

Holliston Planning Board Meeting Minutes of July 1, 2013

In Attendance: Vice Chairman Geoffrey Zeamer, Warren Chamberlain and David Thorn. Parashar Patel and Jonathan Loya were absent.

Call to Order: The Vice Chairman called the regular meeting to order at 7:30 p.m. in Selectmen's Meeting Room (#105) of the Town Hall, 703 Washington Street.

General Business:

1. Reorganization - Tabled

2. Approval of Minutes

On a motion by Mr. Chamberlain, seconded by Mr. Thorn, the Board voted unanimously to approve the minutes of June 6, 2013 as drafted.

3. Approval Not Required Subdivision(s)

On a motion by Mr. Chamberlain, seconded by Mr. Thorn, the members endorsed two Approval Not Required subdivisions prepared by Guerrierre and Halnon, one within the Highlands at Holliston subdivision (Lots 53A and 58A on Indian Circle) and one within the Constitution Village Subdivision (Lots 2A,B and C on Old Cart Path). The plans were dated June 10, 2013 and June 7, 2013 respectively and Lot 2 is the subject of a current Conservation Commission filing.

Additionally, the members endorsed a plan prepared by GLM Engineering Consultants, Inc. for a transfer of a sliver of land containing a driveway from a Town of Holliston parcel to the owners of #7 Fairview Circle. The transfer was approved by action of the May 2013 Annual Town Meeting and involves 981 s.f. of a 38 acre lot which is part of the Pinecrest Golf Course. Mr. Chamberlain made the motion to endorse the plan and it was seconded by Mr. Thorn.

4. Field Change – Indian Trail Estates

Don Seaberg of Benchmark engineering was present to discuss drainage changes within the Indian Trails Subdivision which were recently permitted by the Conservation Commission. The changes are being submitted to the Planning Board per the Certificate of Action for the Definitive Subdivision. On a motion by Mr. Chamberlain, seconded by Mr. Thorn, the members agreed that the changes as described by Mr. Seaberg did not constitute an amendment to the subdivision. The changes will be reviewed by Ali Parand, PE in his role as inspector for the Planning Board. Ms. Sherman indicated that a pre-construction meeting had been held for the subdivision on June 12th and work is expected to commence shortly. A MASSDOT access permit is pending.

5. Evergreen Square – Form E, Surety Adjustment - Tabled

6. Open Space and Recreation Plan Update 2013-2020

Members discussed the Review Draft OSRP provided in their packets with an emphasis on implementation and the Board's regulatory role. Mr. Chamberlain made a motion to provide a letter of endorsement to the Division of Conservation Services so that the plan may be certified and utilized by the Open Space Committee in a grant round coming up in early July. Mr. Thorn seconded with all in favor.

Approved: July 25, 2013

**Holliston Planning Board
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Recess

On a motion by Mr. Chamberlain, seconded by Mr. Thorn, the Board took a recess until 8:50 p.m.

**Special Permit and Site Plan Review Public Hearing:
BlueWave Capital – 56 Chestnut Street**

The Vice Chairman opened the public hearing at 8:50 p.m. and waived the reading of the public hearing notice. He noted that because of quorum issues, the hearing should be continued to a date and time certain so that no administrative errors occur in the public hearing process.

Mr. Chamberlain made a motion to continue the public hearing until Monday, July 8, 2013 at 7:30 p.m. Mr. Thorn seconded with all in favor.

Adjournment - The meeting was adjourned at 9:00 p.m. on a motion made and duly seconded.

Respectfully submitted,

Karen L. Sherman, Town Planner