

HOLLISTON HOUSING AUTHORITY  
492 Washington Street, Cole Court  
Holliston, MA 01746  
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Email: [Holliston.ha@verizon.net](mailto:Holliston.ha@verizon.net)

Regular Meeting Minutes of Holliston Housing Authority  
Place: Community Room  
Date: January 11, 2023  
Time: 6:02 pm

- 1. Roll Call – Present** Fred Bray  
Anthony Damigella  
Carl Damigella  
Thomas Dumas  
Hayley Fetrow  
**Others Present:** Paul Landers, Janet Bibo and 6 tenants

**2. Minutes:**

- a. Upon vote, motion by Commissioner Thomas Dumas, to approve the December 13, 2022, minutes, seconded by Commissioner Carl Damigella.

**Vote: 4**

**Abstain: 1**

**3. Account Payables Warrant:**

Upon vote, motion by Commissioner Thomas Dumas to approve the Account Payable Warrants as of January 11, 2023; seconded by Commissioner Anthony Damigella.

**Vote: 5-0**

**4. Financials –**

**5. Vacancy Report**

**6. Old Business:**

- Paul, working on close out of stairway project at Family Development.

**7. New Business**

- a. Motion to approve Amendment 11 to Contract for Financial Assistance (CFA 5001) in the amount of \$201,080.00 (Formula Funding Award fy2025 & Emergency Award (Project #136051)).

Upon roll call vote, motion by Commissioner Thomas Dumas to approve Amendment 11 to Contract for Financial Assistance (CFA 5001) in the amount of \$201,080.00 (Formula Funding Award fy2025 & Emergency Award (Project #136051)); seconded by Commissioner Carl Damigella. The ayes and nays were as follows:

**Ayes**  
Fred Bray  
Anthony Damigella  
Carl Damigella  
Thomas Dumas  
Hayley Fetrow

**Nays**

**8. Other Business**

a. Paul Landers:

- Received money from DHCD, doing pumps over, new thermostats.
- DHCD was out for a site walk regarding flooring project, we were assigned an architect.

b. Section 8

**9. Other appropriate Business to come before the board –**

- Commissioner Carl Damigella brought up smoking policy. People smoking behind building, it was brought up at the residents meeting. We will bring forward Smoking policy and continue conversation next month.

**10. Residents**

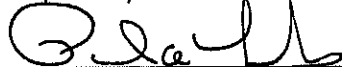
- Residents requested to have the first aid kit mounted on a community room wall
- Tenants asking when will the mini splits be cleaned. Paul, there is no service contract for this no funding to maintain them. Although, I reached out to DHCD, we heard there was money for this. I will bring forward in February a vendor for you.
- Complaints of illegal tenants (kids).

**11. Next Board Meeting: February 8, 2023**

No further business to come before the board: Upon vote, motion by Commissioner Carl Damigella, seconded by Commissioner Anthony Damigella, it was voted to adjourn the meeting at 6:50PM.

**Roll call vote: 5-0**

Respectfully Submitted



Paul O. Landers, Executive Secretary