

Holliston Public Library Board of Trustees

Meeting Minutes March 12, 2014

Present: Bill Heuer, Nancy Baron, Pat Fuller, Phil Waterman, Jim Pond and Library Director, Leslie McDonnell. Bob Malone in attendance as a representative of the Holliston Senior Center.

Trustees wondered about the legality of including absent member by conference call or Skyping. Leslie agreed to confirm state bylaws around meetings' transparency before our next session, refraining until that time from including members unable to be present.

Prior Meeting Minutes : Minutes from the February 12th meeting were reviewed. Jim motioned to accept them, Nancy seconded, and all were in favor.

Library Director's Report: Friends of the Library gave a staff appreciation dinner on February 10. One Book, One Holliston was a big success with 35 attending in person and the author and the hero's daughter joining on Skype. The library's first Foreign Film Night drew 14--beyond Leslie's expectation. Ted Reinstein, author/broadcaster from "Chronicle", visited on February 25 with 30 people attending. Minuteman has begun presentations to staff in preparation for the switch to Sierra software over Patriots weekend. She reported a 51- town pilot for a statewide e-book project to make it easier for patrons to access e-books. Bob added that the Senior Center is interested in supporting the library's increasing interactive programming.

The trustees voted on a policy for circulating the Nook and Kindle e-readers with Phil motioning and Nancy seconding and unanimous approval of the borrowing agreement:

E-READER BORROWING AGREEMENT

I accept full responsibility for the e-reader while it is checked out to me. I am a Holliston resident over 18 years of age.

I will not tamper with the reader or equipment or attempt to add or delete digital books or audiobooks.

I understand the e-reader can be borrowed for a 3-week period with one renewal of an additional 3 weeks if no other patrons are waiting and that there is a late return fee of \$1 per day with a maximum of \$10.

I agree to pay all costs associated with damage to, loss of or theft of the reader and accessories while it is checked out to me. The replacement cost is \$ 99 for the reader, \$20 for the cord, \$20 for the padded case and \$2 for the quick guide.

I understand that I am not permitted to return the reader in the book drops and must hand it to a library staff member. Readers can only be returned at the Holliston Library.

I agree that failure to comply with any of these rules could result in loss of borrowing privileges.

The reader and digital books on it are a gift from the Friends of the Library.

Name _____ **Library #** _____

Next Meeting : April 9 at 7pm

Pat moved to adjourn, seconded by Nancy, all in favor. Meeting adjourned at 8:05 pm.

Respectfully submitted,

Pat Fuller