

**Holliston Planning Board
Meeting Minutes of May 21, 2015**

In Attendance: Chairman Geoffrey Zeamer, Warren Chamberlain, Nikki Borman, and Taro Matsuno. David Thorn was absent.

Call to Order: The Chairman called the regular meeting to order at 7:30 p.m. in the Room 014 of the Town Hall, 703 Washington Street.

General Business:

1. Constitution Village Subdivision

James McLaughlin of Benchmark Engineering was present to discuss the following:

- Drainage Field Change ó Based on plan revisions prepared by Guerriere & Halnon, Inc. and a review letter from Ali Parand, PE of AP Associates, Inc. dated May 8, 2015, Mr. Chamberlain made a motion to accept the field change to the existing cross-country drain line from Hiawatha Trail to Basin E. Mr. Matsuno seconded with all in favor.
- Form E ó Revised forms were submitted for Hiawatha Trail, Minuteman Circle, Governor Prence Way, and Old Cart Path as well as cross-country drainage lines to detention basins B, C, D, and E based on several meetings with staff and Ali Parand, PE. Mr. Parand issued final comments in a memorandum dated May 7, 2015. Mr. Chamberlain made a motion to approve the construction cost estimate totaling \$2,032,287. Ms. Borman seconded with all in favor.
- Lot Release(s) ó Pending receipt of an acceptable form of surety in the amount specified above, members endorsed a Lot Release form, releasing lots 47-76 as defined on a plan dated December 30, 2014 recorded as plan 85 of 2015 (Approval Not Required Subdivision) from the provisions of the subdivision covenant.
- Construction Deadline ó Mr. Chamberlain made a motion to grant an extension through June 1, 2016. Mr. Matsuno asked for clarification and seconded the motion with all in favor.

2. Highlands of Holliston ó Construction Deadline

On a motion by Mr. Matsuno, seconded by Mr. Chamberlain, the Board granted a construction extension through June 18th. The owner will make an appearance at that meeting with a construction schedule and potentially several field change requests. Mr. McLaughlin described work in progress, including the drainage field change on Mayflower Landing, replacing the base course of pavement on Indian Circle and curbing and paving patches on Mohawk Path.

3. Advisory Committee Discussion

The Chairman presented a memorandum to the Board and Town Planner dated May 21, 2015 discussing the formation of an advisory committee with the purpose of 1. Identifying ways to re-define downtown and 2. Facilitating a safer and more sustainable Washington Street (Rtes. 16 & 126). He opined that the committee should be appointed independently of the committee identified by Town Meeting (See town clerk's record of vote on Article 27.).

Participating in the discussion were Selectman Jay Leary, Michelle Zeamer and Jamie Erickson of 31 Stonybrook Drive. Mr. Leary noted that the Selectmen had discussed the Article 27 results and that as recently as earlier today, Mr. LeBeau had asked the town Moderator and Town Counsel to weigh in on the issue of the committee identified in the Article

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27 motion, its composition and appointing authority. Discussion of minimizing any duplication of efforts and working cooperatively followed. Mr. Errickson added that any committee should have clear tasks and key milestones, especially if there is an expectation of preparing any articles, funding or otherwise, for the Special Town Meeting in October.

Ms. Borman offered to forward a boilerplate charter document to the members. Mr. Matsuno offered to provide some comments on the goals and task identified in Mr. Zeamer's memorandum.

Public Hearing

Site Plan Review/Special Permit – Michael Brumber, 194 Lowland Street

The Chairman announced that the public hearing had been cancelled because of a butter notice issue.

Adjournment - The meeting was adjourned at 10:00 p.m. on a motion made and duly seconded. The next meeting was scheduled for June 18, 2015.

Respectfully submitted,

Karen L. Sherman, Town Planner