

HOLLISTON HOUSING AUTHORITY  
492 Washington Street, Cole Court  
Holliston, MA 01746  
Tel. 508-429-6226 Fax 508-429-2507  
Email: [Holliston.ha@verizon.net](mailto:Holliston.ha@verizon.net)

Regular Meeting Minutes of Holliston Housing Authority  
Place: Community Room  
Date: February 10, 2021  
Time: 6:15 pm

**1. Roll Call – Present** Fred Bray  
Anthony Damigella  
Thomas Dumas

**Absent** Kevin Robert Malone, Hayley Fetrow

**Others Present:** Paul Landers, Janet Bibo, Keegan Hersey and 3 residents

**2. Minutes:**

- a. Upon roll call vote, motion by Commissioner Damigella, to approve the minutes of January 13, 2021 seconded by Commissioner Bray.

**Roll call vote: 3-0**

**3. Account Payables Warrant:**

Upon roll call, motion by Commissioner Bray to approve the account payable warrants as of February 10, 2021, seconded by Commissioner Damigella.

**Roll call vote: 3-0**

- a. Financials – December  
Reminder: Budget will be amended, no cut - DHCD will put 4% back into our budget. 0 % increase, better than a 4% cut.

**4. Old Business:**

None

**5. New Business**

- a. Deck Replacement Project:

Seeking board approval on Change Order #1 in the amount of \$5,022.99 for additional painting.

Upon roll call, motion by Commissioner Bray, seconded by Commissioner Damigella, it was voted to approval Change Order #1 in the amount of \$5,022.99 for additional painting; the ayes and nays were as follows.

**Roll call vote: 3-0**

## 6. Other Business

### a. Paul Landers:

- Septic project update  
As soon as weather breaks the leaching field will be tested. We won't have to have system pumped anymore after that is done.
- Heat Pump Grant updated  
3 buildings are complete, starting the 4<sup>th</sup>. Attics will be insulated, which is part of the grant.
- Five-Year & Annual Plan approved  
Paul, Helen did a fanatic job putting that together it is not an easy task.

Keegan, I have been working on a vaccine roll out clinic. We have partnered again with Metrowest Pharmacy. We are waiting on the State. Looking more like late February for Covid vaccines.

### b. Section 8: Paul, looks like we are in great shape.

### c. Holliston Housing Development Corp.

Tom, so far, we only have one person. Will be reaching out to others.

## 7. Other appropriate Business to come before the board

Paul, the Notice to Proceed was signed with Roofing Contractor, project should start in March.

## 8. Residents

Jane, Cindy and Darlene are here.

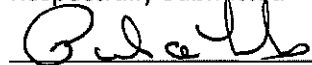
Commissioner Damigella suggested contacting Realtor Kay Baxter, Housing Trust Committee, she may be able to

help us find a house to rehab, he will reach out to her

## 9. Next Board Meeting: March 10, 2021

- No further business to come before the board: Upon roll call vote, motion by Commissioner Damigella, seconded by Commissioner Bray, to adjourn the meeting at 6:34 PM.
- **Roll call vote: 3-0**

Respectfully Submitted



Paul O. Landers, Executive Secretary