

HOLLISTON HOUSING AUTHORITY
492 Washington Street, Cole Court
Holliston, MA 01746
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Email: Holliston.ha@verizon.net

Regular Meeting Minutes of Holliston Housing Authority
Place: Community Room
Date: May 13, 2021
Time: 6:05 pm

1. Roll Call – Present Fred Bray
Anthony Damigella
Thomas Dumas
Hayley Fetrow
Kevin Robert Malone
Others Present: Paul Landers, Janet Bibo, Kristin Davis

2. Minutes:

- a. Upon roll call vote, motion by Commissioner Malone, to approve the minutes of April 14, 2021 seconded by Commissioner Dumas.

Roll call vote: 5-0

3. Account Payables Warrant:

Upon roll call, motion by Commissioner Dumas to approve the account payable warrants as of May 13, 2021, seconded by Commissioner Malone.

Roll call vote: 5-0

- a. Financials – None this month

4. Vacancy Report

5. Old Business:

None

6. New Business:

- a. Septic Project Change Order #1

Seeking board approval on Change Order #1 in the amount of \$3,951.58. this change order is for four castings which were buried and found during construction and raised to grade to allow for access into the structure.

Upon roll call vote, motion by Commissioner Malone, seconded by Commissioner Bray, it was voted to approve Change Order #1 in the amount of \$3,951.58; the ayes and nays were as follows:

Roll call vote: 5-0

b. Roof Replacement Change Order #1

Seeking Board approval on Change Order #1 in the amount of \$4,254.99 for the addition of 6" gutters on both sides of gabled porticos at six buildings in the Cole Court development.

Upon roll call vote, motion by Commissioner Damigella, seconded by Commissioner Dumas, it was voted to approve Change Order #1 in the amount of \$4,254.99; the ayes and nays were as follows:

Roll call vote: 5-0

c. Substantial Completion Cole Court Roof Replacement Project:

Seeking board approval on the substantial completion of the Cole Court roof replacement project.

Upon roll call vote, motion by Commissioner Dumas, seconded by Commissioner Bray, it was voted to approve the Substantial Completion; the ayes and nays were as follows:

Roll call vote: 5-0

d. Septic Project Change Order #2

Seeking board approval on Change Order #2 in the amount of \$4,251.00 for a concrete pad for the Septic project.

Upon roll call vote, motion by Commissioner Bray, seconded by Commissioner Malone, it was voted to approve change Order #2 in the amount of \$4,251.00; the ayes and nays were as follows:

Roll call vote: 5-0

7. Other Business

a. Paul Landers:

Update on projects was given. Roofs are done.

- Septic project update

Finishing up sidewalks, loam, hydroseed. Paving after that, right side then left side.

Discussion on smoking area and Revision to Capital Budget-\$55,000 for family units. Stairs, etc.,

b. Section 8:

c. Holliston Housing Development Corp

Tom, nothing yet to share. Discussed Commissioner email addresses. Available if you want through the Town.

8. Other appropriate Business to come before the board

9. Residents

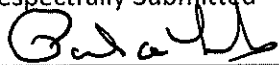
No residents this month

10. Next Board Meeting: June 9, 2021

- No further business to come before the board: Upon roll call vote, motion by Commissioner Malone, seconded by Commissioner Bray, it was voted to adjourn the meeting at 6:29 PM.

Roll call vote: 5-0

Respectfully Submitted



Paul O. Landers, Executive Secretary