

## **Minutes of Holliston Public Library Board of Trustees Meeting- 12/16/15**

Present: Cathy Soucy, Jim Pond, Phil Waterman, Nancy Baron and Pat Fuller. Also present Leslie McDonnell, Library Director

Jim moved to accept the minutes as amended from the meeting of October 14, 2015; Nancy seconded, all in favor. Phil moved to accept the minutes from the meeting of November 18, 2015; Cathy seconded, all in favor.

1) **Programs-** Leslie suggested asking patrons to pay \$5 for materials for the popular craft classes to help offset the costs. She agreed to explore policies of other libraries.

2) **Planning consultants-** Jennifer Keen has agreed to be a staff representative on the Five Year Plan Committee which will coincide with Minuteman's planning committee, of which Leslie is a member. We hope to have membership on Holliston's committee confirmed by our January meeting so we can organize the S.O.A.R. meeting introducing members to the proposed process.

3) **Budget FY '17-** Leslie a draft budget with 2.5% staff salary raise but an overall increase of 1.5%. She proposed small cuts in staff hours, energy use, communications, reference phone, office supplies etc. to meet the budget limits. While she regrets the small cut in staff hours, we all agreed that her painstaking effort to spread the burden will protect jobs.

Phil motioned to accept the proposed budget; Nancy seconded, all in favor.

4) **Boiler malfunction-**Leslie informed the trustees that the master pump on the boiler no longer works and the slave/back up pump can probably heat the building while the master one is rebuilt, although, given its age, a new boiler might make more sense economically.

5) **Possible funds from Karen Spilka-** When Senator Spilka sought ideas about funding new projects in Holliston, Leslie asked her to consider replacing the library's boiler and/or enabling the library to purchase an automatic door, enabling those in wheelchairs or pushing strollers to have less cumbersome access to the library.

6) **Fire alarm replacement**- Leslie continues to try to meet with Safety Signal proprietor to make the date to replace the fire alarm system, per Chief Cassidy's recommendation, must be by January 15.

7) **One Book, One Holliston**- In place of One Book, One Holliston we will be reading the Mass Book Award winners: Celeste Ng's *Everything I never told you* (fiction), Elizabeth Kolbert's *The Sixth Extinction* (non-fiction), and *Misery Islands* (poetry) by January Gill O'Neill.

8) **Friends Update**-The Friends are encouraging patrons to participate in the TD bank affinity program and have again provided patrons book marks detailing the library hours.

Next meeting: January 13, 2016

Phil motioned to adjourn, Nancy seconded the motion. All in favor. Meeting adjourned at 8:20.

Respectfully submitted

Pat Fuller