

HOLLISTON HOUSING AUTHORITY
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Regular Meeting Minutes of Holliston Housing Authority
Place: Community Room
Date: August 15, 2023
Time: 6:05 pm

Prior to start of meeting, Paul Landers, Executive Director read correspondence addressed to Chairman Bray dated August 15, 2023, from Thomas J. Dumas. In short, "Tom has had the pleasure of serving on the Holliston Housing Authority's Board of Commissioners for over 30 years. An issue has been raised about a potential conflict of interest because he is still employed at the Framingham Housing Authority, which has a management agreement with Holliston Housing Authority. Therefore, effective today, I hereby resign from the Board of Commissioners of Holliston Housing Authority. Tom was thanked for his time; you will be missed. A farewell party will take place next month. Thomas Dumas left the meeting.

1. Roll Call – Present Fred Bray
Anthony Damigella
Carl Damigella
Hayley Fetrow, arrived @ 6:20 PM

2. ELECTION OF OFFICERS:

Chairman
Vice Chairman
Treasurer
Assistant Treasurer
Member

This will be brought forward next month.

3. Minutes:

Upon vote, motion by Commissioner Anthony Damigella to approve the July 12, 2023, minutes, seconded by Commissioner Carl Damigella

Vote: 4-0

Commissioner Fetrow arrived.

4. Account Payable Warrant

Upon vote, motion by Commissioner Anthony Damigella to approve the August 11, 2023, Account Payable Warrants, seconded by Commissioner Carl Damigella

Vote: 4-0

a. Year End Financials (Board vote)

Upon roll call vote, motion by Commissioner Hayley Fetrow to approve the Year End Financials as presented; seconded by Commissioner Anthony Damigella; the ayes and nays were as follows:

Vote: 4-0

b. Motion to approve Certification of Compliance with Notification Procedures for Lead Paint Laws (Board Vote)

Upon roll call vote, motion by Commissioner Anthony Damigella to approve Certification of Compliance with Notification Procedures for Lead Paint Laws; seconded by Commissioner Carl Damigella; the ayes and nays were as follows:

Vote: 4-0

c. Motion to approve Top Five Highest Paid – State (Board vote)

Upon roll call vote, motion by Commissioner Hayley Fetrow to approve the Top Five Highest Paid; seconded by Commissioner Carl Damigella; the ayes and nays were as follows:

Vote: 4-0

d. Motion to approve TAR (Tenant Accounts Receivable) Report (Board Vote)

Upon roll call vote, motion by Commissioner Anthony Damigella to approve the TAR (Tenant Accounts Receivable) Report; seconded by Commissioner Hayley Fetrow; the ayes and nays were as follows:

Vote: 4-0

5. Vacancy Report - 1 vacancy

6. Old Business:

7. New Business

- a. Motion to approve Management Service Agreement Amendment between Framingham Housing Authority and Holliston Housing Authority; the parties agree that the original term of the Agreement is extended by 24 months until June 30, 2025 (June 30, 2023, to June 30, 2025).

Upon roll call vote, motion by Commissioner Hayley Fetrow to approve the Management Service Agreement Amendment between Framingham Housing Authority and Holliston Housing Authority; the parties agree that the original term of the Agreement is extended by 24 months until June 30, 2025 (June 30, 2023, to June 30, 2025) seconded by Commissioner Anthony Damigella; the ayes and nays were as follows:

Ayes

Fred Bray
Anthony Damigella
Carl Damigella
Hayley Fetrow

Nays

8. Other Business

a. Paul Landers –

- Did not hit 35% just shy of it. Not perfect for our PMR (Performance Management Review) yet Kelvin being out, other added expenses.
- Reserves will go up with solar and being host.
- The floor project starts August 28th.
- Painting of buildings and doors
- Families: grading and loom in the Fall, septic will not be this year, paving will be part of septic
- Discussed how the town talking about putting septic in. Will find out more prior to our projects at family development.
- Tomorrow is the ice cream social.

b. Section 8 –

9. Other appropriate Business to come before the board –

Chairman Bray, I want to acknowledge Tom Dumas's resignation and thank him for his outstanding 30 years of service to the Town. He will be missed.

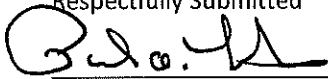
10. Residents

- Two tenants parking with trailers, one out front, one outback.
- American flag to be replaced.
- Thank you, Paul, for all you do and congratulations on another 2 years.

11. Next Board Meeting: September 13, 2023

No further business to come before the board: Upon vote, motion by Commissioner Anthony Damigella, seconded by Commissioner Carl Damigella, it was voted to adjourn the meeting at 7:01 PM.

Respectfully Submitted



Paul O. Landers, Executive Secretary