan, and annual report. *(\$90,000 from Free Cash)*

ARTICLE 15: ROAD ACCEPTANCES: HIGHLANDS AT HOLLISTON SUBDIVISION

SPONSORED BY: Select Board

To see if the Town will vote to authorize the Select Board to accept, as public ways, the roads known as Mohawk Path (Sta. 39 to end), Mayflower Landing, and Indian Circle as shown on the plan entitled “Layout Plan Mohawk Path (Sta. 31+00 to end), Indian Circle and Mayflower Landing, Holliston, MA” as prepared by Guerriere & Halnon, Inc. Milford, MA dated January 20, 2020 with revisions through August 26, 2021, said plan being on file with the Town Clerk, such ways having been laid out as Town Ways by the Select Board; and further to authorize the Select Board to accept deeds for such ways, along with associated drainage and utility easements as may be shown on such plan; or take any action relative thereto.

SELECT BOARD COMMENTS: Public hearing held by Select Board on September 20, 2021, per M.G.L. c.82.

ARTICLE 16: MARIJUANA ZONING – DELIVERY

SPONSORED BY: Planning Board

To see if the Town will vote to amend the Zoning Bylaws at Sections I-E Definitions and III-G Industrial and Outdoor Uses, by making the following changes thereto by deleting the text shown as strikethrough and inserting the underlined text shown as follows:

Section I-E Definitions

Marijuana Courier – An entity licensed to deliver Finished Marijuana Projects, Marijuana Accessories and Branded Good directly to Consumers from a Marijuana Retailer, or directly to Registered Quality Patients or Caregivers from an Marijuana Treatment

Center, but is not authorized to sell Marijuana or Marijuana Products directly to Consumers, Registered Qualifying Patients or Caregivers and is not authorized or to Wholesale, Warehouse, Process, Repackage, or White Label. A Marijuana Courier is an additional marijuana use that allows for limited delivery of marijuana or marijuana products to consumers; and shall not be considered to be a Marijuana Retailer.

Marijuana Delivery Licensee – An entity that is authorized to deliver Marijuana and Marijuana Products directly to Consumers and as permitted, Marijuana Couriers to Patients and Caregivers.

Marijuana Delivery Operator – An entity licensed to purchase at Wholesale and Warehouse Finished Marijuana Projects acquired from a Marijuana Cultivator, Marijuana Product Manufacturer, Microbusiness or Craft Marijuana Cooperative, and White Label sell and deliver Finished Marijuana Products, Marijuana Accessories and Marijuana Branded Goods directly to Consumers, but is not authorized to Repackage Marijuana or Marijuana Products or operate a storefront under this license. A Delivery Operator is an additional marijuana use that allows for limited delivery of Marijuana or Marijuana Projects to Consumers; and shall not be considered to be a Marijuana Retailer.

Marijuana Establishment – A cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana related business, all as defined in the Massachusetts General Laws, Chapter 94G, said Marijuana Establishments shall be deemed independent of any other definition in this by law and not a subset or subcategory of any other category. Limited to Marijuana Cultivators, Craft Marijuana Cooperatives, Marijuana Product Manufacturers, Independent Testing Laboratories, Marijuana Transporters, Marijuana Delivery Licensees (including Marijuana Couriers and Marijuana Delivery Operators).

Section III – G Industrial and Outdoor Uses

G. Industrial and Outdoor Uses	District							
	AR-1	AR-2	R-1	VR	C-1	VC	I	APT
9. Marijuana Delivery Licensees (Marijuana Courier and Marijuana Delivery Operator)	N	N	N	N	N	N	N	N

Or take any other action relative thereto.

PLANNING BOARD COMMENTS: In response to regulatory changes implemented by the MA Cannabis Control Commission (CCC) since 2019 when the Town voted to prohibit Marijuana Retailers, the Planning Board is proposing to update the Zoning By-Law definitions of Marijuana Establishment as well as regulate the new defined delivery uses.

**ARTICLE 17: ESTABLISHMENT OF CANNABIS REVENUE STABILIZATION FUND
SPONSORED BY: Select Board**

To see if the Town will vote to establish a special purpose stabilization fund pursuant to MGL Chapter 40 Section 5B to reserve for expenditures related to (i) acquisition of tangible assets or the undertaking of capital projects which are reasonably related to local impacts related to Marijuana Establishments, drug diversion, drug prevention and drug awareness; (ii) school sponsored drug awareness programs, (iii) senior center sponsored drug awareness and utilization plans; (iv) drug diversion and management programs; (v) drug detection or training programs; or take any action relative thereto.

SELECT BOARD COMMENTS: The creation of this stabilization fund allows the Town to set aside funds to manage the local impacts of marijuana establishments as contemplated by G.L. c. 94G.

**ARTICLE 18: DEDICATION OF CERTAIN RECEIPTS
SPONSORED BY: Select Board**

To see if the Town will vote to accept the fourth paragraph of Massachusetts General Laws Chapter 40, Section 5B, which allows the dedication, without further appropriation, of all, or a percentage not less than 25 percent, of particular fees, charges or receipts to a stabilization fund established under Massachusetts General Laws Chapter 40, Section 5B, to be effective for the fiscal year beginning on July 1, 2022, or take any action relative thereto.

SELECT BOARD COMMENTS: By accepting this section of Chapter 40, Section 5B, the Town, through a separate Town Meeting vote, may dedicate certain funds to a particular stabilization account. Following the dedication, the particular fees, charges, and receipts are automatically placed in the specified stabilization account without the need of a separate Town Meeting vote.


**ARTICLE 19: DEDICATION OF CANNABIS RECEIPTS WITHOUT FURTHER
APPROPRIATION
SPONSORED BY: Select Board**

To see if the Town will vote to dedicate 100 percent of the local sales tax on the sale or transfer of marijuana or marijuana products by a marijuana retailer operating within the Town collected pursuant to Massachusetts General Laws Chapter 64N, section 3 and 100 percent of the community impact fees for marijuana establishments operating within the Town collected pursuant to Massachusetts General Laws Chapter 94G, section 3 and applicable Host Community Agreements to the Cannabis Revenue Stabilization Fund established under Massachusetts General Laws Chapter 40, Section 5B, to be effective for fiscal year beginning on July 1, 2022, or take any action relative thereto.

SELECT BOARD COMMENTS: Approval of this article allows the dedication of local sales tax and community impact fees paid by marijuana establishments to the Cannabis Revenue Stabilization Fund so that the Town can set aside these funds for expenditure on costs related to the operation of marijuana establishments in Town. Though marijuana retailers are currently

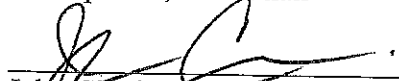
prohibited in the Town, the inclusion of local sales tax in this dedication allows for a dedication if the prohibition were changed by a future Town Meeting.

Given under our hands this day of October A.D. 2021.

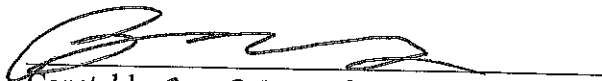

Christina Hein, Chair


Ben Sparrell, Vice Chair

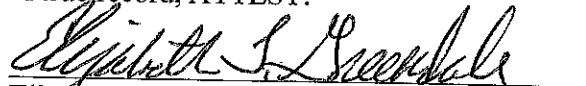
SELECT BOARD


John Cronin, Clerk

I have this 15th day of October 2021, posted true copies thereof, attested, on and within the Town Hall, Public Library, Police Department, Senior Center and on the Town Website as herein directed.


Constable BARRY SIMS

A true record, ATTEST:


Elizabeth Greendale, Town Clerk

Appendix A

PROPOSED SUMMARY OF APPROPRIATIONS

As Presented in Warrant for Oct. 2021 Fall Town Meeting

May 2021 ATM (In)

May 2021 ATM (Out)

Current Projected Balance

ARTICLE NUMBERS ARE SUBJECT TO CHANGE

Article #	Article Title	Sponsor	Free Cash Certified	Gen. Stabilization Unaudited*	Pension Stabiliz. Unaudited*	CapEx Unaudited*	CPF Unaudited*	Water RE Certified	Water Infra. Certified	Water Meter Fee Certified
			\$ -	\$ -	\$ 43,524	\$ 1,750,000	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ (431,840)	\$ (65,812)	\$ -	\$ -	\$ -
			\$ 3,657,905	\$ 7,246,934	\$ 43,524	\$ 8,776,332	\$ 3,007,756	\$ 2,109,241	\$ 1,556,865	\$ 753,411
			Free Cash	General Stabilization	Pension Stabilization	Capital Expenditure Fund	Community Preservation Fund	Water Retained Earnings	Water Infra. Fee Account	Water Meter Fee Account
Article 1	General Stabilization Fund	Select Board	\$ (1,565,000)	\$ 1,565,000						
Article 2	Pension Stabilization Fund	Select Board	\$ (250,000)		\$ 250,000					
Article 3	Capital Expenditure Fund	Select Board	\$ (1,400,000)			\$ 1,400,000				
Article 4	Capital Budget	Select Board				\$ (1,313,037)				
Article 5	Fund Transfer to Affect the Tax Rate	Select Board								
Article 6	Community Preservation Committee Report	CPC								
Article 7	Fund Legal Support for Cable License Renewal	Select Board	\$ (25,000)							
Article 8	Fire / EMS Organizational Evaluation	Select Board	\$ (28,000)							
Article 9	Phipps Tunnel Restoration - Geotechnical Eval.	Select Board	\$ (9,500)							
Article 10	Construction of 9 Green Street	Select Board				\$ (300,000)				
Article 11	Water System Improvements - Design/Engineering	Select Board						\$ (98,000)		
Article 12	Sidewalk Improvements	Select Board				\$ (230,000)				
Article 13	Crosswalk Safety Improvements	Select Board	\$ (84,000)							
Article 14	Stormwater Management - MS4 Year 4	Select Board	\$ (90,000)							
Article 15	Road Acceptances - Highlands at Holliston	Select Board								
Article 16	Marijuana Zoning - Delivery	Planning Board								
Article 17	Establish Cannabis Revenue Stabilization Fund	Select Board								
Article 18	Dedication of Certain Receipts (Cannabis)	Select Board								
Article 19	Dedication of Cannabis Receipts to Stabilization Fund	Select Board								
NET IMPACT - PROPOSED ARTICLES			\$ (3,451,500)	\$ 1,565,000	\$ 250,000	\$ (443,037)	\$ -	\$ (98,000)	\$ -	\$ -
Projected ending balance, after Fall Town Meeting			\$ 206,405	\$ 8,811,934	\$ 293,524	\$ 8,333,295	\$ 3,007,756	\$ 2,011,241	\$ 1,556,865	\$ 753,411
			Free Cash	Stabilization	Pension Stab.	CapEx	CPF	Water RE	Infra Fee Acct.	Water Meter

*note that CPF
funds are
categorized (see
article 6)

Appendix B

Supporting Documentation on the Town's Website for Warrant Articles

Articles 3 & 4 – Capital Expenditure Fund & Capital Budget

The approach to funding the Capital Expenditure Fund (“CapEx Fund”) is based on the financial policies of the Town as well as the capital planning required to prepare for large capital projects on the horizon such as a DPW Facility and/or Holliston High School (currently in the Statement of Interest process with the MSBA).

The Town has approached its capital needs with an assessment from the Collins Center in 2017-18 which was the basis for the [5-Year Capital Improvement Plan \(CIP\)](https://www.townofholliston.us/sites/g/files/vyhli706/f/uploads/town_of_holliston_-_5-year_cip_-_fy22-26_-_web_version.pdf) available at the below link on the Town's website:

https://www.townofholliston.us/sites/g/files/vyhli706/f/uploads/town_of_holliston_-_5-year_cip_-_fy22-26_-_web_version.pdf

A 5-Year Capital Improvement Plan is designed to be a “rolling document,” meaning that each year the document will be updated with new information and timelines.

Article 11 – Water Infrastructure Improvements

Authorized at the December 2020 Special Town Meeting, the Town engaged Stantec to perform a Water System Modernization Study and provide recommendations for phasing water system improvement projects for the Town. Stantec presented their findings to the Select Board on Sept. 27, 2021. The Stantec findings will be the basis of an approach to water infrastructure planning for May 2022 Annual Town Meeting and beyond. The presentation by Stantec is available at the link below:

<https://www.townofholliston.us/select-board/pages/2021-project-study-reports-information>

Article 12 & 13 – Sidewalk & Crosswalk Infrastructure Improvements

Authorized at the December 2020 Special Town Meeting, the Town engaged Stantec to perform a Sidewalk Prioritization Plan ([Pedestrian Accessibility Study](#)). That report was presented to the Select Board on August 16, 2021 with a follow up meeting on September 27, 2021. The report will be the basis for the Town's approach to maintaining and/or adding to its sidewalk network in the future. Additionally, the Town has engaged with the MassDOT Complete Streets program which will allow for potential funding of up to \$400,000 every 4 years for these types of infrastructure improvements, and that program resulted in a [Complete Streets Funding Program Project Prioritization Plan](#) which analyzes conditions as well. Both reports are available at the link below:

<https://www.townofholliston.us/select-board/pages/2021-project-study-reports-information>



9 Green St

Town of Holliston

9 Green Street Building Demolition & Site Re-Use Plan

Site Redevelopment Considerations

- Subsurface Contamination – minimize mobilization of chlorinated solvents; maintain concrete basement [slab](#)
- Environmental liability concerns for potential buyer
- Wetlands along northerly boundary
- Maintain access to abutting [properties](#)
- Small site – 1/3rd Acre

Redevelopment Goals

- Comply with "Green Initiatives"EV parking, solar lighting, landscaping, bike [rack](#)
- Re-use existing foundation wall(s), if consistent with Site re-use
- Meet area parking [needs](#)
- Provide community amenitiesshelter, game table, benches, picnic [benches](#)

Building Demolition – Estimate of Probable Demolition Costs[\\$120,000](#)

Tentative Building Demolition Schedule

- Prepare Bidding and Contract Documents.....July 23rd
- Advertise in Central Register.....July 28th and August 5th
- Pre-Bid Site Meeting.....August 6th
- Accept Bids.....August 19th
- Execute Contract and Mobilize to Site.....September 7th
- Project Complete.....October 8th

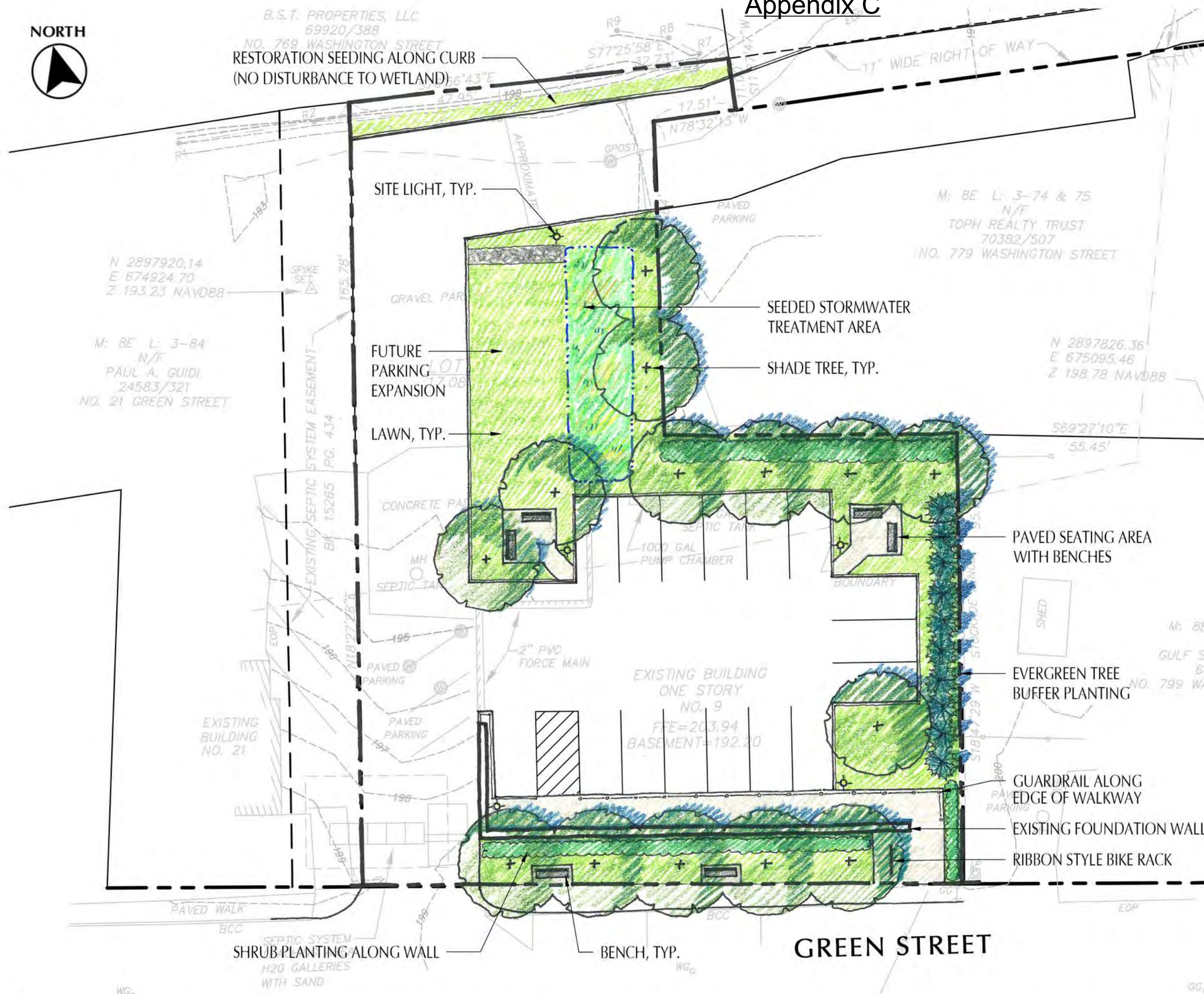
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Google Earth

1985

Imagery Date: 10/17/2020 42°11'55.94" N 71°25'53.07" W elev 195 ft eye alt 1361 ft

Appendix C



CONCEPT DESCRIPTION

- TRADITIONAL LANDSCAPE DESIGN
- STREET TREE PLANTING AND SHRUB HEDGE WITH BENCHES ALONG GREEN STREET
- LAWN AND SHADE TREE PLANTING AROUND PARKING LOT WITH EVERGREEN TREE AND SHRUB BUFFERS
- PAVED SEATING AREAS IN CORNERS OF THE PARKING LOT
- SPACE FOR PARKING EXPANSION

REPRESENTATIVE IMAGES



9 GREEN STREET - LANDSCAPE CONCEPT SKETCH A

TOWN OF HOLLISTON, MA

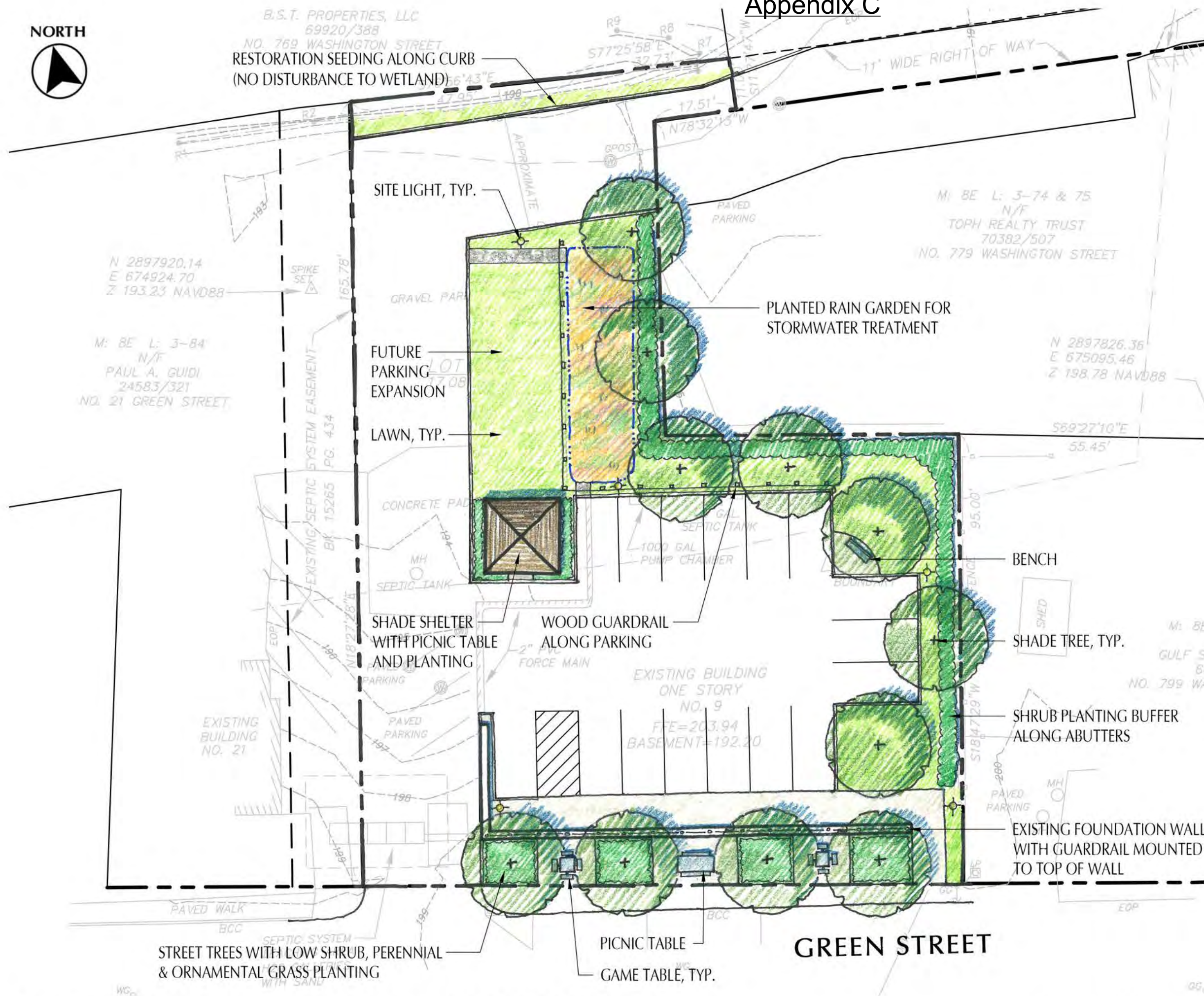
SHADLEY ASSOCIATES, P.C.

JUNE 28, 2021



SCALE: 1" = 20'-0"

Appendix C



CONCEPT DESCRIPTION

- STREET TREE PLANTING ALTERNATING WITH PICNIC TABLE AND GAME TABLES ALONG GREEN STREET
- LAWN AND SHADE TREE PLANTING AROUND PARKING LOT WITH CONTINUOUS SHRUB BUFFER ALONG ABUTTERS
- SMALL SHADE SHELTER WITH PICNIC TABLE ADJACENT TO PARKING
- PLANTED RAIN GARDEN FOR STORMWATER
- SPACE FOR PARKING EXPANSION

REPRESENTATIVE IMAGES



9 GREEN STREET - LANDSCAPE CONCEPT SKETCH B

TOWN OF HOLLISTON, MA

SHADLEY ASSOCIATES, P.C.

JUNE 28, 2021



SCALE: 1" = 20'-0"

Appendix C



CONCEPT DESCRIPTION

- NATURALISTIC & HABITAT FOCUSED DESIGN
- MIX OF SHADE TREES, FLOWERING TREES, AND EVERGREEN TREES FOR POLLINATOR SPECIES
- MIXED PLANTING WITH MEADOW SEED MIX ALONG EDGES
- PLANTED RAIN GARDEN FOR STORMWATER & POLLINATOR SPECIES
- SALVAGED GRANITE BLOCKS FOR INFORMAL SEATING

REPRESENTATIVE IMAGES



9 GREEN STREET - LANDSCAPE CONCEPT SKETCH C

TOWN OF HOLLISTON, MA

SHADLEY ASSOCIATES, P.C.

JUNE 28, 2021



SCALE: 1" = 20'-0"

Appendix D

PREVIOUSLY APPROVED WARRANT ARTICLE BALANCES (as of Sept. 30, 2021)

ORG	OBJ	ACCOUNT DESCRIPTION - WARRANT ARTICLE	Authorization		ORIGINAL BUDGET	7/1/21 AVAILABLE BUDGET	FY22 EXPENDED/ENC.	9/30/21 AVAILABLE BALANCE
			ART. #	TOWN MEETING				
02122	58075	Trash and Recycling Carts	17	5/19	302,500	64,508	500	64,008
02122	58098	Land Donation - Legal Cost - Generazio	15	10/19	5,000	4,000	-	4,000
73122	58169	Town Hall Septic	5	12/20	99,000	97,162	322	96,840
73122	58201	Town Hall Septic Easement	30	5/21	51,000	781	-	781
02122	58181	Sidewalk Prioritization Plan	8	12/20	40,000	25,839	13,784	12,055
02122	58185	Design / Engineering of 9 Green St.	13	12/20	54,900	41,310	14,904	26,406
		Total 02122 SELECT BOARD ARTICLES			552,400	233,600	29,510	204,090
02141	58062	Valuation Services	7	10/18	54,900	5,377	-	5,377
		Total 02141 ASSESSORS ARTICLES			54,900	5,377	-	5,377
								-
02161	58067	Clerk Records Management	17	5/19	5,000	1,490	-	1,490
		Total 02161 TOWN CLERK ARTICLES			5,000	1,490	-	1,490
02122	58100	Dam Inspection & Ownership	18	10/19	45,000	45,000	9,492	35,508
02171	58027	Dam Inspections	30	5/17	50,000	4,035	4,035	0
		Total 02171 CONSERVATION ARTICLES			95,000	49,035	13,527	35,508
02210	58088	Police Cruisers (3)	4	10/19	145,000	113	-	113
73210	58175	Police Cruisers (3)	5	12/20	151,525	3,977	-	3,977
73210	58188	Police Station Battery Backup	20	5/21	13,750	-	-	-
73210	58189	Police Telephone System Impr.	20	5/21	11,600	16	-	16
73201	58191	Police Voice Recorder	20	5/21	10,000	10,000	9,967	33
73210	58192	Police Key Door System	20	5/21	54,000	54,000	-	54,000
		Total 02210 POLICE DEPT ARTICLES			385,875	68,106	9,967	58,139
02122	58186	Signs & Equipment (TAC)	14	12/20	52,500	9,727	-	9,727
02122	58187	Traffic & Sound Engineering Studies	15	12/20	40,000	33,700	-	33,700
73122	58207	Public Safety Signs (TAC)	34	5/21	21,837	20,319	1,509	18,810
73220	58165	Public Safety Radios	13	7/20	283,020	49,763	1,212	48,551
		Total PUBLIC SAFETY, INCL. TAC			397,357	113,509	2,721	110,788
02220	58045	Fire Gear Drying Cabinet	20	5/18	25,000	9,452	-	9,452
02220	58063	Wire Relocation	16	10/18	25,000	16,686	-	16,686
02220	58076	Modify Fire Alarm	17	5/19	25,000	4,356	-	4,356
73220	58170	Fire Air Pack/Bottle	5	12/20	370,000	76,428	11,458	64,970
		Total 02220 FIRE DEPARTMENT ARTICLES			445,000	106,921	11,458	95,463
73231	58172	Ambulance Pagers	5	12/20	25,500	808	-	808
		Total 02231 AMBULANCE ARTICLES			25,500	808	-	808

Appendix D

PREVIOUSLY APPROVED WARRANT ARTICLE BALANCES (as of Sept. 30, 2021)

ORG	OBJ	ACCOUNT DESCRIPTION - WARRANT ARTICLE	Authorization		ORIGINAL BUDGET	7/1/21 AVAILABLE BUDGET	FY22 EXPENDED/ENC.	9/30/21 AVAILABLE BALANCE
			ART. #	TOWN MEETING				
02300	58055	Energy Management System	5	10/18	100,000	78,775	45,976	32,799
02300	58056	Auditorium Management Repair	5	10/18	40,000	36,200	-	36,200
02300	58070	Networking Infrastructure	17	5/19	32,583	13,992	-	13,992
02300	58074	Exterior Security Camera System	17	5/19	100,000	1,464	-	1,464
02300	58091	School Curriculum	4	10/19	370,675	31,009	-	31,009
73300	58161	Miller Roof Replacement	13	7/20	125,000	125,000	-	125,000
73300	58162	Kamitian Field Turf	13	7/20	500,000	500,000	306,155	193,845
73300	58176	H.S. Field House Insulation	5	12/20	90,000	90,000	-	90,000
73300	58198	Replace School Boilers	20	5/21	55,000	55,000	-	55,000
73300	58199	School Networking Infrastructure	20	5/21	26,400	26,400	-	26,400
		Total 02300 SCHOOL DEPARTMENT ARTICLES			1,439,658	957,840	352,131	605,709
73420	58173	Highway Trackless Mower	5	12/20	166,125	3,345	-	3,345
73420	58180	Mudville Roadwork	7	12/20	418,000	407,000	11,300	395,700
73420	58196	Highway UHF Radios	20	5/21	47,590	47,590	-	47,590
73420	58197	Highway Pickup Truck (Equipped)	20	5/21	55,000	55,000	-	55,000
		Total 02420 DPW - HIGHWAY ARTICLES			686,715	512,935	11,300	501,635
02122	58068	Town Hall Front Doors	17	5/19	23,000	850	-	850
73122	58168	1750 Washington Steps & Railings	5	12/20	10,000	4,500	-	4,500
73422	58167	Facilities Vehicle	5	12/20	20,100	20,100	20,100	-
73422	58193	Municipal Security Cameras	20	5/21	75,000	75,000	-	75,000
73422	58194	Central Fire Rehabilitation	20	5/21	50,000	50,000	-	50,000
73422	58194	1750 Washington - HVAC Units	20	5/21	33,500	33,500	-	33,500
		Total 02422 FACILITIES ARTICLES			211,600	183,950	20,100	163,850
02122	58184	Stormwater Management	12	12/20	92,300	55,290	18,130	37,160
		Total 02449 STORMWATER MANAGEMENT			92,300	55,290	18,130	37,160
02660	58078	Rail Trail Maintenance	26	5/19	1,000	103	63	40
		Total 02660 RAIL TRAIL ARTICLES			1,000	103	63	40
						-		-
		GENERAL FUND SUPPORTED ARTICLES			4,392,305	2,288,965	468,907	1,820,058
62450	58028	Mains / Booster Cedar	8	10/17	1,700,000	183,572	-	183,572
62450	58060	Mudville Water Main	17	10/18	1,800,000	729,485	-	729,485
62450	58092	Two Pickup Trucks	4	10/19	117,796	1,886	-	1,886
62450	58093	Emergency Generator	4	10/19	200,000	149,705	-	149,705
62450	58182	Water System Modernization Plan	9	12/20	75,000	75,000	-	75,000
62450	58183	Winter St - Water Main Replacement	10	12/20	2,800,000	1,807,580	521,904	1,285,676
		WATER ENTERPRISE FUND SUPPORTED ARTICLES			6,692,796	2,947,228	521,904	2,425,324