

## HOLLISTON HOUSING TRUST MEETING MINUTES

Monday September 25th 2017 -7.00 PM

PRESENT : Bryan Clancy, Warren Chamberlain, Diana Harrington, Bill Stout, Kay Baxter

ABSENT : Kevin Conley, Diane McDermott, Greg Carey

### 1) Tax Title for 172 Concord Street and Plans for that asset.

Estimate for new septic system \$30,000

Estimate for rehab \$250,000

Price to purchase property from town \$36,000

Total approx. \$316,000 – plus unseen costs additional \$15,000

Diana made a motion to proceed to purchase the property for \$36,000 and proceed to further investigate septic and rehab estimates. Contingent upon Diane checking Title of property and Bryan checking with selectman if renovation becomes too complicated can we then sell the property on the open market for more than our purchase price.

2<sup>nd</sup>- Warren

Aye vote by Kay Bryan and Bill

### 2) Housing Production Plan and Monitoring RFP

RFP produced by consultant. Bryan to review with Jeff Ritter

Warren made a motion to move forward and send out approved RFP to our consultant Liz Rust.

Second –Bill

Aye vote- Kay Bryan and Diana

3) Approval of Bills and Meeting Minutes.

Bill for \$187.60 to Liz Rust-ECI enterprises for RFP for Housing Production Plan

Bryan made a motion to pay ECI enterprises

Second- Diana

Aye vote- Kay, Warren, Bill

Bill made a motion to approve July 25<sup>th</sup> 2017 meeting minutes

Second- Diana

Aye vote- Kay, Bryan, Warren

Statement of finances from accountant beginning of fiscal year

\$162,611.16

Currently \$250,000 approved from CPC at spring town meeting not in our account. Bryan to check with accountant.

Warren and Diana have candidates that may be interested in joining our group. They will further investigate.

Bryan motion to adjourn meeting

Second- Diana

Aye vote- Bill, Warren, Kay