

Employee Flowchart Protocol for COVID-19 Reporting and Return to Work

** For COVID-19, a close contact is defined as someone who was within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period starting from 2 day before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the patient is isolated.*

<p>Employee had close contact* with someone who tested positive or is suspected of having COVID-19</p> <p>May return after 14-day self-quarantine period from date of last contact with individual</p> <p>Employee is responsible for notifying supervisor via email or phone</p> <p>Employee notifies their health care provider and is tested for COVID-19</p> <p>Determination will be made by the supervisor if employee can work remotely during self-quarantine.</p>	<p>Employee tested positive or is suspected of having COVID-19 AND had symptoms</p> <p>May return after: (1) at least 10 days have passed since symptom onset; and (2) at least 24 hours since resolution of fever and improvement of other symptoms</p> <p>Employee is responsible for notifying supervisor via email or phone</p> <p>Employee provides supervisor with date and location last worked and a list of individuals the employee had close with that day or week</p> <p>Outside vendor conducts deep clean areas of contact</p> <p>Persons with whom infected employee states they had contact are contacted by public health</p> <p>If individual determines they meet CDC close contact definition, mandatory 14-day self-quarantine dates are established</p> <p>If individual determines they do not meet CDC close contact definition, no isolation is warranted; continue regular activities</p>	<p>Employee tested positive for COVID-19, but had NO symptoms</p> <p>May return after at least 10 days have passed since date of first positive COVID-19 test</p> <p>Employee is responsible for notifying supervisor via email or phone</p> <p>Employee provides supervisor with date and location last worked and a list of individuals the employee had close with that day or week</p> <p>Outside vendor conducts deep clean areas of contact</p> <p>Persons with whom infected employee states they had contact are contacted</p> <p>If individual determines they meet CDC close contact definition, mandatory 14-day self-quarantine dates are established</p> <p>If individual determines they do not meet CDC close contact definition, no isolation is warranted; continue regular activities</p>	<p>Employee exhibits one or more symptoms of COVID-19, but is not suspected of having COVID-19</p> <p>Some examples: seasonal allergies, ear infection, seasonal flu, strep throat, migraine, etc. May be possible to return in fewer than 10 days after onset of symptoms and 24 hours fever-free.</p> <p>Employee is responsible for notifying supervisor via email or phone</p> <p>Employee is to provide evidence of alternative reason for symptoms and/or release to return to work</p>	<p>Employee had contact (not close contact*) with someone whose family member tested positive for COVID-19</p> <p>No days off work or self-quarantine necessary; employee continues to work</p> <hr/> <p>Individual returns from International Travel to CDC Warning Level 3 Country</p> <p>Refer to CDC COVID-19 Travel Recommendations by Destination</p> <p>Recommend 14-day quarantine from date of return from trip</p> <hr/> <p>Individual returns from Domestic Travel to restricted state or territory subject to MA Travel Order</p> <p>Must quarantine for 14 days from date of arrival in Massachusetts unless they can produce proof of a negative test result for COVID-19 from a test administered on a sample taken no longer than 72 hours before their arrival in MA.</p>
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