

**Holliston Board of Library Trustees Minutes of the Regular Monthly Meeting
December 1, 2021**

Members present by roll call: Karla Alfred, Bob Ostrow, Kara Peterson, Kristy Wiwczar, Nancy Baron and Gwyneth Swain

Staff present by roll call: Leslie McDonnell, Director

Others by remote participation: Yvette Cain, Holliston Reporter

Meeting called to order at 7:04 pm. This meeting was held via remote participation.

Minutes from November 17, 2021 are passed unanimously.

Library Director's Report

Leslie gave a Covid update. All is going smoothly

Leslie attended the Small Libraries Forum on November 16-17. Leslie noted that some libraries are using small lockers. Library puts patrons books or other items in a locker and gives the patron a code to unlock. This is good for people who can't get to the library during hours who can then securely get their materials. Leslie thinks this might work well in Holliston, especially given patrons becoming accustomed to curb side pick up. Best kept off the ground and protected from the elements.

Leslie and Children's Librarian, Jennifer Carlson will submit an application for a grant for \$10,000 to the Federal Library and Services and Technology Act (LSTA). The grant, titled "Mind in the Making: Engaging Young Children in Interactive Learning and Doing" required submission of a letter of intent and the library's FY2023 Action Plan. The last year Holliston received a LSTA grant was in 2006, used for *One Book, One Holliston*.

Planning for hiring a library director continues with Leslie indicating she will create a form to elicit staff input. Leslie is tracking other libraries that are in the process of hiring a director.

Leslie is completing her "Self Evaluation" which will then be submitted to both Karla (chairperson) and Travis Ahern, Town Administrator.

Friends of the Library

Two generous grants from families were recently given to the Friends of the Library.. Purchases by the Friends group include \$500 of books in memory of Bill Sheehan and a new scanner. Additionally, the Friends will support some maintenance of the Holliston Rail Trail Storybook Walk.

Karla adjourned the meeting at 7:24 PM. The next meeting of the Trustees is January 5, 2022.

Submitted by Bob Ostrow, December 14,2021