

## **Minutes of Holliston Library Board of Trustees, April, 9, 2014**

**Present:** Philip Waterman, Nancy Baron, Bill Heuer, Pat Fuller, Jim Pond, & Leslie McDonnell, Library Director

**Minutes:** Nancy moved to accept the minutes of the March 2014 meeting, Pat seconded, all in favor

### **Directors Report:**

- The Local Author Day was a success, showcasing four local writers,
- a program on the Boston Harbor Islands drew 28 people.
- The Foreign Film night was a success and the groups requested more films beyond the three scheduled and Leslie will do so.

### **Discussion:**

- The trustees discussed whether the library should charge patrons for small fee items such as making print outs when the patron has no cash on hand. All agreed that these items could be added to library card amounts due (these funds go to the town).
- An employee has an excessive amount of late fees, has shown a pattern of excessive renewal of library books in the past, and has done overrides within the system allowing renewing or checking out of books even though money was owed. The employee has made restitution for funds owed the system. Leslie has cancelled all holds and reserves made by the employee and spoken to the employee, and will continue monitoring the issue. Nancy suggested the Leslie tell the employee that the trustees are concerned. Phil recommended that Leslie talk to the employee about an EAP program. The matter will appear in the employee's evaluation document.
- Leslie checked whether participation at trustee meeting via remote connection device (e.g. Sype) was permissible. The town clerk said the Selectmen have decided to not adopt a policy allowing such.

### **Other:**

- Southwick zoo tickets are for sale again
- The library has discussed extending into social media, in particular tweeting, and for now the library won't.
- Leslie attended the Tech Fair which included Google Glass, some discussion of a possible break in the big five publisher lock on eBooks
- There is the possibility of an increase in State Aid to libraries (currently at 12K)
- No news from Fincom on the budget (town meeting coming up May 6)
- Leslie has found another HVAC company to replace Adrian , Martel. The town hall has used them previously. Martel will meet Adrian who will show them the system (Adrian will be paid for his time. The new contract with Martel will not be a service contract; rather it will be as we need them.

**Next meeting: May 14th.** Jim motioned to adjourn, Phil seconded, meeting ended at 8:12

Respectfully submitted,

Jim Pond