

Minutes of Holliston Public Library Board of Trustees Meeting – Jan 28, 2015

Present: Bill Heuer, Pat Fuller, Phil Waterman, and Nancy Baron. Also present Leslie McDonnell, Library Director.

Nancy moved to accept the minutes from the meeting of Dec 10, 2014. Pat seconded, all in favor.

- 1. FY'16 Budget** . Leslie presented her draft of the FY16 budget to the Trustees. She will be meeting with the FinCom on Feb 3. There was some discussion on how to interpret the 5% guideline that was requested by FinCom and how salaries were to be interpreted. Leslie's budget sans salary is essentially level funded (with the exception of the 16% increase for books . which reflects the % required for certification). Nancy motioned to allow Leslie to present the draft. Pat seconded. All in favor.
- 2. Capital Expenses** . Leslie reviewed the need for a new fire system (new basement panel, new horns, new strobes etc) that would run about \$10K. Replacing the existing smoke detectors would add another \$9k. Leslie will inform FinCom. Trustees agreed that all significant items, whether immediate or not, that could impact the building should be placed on the Capital list so that FinCom would be aware.
- 3. LEGO Fest** . FOL is proposing an upcoming LEGO Fest program and wishes to charge a nominal fee to participants and Leslie wanted to run it by the Trustees. Nancy motioned to allow FOL to charge a fee. Pat seconded. All in favor.
- 4. Saturday Hours** . Leslie reported that moving the Saturday opening time to 9am is not really being utilized. There was discussion to moving the opening back to 10am which would also be consistent with the opening on all days of the week.
- 5. All Boards Meeting** . Annual All Boards meeting was held on Jan 14 at the Sr Center. Leslie reported that the COA (Council on Aging) was keeping their existing building, that Flagg was being retained and uses were being evaluated. The town now owns the old Andrew School building.
- 6. Cabinets** . Leslie is still pursuing estimates for the cabinet work. The stove has been removed by the town.
- 7. Library Future** . There was some discussion about the overall topic of the Future of Libraries and how it might fit into the upcoming 5 Year Plan.

Nancy motioned to adjourn, Pat seconded. All in favor. Meeting adjourned at 8:37pm.

Respectfully submitted,

Bill Heuer