

HOLLISTON HOUSING TRUST MEETING

FEB 5TH, 2019

6.30PM

HOLLISTON TOWN HALL

Present at meeting: Bryan Clancy, David Thorn, Greg Carey, Bill Stout, Warren Chamberlain, Diana Harrington, Kay Baxter,

Absent: Diane McDermott

1) 172 Concord Street.

Results: - RFP by Holliston Housing trust for the disposition and Development of Municipal property at 172 Concord St, Holliston
Discussion by Holliston housing trust- reviewed RFP. Habitat proposal was only response. Reviewed Habitat proposal- scored a possible 19 out of a possible 24 points. Deemed a very good candidate.

Interviews: - present from habitat- Ted Oxholm, Debbie Hoak and Paul Repello. Discussion and questions from housing trust board on proposal response from Habitat.

Award: - Final discussion with housing trust. Bryan Clancy is on the board at Habitat so recused himself from any voting.

Greg Carey made a motion to award the contract to habitat-deeding the property at 172 concord Street, Holliston to habitat for a nominal fee of \$1.00 and to authorize the funding in the contract proposal by Habitat dated Jan 24th 2019 approving \$110,000 project funding from the Holliston Housing trust to habitat. Subject to the execution of transfer of the property at 172 Concord street and the execution of the final project.

2nd- Warren Chamberlain

All in favour- all Ayes

Bryan Clancy abstained-recused himself from the voting.

- 2) Liz Rust Monitoring update: proposal signed for Liz Rust to monitor all the affordable units in town of Holliston. Housing trust feels this is a service to the town. Payment to Liz Rust not to exceed \$2000

- 3) Approval of bills: - Bill received from Liz Rust for a quarter of the project- \$250

Warren made a motion to approve payment to Liz Rust

2nd by Dave thorn

All in favour- all ayes.

Bryan made a motion to approve up to \$500 for advertising for the RFP

2nd by Diana

All in favour- All ayes

Bryan will ask Diane to draft a development agreement and an early access agreement so Habitat can get into building and put new tarpon roof.

- 4) Approval of Minutes from Nov 5th meeting 2018

Greg made a motion to approve minutes for Nov 5th 2018 meeting

2nd Warren

All in favour- all Ayes

Bryan made a motion to adjourn meeting. All approved