

HOLLISTON HOUSING AUTHORITY
492 Washington Street, Cole Court
Holliston, MA 01746
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Email: Holliston.ha@verizon.net

Regular Meeting Minutes of Holliston Housing Authority
Place: Community Room
Date: March 9, 2022
Time: 6:08 pm

1. Roll Call – Present Fred Bray
Anthony Damigella
Thomas Dumas
Absent Hayley Fetrow
Others Present: Paul Landers, Janet Bibo, and 5 tenants

2. Minutes:

- a. Upon vote, motion by Commissioner Bray, to approve the minutes of February 9, 2022, seconded by Commissioner Damigella.

Roll call vote: 3-0

3. Account Payables Warrant:

Upon vote, motion by Commissioner Damigella to approve the account payable warrants as of March 9, 2022, seconded by Commissioner Bray.

Roll call vote: 3-0

4. Financials - January

5. Vacancy Report

6. Old Business:

7. New Business

- a. Motion to reaffirm approval of the following policies:

- 760 CMR Occupancy Standards
- Damage Charge Policy
- Grievance Policy and Panel
- Investment Policy
- Limited English Proficiency (LEP) Policy
- Lockout Policy
- Maintenance and Preventative Maintenance
- Reasonable Accommodation Policy
- Travel Policy
- Vehicle and Parking Policy

:

Upon roll call vote, motion by Commissioner Damigella, to affirm approval of the following policies:

- 760 CMR Occupancy Standards
- Damage Charge Policy
- Grievance Policy and Panel
- Investment Policy
- Limited English Proficiency (LEP) Policy
- Lockout Policy
- Maintenance and Preventative Maintenance
- Reasonable Accommodation Policy
- Travel Policy
- Vehicle and Parking Policy

seconded by Commissioner Bray.

Roll call vote: 3-0

8. Other Business

a. Paul Landers:

- Cliff Robinson (Maintenance) increased his hours by 2 hours a week (temporarily)
- Bid packets are done for porches (family development). Site walk is at end of month.
- Working with Kelvin regarding new floors in common areas (the landings)
- Working on heat issues at family project
- Generator: need 3 hours to shut all down to put new switch in.

b. Section 8:

9. Other appropriate Business to come before the board –

10. Residents

- Discussed monthly tenant meetings.
- Request for automatic door openers for back door in office building and one in laundry outback.

11. Next Board Meeting: April 13, 2022

No further business to come before the board: Upon roll call vote, motion by Commissioner Bray, seconded by Commissioner Damigella, it was voted to adjourn the meeting at 6:38 PM.

Roll call vote: 3-0

Respectfully Submitted



Paul O. Landers, Executive Secretary