

**Holliston Public Library Board of Trustees . Minutes from June 17, 2015**

**Present:** Jim Pond, Pat Fuller, Bill Heuer, Nancy Baron, and Cathy Soucy.

**Also Present:** Leslie McDonnell, Library Director

**Minutes:**

- Nomination and approval for 2016 officers:
  - Bill nominated Cathy as Chairperson for 2016, Nancy seconded, all approved
  - Jim nominated Pat as Vice Chairperson for 2016, Cathy seconded, all approved
- May 20 minutes approval: Pat motioned, Nancy seconded and all approved.

**Director's Report:**

- Family Game Night was a great success, well attended (37 patrons)
- Tammy, Jen, Tracy, and Leslie attended the Mass Library Association meeting
- Leslie was on the screening committee to interview candidates for the new Town Administrator; appears that the selection is going to be Jeff Ritter.
- The 5 Year Plan consultant update (Leslie had previously spoken to Cheryl Bryan), spoke with Deborah Hoadley, who is future driven, likes surveys, and who recommends
  - doing an open house,
  - involving people from town who wear multiple hats
  - using SOAR as a technique to map future vision
  - let staff write parts of the plan

Her rate: \$1000 if we do the plan, \$2000 if she writes the plan, would entail two meetings of two hours each. Bill asked if we could get a sample 5 year plan.

Leslie's next steps . get references. Leslie now has two possibilities, will get a sample plan from each and we can decide in the fall. Each consultant is aware of our building needs and other current situations.

Leslie said maybe we can use trust funds to pay for our 5 year plan.

**Other Matters:**

- The trustees discussed the Veristat building status . Youth and Family Services and Parks and Recreation will be going in there, Senior Services is not interested according to Bob Malone, but they may be interested in sharing a new building with us in 5 . 6 years.
- Friends update . voted to put in the new cabinets, \$7,995 will cover all except sink and faucet, has a desk built in, will be installed in 2 . 3 weeks.
- The Friends also authorized purchase of a TV to go with the Raspberry Pi, Bill found a good deal on the TV.
- Leslie got another quote on the fire alarm system (\$9,420) from NE Fire and Safety of Bellingham, recommended by the Chief. The system would be ADA compliant, have strobes in the bathroom, new horns. Leslie will get a third quote and then ask FinCom about getting on the warrant for October.
- Exterior painting will start in a week or two, this will involve some hazmat work, signs will be up, should be finished in time for Holliston in Bloom.
- HVAC contractor will be showing up soon, looking at removing radiators from the staff room and replacing with baseboard heating. We will use our budget to have done.
- Leslie asked Selectmen to transfer 1,200 from salaries to pay for last year's residual high heating bill.
- Leslie and the Friends have talked to the trails folks and they are very interested in doing the Story Walk, this should happen this fall.
- The typing room is being repainted (kids have been writing on the walls). Pat suggested we put a white board in there to accommodate such doodling.

Nancy motioned to adjourn, Pat seconded, all in favor, the meeting concluded at 8:40 pm

**Next Meeting Date:** September 9, 2015 at 7 p.m.